

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
JANUARY 17, 2023**

The City Council of the City of Sachse held a regular meeting on Tuesday, January 17, 2023, at 6 30 p m at Sachse City Hall, 3815-B Sachse Road Those present were Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg, City Manager Gina Nash, City Secretary Leah Granger, Assistant City Manager Lauren Rose, Director of CIP and Public Works Corey Nesbit, Leisure Services Director Lance Whitworth, Finance Director David Baldwin, Assistant Finance Director Ryan Bredehoeft, Fire Chief Marty Wade, Police Chief Bryan Sylvester, Human Resources Director Kristi Wong, Assistant to the City Manager Amanda Chi, and Economic Development Corporation Manager Jerod Potts

Mayor Bickerstaff called the meeting to order at 6 30 p m

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U S AND TEXAS FLAGS

Councilmember Howarth offered the invocation and Councilmember Lindsey led the pledges

SPECIAL ANNOUNCEMENTS

Mayor and City Council announcements regarding special events, current activities, and local achievements

Councilmember Prestenberg encouraged people to adopt pets from the Sachse Animal Shelter

Mayor Pro Tem Franks recapped a great year at the Community Center highlighting more than 22,000 check-ins in 2023 He noted the Adult Retro Dodgeball Night coming up and encouraged all to check out the event brochure that will be published soon

City Manager's announcements

- Promotions
 - Fire Driver/Engineer Scott Potter was promoted to Fire Lieutenant
 - Mario Bautista was promoted to Parks and Facility Maintenance Manager
- New Employees
 - Stephen Blackwood, Jose Gonzalez, and Daniel Garner have joined the Public Works team as Maintenance Technicians in the Wastewater and Streets divisions
 - Mohammad Aslam is the newest Police Officer to join the Police Department
 - Jordan Beaulieu was hired as the new Leisure Services Coordinator
- In celebration of 20 years of operation, the Texas Coalition for Animal Protection (TCAP) held a video contest to award funding to partnering organizations The Sachse Animal Shelter was one of over 50 entries and received 3rd place for their video submission They received \$1,000 for future services to our shelter animals

- City staff will market the City of Sachse at the upcoming ICSC Red River trade show in Dallas Jerod Potts has been working very hard to prepare marketing materials and schedule meetings with potential new businesses

Mayor Bickerstaff's announcements

- The Daddy/Daughter Dance is coming right up on February 17 from 7 – 9 p m in the Michael J Felix Community Center Gymnasium Space is limited so don't delay! Register online through the City's website
- The 2023 Sachse Scholarship is now open to Sachse residents that are high school seniors One student will be awarded \$1,000 to be used during the 2023/2024 academic school year You must have an application pending or an acceptance letter from an accredited educational institution Applications for the scholarship must be postmarked no later than March 24 to be considered Please apply online through the City's website

Proclamation recognizing the outstanding achievement of the Wylie and Wylie East High School Bands for advancing to the 2022 UIL State Marching Band Contest in San Antonio

Mayor Bickerstaff and Ms Nash recognized the Wylie East and Wylie High School Bands for their achievement of advancing to the 2022 UIL State Marching Band Contest in San Antonio

PUBLIC COMMENT

- Matthew Holboke, 5511 Oak Ridge Circle – commented on the screening walls and Bailey Road
- Jackie Eichelberger, 7121 Bailey Road – remarked on the history and plan for the Bailey Road reconstruction project
- James Petre, 7209 Bailey Road – commented on the speed bumps, sidewalks, and bike route proposed on Bailey Road
- Dave Teasdale, 6409 Bailey Road – noted the setbacks for Council to consider in the reconstruction of Bailey Road
- Cindy Elk, 6504 Bailey Road – spoke about the Bailey Road plan

CONSENT AGENDA All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion There will be no separate discussion of these items unless a councilmember or citizen so requests

- 1 Approve the December 5, 2022, meeting minutes**
- 2 Accept the monthly revenue and expenditure report for the period ending November 30, 2022**
- 3 Adopt a resolution accepting and approving the Dallas County 2022 Tax Roll**
- 4 Approve a resolution adding cooperative purchase agreements for the City of Sachse**
- 5 Consider approving a Project Specific Agreement Amendment #3 for the Sachse Road Project and adopt a resolution for the City of Sachse to agree to fund Dallas County MCIP Project #22804 in the amount of Six Million, Four Hundred Fifty Thousand dollars for the reconstruction of 0.75 miles of Sachse Road**

