



**Tuesday, January 16, 2024
City Council Regular Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

**Sachse City Council meetings are streamed live online or available on-demand
(<https://sachsetx.swagit.com/live>).**

**The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called
Executive Session, or order of business at any time prior to adjournment.**

**As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be
convened into closed Executive Session at any time during the City Council workshop or regular
meeting for the purpose of seeking confidential legal advice from the City Attorney on any
workshop or regular meeting agenda item listed herein.**

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Tuesday, January 16, 2024, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

1. Approve the December 4, 2023, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending November 30, 2023.
3. Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").
4. Approve a resolution establishing official City holidays related to public information requests beginning with the 2023-2024 Fiscal Year; providing for related matters; and providing an effective date.
5. Authorize the City Manager to enter into an agreement with Dallas County to provide fire and ambulance services to the unincorporated areas of Dallas County nearest to the city limits of the City of Sachse.

6. Authorize the City Manager to enter into an agreement with CXT, Inc., through the TIPS government purchasing agreement, for the purchase and installation of a pre-fabricated, single-user, fully accessible restroom at Joe and Patricia Stone Park in an amount not to exceed One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40). This is based off the cost of One Hundred Twenty-One Thousand, Three Hundred Eighty-Four Dollars (\$121,384) plus a 10% contingency of Twelve Thousand, One Hundred Thirty Eight and 40/100 Dollars (\$12,138.40) for a total of One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40).

7. Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Seven Hundred Fifty Thousand, Two Hundred Ninety-Six and No/100 Dollars (\$750,296.00) with Reynolds Asphalt and Construction Co. for asphalt street repairs of Eastview Drive, Dewitt Street, Sachse Street, Merritt Road, and McDearmon Street.

E. Regular Agenda Items

1. Consider approving the City Council regular meeting schedule for 2024.
2. Consider a resolution casting the City of Sachse's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District (DCAD).
3. Discuss and receive an update on the Merritt Road project
4. Receive an update on Bond 2021 projects.
5. Conduct a public hearing to consider an ordinance amending the Code of Ordinances by amending Chapter 3 "Building Regulations," Article 1 "In General" to repeal Section 3-10 "Signs" in its entirety and reserve for future use; by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 4 "General Provisions Applying to All or Several Districts," by adding Section 8 "Signs;" by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 7 "General Provisions Applying to All or Several Districts" by deleting Section 2(7); providing a conflicts clause; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed \$2,000; and providing for an effective date.
6. Receive an update on the Heritage Park expansion project.

F. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the annual review of the City Secretary.

G. Regular Agenda Items / Meeting Closing

1. Take any action as a result of Executive Session: Regarding the annual review of the City Secretary.
2. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 01/12/2024 by 5pm _____ Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 469-429-0415, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Public Comment

Subject	1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Information

Those who wish to speak may [fill out a form](#) or [email](#) the City Secretary prior to the meeting.

C. Council/Staff Reports and Updates

Subject	1. Mayor and City Council announcements regarding special events, current activities, and local achievements.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Information

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	1. Approve the December 4, 2023, meeting minutes.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the December 4, 2023, meeting minutes.
Minutes	View Minutes for Dec 4, 2023 - City Council Regular Meeting

BACKGROUND

Minutes from the December 4, 2023, Council meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the December 4, 2023, meeting minutes.

File Attachments

[D1. CityCouncil Regular Minutes 12.04.2023.pdf \(197 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
DECEMBER 4, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, December 4, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

Members absent: Councilmember Frank Millsap

MEETING OPENING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Councilmember Buhler led the pledges.

RECOGNITION

1. Present a proclamation recognizing the outstanding achievement of the Wylie and Wylie East High School Bands for advancing to the 2023 UIL State Marching Band Contest in San Antonio.

Mayor Bickerstaff recognized the Wylie and Wylie East High School Bands celebrating the achievement of advancing to the 2023 UIL State Marching Band Competition.

2. Present a proclamation recognizing the City of Sachse Finance Department's efforts for earning the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association and the Certification of Investment Policy from the Government Treasurers' Organization of Texas.

Mayor Bickerstaff presented a proclamation and certificate to the Finance Department recognizing their awards from the Government Finance Officers Association and Government Treasurers' Organization of Texas.

PUBLIC COMMENT:

Sachse resident, Matthew Holboke, addressed Council regarding the Consent Agenda, 5th Street District, the new communications employee, and taxes.

COUNCIL/STAFF REPORTS AND UPDATES:

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks commented that Toddler Time at the Community Center had its largest attendance recently and invited others to attend.

Ms. Nash's announcements:

- The City gives a warm welcome to Cristobal Garcia who will be the new Construction Inspector.
- She is excited to announce that Alex Sendejo is returning as a Recreation Specialist and Amanda Chi has come back as a part-time Recreation Aide.

Mayor Bickerstaff's announcements:

- City offices will be closed on December 22, 25, and January 1 for the holidays. CWD collections will slide over a day for both holidays.
- Holiday Lights Contest will be determined by public vote and one winner will receive a certificate from the Mayor.
- 2023 Sachse Christmas ornaments are available for purchase. They have been designed for the animal shelter with proceeds being donated to the animal shelter.
- The annual Sachse Christmas Extravaganza is December 6. Details are on the City's website.
- Christmas trees have been adopted and decorated. The public will vote and winners will be announced on social media.
- The rental registration program is underway. Owners of rental properties are required to register no later than January 31, 2024, and within 30 days of a change in occupancy. There are no fees or inspections associated with the program. Please contact Neighborhood Services with any questions.

CONSENT AGENDA:

- 1. Approve the November 6, 2023, meeting minutes.**
- 2. Accept the monthly revenue and expenditure report for the period ending October 31, 2023.**
- 3. Accept the Quarterly Budget and Investment Reports for the quarter ending September 30, 2023.**
- 4. Approve a resolution adopting the City of Sachse, Sachse Economic Development Corporation, Sachse Municipal Development District, Tax Increment Financing Reinvestment Zone Number One, Tax Increment Financing Reinvestment Zone Number Two, and Tax Increment Reinvestment Zone Number Three Investment Policy ("Sachse Investment Policy").**
- 5. Adopt a resolution accepting and approving the Dallas County 2023 Tax Roll; resolving other matters related to the subject; and providing an effective date.**
- 6. Approve a resolution adopting a preliminary and final plat checklist, complete application checklist, and plat format checklist; and providing an effective date.**

7. **Authorize the City Manager to enter into an agreement with Vector Concepts, Inc. for purchase and installation of carpet on the second floor of City Hall, at the Fire Station 1, and at the Public Safety building in an amount not to exceed One Hundred Eighty-Three Thousand, Three Hundred Ninety-One and 98/100 Dollars (\$183,391.98).**
8. **Authorize the purchase of two (2) 2024 Chevrolet Tahoe Police Pursuit Vehicles 2WD from Reliable Chevrolet utilizing TIPS contract #230404 in the amount not to exceed One Hundred Five Thousand, Three Hundred Seventy-Eight and 18/100 Dollars (\$105,378.18).**
9. **Authorize the purchase of radios and associated equipment for the Police Department in the amount not to exceed Three Hundred Fifty-Nine Thousand, Five Hundred Eight and 44/100 Dollars (\$359,508.44), from the GMRS (HGAC-RA05-21) contract.**
10. **Authorize the purchase of radios and associated equipment for Sachse Fire-Rescue in the amount not to exceed One Hundred Sixty-Five Thousand, One Hundred Eighty-Seven and 45/100 Dollars (\$165,187.45) from the GMRS (HGAC RA05-21) contract.**
11. **Authorize the purchase of three outdoor warning sirens and three park warning speaker devices from Goddard Enterprises Mass Notification Systems through The Interlocal Purchasing System (TIPS) purchasing program not to exceed the budgeted funds of One Hundred Twenty Thousand, Two Hundred Eleven and 0/100 Dollars (\$120,211.00) for Sachse Fire-Rescue and Emergency Management.**
12. **Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for water and sewer mains at various locations (W-21-08 and SS-21-11) through The Interlocal Purchasing System (TIPS) program (Contract# 20110401) in the amount not to exceed Two Million, One Hundred Eighty-Nine Thousand, Two Hundred Thirteen and 0/100 Dollars (\$2,189,213.00).**

Councilmember Howarth made a motion to approve the Consent Agenda as presented. Councilmember Lindsey seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

1. **Consider approving a resolution casting Sachse's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District.**

Councilmember Buhler made a motion to approve a resolution casting Sachse's vote for Brett Franks to be the fourth member of the Board of Directors for the Dallas Central Appraisal District. Councilmember Prestenberg seconded the motion, and it carried unanimously.

2. **Conduct a public hearing to consider and act on an ordinance amending the Comprehensive Zoning Ordinance and map, to grant a change of zoning from Agricultural District (AG) to a Residential-39 District (R-39) on an approximately 4.7 acre tract of land out of the R.D. Newman Survey, Abstract No. 660, City of Sachse, Dallas County, Texas, more particularly described in Exhibit "A" and located east of the intersection of Hooper Road and Bailey Road; providing a conflicts resolution clause, a severability clause, a savings clause, a penalty of fine not to exceed the sum of two thousand dollars (\$2,000) for each offense, and an effective date.**

Development Services Director Matt Robinson provided a summary of the rezoning request. Currently, the property is zoned AG and un-platted with a single-family dwelling. The surrounding properties zoned residential with lots ranging from 10,000 square feet to two acres. The Comprehensive Plan and Future Land Use Plan designates the subject property and entire area as low density residential which includes any size up to an acre. State law requires that zoning decisions be adopted in accordance with the comprehensive plan, and since the proposed request complies, staff recommends approval of the proposed rezoning request.

The Public Hearing was opened at 7:03 p.m. Sachse Resident, David Teasedale, addressed the Council in opposition to the request. The Public Hearing was closed at 7:05 p.m. Councilmember Howarth asked a few clarifying questions. Mr. Robinson explained that besides an agricultural farming use, AG zoning is typically held for property that is annexed into the city as a holding zone. The subject property is the only property in the surrounding areas that was not part of a subdivision and zoned residential. The Public Hearing was re-opened at 7:08 p.m. Sachse Resident, Cindy Elk, addressed the Council related to the platting of the current property. The Public Hearing was re-closed at 7:10 p.m.

Mayor Pro Tem Franks expressed his preference to maintain diversity. Councilmember Lindsey noted that the ag exemption granted by the appraisal district is unrelated to the zoning. This change would not affect the ag exemption of the other properties. In response to questions from Council, the applicant explained that he would like to subdivide the property into three lots in order for his family to build houses. City Attorney Joe Gorfida noted that the request is consistent with the Comprehensive Plan.

Councilmember Prestenberg made a motion to approve the item as presented, and Councilmember Howarth seconded the motion. Mayor Bickerstaff commented that the agricultural district is not one that is intended to continue in perpetuity. The request is valid in the sense that if the applicant wants to do residential, this is the best district to do it in. He reiterated Mr. Gorfida's comment that the request does comply with the Comprehensive Plan. If the proposal is approved as presented, it would not represent something dissimilar from what is out there from a neighborhood character standpoint. The character of the neighborhood will not be changed tremendously by approving something like this. The motion carried 4-1 with Mayor Pro Tem Franks voting against it.

3. Consider authorizing the City Manager to execute a Tax Increment Reinvestment Zone (TIRZ) Reimbursement Agreement with the City of Sachse, the TIRZ #2 Board, and the PMB Station Developer, LLC.; and any amendments or instruments related thereto.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion and it carried unanimously.

4. Consider authorizing the City Manager to execute a professional services contract for the design of the Southeast Sewer Expansion: Trunk Line A from Sachse Road to the Southeast Lift Station between the City of Sachse and Cobb, Fendley & Associates, Inc. in an amount not to exceed Six Hundred Sixty-Six Thousand, Nine Hundred Four and No/100 Dollars (\$666,904.00).

Assistant Director of Public Works Brian Jaffee presented an overview noting that this project addresses the need for sewer in an area that does not currently have access. It also makes the area more desirable for development and allows for the decommissioning of the old lift station on Sachse Road.

Councilmember Lindsey asked about the history of the project. Mr. Nesbit explained that there were several design issues, but some of the previous designs will be salvaged. A realignment study was performed over the summer and with the current plan starting at roughly 30 to 60 percent, construction is anticipated to begin around April of 2024.

Councilmember Lindsey made a motion to accept the item as presented. Councilmember Prestenberg seconded the motion and it carried unanimously.

5. Discuss and consider an appointment to the City's Planning and Zoning Commission.

Ms. Granger explained that this item is an opportunity for the Council to discuss how it would like to address a vacancy that arose on the Planning and Zoning Commission. Councilmembers agreed that they would like to accept other applications to consider at a later date. No action was taken.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to Executive Session at 7:37 p.m.

- 1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the annual review of the City Manager.**
- 2. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Yosemite.**

REGULAR AGENDA ITEMS / MEETING CLOSING:

The Council returned to Regular Session at 8:54 p.m.

Item number two was addressed before item number one.

- 1. Take any action as a result of Executive Session regarding the annual review of the City Manager.**

Councilmember Prestenberg made a motion to increase the City Manager's salary by five percent and increase the car allowance to \$10,000 annually, effective immediately. Human Resources Director Jana Ventura recommended that the salary increase be effective in the next pay period and the car allowance be effective in January. Councilmember Prestenberg restated his motion to increase the City Manager's annual salary by five percent, effective the next payroll date or cycle, and increase the car allowance to \$10,000 annually, effective January 1, 2024. Councilmember Howarth seconded the motion and it carried unanimously.

2. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Yosemite.

Councilmember Howarth made a motion to authorize the City Manager to negotiate and execute an economic development agreement on behalf of the City of Sachse with Vaquero Sachse II Partners, LP its assigns or related entities for Project Yosemite, generally located along Miles Road north of Bunker Hill Road, and any amendments and instruments related thereto. Councilmember Prestenberg seconded the motion, and it carried unanimously.

3. Adjournment.

Mayor Bickerstaff took the opportunity to thank Council, noting this was the last meeting of the year. He wished everyone a Merry Christmas and a Happy New Year. He also thanked Ms. Nash for the leadership she provides staff and Council.

Mayor Bickerstaff adjourned the meeting at 8:59 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	2. Accept the monthly revenue and expenditure report for the period ending November 30, 2023.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the monthly revenue and expenditure report for the period ending November 30, 2023.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of the year-to-date sales tax revenue.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending November 30, 2023.

File Attachments

[D2.1 All Funds November 2023.pdf \(126 KB\)](#)

[D2.2 Sales Tax Report December 2023.pdf \(111 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse

Monthly Revenue and Expenditure Report

November 30, 2023 (Unaudited)

GENERAL FUND

		17% of Year Completed			
		Current Month		YTD Actuals	
	Annual Budget	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Property Tax	\$ 16,716,996	\$ 556,924	\$ 832,306	5%	A
Sales Tax	2,875,000	275,692	496,825	17%	
Franchise Fees	2,211,000	153,007	422,640	19%	
Licenses and Permits	1,076,000	68,438	125,865	12%	B
Service Fees	1,590,300	53,367	72,987	5%	C
Fines	250,000	16,654	37,006	15%	
Interest Income	420,000	52,357	122,010	29%	D
Miscellaneous Income	561,443	14,068	22,271	4%	E
Intergovernmental Revenue	1,543,687	128,640	257,280	17%	
Total Revenue	\$ 27,244,426	\$ 1,319,146	\$ 2,389,189	9%	
Expenditure Summary					
Animal Services	\$ 308,337	\$ 30,026	\$ 57,551	19%	
City Manager	860,709	63,737	124,304	14%	
City Secretary	268,759	11,479	42,574	16%	
Combined Services	237,913	10,116	299,873	126%	F
Development Services	1,252,555	80,098	149,492	12%	G
Engineering	398,536	31,652	64,062	16%	
Facilities Maintenance	697,806	78,062	157,919	23%	H
Finance	901,786	66,848	187,391	21%	I
Fire-Rescue	6,933,133	553,404	1,195,237	17%	
Human Resources	588,166	37,891	71,586	12%	J
Information Technology	1,127,676	84,045	190,962	17%	
Library	893,431	71,364	125,442	14%	
Municipal Court	296,512	24,717	52,911	18%	
Neighborhood Services	1,173,903	103,739	195,048	17%	
Parks	4,235,847	371,700	703,193	17%	
Police	7,423,031	687,024	1,315,923	18%	
Recreation	821,719	63,443	158,918	19%	
Senior Activity Center	219,318	16,482	30,830	14%	
Streets	5,609,867	448,051	931,961	17%	
Total Expenditures	\$ 34,249,004	\$ 2,833,878.36	\$ 6,055,176	18%	
Revenue Over/(Under) Expenses	\$ (7,004,578)	\$ (1,514,732)	\$ (3,665,987)		K
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 17,100,000		

See following page for explanation of major variances

Explanation of General Fund Major Variances:

- A** Property Tax receipts peak in December and January
- B** Building permit activity trending lower due to timing of anticipated residential and commercial construction
- C** Developer and Plan review activity trending lower due to timing of anticipated residential and commercial construction
- D** Interest revenue trending strong due to favorable interest rates
- E** Miscellaneous Revenue trending lower due to timing of School resource officer revenue
- F** Insurance expense timing increases YTD % of Budget spent trend. Adjustments for vacancy savings through-out the year will decrease percent of budget spent
- G** Professional Services timing decreases YTD % of Budget spent trend.
- H** Expenses exceed "YTD Actuals % of Budget" spend primarily due to Building Repairs and Maintenance expense timing
- I** Expenses exceed "YTD Actuals % of Budget" spend due to professional services expense timing
- J** Vacancy savings decreases YTD % of Budget spent trend.
- K** Current Month Actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

November 30, 2023 (Unaudited)

UTILITY FUND

		17% of Year Completed			
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Water Revenue	\$ 9,575,500	\$ 609,987	\$ 1,512,899	16%	
Sewer Revenue	6,500,000	557,609	1,125,536	17%	
Drainage Revenue	230,000	19,572	39,135	17%	
Fees	206,000	16,379	38,032	18%	
Interest Income	290,000	98,367	202,562	70%	A
Intergovernmental Revenue	2,000,000	166,667	333,334	17%	
Miscellaneous Revenue	25,000	96	194	1%	B
Total Revenue	\$ 18,826,500	\$ 1,468,677	\$ 3,251,691	17%	
Expenditure Summary					
Utility Administration	\$ 572,725	\$ 62,190	\$ 130,200	23%	C
Water Operations	11,298,506	1,017,597	1,894,305	17%	
Sewer Operations	17,990,613	831,259	1,579,881	9%	D
Stormwater Projects	700,000	42,990	84,657	12%	E
Total Expenditures	\$ 30,561,844	\$ 1,954,036	\$ 3,689,042	12%	
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 23,500,000		
Revenue Over/(Under) Expenses	\$ (11,735,344)	\$ (485,358)	\$ (437,351)	F	

