



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Commission

Thursday, January 10, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, January 10, 2013, at 7 00 p m in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business

1. **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
3. 12-1268 Consider approval of the minutes of the December 13, 2012 meeting

Executive Summary
Review and consider approval of the December 13, 2012 meeting minutes
Attachments. [parks minutes 121312.pdf](#)
4. **Discuss and consider Firefighter's Park (located at 2837 5th Street) including plat review and design.**
5. **Discuss and consider Arbor Day / Cleanup Event.**
6. **Staff updates regarding current activities, special events, and personnel.**
7. **Requests for future agenda items**
8. **Set upcoming Parks and Recreation Commission meeting date.**
9. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted January 4, 2013, 5 00 p m

Lance Whitworth, Director of Parks and Recreation

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, December 13, 2012

7.00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, December 13, 2012, at 7 00 p m in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business

Present 5 - Chairman Jeff Bickerstaff, Commission Member Diana Smith, Commission Member Juanita Miller, Commission Member Cyndi Mitchell, and Committee Member Druce Reiley

Absent 1 - Commission Member J D Pruitt

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U S and Texas flags was led by Chairman Jeff Bickerstaff.

3 12-1257

Consider approval of the minutes of the November 8, 2012 meeting

Executive Summary

Review and approve minutes of the November 8, 2012 meeting.

A motion was made by Diana Smith and seconded by Juanita Miller to approve the minutes as written Motion passed unanimously.

Introduction of new board members and present instructions on Boards and Commissions training.

Mr Bickerstaff welcomed new board members Druce Reiley and Cyndi Mitchell to the Parks & Recreation Commission. The new board members gave brief introductions Mr. Whitworth went over the boards and commission training that new members can take online, within 90 days of their appointment, and return completion certificates to staff.

Consider election of officers.



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, January 10, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, January 10, 2013, at 7.00 p m in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business

Present 5 - Chairman Jeff Bickerstaff, Commission Member J D Pruitt, Commission Member Diana Smith, Commission Member Cyndi Mitchell, and Committee Member Druce Reiley

Absent 1 - Commission Member Juanita Miller

Also present. City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman

Call to Order

The meeting was called to order at 7 01 PM

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U S and Texas flags was led by Chairman Jeff Bickerstaff

3 12-1268

Consider approval of the minutes of the December 13, 2012 meeting

Executive Summary

Review and consider approval of the December 13, 2012 meeting minutes

A motion was made by Diana Smith and seconded by Cyndi Mitchell to approve the minutes as written Motion passed unanimously.

Discuss and consider Firefighter's Park (located at 2837 5th Street) including plat review and design.

Mr. Whitworth reported that staff reviewed the Firefighter's Park plat and found some minor mistakes that need to be corrected. Mr. Whitworth has mailed the plat back to Maddox surveying and we are currently waiting for the revisions to be completed and mailed back to the City for staff's final review.

Discuss and consider Arbor Day / Cleanup Event.

The annual Arbor Day/Cleanup event is on April 13 this year. We have sent 41 letters to groups. This year we are adding a recycling event for electronics and computers hosted by BCD Electro.

Staff updates regarding current activities, special events, and personnel

Mr. Whitworth said that on the January 21 meeting they are conducting interviews for the Park Board open position. The brochure is going to the post office on January 25.

Requests for future agenda items.

Requests were made to have the annual review of the Parks & Recreation Master Plan, and a tree survey review from a developer.

Set upcoming Parks and Recreation Commission meeting date.

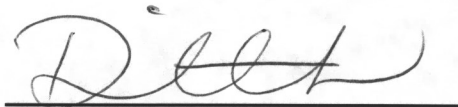
The upcoming meeting was set for February 21, 2013, at 6.30 PM in the Community Development conference room.

Adjournment

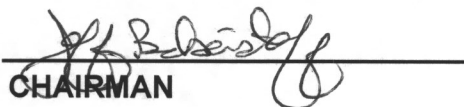
Motion to adjourn was made at 7.33 PM by Cyndi Mitchell

ATTEST:

APPROVED:



SECRETARY



CHAIRMAN

Diana Smith nominated Jeff Bickerstaff for Chairman Motion passed unanimously. Diana Smith nominated Juanita Miller for Vice Chairman. Motion passed unanimously. Juanita Miller nominated Diana Smith for Secretary Motion passed unanimously.

Discuss and consider Firefighter's Park (located at 2837 5th Street).

Mr. Whitworth gave a brief overview of the 5th street property where the proposed Firefighter's Park will be constructed. He informed the board that Maddox surveying has completed the replatting of the property We are currently waiting for staff to review and approve the plat.

7 12-1258

Discuss and consider proposed amendment to the Tree Preservation Ordinance

Executive Summary

The removal of trees from property within the City is regulated by the Tree Mitigation standards contained in the Tree Preservation Ordinance in the Code of Ordinances In short, trees that are removed must be replaced at a certain ratio consistent with the standards This discussion is intended to explore flexibility in enforcing these standards

Mr. Whitworth went over the proposed changes with the board for the Tree Preservation Ordinance. The proposed changes include raising the minimum caliper inches for trees to be mitigated to 6 inches and only require protected trees to be mitigated, offering an exemption from mitigation of trees that fall within the buildable area when a lot is being developed, revising the types of trees that are required to be mitigated, and modifying the "grandfathered properties" to be in line with existing Texas code requirements. Jim Becker, 1105 Meadow Lane, spoke about his concern with exception of trees in the "buildable area" and the current definition that is in the zoning ordinance. He stated that in the current zoning ordinance, the buildable area is any place on the lot that a building can be placed and according to the tree preservation ordinance, buildable area is referred to as the area that the pad will be placed Mr. Whitworth stated that the ordinance is referring to the buildable pad site that is submitted for approval. The board also discussed increasing the penalty for unauthorized removal of trees After discussion, a motion was made by Juanita Miller and seconded by Cyndi Mitchell to recommend the ordinance changes be sent to Council with the exception of the changes made to increase the cost for failure to mitigate. The motion passed 4 to 1 with Mr. Bickerstaff in opposition.

Staff updates regarding current activities, special events, and personnel

Mr. Whitworth reported that the Daddy/Daughter Dance on November 30 went great with about 140 in attendance. The Sachse High School NHS and LDS church assisted with the event He also reported that the Parade and Cookies with Santa turnout was great as well. The parade was the longest we've had to date and we had over 500 for Cookies with Santa Fun Times Party Rental donated 5 bounce houses to our event this year. LDS church, Sachse High School NHS, Park Lake Church, Teresa Stephenson, Smile Magic, Wylie

Children's Dentistry, Sports Clips, Fraternal Order of Police and Sachse High School Madrigal Singers all helped to make this a great event. Mr. Whitworth reported that the Boards and Commissions dinner is scheduled for January 29

Requests for future agenda items

Requests were made to discuss Firefighter's Park and the Cleanup Event.

Set upcoming Parks and Recreation Commission meeting date

The upcoming meeting was set for January 10, 2013 at 7.00 PM

Adjournment

Motion to adjourn was made by Cyndi Mitchell at 8:15 PM.

ATTEST:

APPROVE:

SECRETARY

CHAIRMAN