Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda

Library Board

Monday, January 9, 2012 | **7:00 PM** | **Library Meeting room**

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, January 9, 2012, at 7:00 p.m. in the Library Meeting Room, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. **Call to Order**

2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**

3. 11-0613 Consider approval of the minues of the December 12, 2011 regular meeting.

   Executive Summary
   Approval of the December 12, 2011 regular meeting minutes.

   Attachments: library minutes 121211.pdf

4. **Introduction of new Library Manager.**

5. **Manager's Report including announcements, statistics, upcoming projects for the Board, events, and community outreach.**

6. **Friends of the Library Update**

7. **Library Board announcements regarding special events, current activities, and local achievements.**

8. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.
Posted: January 6, 2012; 5:00 p.m.
Mignon Morse, Library Manager

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.

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Legislation Details (With Text)

File #:	11-0613 **Version:** 1	**Name:**	Consider approval of the minutes of the December 12, 2011 regular meeting.
Type:	Regular Agenda Item	**Status:**	Agenda Ready
File created:	1/3/2012	**In control:**	Library Board
On agenda:	1/9/2012	**Final action:**	

Title: Consider approval of the minues of the December 12, 2011 regular meeting.

Executive Summary
Approval of the December 12, 2011 regular meeting minutes.

Sponsors:

Indexes:

Code sections:

Attachments: library minutes 121211.pdf

Date	Ver.	Action By	Action	Result

Title
Consider approval of the minues of the December 12, 2011 regular meeting.

Executive Summary
Approval of the December 12, 2011 regular meeting minutes.

Background
Review and consider approval of the December 12, 2011 regular meeting.

Policy Considerations
None

Budgetary Considerations
None

Staff Recommendations
Approval of the minutes of the December 12, 2011 regular meeting.

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Sachse, Texas

Minutes - Full Report

Library Board

Monday, December 12, 2011 **7:00 PM** **Library Meeting room**

The Library Board of the City of Sachse held a Regular Meeting on Monday, December 12, 2011, at 7:00 p.m. in the Library Meeting Room, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Call to Order

Chairman Robert Rodgers called the meeting to order at 7:00 p.m.

Present 7 - Chairman Robert Rodgers, Board Member Michael Ewing, Board Member Dia Rhoden, Board Member Patrece King, Board Member Amos Pettis, Board Member Judith Lensch, and Board Member Dixie Scogin

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

Chairman Robert Rodgers gave the invocation and led the pledges to the U.S. and Texas flags.

3. **11-0533** Consider approval of minutes of the October 10, 2011 regular meeting.

Executive Summary
Review and approve minutes of the October 10, 2011 regular meeting.

The minutes from the October 10, 2011 regular meeting were reviewed. A motion was made by Board Member Michael Ewing, seconded by Board Member Dia Rhoden, to approve the minutes as presented. The motion carried by the following vote:

Yes: 7 - Chairman Robert Rodgers, Board Member Michael Ewing, Board Member Dia Rhoden, Board Member Patrece King, Board Member Amos Pettis, Board Member Judith Lensch, and Board Member Dixie Scogin

4. Consider election of officers.

Michael Ewing nominated Robert Rodgers for the position of Chairman. No other nominations were made, and nominations were closed. Robert Rodgers was unanimously elected as Chairman.

Amos Pettis nominated Judith Lensch to serve as Vice-Chairman. No other nominations were made, and nominations were closed. Judith Lensch was unanimously elected as Vice-Chairman.

Judity Lensch nominated Amos Pettis to serve as Secretary. No other nominations *were made, and nominations were closed. Amos Pettis was unanimously elected as Secretary.*

5. Discuss the vacant Library Manager position.

Lance Whitworth updated the Board on the City's efforts to fill the position. The position will be "Library Manager" and will directly report to the City Manager. The position is still vacant, with four applicants currently being considered. Two interviews were held today, and two more are scheduled for later this week. Second interviews may be conducted as necessary. They hope to have the position filled by early-to-mid January.

Robert Rodgers noted appreciation of the City's consideration of the Board's advice and recommendations concerning the position.

6. Director's Report including announcements, statistics, upcoming projects for the Board, events, and community outreach.

Ellen Ritchie said the upcoming Christmas story time will be the last story time of the year, and the upcoming Book Club will be the final book club event of the year. They are starting planning the events for January through the spring.

There have been several successful events since the last Board meeting. The story time with Santa may have been smaller than last year, but there was a good crowd and it was very successful. The staff is currently weeding the collection and working on arranging the Library. The statistical reports are now better organized via computers to be more searchable. I.T. has been helping with some technical issues they hope to have resolved soon.

Ms. Ritchie is optimistic about the application for the TMLDA Excellence in Libraries award, which the Sachse Library has won the last 5 years in a row. The staff will also be working on inventory and evaluating the nonfiction collection.

Amos Pettis asked about the e-readers. They are starting to show some aging, and the staff will have to evaluate whether to replace them when they go out.

Robert Rodgers asked how the staff is evaluating the nonfiction, and Ms. Ritchie explained the criteria used, as per the Collection Development Policy and industry guidelines.

There was discussion of the "door count" being incorrect in the statistical report, and Ms. Ritchie explained there had been a technical error in the count for October.

Amos Pettis asked about winterization, in light of the damage last February. Ms. Ritchie explained what was being done by the Library, and Mr. Whitworth explained that the City is taking steps with all facilities to prevent another such occurrence.

Dia Rhoden asked if the Library was maintaining appropriate collection counts for accreditation during the weeding process. Ms. Ritchie explained that while materials are weeded, new materials are added every month, and the Library is in no danger of losing its accreditation.

Finally, there was discussion about support from I.T. for internet connection, due to its importance. Ms. Ritchie explained that I.T. has been very responsive and helpful. Mr. Whitworth explained that public access to the internet is very high on the City's I.T. priorities.

7. Friends of the Library update.

Ellen Ritchie said the Friends were not meeting this month due to the holidays. The Friends were very helpful with the story time with Santa event.

8. Library Board announcements regarding special events, current activities, and local achievements.

Patrece King commended the Sachse Hawks (4th grade) on winning the Turkey Bowl game, and she commended the cheer squad (2nd grade) on winning first place.

Michael Ewing announced that this will be his final month as a member of the Library Board. Mr. Ewing is retiring and moving to Atlanta, Georgia, and will therefore have to resign from the Board. Robert Rodgers thanked him for his service on the Board, and the other Board members joined in wishing him well.

Robert Rodgers welcomed the new Board members and encouraged their participation and input.

Robert Rodgers wished everyone safe travels and happy holidays.

9. Adjournment

Board Member Michael Ewing made a motion to adjourn, seconded by Board Member Patrece King. The motion carried unanimously and the meeting was adjourned at 7:46 p.m.

ATTEST: APPROVED:

LIBRARY BOARD SECRETARY LIBRARY BOARD CHAIR