Explanation of Major Variances:

- A Interest revenue trending strong due to favorable interest rates
- B Miscellaneous Revenue trending lower due to timing of replaced vehicle auction proceeds
- C Expenses exceed "YTD Actuals % of Budget" spend due to timing of Professional Services, Software Licensing and Credit Card Processing Fees
- D Expenses below "YTD Actuals % of Budget" spend due to timing of capital project expenses
- E Expenses below "YTD Actuals % of Budget" spend due to timing of stormwater utility rate study expenses
- F Current Month Actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

November 30, 2023 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

	17% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 1,430,000	\$ 137,846	\$ 248,412	17%	
Other Income	10,000	-	-	0%	A
Interest Income	100,000	21,200	43,170	43%	B
Total Revenue	\$ 1,540,000	\$ 159,046	\$ 291,582	19%	
Expenditure Summary					
Expenditures	\$ 909,632	\$ 68,113	\$ 131,184	14%	
Total Expenditures	\$ 909,632	\$ 68,113	\$ 131,184	14%	
Revenue Over/(Under) Expenses	\$ 630,368	\$ 90,933	\$ 160,398		
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 7,200,000		

Explanation of Major Variances:

- A** Garland ISD grant for Fiscal Year 2022-2023 received in November and applied to prior fiscal year
- B** Interest revenue trending strong due to favorable interest rates

City of Sachse

Monthly Revenue and Expenditure Report

November 30, 2023 (Unaudited)

DEBT SERVICE FUND

			17% of Year Completed		
		Current Month		YTD Actuals	
	Annual Budget	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Property Tax	\$ 7,111,584	\$ 237,067	\$ 353,893	5%	A
Interest Income	50,000	7,391	14,145	28%	B
Total Revenue	\$ 7,161,584	\$ 244,458	\$ 368,037	5%	
Expenditure Summary					
Fees	\$ 548,016	\$ 1,980	\$ 1,980	0%	C
Principal	4,740,000	-	-	0%	D
Interest	1,744,018	-	-	0%	E
Total Expenditures	\$ 7,032,034	\$ 1,980	\$ 1,980	0%	
Revenue Over/(Under) Expenses	\$ 129,550	\$ 242,478	\$ 366,057		
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 1,400,000		

Explanation of Major Variances:

- A** Property Tax receipts peak in December and January
- B** Interest revenue trending strong due to favorable interest rates
- C** Expenses exceed "YTD Actuals % of Budget" spend due to timing of Agent Fees and Financing Costs
- D** Principal payments are primarily due in February
- E** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report

November 30, 2023 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	17% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 750,000	\$ 66,508	\$ 120,242	16%	A
Interest Income	1,000	1,123	2,018	202%	
Total Revenue	\$ 751,000	\$ 67,631	\$ 122,260	16%	
Expenditure Summary					
Expenditures	\$ 886,500	\$ -	\$ -	0%	B
Total Expenditures	\$ 886,500	\$ -	\$ -	0%	
Revenue Over/(Under) Expenses	\$ (135,500)	\$ 67,631	\$ 122,260		
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 270,000		

Explanation of Major Variances:

- A** Interest revenue trending strong due to favorable interest rates
- B** No J.K. Sachse Park construction expenditures in current reporting period

CITY OF SACHSE

2023/2024 SALES TAX REPORT

FY 2024									FY 2023	
	Economic Dev. Corp.	Municipal Dev. Dist.	Street Maint.	General Fund			Total ¹		General Fund	Total ¹
Month	0.50%	0.25%	0.25%	1.00%	Year-To-Date (YTD)	YTD % of Budget	YTD Growth Over Prior Yr	2.00%	Year-To-Date	2.00%
October	\$110,567	\$53,734	\$55,283	\$221,133	\$221,133	8%	-2%	\$440,717	\$224,603	\$447,710
November	137,846	66,508	68,923	275,692	496,825	18%	2%	548,968	486,894	522,100
December	113,465	55,754	56,733	226,931	723,756	26%	1%	452,883	713,752	452,381
January									961,683	494,146
February									1,275,400	624,980
March									1,477,638	402,980
April									1,668,624	380,762
May									1,924,897	510,577
June									2,136,770	422,369
July									2,369,100	462,992
August									2,662,303	584,425
September									2,914,309	502,377
TOTAL	\$361,878	\$175,996	\$180,939	\$723,756				\$1,442,568		\$5,807,801
BUDGET	\$1,430,000	\$750,000	\$725,000	\$2,825,000				\$5,730,000	\$2,630,000	\$5,355,000

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
 - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
 - Excludes 380 Agreement grants
 - Excludes mixed beverage sales tax

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	3. Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

As a local government entity of the State of Texas, the City of Sachse is an authorized participant in the Texas Local Government Investment Pool ("TexPool/TexPool Prime"). In order to facilitate the safe and prudent investment of City funds, the City's Investment Officers require authorization to transfer, deposit, and withdraw funds periodically. TexPool requires the City to adopt a new list of authorized representatives in order to add Senior Accountant Katelyn Ellis to the list of authorized representatives.

POLICY

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve a resolution amending the authorized representatives by adding Senior Accountant Katelyn Ellis, for the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").

File Attachments

[D3. Resolution Amending TexPool Representatives January 2024.pdf \(120 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE,
TEXAS, AMENDING AUTHORIZED REPRESENTATIVES WITH THE
TEXAS LOCAL GOVERNMENT INVESTMENT POOL
("TEXPOOL/TEXPOOL PRIME").**

WHEREAS, City of Sachse, Texas, location number 77347 ("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/Texpool *Prime*"), a public funds investment pool, was created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF SACHSE, TEXAS, THAT:**

SECTION 1. The individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool *Prime* and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

SECTION 2. An Authorized Representative of the Participant may be deleted by a written instrument signed by all remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool/TexPool *Prime* account or (2) is no longer employed by the Participant; and

SECTION 3. The Participant may, by Amending Resolution signed by the Participant, add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representatives of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Name: David Baldwin Title: Director of Finance
Phone/Fax/Email: 469-429-4775 / 972-495-9356 / dbaldwin@cityofsachse.com
Signature: _____

2. Name: Ryan Bredehoeft Title: Assistant Director of Finance
Phone/Fax/Email: 469-429-4760 / 972-495-9356 / rbredehoeft@cityofsachse.com
Signature: _____
3. Name: Katelyn Ellis Title: Senior Accountant
Phone/Fax/Email: 972-495-2038 / kellis@cityofsachse.com
Signature: _____
4. Name: Lauren Rose Title: Assistant City Manager
Phone/Fax/Email: 469-429-0415 / 972-530-0426 / lrose@cityofsachse.com
Signature: _____
5. Name: Gina Nash Title: City Manager
Phone/Fax/Email: 469-429-4771 / 972-530-0426 / gnash@cityofsachse.com
Signature: _____

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name: David Baldwin Email: dbaldwin@cityofsachse.com FAX: 972-495-9356

In addition, and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

6. Name: _____ Title: _____
Phone/Fax/Email: _____

SECTION 4. This Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular meeting held on the 16th day of January, 2024.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the 16th day of January, 2024.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	4. Approve a resolution establishing official City holidays related to public information requests beginning with the 2023-2024 Fiscal Year; providing for related matters; and providing an effective date.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Approve a resolution establishing official city holidays related to public information requests as presented.

BACKGROUND

As a part of its general operating procedures, the City recognizes 12 annual paid holidays for regular, full-time employees per year. House Bill 3033 from the most recent legislative session requires designation of no more than ten (10) observed municipal holidays in relation to the timing of responses to public information requests. Of the 12 holidays observed at the City, Juneteenth (June 19) and Veterans Day (November 11) will not be considered "holidays" when determining due dates for public information requests.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve a resolution establishing official city holidays related to public information requests as presented.

File Attachments

[D4.1 Presentation Holidays & PIRs.pdf \(42 KB\)](#)

[D4.2 Resolution Establishing Observed Holidays for PIRs.pdf \(76 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City Holidays in Relation to Public Information Requests

January 16, 2024



House Bill 3033

- House Bill 3033 was passed during the most recent legislative session requiring designation of no more than 10 observed municipal holidays in relation to the timing of responses to public information requests
- The City of Sachse has 12 observed holidays for employees
- Public Information Requests must receive a response within 10 business days with holidays not counting against that number
- This resolution establishes which holidays will be considered in the allotted time for responses
- Staff recommends excluding Juneteenth and Veterans Day as holidays in relation to Public Information Request timing

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, ESTABLISHING OFFICIAL CITY HOLIDAYS RELATED TO PUBLIC INFORMATION REQUESTS BEGINNING WITH THE 2023-2024 FISCAL YEAR; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Sachse recognizes annual holidays for City operations as part of the City's general operating procedures and to provide opportunities for employees to share such holidays with their family and friends; and

WHEREAS, the City of Sachse provides twelve (12) paid holidays per year for all regular, full-time employees; and

WHEREAS, new state law requires designation of no more than ten (10) observed municipal holidays in relation to the timing of responses to public information requests.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

Section 1. The City Council of the City of Sachse, Texas, hereby approves and adopts the following list of holidays to be observed in relation to the timing of responses to public information requests.

Section 2. The City of Sachse Official Holidays beginning FY 2023-2024 are as follows:

Holidays Observed at the City	When	Counted for Public Information Requests
New Year's Day	January 1	Yes
Martin Luther King Day	Third Monday of January	Yes
Good Friday	Friday before Easter	Yes
Memorial Day	Last Monday in May	Yes
Juneteenth	June 19	No
Independence Day	July 4	Yes
Labor Day	First Monday in September	Yes
Veterans Day	November 11	No
Thanksgiving Day	Fourth Thursday in November	Yes
Friday after Thanksgiving	Fourth Friday in November	Yes
Christmas Eve	December 24 (adjusted for weekends)	Yes
Christmas Day	December 25 (adjusted for weekends)	Yes

Section 4. This Resolution shall take effect immediately from and after the date of passage and is so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas,
on this the 16th day of January, 2024.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	5. Authorize the City Manager to enter into an agreement with Dallas County to provide fire and ambulance services to the unincorporated areas of Dallas County nearest to the city limits of the City of Sachse.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Preferred Date	Jan 16, 2024
Absolute Date	Jan 16, 2024
Fiscal Impact	No
Recommended Action	Authorize the City Manager to enter into an agreement with Dallas County to provide fire and ambulance services to the unincorporated areas of Dallas County nearest to the city limits of the City of Sachse.
Goals	Provide excellent government services to Sachse citizens. Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The City of Sachse has maintained, through contract, fire and ambulance services to the unincorporated areas of Dallas County for many years. The area included all of the unincorporated areas from Sachse all the way to Lake Ray Hubbard. The City of Rowlett has grown and now surrounds most of these areas. Rowlett has entered into a contract with Dallas County that includes all unincorporated areas from Pleasant Valley Road to Lake Ray Hubbard.

OVERVIEW

The new agreement for the City of Sachse is for the Dallas County unincorporated areas west of Pleasant Valley Road, except for a few homes along Pleasant Valley Road on the east side. The attached map provides the specifics of coverage.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Authorize the City Manager to enter into an agreement with Dallas County to provide fire and ambulance services to the unincorporated areas of Dallas County nearest to the city limits of the City of Sachse.

File Attachments

[D5.1 Presentation Dallas County Fire & Ambulance Service.pdf \(107 KB\)](#)

[D5.2 Fire & Ambulance Service Map.pdf \(417 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Dallas County Fire and Ambulance Services

City Council
January 16, 2024



Dallas County Fire and Ambulance Services

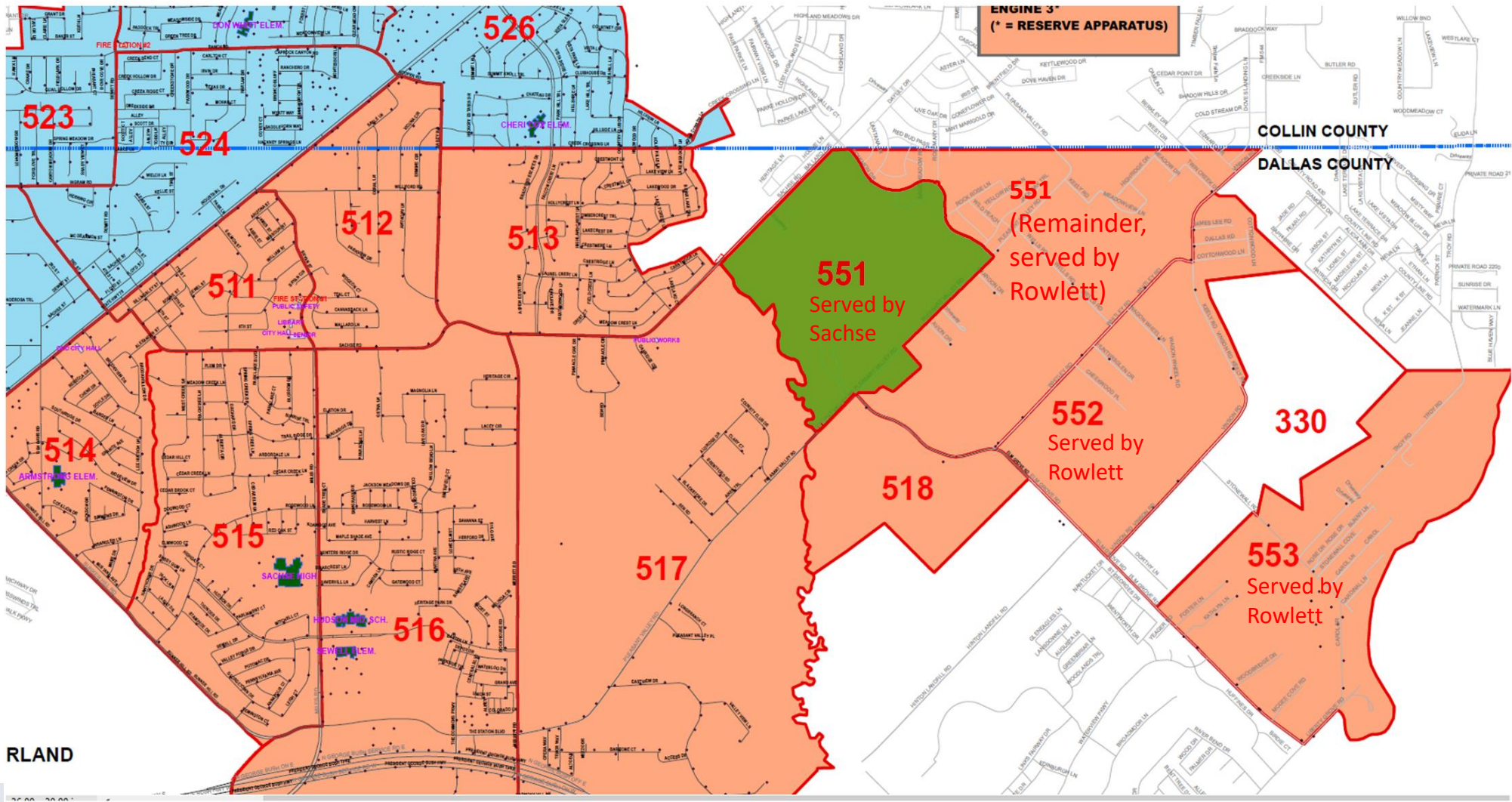
- The City of Sachse has provided fire and ambulance services to the unincorporated areas of Dallas County for a number of years. It was also a revenue generating stream to help support the combination volunteer/career fire department of that era.
- As the county grew, so did the cities of Rowlett and Wylie. The new agreements better align the public need with closer emergency resources.
- The new agreement only applies to the area directly adjacent to Sachse's city limits.



Dallas County Fire and Ambulance Services

- In the attached map's Box 551, the green highlighted area indicates the unincorporated area of Dallas County that is subject of the New Dallas County Fire & Ambulance Service agreement with the city of Sachse. This area is covered by Sachse Fire-Rescue (SFR).
- Per the agreement, SFR will provide primary fire and ambulance services to this area. The agreement does not include addresses within the city limits of Wylie.
- The Rowlett Fire Department (RFD) is under agreement with Dallas County for the unincorporated areas of Dallas County in Box 551 (remaining portion), 552, and 553. These boxes were all previously covered by SFR.

Fire & Ambulance Services Map



D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	6. Authorize the City Manager to enter into an agreement with CXT, Inc., through the TIPS government purchasing agreement, for the purchase and installation of a pre-fabricated, single-user, fully accessible restroom at Joe and Patricia Stone Park in an amount not to exceed One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40). This is based off the cost of One Hundred Twenty-One Thousand, Three Hundred Eighty-Four Dollars (\$121,384) plus a 10% contingency of Twelve Thousand, One Hundred Thirty Eight and 40/100 Dollars (\$12,138.40) for a total of One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40).
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$133,522.40
Budgeted	Yes
Budget Source	General Capital Project Funds
Recommended Action	Authorize the City Manager to enter into an agreement with CXT, Inc., through the TIPS government purchasing agreement, for the purchase and installation of a pre-fabricated, single-user, fully accessible restroom at Joe and Patricia Stone Park in an amount not to exceed One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40). This is based off the cost of One Hundred Twenty-One Thousand, Three Hundred Eighty-Four Dollars (\$121,384) plus a 10% contingency of Twelve Thousand, One Hundred Thirty Eight and 40/100 Dollars (\$12,138.40) for a total of One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40).

BACKGROUND

Joe and Patricia Stone Park, located at 6000 Laurel Crest Lane, has a pavilion, playground, pond, and walking path that is utilized by residents and HOAs. It is also the park in which the annual National Night Out event is hosted for the Woodbridge neighborhood.

This is part of the Capital Improvement Plan (CIP No. P-24-08) for Joe and Patricia Stone Park in the Woodbridge area. \$150,000 was budgeted for this project and sufficient budget exists to fund this project. This is the only community park in Sachse without a restroom and, with the high usage of this park, there is a need for this amenity. This will be an installation of a pre-fabricated, single-user, fully accessible restroom.

OVERVIEW

CXT, Inc. is a registered TIPS vendor. Under Contract #21020201, TIPS has negotiated and entered into an agreement with CXT, Inc. By utilizing TIPS, the City has met all competitive bidding requirements.

POLICY CONSIDERATIONS

This project has been approved.

RECOMMENDATION

Authorize the City Manager to enter into an agreement with CXT, Inc., through the TIPS government purchasing agreement, for the purchase and installation of a pre-fabricated, single-user, fully accessible restroom at Joe and Patricia Stone Park in an amount not to exceed One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40). This is based off the cost of One Hundred Twenty-One Thousand, Three Hundred Eighty-Four Dollars (\$121,384) plus a 10% contingency of Twelve Thousand, One Hundred Thirty Eight and 40/100 Dollars (\$12,138.40) for a total of One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40).

