

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
JANUARY 16, 2024**

The City Council of the City of Sachse held a regular meeting on Tuesday, January 16, 2024, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

MEETING OPENING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Howarth led the pledges.

PUBLIC COMMENT:

Sachse resident, Matthew Holboke, addressed Council regarding the 5th Street District, roadway improvements, and taxes.

COUNCIL/STAFF REPORTS AND UPDATES:

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Millsap congratulated the Sachse Public Library for winning the Grant to create a new mental health resources collection. Mayor Pro Tem Franks commended the new hours at the Michael J. Felix Community Center and commented on recent events.

Ms. Nash's announcements:

- She is excited to welcome the following people to the team:
 - Jonathan Hughes – Firefighter/Paramedic
 - Danny Do – Recreation Specialist
 - Esther Weaver – Communications Strategist
 - Gabriel Morales – Police Recruit
 - Joshua Massad – Maintenance Technician III (returning)
 - Nevin Chacko – Fire Department Administrative Assistant

Mayor Bickerstaff's announcements:

- It is time to winterize your homes. If water shut off is needed, contact the non-emergency dispatch line at 972-495-2271.
- This is the final reminder for rental property owners to register with the City before the January 31 deadline. Contact Neighborhood Services with any questions.
- The 2024 Sachse scholarship application is now open One student will be awarded a \$1,000 scholarship to be used during the 2024/2025 academic year at an accredited education

institution beyond the high school level (including trade and vocational programs). Applications must be postmarked by March 29. See the City website for details.

- The next Community Emergency Response Team (CERT) class will be held on February 17 and 24. This two-day class will educate the public about disaster preparedness and provide basic disaster response skills. Apply at SachseCERT.org.
- City Council Places 1 and 2 will be decided at the May 4 general election. Candidate filing for a place on the ballot opens tomorrow morning, January 17, at 8 a.m. and will remain open until February 16 at 5 p.m. A candidate packet may be downloaded online or picked up in the City Secretary's office. See details on the website or call Leah Granger with questions at 469-429-4773.

CONSENT AGENDA:

1. Approve the December 4, 2023, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending November 30, 2023.
3. Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").
4. Approve a resolution establishing official City holidays related to public information requests beginning with the 2023-2024 Fiscal Year; providing for related matters; and providing an effective date.
5. Authorize the City Manager to enter into an agreement with Dallas County to provide fire and ambulance services to the unincorporated areas of Dallas County nearest to the city limits of the City of Sachse.
6. Authorize the City Manager to enter into an agreement with CXT, Inc., through the TIPS government purchasing agreement, for the purchase and installation of a pre-fabricated, single-user, fully accessible restroom at Joe and Patricia Stone Park in an amount not to exceed One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40). This is based off the cost of One Hundred Twenty-One Thousand, Three Hundred Eighty-Four Dollars (\$121,384) plus a 10% contingency of Twelve Thousand, One Hundred Thirty-Eight and 40/100 Dollars (\$12,138.40) for a total of One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40).
7. Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Seven Hundred Fifty Thousand, Two Hundred Ninety-Six and No/100 Dollars (\$750,296.00) with Reynolds Asphalt and Construction Co. for asphalt street repairs of Eastview Drive, Dewitt Street, Sachse Street, Merritt Road, and McDearmon Street.

Item number four was removed from the consent agenda for additional legal research. No action was taken.

Councilmember Howarth made a motion to approve the Consent Agenda as presented. Councilmember Buhler seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

1. Consider approving the City Council regular meeting schedule for 2024.

Mayor Bickerstaff presented the proposed schedule of regular meetings for the City Council in 2024. Resident, Matthew Holboke, addressed the Council regarding the schedule.

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried unanimously.

2. Consider a resolution casting the City of Sachse's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District (DCAD).

Ms. Granger explained that no candidates for the DCAD Board of Directors election gained more than 50 percent of the vote so a runoff election is required.

Councilmember Lindsey made a motion to cast Sachse's vote for Brett Franks in the runoff election for the DCAD Board of Directors. Councilmember Howarth seconded the motion and it carried unanimously.

3. Discuss and receive an update on the Merritt Road project.

Dennis Satre with Halff Associates presented an update on the Merritt Road construction project. He explained delays related to right-of-way acquisition. Ms. Nash also detailed some of the obstacles with the delay in the Water Board appointments.

4. Receive an update on Bond 2021 projects.

Ms. Nash provided an update on the bond projects that were approved in the November 2021 Bond Election. Resident, Matthew Holboke, addressed the Council regarding the signals at Sachse Road and Merritt Road and public input on the Sachse Road design process. Ms. Nash noted that the design engineer for Sachse Road would not be chosen until the next phase of the project is bid. Public Works and CIP Director Corey Nesbit expounded that the intersection and signals at the Merritt Road and Woodbridge Parkway intersection was designed as part of the Merritt Road realignment project.

5. Conduct a public hearing to consider an ordinance amending the Code of Ordinances by amending Chapter 3 "Building Regulations," Article 1 "In General" to repeal Section 3-10 "Signs" in its entirety and reserve for future use; by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 4 "General Provisions Applying to All or Several Districts," by adding Section 8 "Signs;" by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 7 "General Provisions Applying to All or Several Districts" by deleting Section 2(7); providing a conflicts clause; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed \$2,000; and providing for an effective date.

Development Services Director Matt Robinson presented the update to the sign ordinance. He stated the proposal was very similar to the version shown at the October 16 Council meeting with

changes based on the feedback provided at that meeting. After some discussion, Mayor Pro Tem Franks noted that he would prefer to remove the ability for multi-family residences to have murals.

The public hearing was opened at 7:39 p.m. As there were no comments, the public hearing was closed at 7:40 p.m.

Several other councilmembers expressed agreement to remove multi-family residences from the mural section. Councilmember Lindsey asked if it would be worth including mixed-use buildings instead. Mr. Robinson noted that the commercial portion of the buildings would be allowed under the current regulations without needing to include mixed-use buildings.

Councilmember Prestenberg made a motion to approve the amended ordinance as presented without allowing murals on multi-family buildings. Mayor Pro Tem Franks seconded the motion, and it carried unanimously.

6. Receive an update on the Heritage Park expansion project.

Scott Jones with D.L. Meacham Construction reviewed progress on the Heritage Park expansion project. The Council was positive about the update and asked a few questions. Matthew Holboke, Sachse resident, addressed the Council about air conditioning in the bathrooms, the ponds, and slide materials.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to Executive Session at 8 p.m.

- 1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the annual review of the City Secretary.**

REGULAR AGENDA ITEMS / MEETING CLOSING:

The Council returned to Regular Session at 8:34 p.m.

- 1. Take any action as a result of Executive Session regarding the annual review of the City Secretary.**

Councilmember Prestenberg made a motion to increase the City Secretary's annual salary by six percent, effective the first day of the next pay period. Councilmember Howarth seconded the motion and it carried unanimously.

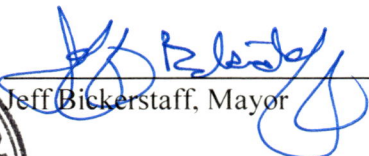
2. Adjournment.

Mayor Bickerstaff adjourned the meeting at 8:36 p.m.

ATTEST:


Leah K Granger, City Secretary




Jeff Bickerstaff, Mayor