- 6 Authorize the City Manager to execute a professional services contract for the design of water and sewer improvements for Hilltop Trail/Meadow Lane, Ingram Road, and Natchez Drive between the City of Sachse and Binkley and Barfield in an amount not to exceed Two Hundred Nine Thousand, Four Hundred and No/100 Dollars (\$209,400 00)**
- 7 Approve a resolution adopting the City of Sachse Legislative Priorities for the 88th Session of the Texas Legislature**

A motion was made by Mayor Pro Tem Brett Franks to approve the Consent Agenda as presented Councilmember Howarth seconded the motion, and it carried unanimously

REGULAR AGENDA ITEMS

Discuss and provide feedback on the Bailey Road Concept Plan

Mr Nesbit presented the conceptual design of the Bailey Road reconstruction project The road has been classified as a collector street since the 2001 Thoroughfare Plan City ordinance prohibits speed humps on collector streets and concrete is required in the reconstruction of the road Mr Nesbit outlined some of the design elements considered including sidewalks and bike lanes, drainage, traffic calming, and replacing utility pipes No additional Right of Way (ROW) will be needed on the west side of the road and a small amount will be needed from one property on the east side, otherwise, the project is working with the existing ROW Raised/tabletop intersections and center, landscaped medians are proposed to be utilized as traffic calming elements

In response to questions from the Council, Mr Nesbit explained that 2001 was the earliest that Bailey Road was considered a collector street, the tabletop intersections are one foot raised and stamped concrete that are used for traffic calming with the intention to provide something similar to speed humps but will not violate City ordinances and will naturally slow vehicles, and the intent of a collector road is to get neighborhood traffic to a larger arterial roadway Though the intention of the bike lane was to accommodate the many bicyclers in the area, the general feeling of the Council was to reduce or remove the bike line in favor of wider sidewalks for safety reasons Mr Nesbit confirmed that the utilities will be upgraded as part of the reconstruction He also summarized the findings of the Bailey Road Resident Survey

Consider a resolution adopting the provisions of Article 103 0031 of the Texas Code of Criminal Procedure imposing a collection fee of thirty percent (30%) to defray the costs of collection on delinquent fines, fees, and costs imposed by the City of Sachse, Texas

Ms Nash explained that newer state legislation allows for third party collections of fees and fines as well as the ability to impose an additional 30 percent on top of the collection amount so that the City would receive all of the funds owed Mr Baldwin introduced Brandon Lane of Linebarger Goggan Blair & Sampson, LLP as the group that currently collects the City of Sachse's delinquent taxes Mr Lane presented the background of the firm as well as the intention of the item He reiterated that there are no costs to the City for them to collect these fines and the fee is not included on indigent fines or those that work with the City to pay fines The only cases that come to them to collect are delinquent accounts that have not attempted to work with the City He described the company's compatibility and capability of handling Sachse's account Usage of this service has

increased other cities' revenue five to 15 percent, and the goal is to relieve city staff of workload and allowing more attention to focus on customers

In response to Councilmember Prestenberg, Mr Lane noted that accounts would only come to Linebarger if the court sends them after attempting to collect fines and fees Councilmember Lindsey asked if it would be possible for people to defer after they have been pursued for delinquency, to which, Mr Lane responded that people are given the option of paying the fine or appearing in court to address the matter He also commented that the extra 30 percent is largely based on ability to pay Mayor Pro Tem Franks expressed interest in creating a policy noting what Sachse considers delinquent

Councilmember Howarth made a motion to approve the item as presented Mayor Pro Tem Franks seconded the motion and it carried unanimously

Consider a resolution authorizing the City Manager to execute a contract for delinquent Municipal Court collection services with Linebarger Goggan Blair & Sampson, LLP as special counsel to perform all legal services necessary to collect unpaid fines, fees, and court costs as provided in the Texas Code of Criminal Procedure, Article 103 0031

The motion to approve the item as presented was made by Mayor Pro Tem Franks Seconded by Councilmember Howarth, the motion carried unanimously

Receive a briefing on the police department body worn camera systems upgrade

Ms Nash noted that this item is a discussion that will inform the budgeting process and change the policy for how body worn camera data is stored moving forward Chief Sylvester presented a background on the program and noted that the current cameras are functional but no longer supported by the vendor There have been server/drive failures over the last few years and ability to download footage has become cumbersome Chief recommends moving to a cloud-based storage system allowing for better resiliency and reliable access to evidence The request for camera data has increased tremendously over the years The proposed upgrade would replace all existing body worn cameras, convert to cloud storage, provide a five-year warranty, and give the ability to officers to upload data wirelessly