File Attachments

[D6.1 Presentaton JoeandPatriciaStonePark.pdf \(368 KB\)](#)

[D6.2 Sachse OzarkI TIPS Ex A Site Work RCV sign 10.27.23.pdf \(498 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CIP Project: Restroom at Joe and Patricia Stone Park

City Council

January 16, 2024



Overview

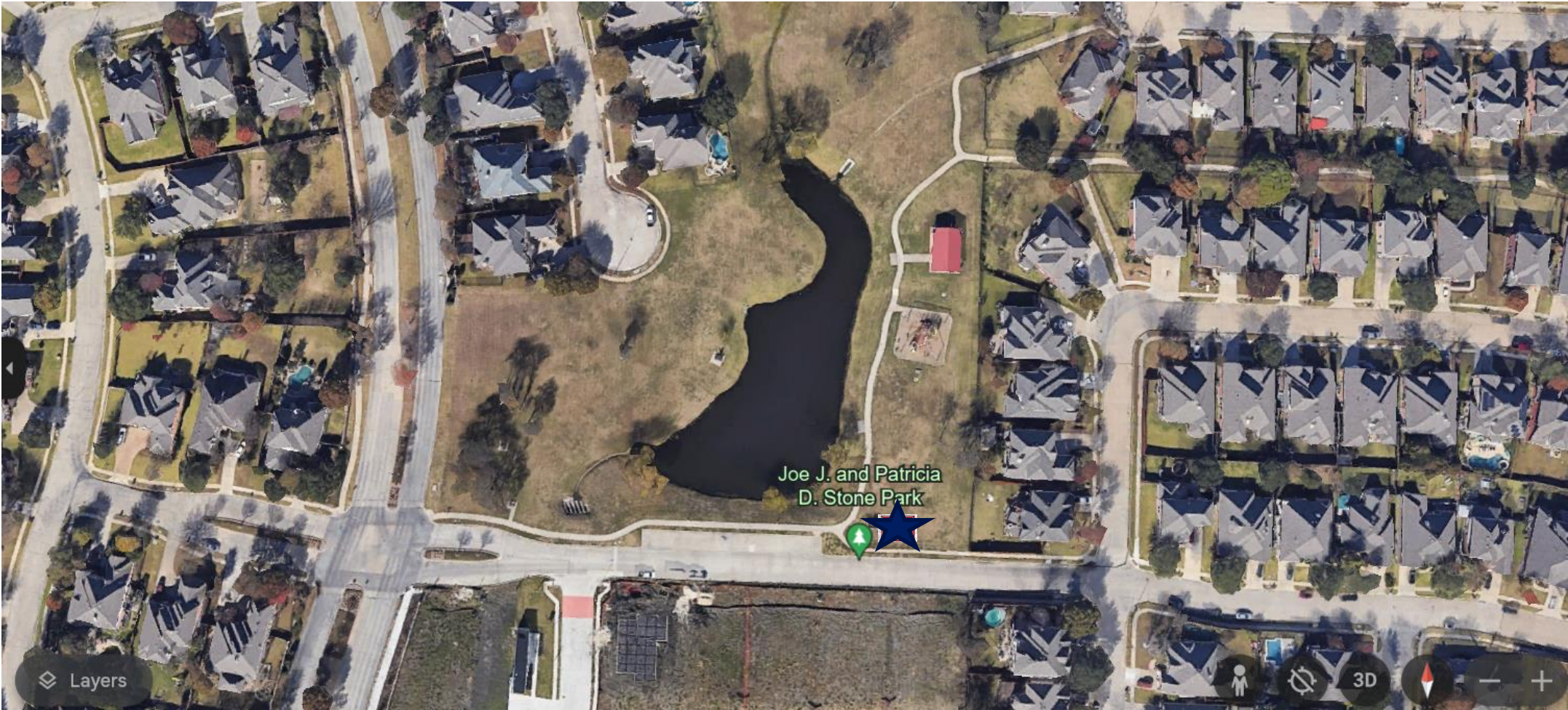
- Project was included and approved as a part of the Capital Improvement Plan (CIP) in the FY 23-24 budget process
- Joe and Patricia Stone Park is a heavily utilized park for the Woodbridge neighborhood and other residents
- Several amenities: pavilion, playground, walking trail, and fishing pond
- The pavilion is reserved by residents regularly
- Electrical was recently added to the site to provide lighting for the park

Restroom Example



- Pre-fabricated building
- Single-user restroom
- ADA accessible

Restroom Location



Next Steps

- If approved, the order lead time is expected to be approximately 6-8 months
- In the interim, staff will work with the Public Works team for access to the utilities to prep the site for installation
- Staff anticipates a delivery and installation Summer 2024



Questions?





CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to-use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

1. ORDERING ADDRESS(ES): CXT Precast Concrete Products, 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206

2. ORDERING PROCEDURES: Fax 509-928-8270

3. PAYMENT ADDRESS(ES):

Remitting by check:

CXT, Inc., PO Box 676208, Dallas, TX 75267-6208

Remitting by ACH or wire transfer:

Beneficiary: CXT, Inc.

Beneficiary Bank: PNC Bank, Pittsburgh, PA

Account: 1077766885 ABA/Routing: 043000096

Email remittance details to AR@lbfoster.com

4. WARRANTY PROVISIONS: CXT provides a one (1) year warranty. The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT.

This warranty shall not apply to:

1. Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely affect the stability or reliability thereof;

2. To any goods which have been subject to misuse, negligence, acts of God or accidents; or

3. To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

5. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): All prices subject to the "Conditions of Sale" listed on the CXT quotation form.

Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Site must allow for the crane to be within three feet of the building location and the truck to be within three feet of the crane. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for

special equipment required to perform delivery and installation. Customers will negotiate installation on a project-by-project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at <http://www.cxtinc.com>.

In the event delivery of the building/s ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment. Delivery and installation charges will be invoiced at the time of delivery and installation.

Should the delivery and installation costs increase due to changes in the delivery period, this increase will be added to the price originally quoted, and will be subject to the contract payment terms.

In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1-1/2% of contract price per month or any part of any month will be charged.

****Customer is responsible for all local permits and fees.**

6. DELIVERY CHARGE: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers.

7. PAYMENT TERMS: All orders are cash in advance. At CXT's discretion, credit may be given after approval of credit application. Payment to CXT by the purchaser of any approved credit amount is net 30 days after submission of invoice to purchaser. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning with the 35th day (includes five (5) day grace period) from the date of the invoice. Under no circumstance can retention be taken. If CXT initiates legal proceeding to collect any unpaid amount, purchaser shall be liable for all of CXT's costs, expenses and attorneys' fees and costs of any appeal.

8. LIMITATION OF REMEDIES: In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

9. DELIVERY INFORMATION: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the information below to determine the origin:

- F.O.B. 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

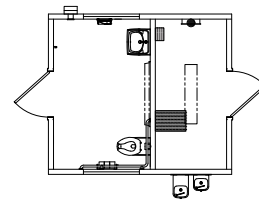
- F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AR, AZ, CO, IA, KS, LA, MN, MO, MS, NE, NM, OK, TX.

- F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

- Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.

OZARK I – 10' 6" x 12'

Ozark I with chase has one single user fully accessible flush restroom. Standard features include simulated barnwood textured walls, simulated cedar shake textured roof, vitreous china fixtures, 4-gallon water heater, interior and exterior lights, off loaded, and set up at site.



CXT
800.696.5766
cxtinc.com

Price Per Unit			
Base Price	\$		\$
Added Cost Options	Click to Select		
Final Connection to Utilities	\$		
Optional Wall Texture - <i>choose one</i>	Split Face Block (\$5,500)	Stone (\$7,000)	
Optional Roof Texture	Ribbed Metal		
Insulation and Heater	\$		
Vitreous China Urinal	\$		
Stainless Steel Water Closet & Lavatory	\$		
Stainless Steel Urinal	\$		
Electric Hand Dryer	\$		
Electronic Flush Valve	\$		
Electronic Lavatory Faucet	\$		
Electronic Urinal Flush Valve	\$		
Paper Towel Dispenser	\$		
Toilet Seat Cover Dispenser	\$		
Sanitary Napkin Disposal Receptacle	\$		
Baby Changing Table	\$		
Skylight in Restroom	\$		
Marine Grade Skylight in Restroom	\$		
Marine Package (<i>excluding fiberglass doors and frames</i>)	\$		
Exterior Mounted ADA Drinking Fountain w/Cane Skirt	\$		
2K Anti-Graffiti Coating	\$		
Optional Door Closure	\$		
Fiberglass Entry and Chase Doors and Frames (each)	\$		
Timed Electric Lock System (2 doors- does not include chase door) (each)	\$		
Exterior Frostproof Hose Bib with Box	\$		
Total for Added Cost Options:			\$
Custom Options:			\$
Engineering and State Fees:			\$
Estimated One-Way Transportation Costs to Site (quote):			\$
Estimated Tax:			\$
Total Cost per Unit Placed at Job Site:			\$



Estimated monthly payment on 5 year lease

This price quote is good for 60 days from date below, and is accurate and complete.

I accept this quote. Please process this order.

Company Name

CXT Sales Representative

Date

Company Representative

Date

OPTIONS

Exterior Color(s) (For single color mark an X. For two-tone combinations use W = Walls and R = Roof.)

☐ Amber Rose	☐ Berry Mauve	☐ Buckskin	☐ Cappuccino Cream
☐ Charcoal Grey	☐ Coca Milk	☐ Evergreen	☐ Georgia Brick
☐ Golden Beige	☐ Granite Rock	☐ Hunter Green	☐ Java Brown
☐ Liberty Tan	☐ Malibu Taupe	☐ Mocha Caramel	☐ Natural Honey
☐ Nuss Brown	☐ Oatmeal Buff	☐ Pueblo Gold	☐ Raven Black
☐ Rich Earth	☐ Rosewood	☐ Sage Green	☐ Salsa Red
☐ Sand Beige	☐ Sun Bronze	☐ Toasted Almond	☐ Western Wheat

Special roof color # _____ Special wall color # _____

Special trim color # _____

Stone Color (Mark option with an X.) *If option is not available, verify stone option is selected on previous page.

☐ Basalt* ☐ Mountain Blend* ☐ Natural Grey* ☐ Romana*

Roof Texture *If option is not available, verify roof texture option is selected on previous page.

☐ Ribbed Metal*

Wall Texture(s) (For single texture mark an X. For top and bottom textures use T = Top and B = Bottom.)

*If option is not available, verify wall texture option is selected on previous page.

☐ Split Face Block* ☐ Horizontal Lap* ☐ Board & Batt* ☐ Stucco**
☐ Brick** ☐ Distressed Wood**

Stone Wall Texture (bottom texture only) *If option is not available, verify stone option is selected on previous page.

☐ Napa Valley** ☐ River Rock** ☐ Flagstone** ☐ Stacked Rock**

#Textures not included in CXT's quote are additional cost.

Door Opener

☐ Non-locking ADA Handle

☐ Privacy ADA Latch

☐ Pull Handle/Push Plate

Deadbolt

Accessible Signage

☐ Men

☐ Women

☐ Unisex

Toilet Paper Holder

☐ 2-Roll Stainless Steel

☐ 3-Roll Stainless Steel

Notes:

cxtinc.com
800.696.5766



EXHIBIT A

Quote: BH/11/21/23/Reuller--Ozarkl
Job Name: Sachse, TX

Scope:

- Construct 6" gravel-based pad to CXT spec for CXT Ozarkl building.
- Includes plumbing and electrical utilities in gravel pad to CXT spec.
- Gravel based pad constructed on current building grade.
- Does not include any subgrade preparation (elevation change, removal of stumps or other underground obstacles, relocation of utilities not related to existing building)
- Includes 6' Concrete Walkway around all 4 sides of building
- Includes utilities run out to 5' from pad.
- Utilities schedule 40 PVC for sewer and copper for water to CXT spec.
- Full install must be ordered.
- Does not include connecting main utilities to pad utilities.
- Includes 1 mobilization and demobilization.
- Change orders must be approved with 24 hours if necessary.
- Owner must have site ready prior to construction.
- CXT not responsible for incidental damage to surrounding landscape.

Site Work—Pad/Utility Stub-ups/Concrete Walk around Bldg.---COST --\$46,715

Notes:

- Price does not include the following customer responsibilities.
- Elevation benchmark must be marked on site prior to construction.
- Owner responsible for survey.
- Owner responsible for geotechnical services.
- Owner responsible for all locates for building.
- Owner responsible for any and all permits.
- Does not include any retaining walls.
- Does not include any tree removal.
- Does not include any subgrade work, curbing, or flat work
- Does not include any provisions for archeological occurrence.
- Main utilities to building must be marked and clearly identified.
- Main utilities must meet CXT specifications for CXT Flush building.
- Change orders must be approved within 24 business hours.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	7. Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Seven Hundred Fifty Thousand, Two Hundred Ninety-Six and No/100 Dollars (\$750,296.00) with Reynolds Asphalt and Construction Co. for asphalt street repairs of Eastview Drive, Dewitt Street, Sachse Street, Merritt Road, and McDearmon Street.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Preferred Date	Jan 16, 2024
Fiscal Impact	Yes
Dollar Amount	\$750,296.00
Budgeted	Yes
Budget Source	Street Maintenance Tax Fund and Street Maintenance and Operation Fund (General Fund)
Recommended Action	Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Seven Hundred Fifty Thousand, Two Hundred Ninety-Six and No/100 Dollars (\$750,296.00) with Reynolds Asphalt and Construction Co. for asphalt street repairs of Eastview Drive, Dewitt Street, Sachse Street, Merritt Road, and McDearmon Street.
Goals	Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The City of Sachse utilizes the PASER system to analyze and score streets based on pavement condition. This information is utilized by City staff and the City Council on an annual basis to rank streets in the community and determine which streets are in need of rehabilitation.

OVERVIEW

Staff identified Eastview Drive, McDearmon Street, Merritt Road, Dewitt Street, and Sachse Street as roadways in need of major asphalt rehabilitation.

The 2023-2024 Capital Improvement Plan (CIP) included Eastview Drive (R-24-01), Dewitt and Sachse Street (R-24-05), and Street and Alley Maintenance (on-going) (R-OG-01) for asphalt street repairs. Street and Alley Maintenance (on-going) (R-OG-01) is a general capital project created for smaller or previously unanticipated maintenance items. Merritt Road was planned for patching with these maintenance funds while McDearmon Street is in need of maintenance and repair but was not previously identified as a current year maintenance project.

Street Maintenance Tax Funds and budgeted General Fund resources will be utilized for major repairs to these asphalt streets.

The contract would be funded as follows:

Capital Project	CIP No.	Revenue Source (Status)	Fund	Budget	Contract
Eastview Drive	R-24-01	Street Maintenance Tax (Budgeted)	Street Maintenance Tax	\$450,000	\$426,669
Dewitt and Sachse Street	R-24-05	Street Maintenance Tax (Budgeted)	Street Maintenance Tax	\$200,000	\$164,291

Capital Project	CIP No.	Revenue Source (Status)	Fund	Budget	Contract
McDearmon Street	R-OG-01	General Revenue - Street Maintenance and Operations Expenditure (Budgeted)	General Capital Projects	\$450,000	\$103,146
Merritt Road	R-OG-01	General Revenue - Street Maintenance and Operations Expenditure (Budgeted)	General Capital Projects		\$56,190
				\$1,100,000	\$750,296

POLICY CONSIDERATIONS

It is the responsibility of the City of Sachse to maintain, upgrade, and improve public roads as necessary in the city. Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code, authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, goods, and services. The City Council has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods, and services (Resolution No. 3360). Contract pricing from the City of Grand Prairie may be utilized by the City of Sachse for asphalt roadway improvements.

RECOMMENDATION

Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Seven Hundred Fifty Thousand, Two Hundred Ninety-Six and No/100 Dollars (\$750,296.00) with Reynolds Asphalt and Construction Co. for asphalt street repairs of Eastview Drive, Dewitt Street, Sachse Street, Merritt Road, and McDearmon Street.

File Attachments

[D7. Presentation Asphalt Street Repairs.pdf \(83 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Asphalt Street Repairs

City Council

January 16, 2024



Overview

- Staff identified Eastview Drive, McDearmon Street, Merritt Road, Dewitt Street, and Sachse Street as roadways in need of major asphalt rehabilitation.
- The 2023-2024 Capital Improvement Plan (CIP) included Eastview Drive (R-24-01), Dewitt and Sachse Street (R-24-05), and Street and Alley Maintenance (on-going) (R-OG-01) for asphalt street repairs. Street and Alley Maintenance (on-going) (R-OG-01) is a general capital project created for smaller or previously unanticipated maintenance items. Merritt Road was planned for patching with these maintenance funds while McDearmon Street is in need of maintenance and repair but was not previously identified as a current year maintenance project.
- Street Maintenance Tax Funds and budgeted General Fund resources will be utilized for major repairs to these asphalt streets.

Project List

Capital Project	CIP No.	Revenue Source (Status)	Fund	Budget	Contract
Eastview Drive	R-24-01	Street Maintenance Tax (Budgeted)	Street Maintenance Tax	\$450,000	\$426,669
Dewitt and Sachse Street	R-24-05	Street Maintenance Tax (Budgeted)	Street Maintenance Tax	\$200,000	\$164,291
McDearmon Street	R-OG-01	General Revenue - Street Maintenance and Operations Expenditure (Budgeted)	General Capital Projects	\$450,000	\$103,146
Merritt Road	R-OG-01	General Revenue - Street Maintenance and Operations Expenditure (Budgeted)	General Capital Projects		\$56,190
				\$1,100,000	\$750,296

Questions?



E. Regular Agenda Items

Subject	1. Consider approving the City Council regular meeting schedule for 2024.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action, Discussion
Recommended Action	Approve the City Council regular meeting schedule for 2024.

BACKGROUND

Regular City Council meetings are held on the first and third Mondays of each month. Each year, Council meetings that fall on, or near, a holiday are moved to accommodate office closures and potential holiday vacations. In an effort to assist with future planning for the public, staff, and Council, the meeting schedule for 2024 is being presented for Council approval. Additional moves and cancellations will be addressed as they arise.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the City Council regular meeting schedule for 2024.

File Attachments

[E1. Council Regular Meeting Calendar.pdf \(95 KB\)](#)

City Council Regular Meeting 2024 Calendar

Date	Description	Notes
Monday, January 1, 2024	City Council Meeting - Cancelled	New Year's Holiday
Tuesday, January 16, 2024	City Council Meeting	Moved for MLK Holiday
Monday, February 5, 2024	City Council Meeting	
Monday, February 19, 2024	City Council Meeting	
Monday, March 4, 2024	City Council Meeting	
Monday, March 18, 2024	City Council Meeting	
Monday, April 1, 2024	City Council Meeting	
Monday, April 15, 2024	City Council Meeting	
Monday, May 6, 2024	City Council Meeting	
Monday, May 20, 2024	City Council Meeting	
Monday, June 3, 2024	City Council Meeting	
Monday, June 17, 2024	City Council Meeting	
Monday, July 1, 2024	City Council Meeting - Cancelled	Summer break - all boards
Monday, July 15, 2024	City Council Meeting - Cancelled	Summer break - all boards
Monday, August 5, 2024	City Council Meeting	
Monday, August 19, 2024	City Council Meeting	
Tuesday, September 3, 2024	City Council Meeting	Moved for Labor Day Holiday
Monday, September 16, 2024	City Council Meeting	
Monday, October 7, 2024	City Council Meeting - Cancelled	TML Conference
Monday, October 21, 2024	City Council Meeting	
Monday, November 4, 2024	City Council Meeting	
Monday, November 18, 2024	City Council Meeting	
Monday, December 2, 2024	City Council Meeting	
Monday, December 16, 2024	City Council Meeting	

E. Regular Agenda Items

Subject	2. Consider a resolution casting the City of Sachse's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District (DCAD).
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action, Discussion
Preferred Date	Jan 16, 2024
Absolute Date	Jan 30, 2024
Fiscal Impact	No
Recommended Action	Approve a resolution casting Sachse's vote for _____ in the runoff election for the DCAD Board of Directors.

BACKGROUND

In odd numbered years, all suburban cities cast their vote for one individual to represent suburban cities on the Dallas Central Appraisal District (DCAD) Board of Directors. The City Council nominated Councilmember Brett Franks as the representative for the suburban cities on the DCAD Board of Directors at the September 18 meeting. On December 4, Council cast its vote for Councilmember Franks. A majority, or 16 votes, is required to win the election; however, no candidate in the first round of voting received a majority of the votes needed to secure the position. As a result, DCAD announced a runoff election between incumbent Michael Hurtt and City of Sachse Councilmember Brett Franks.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve a resolution casting Sachse's vote for _____ in the runoff election for the DCAD Board of Directors.

File Attachments

[E2.1 Runoff 2023 DCAD Board Election.pdf \(86 KB\)](#)

[E2.2 Resolution Run Off Ballott Cities 2023.pdf \(14 KB\)](#)



Dallas Central Appraisal District

DATE: December 21, 2023

TO: Suburban Cities Mayors, City Managers, City Secretaries and Finance Directors

FROM: W. Kenneth Nolan, Executive Director/Chief Appraiser

RE: Runoff for 2023 Election of Suburban Cities Representative to DCAD Board of Directors

State law requires the Chief Appraiser to conduct an election of representatives to the Board of Directors in odd numbered years. The process outlined in the Texas Property Tax Code requires the election to be conducted and the individual entities notified of the results once the process is complete.

1. Suburban Cities Election

The election process requires a runoff. The following suburban cities participated in the election. Each of their selections is noted below. ~~The current tally indicates Michael Hurtt of Desoto received 13, Brett Franks of Sachse received 4, Shante L. Allen of Glenn Heights received 2, Diane Cartwright of Irving received 1, and Steve Nichols of Hutchins received 1 of the 21 votes cast.~~

The current tally indicates Michael Hurtt of Desoto received 11, Brett Franks of Sachse received 4, Terry Lynne of Farmers Branch received 3, Carrie Gordon received 2, Mark Jones of Desoto received 1, and Steve Nichols of Hutchins received 1 of the 22 votes cast. Since there was no one candidate receiving 16 votes (majority of the 30 votes eligible), a runoff election is necessary between the top two finishers: Michael Hurtt of Desoto and Brett Franks of Sachse.

<u>City</u>	<u>Candidate Selected</u>
1. Addison	Michael Hurtt
2. Balch Springs	Terry Lynne
3. Carrollton	Michael Hurtt
4. Cedar Hill	Abstain
5. Cockrell Hill	Abstain
6. Combine	Abstain
7. Coppell	Abstain
8. DeSoto	Mark Jones
9. Duncanville	Michael Hurtt
10. Farmers Branch	Terry Lynne
11. Ferris	Michael Hurtt
12. Garland	Abstain
13. Glenn Heights	Carrie Gordon
14. Grand Prairie	Abstain

15. Grapevine	Abstain
16. Highland Park	Brett Franks
17. Hutchins	Steve Nichols
18. Irving	Terry Lynne
19. Lancaster	Michael Hurtt
20. Lewisville	Abstain
21. Mesquite	Michael Hurtt
22. Ovilla	Michael Hurtt
23. Richardson	Michael Hurtt
24. Rowlett	Carrie Gordon
25. Sachse	Brett Franks
26. Seagoville	Michael Hurtt
27. Sunnyvale	Brett Franks
28. University Park	Michael Hurtt
29. Wilmer	Michael Hurtt
30. Wylie	Brett Franks

A runoff ballot is enclosed.

Please make plans on your council agenda during January to vote for a Suburban Cities Representative. The person who receives the most votes from the suburban cities in the runoff election is then declared the Fourth member of the DCAD Board of Directors. We appreciate your cooperation in this important process.

Enclosure
Runoff Ballot

Cc w/o Encl:
DCAD Board of Directors

Michael Hurtt

[REDACTED]
[REDACTED]

Brett Franks

[REDACTED]
[REDACTED]

RUNOFF ELECTION BALLOT

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SACHSE, DALLAS COUNTY, TEXAS, CASTING ITS VOTE FOR THE FOURTH MEMBER OF THE BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT.

WHEREAS, Dallas County eligible taxing entities have expressed and approved an option which allows for representation to the Appraisal District Board of Directors (in accordance with Section 6.03 of the Texas Property Tax Code) as follows:

1. The City of Dallas shall appoint one (1) member to the Board.
2. The Dallas Independent School District shall appoint one (1) member to the Board.
3. The Dallas County Commissioners Court shall appoint one (1) member to the Board. The member appointed by the Dallas County Commissioners Court shall not be a resident of either the City of Dallas or the Dallas Independent School District.
4. Each of the incorporated cities and towns, except for the City of Dallas, shall have the right to nominate by an official resolution one (1) candidate as the fourth member of the Board of Directors. The said cities and towns shall, from the nominations received, elect by a majority vote, with each city and town being entitled to one (1) vote, the fourth member of the Board of Directors.
5. Each of the School Districts, and the Dallas County Community College District, except the Dallas Independent School District, shall have the right to nominate by an official resolution one (1) candidate as the fifth member of the Board of Directors. The said school districts shall, from the nominations received, elect by a majority vote, with each school district and the community college district being entitled to one (1) vote, the fifth member of the Board of Directors.

The votes required for election to the Board of Directors in 4 and 5 hereof shall be by a majority of those authorized to vote in 4 and 5 respectively and not by a majority of the quorum, and

WHEREAS, the City of Sachse does hereby cast its vote by marking the ballot below:
(Check one only)

☐ **Michael Hurtt**

☐ **Brett Franks**

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Sachse does hereby confirm its one (1) vote for the election of _____ as the suburban cities' representative to the Board of Directors of the Dallas Central Appraisal District.

PASSED AND APPROVED, this the 16th day of January, 2024.

JEFF BICKERSTAFF, MAYOR

ATTEST: _____
LEAH K GRANGER, CITY SECRETARY

SEAL:

E. Regular Agenda Items

Subject	3. Discuss and receive an update on the Merritt Road project
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Discussion, Information
Goals	Strategically invest in the City's existing and future infrastructure.

OVERVIEW

Staff is providing an update of the current progress related to the Merritt Road reconstruction and widening project and future items, information, and schedules. Staff will be presenting the City Council with an update regarding these projects.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discuss the Merritt Road project update.

Dennis Satre with Halff Associates will be presenting.

File Attachments

[E3. Presentation Merritt Road Briefing 2024.1.16.pdf \(1,161 KB\)](#)

Sachse, Texas

Merritt Road Project Update

City Council Briefing

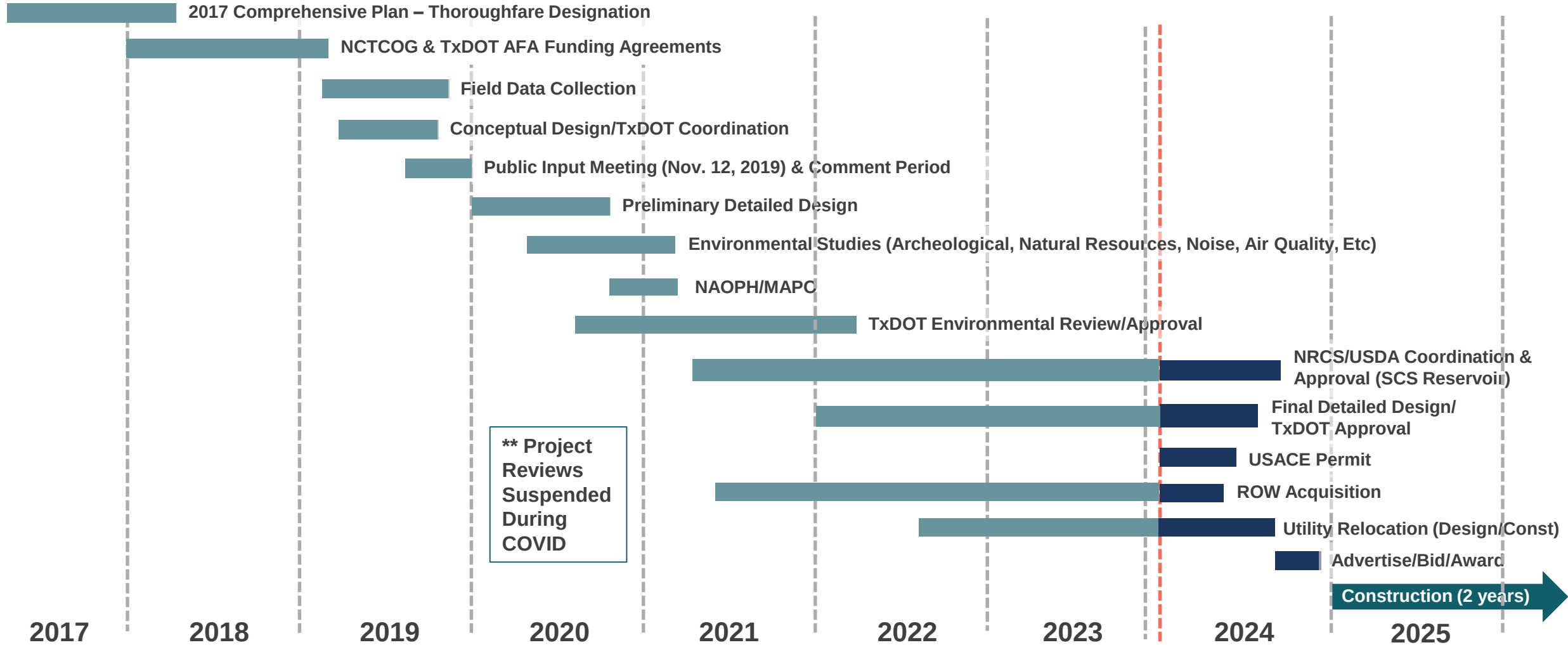
January 16, 2024

PROJECT SUMMARY

- Pleasant Valley Road to Sachse Road
- Approximately 1.5 miles
- Realign Sachse Road/Woodbridge Parkway intersection
- Two signalized intersections (Hudson Drive and Sachse Road)
- Major drainage and elevated roadway improvements for flooding mitigation



PROJECT TIMELINE



Schedule Update and Timelines

- Met with Rep. Gooden's District Director and USDA Representatives in December 2023 to discuss technical items and plan forward
- Submit 90% plans to TxDOT & City of Sachse – **spring 2024**; expect month review
- Address comments from TxDOT & Sachse – **summer 2024**
- Submit final plans and supporting documentation for TxDOT approval – **summer 2024**; includes permits from USACE, NRCS/USDA & FEMA; expect 3 months review
- Obtain Letter of Authority from TxDOT/FHWA – **fall 2024**; allows Sachse to proceed with bid advertising

UTILITY COORDINATION | ROW

- 8 franchise utilities in corridor
- 80 conflicts with the proposed design
- Design for relocations and coordination ongoing
 - Initial project coordination meeting – **spring 2023**
 - Meeting with franchise utilities – **spring 2024**
 - Begin relocation work – **summer 2024**
 - Complete relocations – **fall 2024**
 - Utility water/sewer included in roadway project
- ROW acquisition / ED hearings continue to be critical to schedule
 - Parcel 7 has been completed through special Commissioners Court
 - Parcel 52 and 53 are scheduled for hearing in January
 - Parcel 51 is planned for March 2024
 - Parcel 40 and Parcel 60/61 have been postponed and are being rescheduled



Questions?



E. Regular Agenda Items

Subject	4. Receive an update on Bond 2021 projects.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Discussion, Information
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. Strategically invest in the City's existing and future infrastructure. Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The last 2021 Bond Update was given at the June 20 City Council meeting.

Sachse residents approved four propositions on the November 2021 Bond Election ballot.

The projects include:

- Designing the expansion and upgrades to Sachse Road, from Miles Road to the city limits.
- Upgrading and developing:
 - Bailey-Hooper Road, from SH 78 to Sachse Road
 - Williford Road, from SH 78 to Bailey Road
 - West Creek Lane, from Sachse Road to Timbercreek Court
- Reconstructing City of Sachse neighborhood and residential streets within the city limits.
- Design and construct a new city animal shelter to facilitate adoptions.

The sequencing of these projects was very specific in order to prevent construction fatigue and be able to deliver on these projects in a timely manner.

OVERVIEW

The purpose of this item is to discuss the progress of Bond 2021 projects. These updates will be given to Council on a quarterly basis.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on Bond 2021 projects.

File Attachments

[E4. Presentation Quarterly Bond Update January 2024.pdf \(921 KB\)](#)

Bond Projects Update

City Council

January 16, 2024



Overview

- Approved Bond Projects
- Sachse Animal Shelter
- Bailey-Hooper Road
- Sachse Road Phase 2/Neighborhood Packages
- Future Bond Projects Timeline



Approved Bond Projects

Sachse residents voted to approve the four propositions included on the November 2021 bond election ballot. The projects include:

- Designing the expansion and upgrades to Sachse Road, from Miles Road to the city limits
 - These updates include the construction of the road, along with associated sidewalks, drainage, signage, lighting, curbs, traffic safety improvements, landscaping, and more
- Upgrading and developing several City of Sachse streets and roads.
 - This includes traffic safety, sidewalks and pedestrian right of ways, curbs and related drainage, utility relocations, and more. The roads or streets are:
 - Bailey-Hooper Road, from SH 78 to Sachse Road
 - Williford Road, from SH 78 to Bailey Road
 - West Creek Lane, from Sachse Road to Timbercreek Court



Approved Bond Projects (cont.)

- Reconstructing City of Sachse neighborhood and residential streets within the city limits
 - This could include expanding the roads or streets, enhancing or creating sidewalks, intersections, providing lighting, traffic safety, drainage improvements, and more
- Design and construct a new city animal shelter, to facilitate adoptions



SOQ/Consultant Selection

- October 2023
 - Published RFQ for professional engineering services
- There were 24 firms that submitted. Of those, 10 were interviewed, and five were shortlisted.
- Firms that have been shortlisted for a 2021 Bond Contract
 - ARS Engineers
 - Binkley & Barfield
 - Garver, LLC
 - LJA Engineering, Inc.
 - Teague Nall and Perkins, Inc.



Sachse Animal Shelter

- Detention pond completed
- Building foundation underway
- Parking and driveway completed
- Steel frame erected
- Site utilities are completed
- Exterior/interior framing is nearing completion (end of January)
- Anticipated substantial completion (fall 2024)



Sachse Animal Shelter



Bailey-Hooper Road

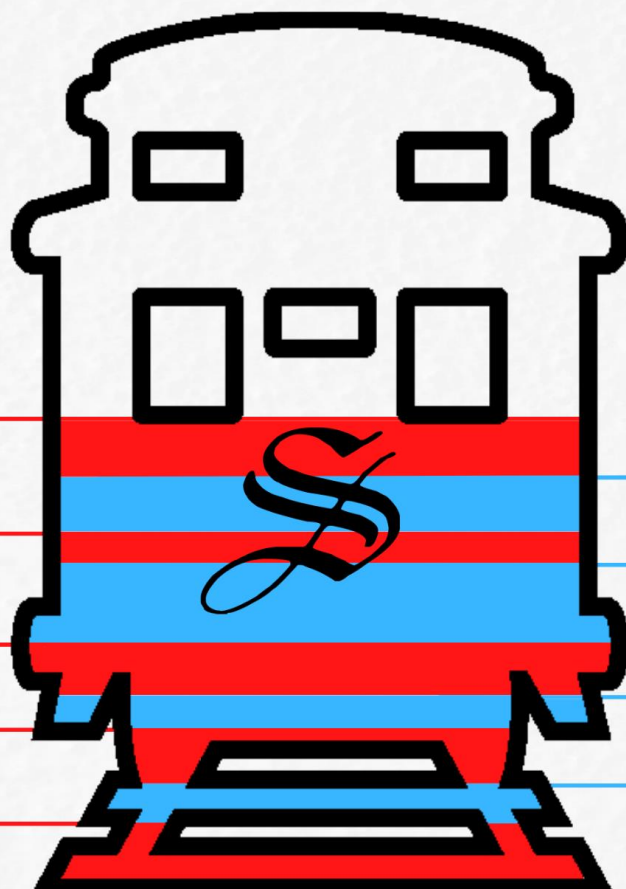
- Staff has reviewed Right-of-Way documents
- Final plans and specifications are currently in review
- Project is on schedule to advertise and bid Q1 of 2024





SAK[SEE] OUR PROGRESS

Bailey-Hooper Road



December 2023
Finalizing Construction Documents
Bid planned for Q1 2024

July 2023
60% plans submitted for staff review

January 17, 2023
City Council discussed conceptual
layout of project

As of June 20, 2022
Topographic Survey/
Design Survey 80% Completed

January 18, 2022
Professional Service Agreement
Executed

August 2023
Plan comments returned to consultant

April 6, 2023
Held Bailey Road Open House for
residents affected by the project

July 18, 2022
*Asphalt Overlay project on
Bailey Rd/Anthony Ln. begins

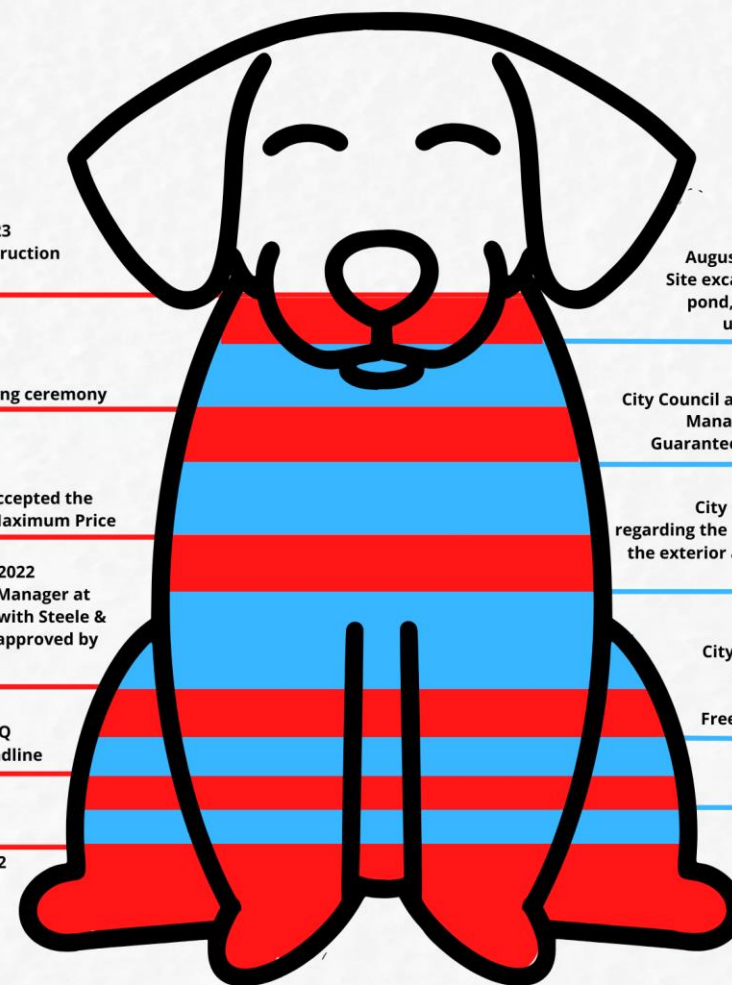
As of June 20, 2022
Traffic Counts Completed

* Please note that this project
was not funded by the bond



SAK[SEE] OUR PROGRESS

New Animal Shelter



December 2023
Vertical Construction
Commences

July 27, 2023
Groundbreaking ceremony

May 15, 2023
City Council accepted the
Guaranteed Maximum Price

September 6, 2022
Construction Manager at
Risk contract with Steele &
Freeman Inc. approved by
Council

May 24, 2022
Contractor RFQ
Submittal Deadline

March 21, 2022
Architect
Services
Agreement
Executed

August/September 2023
Site excavation, detention
pond, and underground
utilities completed.