Discuss the addition of a new section titled "Mobile Food Vendors" to the Sachse Code of Ordinances to provide regulations for operating mobile food establishments within the City of Sachse

Ms Rose gave an overview of the proposed ordinance There has been greater interest from residents for food trucks in neighborhoods, and cities across the country are changing regulations in an effort to make it easier for food trucks to operate The greatest concern is safety within the neighborhoods so public safety would have the final say over the allowance of this permit

Councilmembers were interested in keeping Sachse business friendly with fees relatively low and permit timing fairly quick Councilmember Millsap thought this was a good concept and that it

could encourage involvement within neighborhoods. Following questions regarding inspections and logistics, no vote was taken on this item.

Consider an ordinance amending the Code of Ordinances by amending Chapter 3 “Building Regulations” by amending Section 3-1 “International Building Code” to adopt the provisions of the 2021 Edition of the International Building Code with amendments, by amending Section 3-1.1 “International Residential Code” to adopt the provisions of the 2021 Edition of the International Residential Code with amendments, by amending Section 3-1.2 “International Energy Conservation Code” to adopt the provisions of the 2021 Edition of the International Energy Conservation Code with amendments, by amending Section 3-2 “International Plumbing Code” to adopt the provisions of the 2021 Edition of the International Plumbing Code with amendments, by amending Section 3-3 “International Mechanical Code” to adopt the provisions of the 2021 Edition of the International Mechanical Code with amendments, by amending Section 3-4 “National Electrical Code” to adopt the provisions of the 2020 Edition of the National Electrical Code” with amendments, by amending Section 3-22 “International Fuel Gas Code” to adopt the provisions of the 2021 Edition of the International Fuel Gas Code with amendments, by adding Section 3-16.1 “International Swimming Pool and Spa Code” to adopt the provisions of the 2021 Edition of the International Swimming Pool and Spa Code with amendments, by amending Chapter 5 “Fire Protection” by amending Section 5-1 “International Fire Code” to adopt the provisions of the 2021 Edition of the International Fire Code with amendments and adopting Appendices B, C, D and I.

Ms. Nash commented that this is an opportunity to update from the 2015 to 2021 International Building Codes (IBC). This is consistent with the North Central Texas Council of Governments (NCTCOG). Mr. Robinson noted that these codes are updated every three years and need to be adopted by ordinance to be used. He noted that staff members, particularly Building Official Michael Spencer and Fire Prevention Coordinator Diana Navarrete, worked diligently over the last eight months to prepare this item for Council’s consideration.

Councilmember Lindsey asked questions regarding the level of the standards in the code. Mr. Robinson responded that the codes are minimum requirements and going above would be the option of the builder. Mr. Spencer specified that the changes are made to be easier to understand and gain more consistency between builders. Mr. Lindsey would like to see NCTCOG consider increased minimum requirements. Mayor Pro Tem Franks is glad to see the updates and asked if screening walls are included in the code. Mr. Spencer noted that screening wall requirements are not within the IBC but Sachse’s Public Works and Engineering Departments are creating those standards. Councilmember Millsap asked if Council has the authority to accept all or part of the recommendation. Mr. Robinson clarified that, at Council’s request, the ordinance could be reworked to pull parts of the code out, but he would be hesitant to add standards without proper vetting. Councilmember Millsap would prefer for presentation and vote of an ordinance happen at separate meetings.

Mayor Pro Tem Franks made a motion to approve the item as presented. Councilmember Howarth seconded the motion and it carried 6-1 with Councilmember Millsap voting against the measure.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to the Executive Session at 9:13 p.m.

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the annual review of the City Secretary.

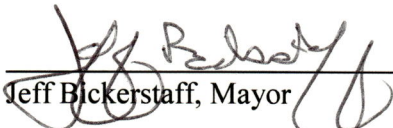
The Council returned from executive session at 9:47 p.m.

REGULAR AGENDA ITEMS:

Take any action as a result of Executive Session.

Mayor Pro Tem Franks made a motion to increase the City Secretary's annual salary by 10 percent, effective immediately. Councilmember Prestenberg seconded the motion and it carried unanimously.

Mayor Bickerstaff adjourned the meeting at 9:48 p.m.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, City Secretary