June 5, 2023
City Council authorized the City
Manager to execute the
Guaranteed Maximum Price

December 5, 2022
City Council discussion
regarding the design mock-up of
the exterior and interior of the
new building

June 20, 2022
City Council Updated:
Consultation with
Steele &
Freeman Inc. to begin

May 20, 2022
Future Animal
Shelter
Sign Installed

Sachse Road Phase 2 Design

- Staff is in the process of consultant selection and will come to the City Council to award the design contract in February

Neighborhood Packages

- On-going, neighborhood packages have been identified
- The annual contract for concrete to be awarded February 5



Future Bond Project Schedule

- Sachse Road Phase 2 Construction – 2025
- Sachse Road Phase 3 – 2028
- Williford Road, from SH 78 to Bailey Road – 2026/2028
- West Creek Lane, from Sachse Road to Timbercreek Court– 2025

All information on the bond process can be found at www.cityofsachse.com/bond2021



E. Regular Agenda Items

Subject	5. Conduct a public hearing to consider an ordinance amending the Code of Ordinances by amending Chapter 3 "Building Regulations," Article 1 "In General" to repeal Section 3-10 "Signs" in its entirety and reserve for future use; by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 4 "General Provisions Applying to All or Several Districts," by adding Section 8 "Signs;" by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 7 "General Provisions Applying to All or Several Districts" by deleting Section 2(7); providing a conflicts clause; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed \$2,000; and providing for an effective date.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action, Discussion, Information
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve the ordinance amendments as presented.

BACKGROUND

Staff brought forward an item to City Council at its October 16, 2023, meeting to discuss potential amendments to the sign regulations of the City of Sachse. Staff received general feedback and direction on the amendments proposed.

This maintenance of existing ordinances is considered routine in order to provide a healthy and functioning regulatory framework that meets the needs of the community.

OVERVIEW

Staff identified and Council provided direction on the following proposed updates to the sign regulations:

- Refine wording and formatting to clarify and make the sign ordinance more user-friendly;
- Relocation of sign regulations to the zoning ordinance for ease of use and to allow to be incorporated into Planned Development zoning requests; and
- Regulation amendments to address the following:
 - Changeable Electronic Variable Message Signs (CEVMS)
 - Political Signs
 - Billboards
 - Murals
 - Electric Vehicle Chargers

The City Council provided feedback on these items and staff made the proposed amendments to the ordinance.

Staff presented amendments to the sign code at the Planning and Zoning Commission meeting on December 11, 2023. The Commission recommended approval of the sign ordinance amendments, while noting a concern for content of murals potentially being obscene. Staff believes this has been addressed with section 8.4(a) of the proposed ordinance amendment.

The ongoing maintenance of regulations and the streamlining of processes and provisions are identified as tasks in the City's 2017 Comprehensive Plan.

POLICY CONSIDERATIONS

- Facilitating development within Sachse by enacting standards that align with state law and the vision established by the City's Comprehensive Plan.
- Providing ongoing maintenance of City ordinances.

The current Sign Ordinance is available here: <https://ecode360.com/39964942>.

RECOMMENDATION

Approve the ordinance amendments as presented.

File Attachments

[E5.1 Presentation Sign Ordinance Amendment CC.pdf \(651 KB\)](#)

[E5.2 Sachse Ordinance - Sign Regulations \(Ch. 11A Zoning\).pdf \(480 KB\)](#)

Sign Ordinance Amendment

City Council

January 16, 2024



Proposed

Staff identified three areas for update:

- Clean up of wording and formatting for ease of use;
- Relocation of sign regulations to zoning ordinance; and
- Regulation amendments for the following:
 - Changeable Electronic Variable Message Signs (CEVMS)
 - Political Signs
 - Billboards
 - Murals
 - Electric Vehicle Chargers



Comparator Cities List

- Colleyville
- Wylie
- Murphy
- Rockwall
- Rowlett
- Coppell
- Prosper
- Little Elm
- Garland
- Richardson
- Allen



Clean Up and Formatting

Simplified the sign code for ease of use

- Updated general provisions chart
- Single use chart
- Supplemental information listed for each sign in each district

Formatting

- Clean up of language and definitions



Relocation

Relocation of sign regulations from Chapter 3, Building Regulations to Chapter 11 Zoning

- Consolidation of zoning/sign regulations
- Allows regulation of signs under each zoning district
- Allows signs to be part of planned development requests
- Better experience for business owners looking for information



Regulation Amendments

Amendments to address new or existing code

- Changeable Electronic Variable Message Signs (CEVMS)
- Political Signs
- Billboards
- Murals
- Electric Vehicle Chargers



City Council

- Staff discussed potential amendments to the sign code at the City Council meeting on October 16, 2023
- The following slides are the amendments staff is proposing based on the direction received by City Council



Changeable Electronic Variable Message Signs (CEVMS)

Proposed:

- Only monument signs; no attached signs
- 50% of allowed monument sign square footage
- No off-premise advertising
- Non-distracting to drivers
- Must stay on one frame for a minimum of 15 seconds
- Transition times less than 1 second



Political Signs (Private Property)

Proposed:

- No illumination
- No moving parts
- No placement in Right of Way and no placement on private property without the consent of the property owner
- No placement within 15 feet of a stop sign or traffic light
- Max height of 8 feet from grade
- Max sign area of 36 square feet



Political Signs (Public Property)

Proposed: (Electioneering)

- Allowed only at City-owned property designated as a polling place
- Permitted 24 hours before, during, and 24 hours after the voting period
- Limited to 4 electioneering signs per candidate per polling location (City Hall has two polling places)
- Less than or equal to 16 SF
- No temporary structures allowed one hour or more before and after the opening of a polling place
- No signs within 10 feet of road way adjacent to polling place
- Prohibit all signs in Public Right of Way
- City staff may remove and dispose of any signs placed on public property or within the rights-of-way in violation



Billboards

Proposed:

- It is clearly stated billboards are prohibited in all zoning districts
- Sachse currently does not allow this, but the update helps more clearly state that this sign classification is prohibited



Murals

Proposed:

- Stand alone definition of murals, not defined as a sign
- Permitted in Old Town District and PGBT commercial areas only (including multi-family)
- Limited to one exterior surface
- Maximum of 75% of façade
- Cannot be on any fence, building, or portion of building zoned/used for residential excluding multi-family
- Will not include any commercial elements
- Maintenance criteria to repair or repaint within 60 days of notice



EV Chargers

Proposed:

- Shall not flash or distract drivers
- No off-premise advertisements
- Screens limited to 2.25 square feet unless a sign variance is granted



Recommendation

- Staff presented amendments to the sign code at the Planning and Zoning Commission meeting on December 11, 2023, and the Commission recommended approval of the sign ordinance amendments, with a concern for content of murals being obscene
- Staff believes this has been addressed with section 8.4(a) of the proposed ordinance amendment

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 3 “BUILDING REGULATIONS”, ARTICLE I “IN GENERAL” TO REPEAL SECTION 3-10 “SIGNS” IN ITS ENTIRETY AND RESERVE FOR FUTURE USE; BY AMENDING CHAPTER 11 “ZONING”, EXHIBIT 11A “ZONING ORDINANCE”, ARTICLE 4 “GENERAL PROVISIONS APPLYING TO ALL OR SEVERAL DISTRICTS” BY ADDING SECTION 8 “SIGNS”; BY AMENDING CHAPTER 11 “ZONING,” EXHIBIT 11A “ZONING ORDINANCE,” ARTICLE 7 “GENERAL PROVISIONS APPLYING TO ALL OR SEVERAL DISTRICTS” BY DELETING SECTION 2(7); PROVIDING A CONFLICTS CLAUSE; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City of Sachse Code of Ordinances is amended by amending Chapter 3 “Building Regulations”, Article I “In General”, Section 3-10 “Signs” in its entirety and reserving Section 3-10 for future use.

SECTION 2. That the City of Sachse Code of Ordinances is amended by amending Chapter 11 “Zoning”, Exhibit 11A “Zoning Ordinance”, Article 4 “General Provisions Applying to all or Several Districts” by adding Section 8 “Signs” to read as follows:

**“CHAPTER 11
ZONING**

...

**EXHIBIT 11A
ZONING ORDINANCE**

...

**Article 4
General Provisions Applying to all or Several Districts**

...

§ 8 Signs.

8.1 Definitions

For purposes of this section, the following definitions shall apply, unless clearly indicated to the contrary.

A-frame sign means a sandwich board sign constructed in such a manner as to form an "A" or tent-like shape that is hinged or not hinged at the top with each angular face held at an opposite distance by a supporting member. Also referenced as a portable sign and fold-up sign.

Advertising sign is any sign which promotes or advertises commodities or services not limited to being offered on the premises on which such signs are located.

Alter shall mean to change the size, shape or outline, or type of sign. Changing the copy, nature of the message, or intent of the sign does not alter the sign and does not make it subject to the permit and/or fee requirements of this Code.

Apartment sign is any sign identifying an apartment building or complex of apartment buildings and shall be subject to provisions of this ordinance.

Balloon sign is any sign painted or printed onto or otherwise attached to or suspended from a balloon, or other inflatable device, whether such balloon is anchored or affixed to a building or any other portion of the premises or tethered to and floating above any portion of the premises.

Banner sign shall mean a temporary attached sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other light fabric, with the only purpose of such nonrigid material being for background.

Billboard sign shall mean a large freestanding sign, generally supported by a metal frame, and consisting of two parallel sign faces which are oriented in opposite directions, used for the display of posters, printed, or painted advertisements that generally directs attention to a location other than the premises on which the sign is located.

Changeable electronic variable message sign (CEVMS) shall mean a sign which permits light to be turned on or off intermittently or which is operated in a way whereby light is turned on or off intermittently, including an illuminated sign on which such illumination is not kept stationary or constant in intensity and color at all times when such sign is in use, including an LED (light emitting diode) or digital sign, and which varies in intensity or color. A CEVMS sign does not include a sign located within the right-of-way that functions as a traffic control device and that is described and identified in the Manual on Uniform Traffic Control Devices (MUTCD) approved by the Federal Highway Administrator as the National Standard.

City-owned polling place means a building owned or controlled by the city, inclusive of the tract of land on which said building is located, in which as polling place designated pursuant to chapter 43 of the Texas Election Code is located.

Construction sign is any temporary sign identifying the property owner, architect, contractor, engineer, landscape architect, decorator or mortgagee engaged in the design, construction or improvement of the premises on which the sign is located.

Development sign is any temporary, on-site promotional sign pertaining to the development of land or construction of buildings.

Directional kiosk sign is a sign located within the city right-of-way, providing directions to subdivisions, homebuilders, and city facilities, installed and maintained by the city or a contractor authorized by the city.

Director shall mean the director of development services, or his/her designee.

Effective sign area measurement shall be defined as the area enclosed by drawing one (1) or more rectangles of horizontal and vertical lines that fully contain all extremities of the sign drawn to scale, exclusive of its supports. The measurement is to be calculated from the viewpoint that gives the largest rectangle of that kind as the viewpoint is rotated horizontally around the sign. See figure A-1: Effective Sign Area Measurement.

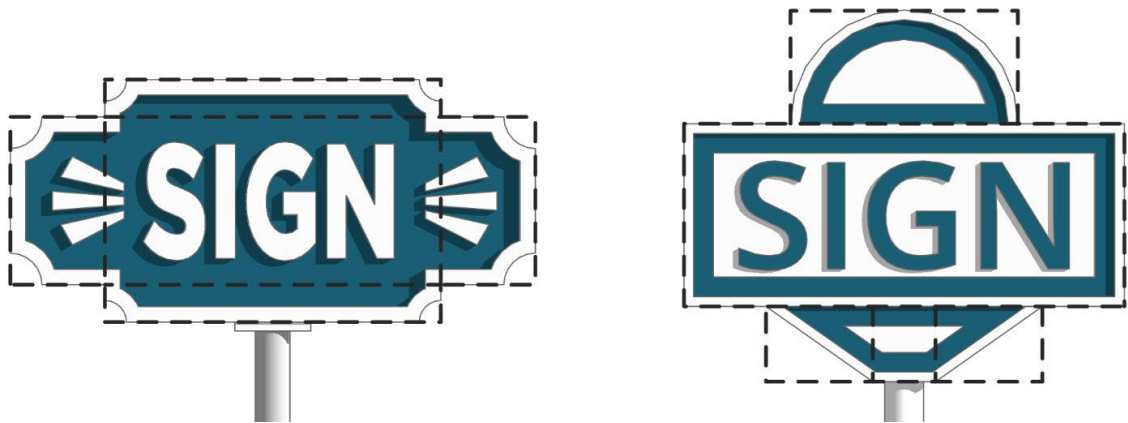


Figure A-1: Effective Sign Area Measurement

Electioneering means the posting, use, or distribution of political signs or literature.

Electioneering literature means any written material other than a sign (i) promoting the election of a candidate or political party or (ii) promoting approval or rejection of a measure.

Electioneering sign means a sign (i) promoting the election of a candidate or political party or (ii) promoting approval or rejection of a measure.

Erect shall mean to build, construct, attach, hang, place, suspend or affix, and shall also include the painting of signs on the exterior surface of a building or structure.

Flashing means to light suddenly or intermittently, including rotating, pulsating or a light source that changes or alternates the color of the light in sequence. "Flashing" does not include an electronic message (L.E.D.) sign as defined herein when operated in compliance with this Code.

Frame duration shall mean the time during which the frame continues on a CEVMS.

Garage sale sign is any temporary, promotional sign for the sale of personal household goods in a residential zoned district or on the property of a nonprofit organization.

Ground sign is any sign staked into the ground, usually lightweight, inexpensive, advertising signs typically made from paper, cardboard, or corrugated plastic.

Hanging sign shall mean any sign attached beneath an awning of a canopy of a building.

Human Sign shall mean any hand-carried or hand-held sign, symbol, or display on persons visible from the public right of way, which may include persons dressed in costume.

Identification sign is any sign which is used to identify shopping centers, industrial sites, retail districts and commercial sites.

Illuminated sign is any sign lighted by or exposed to artificial lighting, either by lights on the sign or directed toward the sign.

Incidental sign shall mean a sign that is normally incidental to the allowed use on the property such as, but not limited to, directional signs, entrance, exit, or overhead clearance.

Incombustible material shall mean any material which will not ignite at or below a temperature of 1200° F and will not continue to burn or glow at that temperature.

Institutional sign is any sign used to identify schools, churches, hospitals and similar public or quasi-public institutions.

LED cabinet sign is the internal lighting of a window using LED strips.

Logo is any formalized design or insignia of a company or product which is commonly used in advertising to identify that company or product.

Marquee is a permanent roofed structure attached to and supported by a building.

Message transition shall mean the process or period of changing from one message to another on a CEVMS.

Model home sign is any temporary sign, identifying a new home, either furnished or unfurnished, as being the builder or contractor's model open to the public for inspection.

Monument sign is any sign contained within stone, brick or masonry and having a stone, brick or masonry base concealing all supports or poles.

Mural shall mean any picture painted directly onto or applied to an exterior wall that does not contain logos or commercial messages. Murals are not classified as signs.

Nameplate sign is any sign showing only the name and address of the owner or occupant of the premises on which it is erected or placed.

Person shall mean and include any person, firm, partnership, association, corporation, company or organization of any kind.

Pole sign is any sign supported by a single freestanding pole and having no guys or braces to the ground or to any structure other than the pole.

Pole banner sign is any banner which is hung vertically from city-owned infrastructure in the right-of-way for the advertisement of events or community initiatives for municipal use only. See figure A-2: Pole Banner Sign.

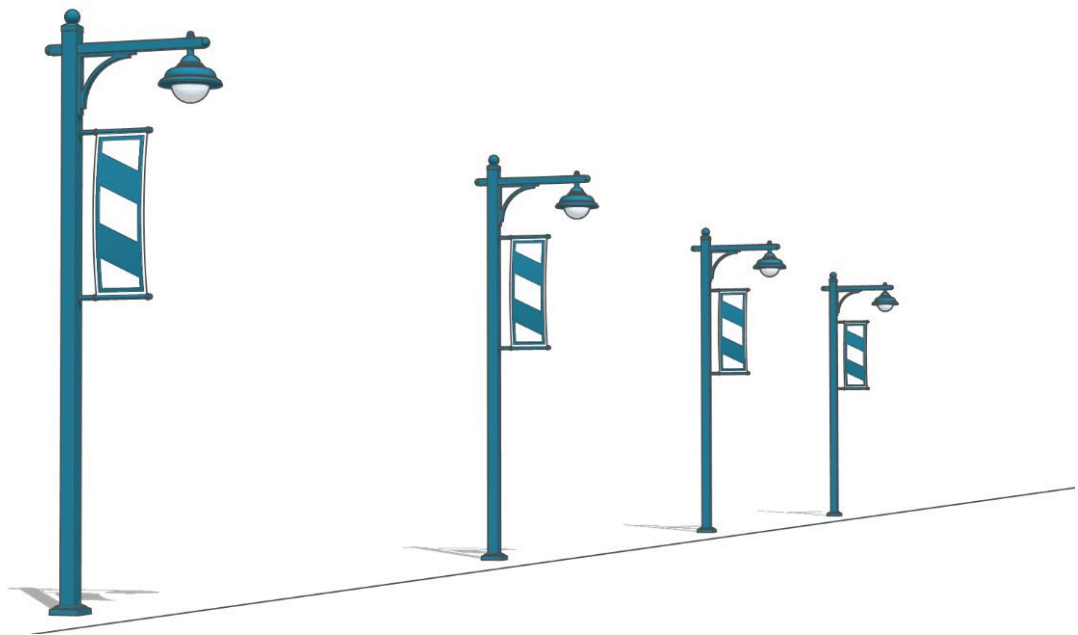


Figure A-2: Pole Banner Sign

Political sign shall mean a temporary unlit sign pertaining to any national, state, county, or local election supporting or opposing an announced candidate, a party affiliation, a particular issue or referendum and/or primarily contains a political message.

Portable sign shall mean any sign not permanently attached to the ground or to a building, which is designed to be easily transported or conveyed to different locations. This term includes, but is not limited to, signs on wheels or affixed to trailers or skids, tent signs, sandwich board (A-frame) signs, T-shaped signs, airborne signs, and similar devices.

Projecting sign is any sign which projects from a building, and which has one end attached to a building or other permanent structure. Also known as a blade sign.

Ranchette identification sign is a sign identifying a farm or ranch in residential areas where the average lot size is five (5) acres or greater.

Real estate sign is any temporary sign pertaining to the sale or rental of property and advertising property only for use for which it is legally zoned.

Roof line shall mean the height which is defined by the intersection of the roof of the building and the wall of the building. Exception: For mansard-type roofs, the roof line shall be defined as the top of the lower slope of the roof. Roofs with parapet walls completely around the building and not exceeding four (4) feet in height may be considered as the roof line.

Roof sign is any sign erected upon, against or directly above a roof, or on top of or above the parapet of the building.

Sign shall mean and include every sign, name, number, identification, description, device, display, flag, banner, pennant, illustration, beacon, light or insignia, and structure supporting any of the same, affixed directly or indirectly to or upon any building or outdoor structure, or erected or maintained upon a piece of land, which directs attention to any object, product, service, place, activity, person, institution, organization or business. Any interior illuminated or moving sign or light which is visible from the exterior may be determined as being erected on the exterior of the building or structure.

Vehicle shall mean any automobile, truck, camper, tractor, van, trailer or any device capable of being transported and shall be considered a vehicle in both moving and stationary modes, irrespective of state of repair or condition.

Vehicle sign is any sign painted upon or applied directly to (including magnetic) any truck, car, bus, trailer, boat, recreational vehicle, motorcycle, or other vehicle. Vehicular signs shall exclude bumper stickers, license plates, and inspection and registration stickers.

Voting period means the period beginning the hour the polls are open for voting on the first day of the early voting period and ending on election day on the later of (i) the time the polls are closed and (ii) the time when the last voter has voted. For purpose of this definition, a runoff election shall be considered a separate election for purposes of determining the time for when the voting period begins and ends.

Wall sign is any sign erected flat against a wall, supported by the wall, and having the sign face parallel to and not more than twelve (12) inches from the wall surface. Neon tubing attached directly to a wall surface shall be considered a wall sign. Also known as a building sign in the Old Town zoning district.

Window sign shall mean any sign painted on the external or internal surface of the window of any establishment in commercial or retail areas with water durable paint advertising services, products of sales available within said establishment or which announce opening of said establishment. A window sign is also any banner, poster, decoration or display attached to the external surface of a window of a retail or commercial establishment, if of water durable paint or of incombustible material, and signs attached to the internal surface of a window which define the name, proprietor, telephone number or address of said retail or commercial establishment. *See figure A-3: Window Sign.*



Figure A-3: Window Sign

Wind driven sign is any sign consisting of one (1) or a series of two (2) or more banners, flags, feather flags, pennants, ribbons, spinners, captive balloons, or other objects or material fastened in such a manner as to move upon being subjected to natural or artificial pressure by wind or breeze.

8.2 Administration.

- (a) Sign permit required. It shall be unlawful for any person to erect, replace, alter, or relocate any sign within the city without first obtaining a permit to do so from the director and making payment of the fee required, except as may be hereinafter provided.

- (b) Nonconforming existing signs. No sign lawfully in existence on the date of passage of this section shall be altered or moved unless a permit is issued pursuant to the provisions of this section. Temporary permits granted prior to the passage of this section shall be renewed only if the applicant complies with all provisions of this section.
- (c) Application for sign permit. Application for a permit required by this section shall be made upon forms provided by the director and shall contain or have attached thereto the following information:
- (1) Sign use classification;
 - (2) Name, address and telephone number of the applicant;
 - (3) Name, address and telephone number of owner(s);
 - (4) Name, address and telephone number of person or firm erecting the sign;
 - (5) Location of the building, structure or tract to which or upon which the sign is to be attached or erected;
 - (6) Position of the sign in relation to nearby buildings or structures or other related signs; and
 - (7) Such other information as the director may require to show full compliance with this section and all other laws and ordinances of the city and state.
- (d) Exemptions from application for permit. Application for a permit shall not be required for the following signs, provided however, such signs shall otherwise comply with all other application provisions of this section:
- (1) Real estate signs not exceeding eight (8) square feet in area.
 - (2) Nameplate signs not exceeding one (1) square foot in area.
 - (3) Political signs erected on public property where allowed within this ordinance. The individual and/or group denoted on said sign is responsible for removal of the sign within twenty-four (24) hours of election and/or political activity's completion.
 - (4) Signs not exceeding sixteen (16) square feet in area for public, charitable or religious organizations when the same are located on the premises of the institution. Signs promoting the city when not used for commercial advertising in any way.
 - (5) Construction signs, not exceeding sixteen (16) square feet in area, denoting the architect, engineer or contractor when placed upon premises under construction.

- (6) Occupational signs, not exceeding two (2) square feet in area, denoting only the name and professions of an occupant in a commercial building or public institutional building.
- (7) Memorial signs or tablets, names of buildings and date of erection, when cut into any masonry surface, or when constructed of bronze or other incombustible materials.
- (8) Flags, emblems and insignia of any governmental body and decorative displays for holidays or public demonstrations which do not contain advertising and are not used as such.
- (9) Incidental signs not exceeding eight (8) square feet, provided such signs do not contain advertising and are not used as such.
- (10) Traffic or other municipal signs, legal notices, railroad crossing signs, danger and such emergency, temporary or non-advertising signs as may be approved by the city council or the city manager, or designee.
- (11) Window signs, for use on establishments in commercial or retail areas. In no event may signs be located on the window surface internally or externally in any manner to obscure more than fifty (50) percent of the visible window area available in the absence of any signs. Where multiple windows exist fronting on a single street or sidewalk, the fifty (50) percent visibility shall be maintained for the total window area on said street or sidewalk.
- (12) Pole banner signs used and erected by the City and approved by the city manager, or designee.
- (e) Signs requiring electrical inspection. The primary alternating current wiring on all signs shall comply with the National Electrical Code Specifications. All secondary transformed power shall be self-contained within the sign structure. Individual lighted letters are to be mounted on a common metal channel and all secondary wiring and components shall be contained within the common metal channel. Both channel and letters must contain weep holes to drain water.
- (f) Fees. Every applicant, before being granted a sign permit hereunder, shall pay to the City a permit fee according to the fee schedule adopted in the Master Fee Schedule. When a permit is required by this section and construction or repair is started or proceeded prior to obtaining said permit, the fees above specified shall be doubled. The payment of such fees shall not relieve any person from fully complying with the regulation described by this section.

- (g) Issuance of permit. Providing that the applicant has complied with all provisions of this section, and that the proposed sign complies with all provisions of this section, the director shall issue the sign permit to the applicant.
- (h) Not to issue to persons previously failing to pay fees. The director shall not issue a permit under the provisions of this section to any person who has previously failed or refused to pay any fees or costs assessed against them under the provision of this section.
- (i) Permit valid only for sixty (60) days. If the work authorized by a permit issued under this section has not commenced within sixty (60) days after the date of issuance, the permit shall become null and void.
- (j) Permit revocable. The director may suspend or revoke any permit issued under the provisions of this section when determined that the permit is issued in error or on the basis of incorrect or false information supplied, or whenever such permit be issued in violation of any of the provisions of this section or any other ordinance of this city or laws of this state or the federal government. Such suspension or revocation shall be effective when communicated in writing to the person to whom the permit is issued, the owner of the sign or the owner of the premises upon which the sign is located.
- (k) Inspection. The director shall inspect annually, or at such other times as he deems necessary, each sign regulated by this section for the purpose of ascertaining whether the same is secure or insecure, whether it still serves a useful purpose and whether it is in need of removal or repair.
- (l) Removal of obsolete signs. Any sign which the director determines no longer serves a bona fide use conforming to this section, shall be removed by the owner, agent or person having the beneficial use of the land, buildings or structure upon which such sign is located within ten (10) days after written notification to do so from the director. Upon failure to comply with such notice, the director is hereby authorized to cause the removal of such sign, and any expense incident thereto shall be paid by the owner of the land, building or structure to which such sign is attached or upon which it is erected.
- (m) Removal or repair of unsafe signs. If the director shall determine that any sign is unsafe or insecure, or is a menace to the public, he shall give written notice to the person or persons responsible for such sign. If the permittee, owner, agent, or person having the beneficial use of the premises fails to remove or repair the sign within ten (10) days after such notice, such sign may be removed by the director at the expense of the permittee or owner of the property upon which it is located. The director may cause any sign which is an immediate peril to persons or property to be removed summarily and without notice.

(n) Variance fee and notification. Application for variance may cover more than one (1) sign, but shall apply to only one (1) applicant and one (1) location. The notification for a variance application must appear in the local newspaper(s) of the city at least seven (7) days prior to the date on which the request is heard by the city council. The variation application must contain the following information:

- (1) Name, address and telephone number of the applicant;
- (2) Location of building, structure or lot to which or upon which the sign(s) is to be attached or erected;
- (3) Position of the sign(s) in relation to nearby buildings or structures, including other signs;
- (4) The zoning classification of the property on which the sign(s) is to be located and the zoning classification of all property within two-hundred fifty (250) feet of the sign(s) location; and
- (5) The specific variation(s) requested and the reasons and justification for such requests.

8.3 Specific Limitation Provisions.

(a) General sign provisions. All signs located or to be located within the city shall conform to effective sign area measurement, general provisions set forth in Table 1, entitled General Provisions, and Table 2, use chart, at the end of this section.

(b) Attached signs.

- (1) Projecting signs. Projecting signs shall not exceed six (6) square feet in size. There shall be a maximum of one (1) sign per frontage. The horizontal portion of any projecting sign shall not be more than six (6) feet, six (6) inches in length measured from the building face and shall not be closer than two (2) feet from the back of the curb line. The height of the sign shall not exceed two (2) feet. Such signs shall be an integral part of the architectural design of the building. Vertical clearance shall be subject to the requirements of sections 8.3(b)(6)-(7). For projecting sign regulations in the Old Town zoning district see specific requirements set forth in Chapter 11, Exhibit A, Article 3, Section 15.
- (2) Marquee signs. Signs erected on the face of a marquee shall be built as an integral part of the marquee and shall be constructed of incombustible material. Such signs shall not exceed forty (40) square feet or the product of two (2) times the lineal footage of the building or store frontage for which such sign is intended, whichever is greater. Such signs shall not have a vertical height of more than six (6) feet nor exceed seventy-five (75) percent of the width of such building or store frontage.

Further, the height shall not exceed the building roof line by more than four (4) feet. Vertical clearance shall be subject to the requirements of sections 8.3(b)(6)-(7).

- (3) Wall signs. Wall signs shall not exceed forty (40) square feet or the product of two (2) times the lineal footage of the building or store frontage for which such signs are intended, whichever is greater. Such signs shall not have a vertical height of more than six (6) feet nor exceed seventy-five (75) percent of the width of such building or store frontage. Vertical clearance shall be subject to the requirements of sections 8.3(b)(6)-(7).
- (4) Roof signs. Roof signs shall not exceed forty (40) square feet in area or the product of two (2) times the lineal footage of the building or store frontage for which such signs are intended, whichever is greater. Such signs, for commercial and industrial districts only, shall not extend above the roof line of a mansard-type roof or more than four (4) feet above the roof line of a non-mansard-type roof. No part of the sign shall be located within six (6) feet of any outside wall, nor within seven (7) feet of the surface below. Such signs shall be constructed of incombustible material or, in the case of plastic, inserts and/or faces, slow burning material. The roof of any building on which a sign is erected shall be covered with fire-retardant material.
- (5) Hanging signs. Hanging signs shall not exceed eight (8) square feet in area and shall be subject to the requirements of sections 8.3(b)(6)-(7). For hanging sign regulations in the Old Town zoning district see specific requirements set forth in Chapter 11, Exhibit A, Article 3, Section 15.
- (6) Projection over public property. If the vertical clearance above the surface is less than eight (8) feet, no projection is permitted. If the vertical clearance above the surface exceeds eight (8) feet, a projection is permitted for each inch of clearance over and above the required eight (8) feet, provided that no projection shall exceed four (4) feet or one-third the width of the sidewalk below, whichever is less.
- (7) Projection over private property. Projection of signs over private property shall be allowed over pedestrian sidewalks, walkways and corridors, but not to exceed the following:

Vertical Clearance	Maximum Projection
Seven (7) feet or less	Three (3) inches
Seven (7) to eight (8) feet	Twelve (12) inches
Eight (8) feet or more	Four (4) feet

(c) Monument signs. All monument signs must conform with the following:

- (1) The entire sign must be located a minimum of eight (8) feet behind the property line.
- (2) Any projecting or overhanging portion of the sign must be a minimum of ten (10) feet above any walkway and fourteen (14) feet above driveway.
- (3) Maximum height above grade of a monument sign is ten (10) feet with the following exception:
 - (i) Property having direct frontage on Highway 78 or along the north side of the Kansas City Southern Railroad, which runs parallel to Highway 78, shall have a maximum height above grade of twenty (20) feet.
- (4) Maximum area for a monument sign advertising a single tenant is sixty (60) square feet.
- (5) Monument signs advertising multiple tenants shall have a maximum area based upon the size of the development (eighty (80) square feet for buildings with three (3) or fewer tenant lease spaces; one hundred (100) square feet for projects with more than three (3) businesses and on less than five (5) acres; and ten (10) additional square feet for every acre over five (5) acres with a maximum allowed area of two hundred (200) square feet.
- (6) Signs displaying fuel prices shall be included in the maximum square footage for both single and multi-tenant monument signs.
- (7) Maximum area for an identification sign is thirty-six (36) square feet.
- (8) Such signs shall be located a minimum of thirty (30) feet from adjoining private property lines, excluding shared property lines within a single retail center, office park or industrial park, and a minimum of sixty (60) feet from any other monument sign.
- (9) Such signs shall be constructed of materials that are incombustible or slow burning in the case of plastic inserts and faces. Such signs are to be supported by incombustible supports finished in a presentable manner (wood or unfinished steel not allowed).
- (10) No advertising matter not a part of the permanent monument sign shall be displayed on or attached to any monument sign. No guys, braces, attachments, banners, flags or similar devices shall be attached to any sign.

- (11) Such signs shall be protected by wheel or bumper guards when required by the building official.
- (12) One (1) foot masonry (brick/stone) border around all sides of the sign that matches the primary building and shall also provide the street address with a minimum six (6) inches in height that is decorative metal and of contrasting color with the monument. Corner lots with double frontage may install a second monument sign along the additional ROW.
- (d) Advertising signs. No advertising signs allowed except by variance granted by the city council.
- (e) Temporary signs. All temporary signs must conform with the following:
- (1) Temporary subdivision development signs and “for sale” signs of undeveloped tracts may be erected, provided such signs relate only to the property on which they are located. Each such subdivision under development may have one (1) such sign not to exceed one hundred (100) square feet in area.
 - (2) Temporary model home signs may be erected by the builder or the contractor. Each builder or contractor may have one such sign per subdivision. Model home signs shall not exceed thirty-two (32) square feet in size. Permits for model home signs shall be granted for a period of time not to exceed twelve (12) months, at the expiration of which time renewal applications may be filed and considered.
 - (3) Banner signs where allowed in this ordinance shall adhere to the following regulations:
 - (i) Shall be in good repair;
 - (ii) Shall be attached or affixed to a primary structure at all four (4) corners and flush with the wall;
 - (iii) Shall not exceed thirty-six (36) square feet in size; and
 - (iv) Shall not obstruct any window, door, stairway, or other opening intended for ingress or for needed ventilation or light.
 - (4) Ground signs are prohibited with the exception of balloons, flags, human signs, and/or banners may be allowed for a period not to exceed thirty (30) days, one (1) per street front, per premise, during a calendar year. The sign will be removed from the premises after the thirty-day (30) period has expired.

- (f) Wind pressure and dead load requirements. All signs shall be designed and constructed to withstand minimum wind pressure and dead load as required by the adopted building code of the city.
- (g) Maintenance of signs. All signs and supports shall be maintained in good condition to prevent deterioration, oxidation, rust, and other unsightly conditions.
- (h) Ranchette identification signs. Ranchette identification signs are allowed in residential areas of the city subject to the following regulations:
- (1) The ranchette identification sign must be located in an AG zoning district;
 - (2) Two (2) signs are allowed, but only one (1) may not be attached to the main structure;
 - (3) The gross surface areas of a sign shall not exceed thirty-two (32) square feet;
 - (4) The detached sign in a residential zoned area may be located on or behind the property line; the attached sign in a residential area must be set back at least one hundred (100) feet from the property line;
 - (5) Illuminated signs are prohibited;
 - (6) Content of the detached sign is limited to the name of the farm or ranch, or its owner (e.g., “Big Top” or “John Doe Ranch”) and an identification of the principal product (e.g., “Quarter Horses”); and
 - (7) The content of the attached sign may contain the same content of the detached sign and may contain additional identifiers such as address, telephone number, and other particular examples of the principal product (i.e., “Home of Sea Biscuit, Grand Champion”).
- (i) Directional kiosk signs.
- (1) Administration.
 - (i) Directional kiosk signs may be installed only pursuant to an executed concession agreement approved by city council. All such agreements shall govern a person or company’s right to design, erect, and maintain directional kiosk signs, and provide for city council and/or city staff review and/or approval of the location and design of proposed directional kiosk signs.
 - (ii) All directional kiosk signs are subject to all permitting requirements set forth in Article 4, Sections 8.3(i)(2)-(3).

(2) Location. All directional kiosk signs shall comply with the following regulations unless the applicable executed concession agreement provides otherwise.

- (i) Directional kiosk signs shall be located so as not to create a traffic hazard or to obstruct the visibility of motorists, pedestrians, or traffic control signs. The Director shall determine whether a proposed sign location constitutes a traffic hazard or obstructs visibility.
- (ii) Directional kiosk signs shall be located so as not to interfere with the general use of and handicap accessibility of sidewalks, walkways, bike and hiking trails.
- (iii) Directional kiosk signs shall be located so as not to interfere with any public utilities or be located in a utility easement.
- (iv) Directional kiosk signs must not be located within a sight distance triangle, as defined in the subdivision ordinance.
- (v) Directional kiosk signs may not be placed adjacent to a lot with residential use without the prior written consent of the lot owner(s) as identified on current tax rolls. Proof of prior written consent must be attached to permit applications for all directional kiosk signs so located. If a residential use is assigned to a lot adjacent to a preexisting directional kiosk sign, no written consent is required.
- (vi) Directional kiosk signs must be placed at least one hundred (100) feet from the nearest directional kiosk sign.
- (vii) Directional kiosk signs may not be located within a median.
- (viii) Directional kiosk signs must be located at least five (5) feet from the edge of all curbs and pavement lines, including improved surfaces and shoulders.

(3) Design. All directional kiosk signs shall comply with the following regulations unless the applicable executed concession agreement provides otherwise:

- (i) Directional kiosk signs may not exceed twelve (12) feet in height and four (4) feet in width;
- (ii) Directional kiosk signs must include breakaway design features as set forth by the Texas Department of Transportation's Sign Mounting Details for Roadside Signs; Breakaway fittings must be installed below grade or otherwise concealed from public view;

- (iii) The font and color of all directional kiosk signs must be uniform throughout the entire sign;
- (iv) Directional kiosk signs may not be illuminated;
- (v) Each directional kiosk sign must include at the top of the sign an identification panel displaying only the name and official city logo; and
- (vi) No signs, pennants, flags, streamers, balloons or other devices or appurtenances used for visual attention may be attached to directional kiosk signs.

(j) Garage sale signs. All garage sale signs must conform with the following:

- (1) No permit required for the installation of garage sale signs.
- (2) The maximum sign area shall be four (4) square feet.
- (3) The contents of the sign shall include only the following information:
 - (i) Garage sale;
 - (ii) Address; and
 - (iii) Hours of operation.
- (4) The number of signs shall be restricted to one (1) on site and six (6) offsite signs.
- (5) Garage sale signs shall be posted for no longer than seventy-two (72) hours. It shall be the responsibility of the individual conducting the sale to remove all signs prior to the expiration of the time period.
- (6) Posting of garage sale signs is prohibited on any utility pole, public fence or structure.

(k) Changeable Electronic Variable Message Signs (CEVMS). All CEVMS must conform with the following:

- (1) Shall only be allowed as a monument sign.
- (2) Commercial messages relating to products and services offered off the premises are prohibited.
- (3) Moving, flashing, animations, intermittently-lighting, changing color, beacons, revolving, and dissolving is prohibited.

- (4) Shall be limited to fifty (50) percent of the allowed square footage of a monument sign.
- (5) Frame duration shall be a minimum of fifteen (15) seconds.
- (6) Message transition time shall be a maximum of one (1) second and shall occur simultaneously on the entire sign face.
- (7) Shall be setback a minimum of one hundred (100) feet from any residential structure.

(l) Murals. All Murals must conform with the following:

- (1) Permitted only in commercial and non-residential zoning districts, including multi-family uses in the PGBT and Old Town Zoning District.
- (2) Limited to one (1) exterior surface and shall cover no more than seventy-five percent (5%) of the façade.
- (3) Shall not be displayed on any fence, building, or portion of, which is zoned residential.
- (4) Shall not include any commercial advertising.
- (5) Should the mural become faded, peeled and/or severely weathered, the owner, person, or firm maintaining the property shall, upon written notice from the director, repair and/or repaint the mural within sixty (60) days.

(m) Electronic Vehicle (EV) Charging Stations.

- (1) Shall not flash or distract drivers.
- (2) Shall not be used for off-premise advertisement.
- (3) Screens shall not be larger than 2.25 square feet, except as otherwise permitted in this ordinance.

(n) Political Signs.

- (1) No political sign shall be attached to any utility, light pole, or traffic signal and shall be free standing. Political signs shall be subject to the following additional regulations:
 - (i) Shall only be located on private real property with consent of the property owner;

- (ii) Shall be no larger than thirty-six (36) square feet in size;
- (iii) Shall be no taller than eight (8) feet in height from grade;
- (iv) Shall not be illuminated;
- (v) Shall not have any moving part;
- (vi) Shall not be located in center medians or within fifteen (15) feet of any stop sign or traffic light; and
- (vii) All signs shall be removed within two (2) days after the conclusion of the election to which they are related.

(2) Notwithstanding the provisions of Chapter 11-8 of the City of Sachse Code of Ordinances, the following regulations apply to electioneering on a City-owned polling place during the voting period.

- (i) It is an offense for any person to leave any electioneering sign or electioneering literature on a City-owned polling place:
 - (A) earlier than twenty-four (24) hours before the beginning of a voting period; or
 - (B) later than twenty-four (24) hours after the end of a voting period.
- (ii) It is an offense for any person to engage in electioneering on driveways, parking areas, medians within parking areas, or driveways on a City-owned polling place.
- (iii) It is an offense for any person to attach, place or otherwise affix or erect any electioneering sign or electioneering literature in any area designated as a planting or landscaped area or to any tree, shrub, building, pole, or other improvement on a City-owned polling place.
- (iv) It is an offense for any person to place any electioneering sign or electioneering literature within ten (10) feet of the public roadway adjacent to a City-owned polling place.
- (v) It is an offense for any person to place an electioneering sign on a City-owned polling place that exceeds sixteen (16) square feet.
- (vi) It is an offense for any person to place more than four (4) electioneering signs on a City-owned polling place.
- (vii) It is an offense for any person to:

(A) place a tent, canopy, or similar temporary structure on a City-owned polling place more than one (1) hour before the polls open on each day of the early voting period or election day; and/or

(B) allow a tent, canopy, or similar temporary structure to remain on a City-owned polling place more than one (1) hour after the polls close or the last voter has voted, whichever is later, on each day of the early voting period or election day.

It shall be a defense to this Section 8.3(n)(2)(vii) that the tent, canopy, or similar temporary structure has been located on the City-owned polling place by the City or a person expressly authorized by the City and is not being used for electioneering purposes.

- (3) The regulations set forth in Section 8.3(n)(1) shall not apply to any signs, materials, or other messages expressly owned or authorized by the City located on City property.
- (4) It shall be unlawful to place electioneering signs on City owned or City controlled property that is not a City-owned polling place.
- (5) It shall be a defense to a violation of Section 8.3(n)(1) that an electioneering sign is attached to a vehicle that is lawfully parked at a City-owned polling place.
- (6) The following people or entities shall be jointly and severally liable to the City for costs incurred by the City to repair real property or repair and/or replace personal property owned by the City that is damaged or destroyed as the result of the placement of any electioneering sign, tent, canopy, or other temporary structure on City-owned or controlled property:
 - (i) the person who placed the electioneering sign, tent, canopy, or other temporary structure on City-owned or controlled property;
 - (ii) the candidate whose election is being advocated by the electioneering sign, tent, canopy, or other temporary structure placed on City-owned or controlled property; and
 - (iii) in the case of an electioneering sign, tent, canopy, or other temporary structure placed in association with an election on a measure, the chair of the special purpose committee identified on or that authorized placement of the electioneering sign, tent, canopy, or other temporary structure placed on City-owned or controlled property.

8.4 Prohibited signs.

- (a) Obscene, indecent and immoral matter. It shall be unlawful for any person to display upon any sign or mural any obscene, indecent or immoral matter.
- (b) Obstructing doors, windows or fire escapes. It shall be unlawful to erect, relocate or maintain a sign to prevent free ingress or egress from any door, window or fire escape.
- (c) Attachment to standpipe or fire escape. It shall be unlawful to attach any sign to a standpipe or fire escape.
- (d) Interference with traffic. It shall be unlawful to erect, relocate or maintain any sign in such a manner as to obstruct free and clear vision at any location where, by reason of position, size, movement, shape, color, flashing, manner or intensity of illumination, such sign may interfere with vehicular or pedestrian traffic. Further, it shall be unlawful to erect or maintain any sign in such a manner as to interfere with, obstruct the view of or be confused with, any authorized traffic sign, signal or device. Accordingly, no sign shall make use of the words “stop,” “go,” “look,” “slow,” “danger,” or any other similar word, phrase, symbol or character or employ any red, yellow, orange, green or other colored lamp or light in such a manner as to cause confusion to or otherwise interfere with, vehicular or pedestrian traffic.
- (e) Mobile or portable signs.
 - (1) It shall be unlawful to attach any sign to a trailer, skid, or similar mobile structure, where the primary use of such structure is to provide a base for such sign or constitute the sign itself. This provision does not restrict the identification signs on vehicles used for any bona fide transportation activity.
 - (2) Signs attached to or upon any vehicle shall be prohibited where any such vehicle is allowed to remain parked in the same location, or in the same vicinity, at frequent or extended periods of time, where the intent is apparent to be one of using the vehicle and signs for purposes of advertising an establishment, service or product. Vehicles operating under a city franchise shall be excluded from this provision.
 - (3) A-frame signs and sandwich board signs are prohibited and unlawful. Except as permitted in the Old Town District as set forth in Chapter 11, Exhibit A, Article 3, Section 15.8.
- (f) Advertising matter placed on or suspended from buildings, poles, sidewalks, etc.
 - (1) No person shall place on or suspend from, any building, pole, structure, sidewalk, parkway, driveway or parking area, any goods, wares, merchandise or other advertising object or structure for the purpose of advertising such items other than

a sign, as defined, regulated and prescribed by this section, except as otherwise allowed by ordinance.

- (2) No cloth, paper, banner, flag, device or other similar advertising matter shall be permitted to be attached to, suspended from, or be allowed to hang from, any sign, building or structure, when the same shall create a public nuisance or danger.
- (g) Painting, marking, etc., streets, sidewalks, utility poles, etc. No person shall attach any sign, paper or other material or paint, stencil or write any name, number (except house numbers) or otherwise mark on any sidewalk, curb, gutter, street utility pole, public building, fence or structure except as otherwise allowed by ordinance.
- (h) Attaching advertising matter to fences, utility poles, etc.; and scattering advertising matter on streets and sidewalks.
 - (1) No person shall paste, stick, tack, nail or otherwise place any advertisement, handbill, placard or printed, pictured or written matter or thing for political advertising purposes upon any fence, railing, sidewalk or public telephone, electric or other utility pole, or any other public property, including trees thereon, or to knowingly cause or to permit the same to be done for his benefit.
 - (2) It shall also be unlawful for any person to scatter or throw any handbills, circulars, cards, tear sheets or any other advertising device of any description, along or upon any street or sidewalk in the city.
 - (3) The city may at their own discretion remove and impound any signs, advertisements, handbills, placard or printed, pictured or written matter or thing for political advertising purposes when illegally posted upon any tree, fence, railing, sidewalk or public telephone, electric or other utility pole or any other public property, right-of-way, parkway or median.
 - (4) Impounded signs may be recovered by the owner within fifteen (15) days of the date of impoundment by paying a fee as prescribed by the city council. Signs not recovered within fifteen (15) days may be disposed of in any manner the city shall elect.
- (i) Moving, flashing and certain illuminated signs prohibited.
 - (a) No sign shall be illuminated to such an intensity or in such a manner, as to cause a glare or brightness to a degree that it constitutes a hazard or nuisance. Moving, animation, flashing, intermittently lighted, changing color, beacons, revolving or similarly constructed signs shall not be allowed unless explicitly permitted herein.

- (b) No lighted sign shall be erected within one hundred (100) feet of a residential structure unless the lighting is shielded from view of the residential district.
- (j) Balloons and other floating devices used for advertising purposes. No person shall erect, maintain or permit the erection of, for advertising purposes, any balloons, flags, or other floating devices anchored to the ground or to any other structure within the city, except as provided under Section 8.3(e).
- (k) Signs prohibited in Right of Way. It shall be unlawful to erect or install any sign in the Right of way of any street, road, thoroughfare or highway within the city limits of the City of Sachse.
- (l) Billboard signs prohibited. Billboards are prohibited in all zoning districts.

8.5 Penalty Provisions

- (a) Persons responsible. The permittee, owner, agent, person or persons having the beneficial use of the ground or a sign, the owner of the land or structure on which the sign is located, and the person in charge of erecting the sign are all subject to the provisions of this section and are subject to the penalty provided for violation.
- (b) Penalty for violation. Any person, firm or corporation who violates any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction thereof in the municipal court, shall be subject to a fine as provided for in chapter 1, section 7 of this Code of Ordinances for each offense, and each and every day that the violation of this section shall be permitted to continue shall constitute a separate offense.

8.6 Preserving rights and violations under existing ordinances. By the passage of this section, no presently illegal use of signs shall be deemed to have been legalized, and no offense committed, and no liability, penalty or forfeiture, either civil or criminal, incurred prior to the time existing sign ordinance or regulations were repealed and this section adopted, shall be discharged or affected by such repeal; but prosecutions and suits for such offenses, liabilities, penalties or forfeitures may be instituted, or causes presently pending proceeded with, in all respects as if such prior ordinance, or portion of such ordinance, had not been repealed.

Table 1: General Provisions					
Sign Type	Maximum Area	Maximum Height	Setback From ROW	Maximum Number Allowed	Special Provisions
<i>Temporary Signs</i>					
Balloon Sign	-	-	-	1 / frontage	8.3(e)
Banner Sign	36 SF	-	-	1	8.3(e)
Construction Sign	16 SF	8 FT	8 FT	-	8.2(d)
Development Sign	100 SF	8 FT	8 FT	1 / frontage	8.3(e)(1)
Human Sign	-	-	-	1	8.3(e)
Model Home Sign	32 SF	6 FT	-	1	8.3(e)
Pole Banner Sign	-	-	-	-	8.2(d)
Portable Sign	8 SF	-	-	-	8.3(e)
Real Estate Sign	8 SF	4 FT	-	1	8.2(d)
Wind Driven Sign	-	-	-	-	8.3(e)
<i>Permanent Signs</i>					
Apartment Sign	-	-	8 FT	-	8.3(c)
CEVMS	-	-	8 FT	-	8.3(k)
Directional Kiosk	-	-	-	-	8.3(i)
Hanging Sign	8 SF	-	-	1 / frontage	8.3(b)
Identification Sign	-	8 FT	-	-	8.3(c)
Marquee Sign	-	-	-	-	8.3(b)
Memorial Signs	24 SF	-	-	-	8.2(d)
Monument Sign	-	-	8 FT	1 / frontage	8.3(c)
Mural	-	-	-	1	8.3(l)
Nameplate Sign	1 SF	-	-	-	8.2(d)
Neon Sign	-	6 FT	-	-	8.3(b)
Projecting Sign	8 SF	2 FT	-	1 / frontage	8.3(b)
Ranchette Identification	32 SF	-	-	2	8.3(h)
Roof Sign	-	-	-	-	8.3(b)
Wall Sign	-	-	-	-	8.3(b)
Window Sign	-	-	-	-	8.2(d)

Table 2: Use Chart														
Sign Type	Land Use Category													Special Provisions
	SF - R	AG	C-1	C-2	I-1	I-2	TC***	TMU***	TT***	DTS**	DTN**	NBR**	SHC**	
Temporary Signs														
Advertising Sign														8.3(d)
Balloon Sign			P	P	P	P	P	P	P	P	P		P	8.3(e)
Banner Sign			P	P	P	P	P	P	P	P	P		P	8.3(e)
Construction Sign	P		P	P	P	P	P	P	P	P	P	P	P	8.2(d)
Development Sign	P		P	P	P	P	P	P	P	P	P	P	P	8.3(e)(1)
Ground Sign														8.4(i)
Human Sign														8.3(e)
Model Home Sign	P							P	P					8.3(e)
Pole Banner Sign							P	P	P	P	P		P	8.2(d)
Political Signs	C		C	C	C	C	C	C	C	C	C	C	C	8.3(n)
Portable Sign														8.3(e)
Real Estate Sign	C		P	P	P	P	P	P	P	P	P	P	P	8.2(d)
Vehicle Sign														8.4(e)
Wind Driven Sign			P	P	P	P								8.3(e)
Permanent Signs														
Advertising Sign														8.3(d)
Apartment Sign			P	P			P	P	P	P	P		P	
Billboard Sign														8.4(m)
CEVMS	P *	P *	P	P	P	P	P	P		P	P		P	8.3(k)
Directional Kiosk	C	C	C	C	C	C	C	C	C	C	C	C	C	8.3(i)
Fuel Price Sign			P	P	P	P	P	P		P	P		P	8.3(c)
Ground Sign														8.4(i)
Hanging Sign			P	P	P	P	P	P	P	P	P		P	8.3(b)
Identification Sign			P	P	P	P	P	P	P	P	P		P	8.3(c)
LED Cabinet Sign														
Marquee Sign			P	P	P	P				P	P			8.3(b)
Memorial Signs	C	C	C	C	C	C	C	C	C	C	C	C	C	8.2(d)
Monument Sign	P *	P *	P	P	P	P	P	P	P	P	P		P	8.3(c)
Mural Signs							P	P		P	P			8.3(a)
Nameplate Sign			C	C	C	C	C	C	C	C	C		C	8.2(d)
Neon Sign										P	P		P	8.3(b)

Pole Sign														8.4(i)
Projecting Sign							P	P		P	P		P	8.3(b)
Ranchette Identification		P												8.3(h)
Roof Sign	P *	P *									P	P		8.3(b)
Wall Sign	P *	P *	P	P	P	P	P	P	P	P	P	P	P	8.3(b)
Window Sign			C	C	C	C	C	C	C	C	C	C	C	8.2(d)

	Not Permitted
P	Allowed with Permit
C	Allowed in compliance with code; No permit required
*	Permitted when used for public schools
**	Special regulations, refer to Article 3 Section 15.8
***	Special regulations, refer to Article 3 Section 14.9

”

SECTION 3. That the City of Sachse Code of Ordinances is amended by amending Chapter 11 “Zoning,” Exhibit 11A “Zoning Ordinance,” Article 4 “General Provisions Applying to all or Several Districts” by deleting Section 7 “Architectural Design Standards” Subsection 7.6(2)(7) in its entirety and reserving subsection 7.6(2)(7) for future use.

SECTION 4. To the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Sachse governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

SECTION 5. That all provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this Ordinance be and the same are hereby, repealed, and that all other provisions of the Ordinances of the City of Sachse not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 6. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid.

SECTION 7. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Ordinances of the City of Sachse, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 8. That any person, firm, or corporation violating any provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 9. This ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas this the 16th day of January, 2024.

APPROVED:

Jeff Bickerstaff, Mayor

DULY ENROLLED:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney

E. Regular Agenda Items

Subject	6. Receive an update on the Heritage Park expansion project.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Discussion, Information
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. Provide excellent government services to Sachse citizens.

BACKGROUND

Heritage Park is the City's largest park space. It is the location of several major events, including the City's annual Red, White, and Blue Blast. The park is also a major component of The Station development, and the park is receiving a multi-million dollar enhancement as a part of that project. After several delays, the project commenced at the end of last summer and is well on its way. Staff anticipates completion in Summer 2024.

Scott Jones with D.L. Meacham Construction will present an update on the Heritage Park expansion project. Lance Whitworth, Director of Leisure Services, will also be available to answer any questions that

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on the Heritage Park expansion project from D.L. Meacham Construction.

File Attachments

[E6.1 Presentation 01.16.23CCHeritageupdatepp.pdf \(4,469 KB\)](#)

HERITAGE PARK

SACHSE TEXAS

CONSTRUCTION
UPDATE - 01/16/2024

DL Meacham Construction

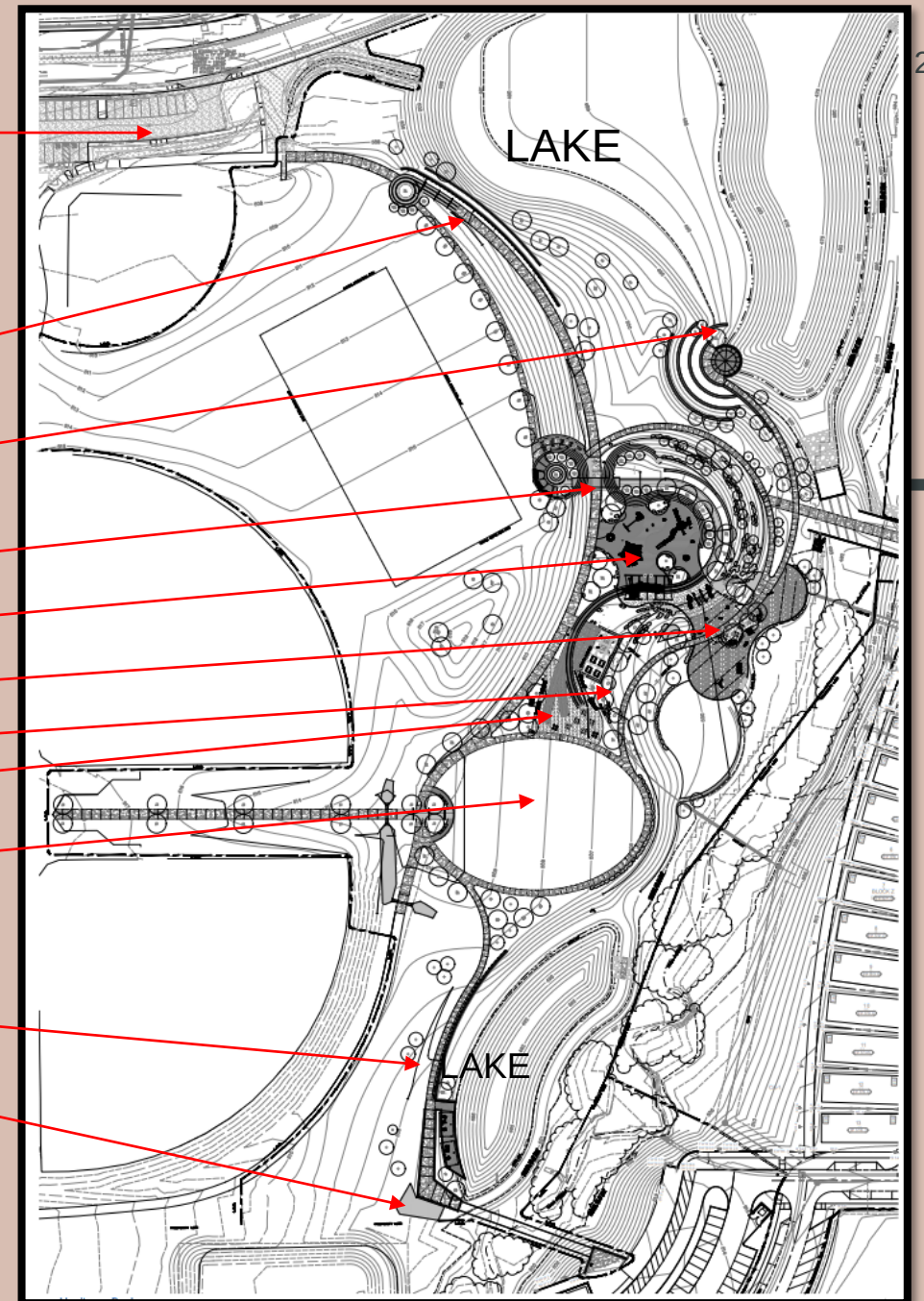
HERITAGE PARK UPDATE
City of Sachse, Texas

HERITAGE PARK

PARK SITE PLAN / AREA LOCATION MAP

- North Entrance
- Amphitheater
- Train Wood Bridge
- Upper Playground
- Lower Play Area
- Pavilion
- Splash Pad
- Event Lawn Area
- Boardwalk & Pergola
- Pedestrian Bridge to / from Res. Area

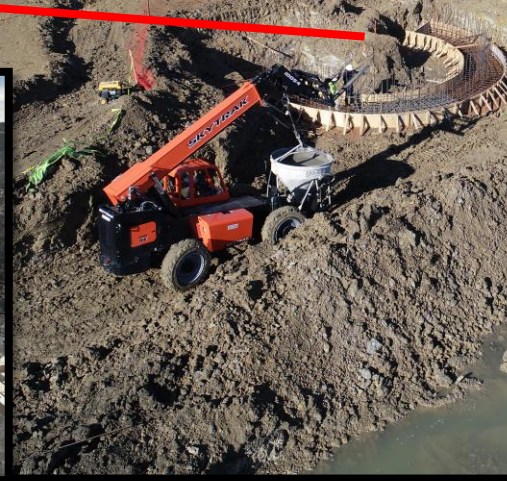
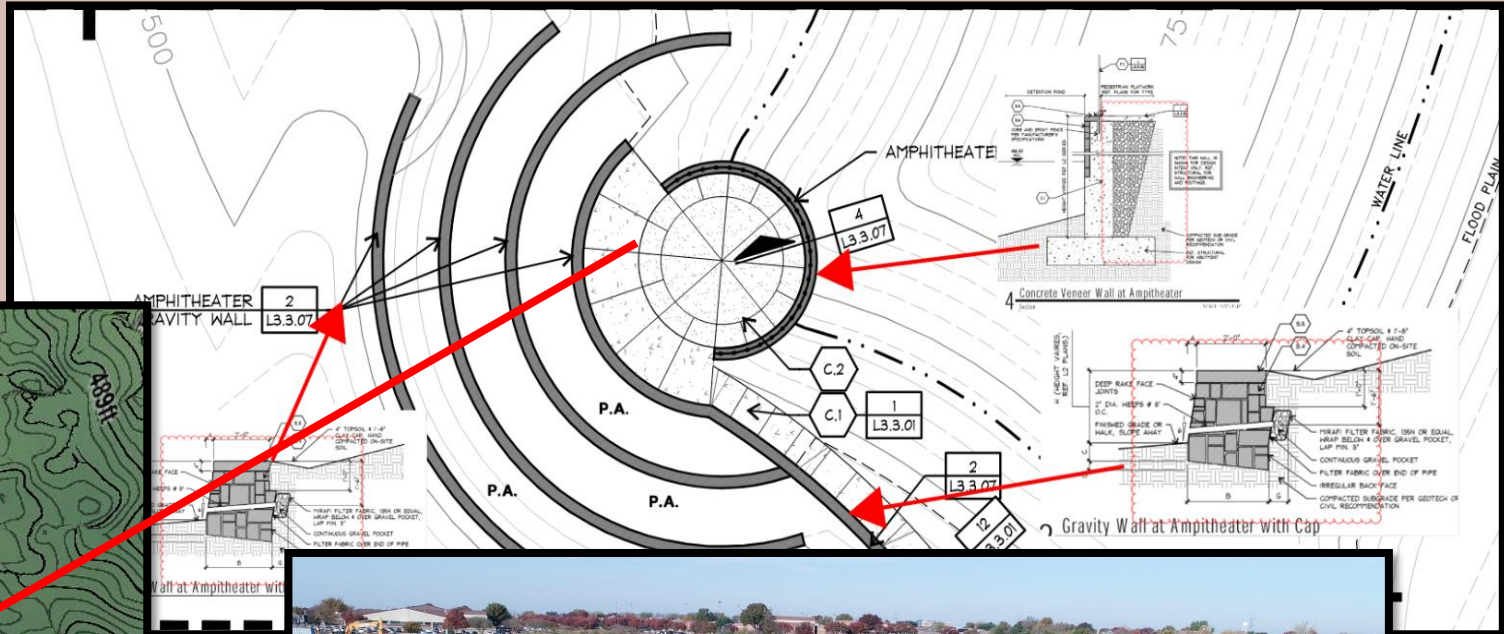
North Parking



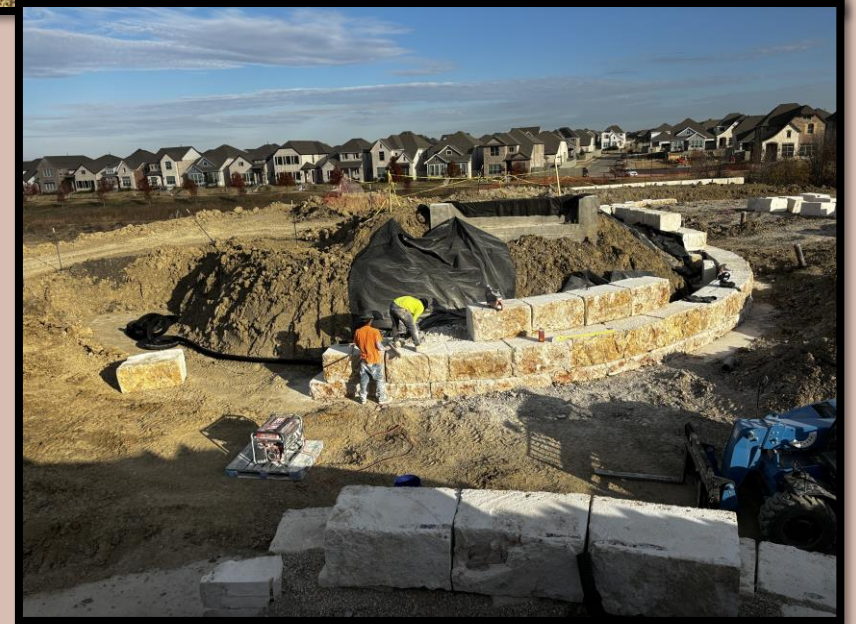
Northern Entrance



Amphitheater



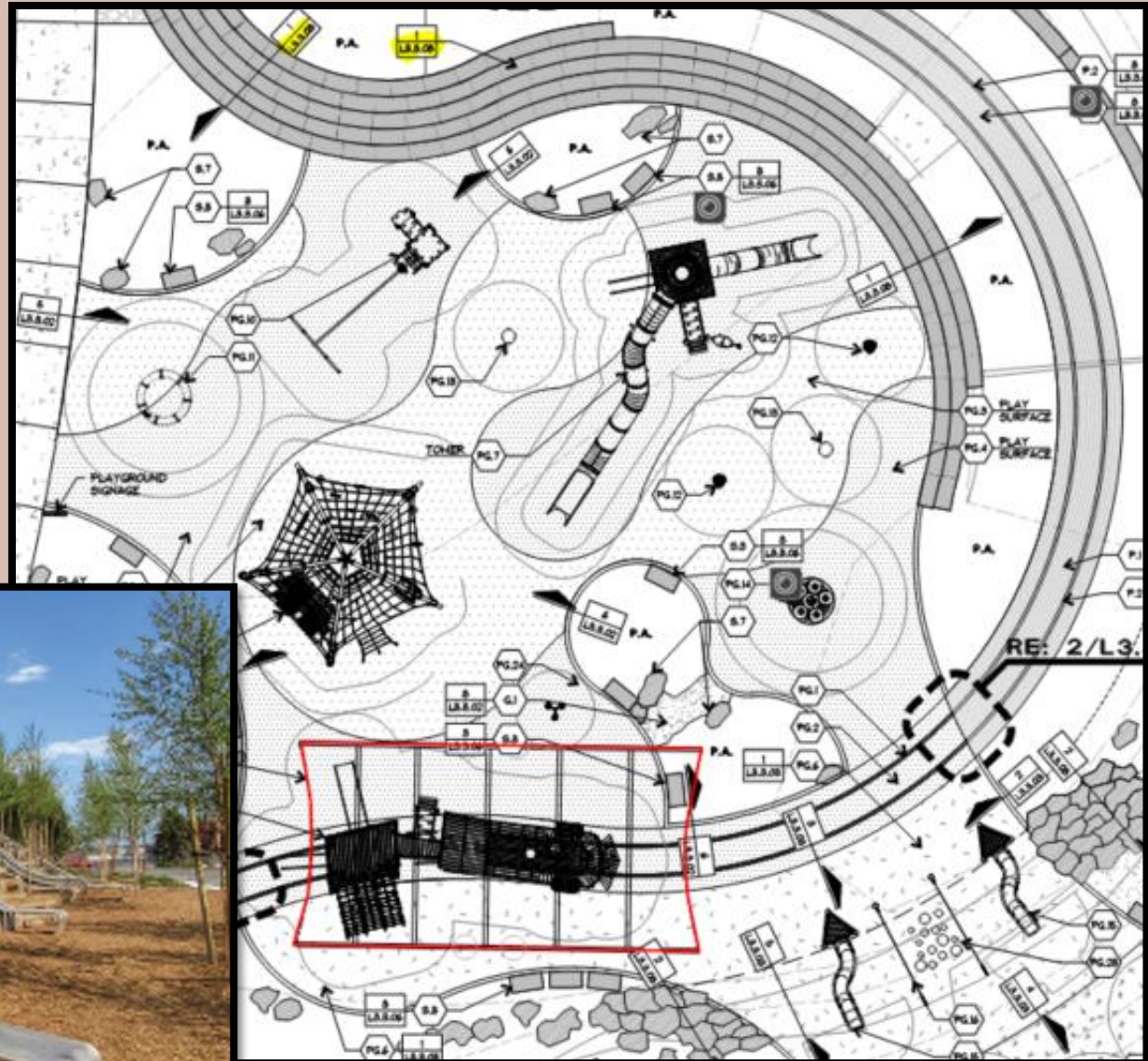
Train Bridge



Train Bridge



Upper & Lower Playground



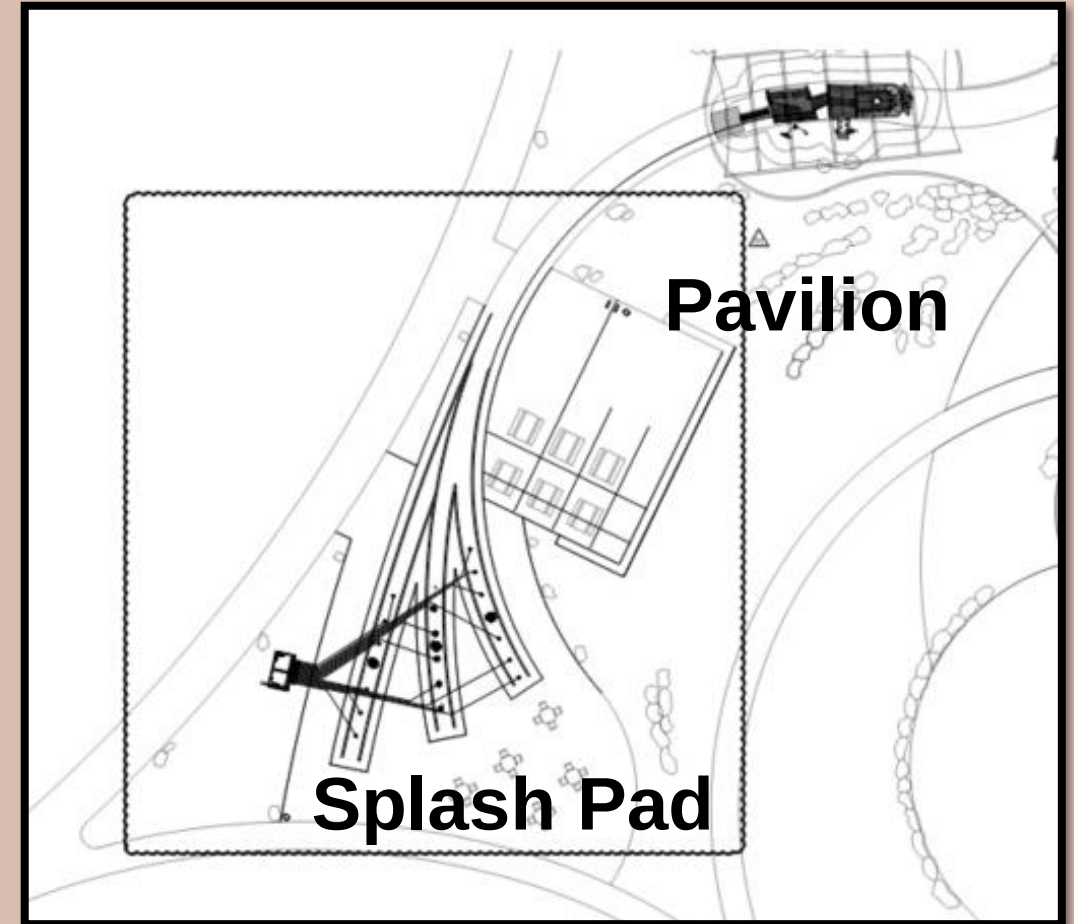
Pavilion



Splash Pad



The Splash Pad will be custom built for the theme of the playground with fountains from the surface, the picture here is an example.



Event Lawn



Event lawn



Board Walk



QUESTIONS?

F. Executive Session

Subject	1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the annual review of the City Secretary.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Closed Session

BACKGROUND

Historically, the City Council has conducted a performance review of the City Secretary every six months. Currently, the annual review of the City Secretary is conducted in January and the mid-year review is conducted in July.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Conduct Executive Session as appropriate.

G. Regular Agenda Items / Meeting Closing

Subject	1. Take any action as a result of Executive Session: Regarding the annual review of the City Secretary.
Meeting	Jan 16, 2024 - City Council Regular Meeting
Access	Public
Type	Action, Discussion
Recommended Action	Motion to