



**Tuesday, January 21, 2020
Regular Combined City Council Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 p.m.**

The City of Sachse reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. 7:00 PM REGULAR MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Tuesday, January 21, 2020 at 7:00 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

2. Invocation and Pledges of Allegiance.

B. Special Announcements

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

C. Citizen Input

1. Citizen Input: The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

1. Approve the minutes of the December 16, 2019, combined meeting.
2. Approve the minutes of the January 10, 2020, special meeting.
3. Accept the monthly revenue and expenditure report for the period ending November 30, 2019.
4. Approve the Consent Agenda Items as presented.

E. Regular Agenda Items

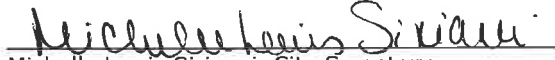
1. Receive a briefing and consider a resolution to join a coalition non-member customer entities of the North Texas Municipal Water District (NTMWD).
2. Discuss and consider authorizing the Fire Chief to execute a Medical Director Agreement for emergency medical services between Sachse Fire-Rescue and Beacon Emergency Services Team (BEST EMS) in the amount of \$7,875.00 for the time period February 15, 2020 through September 30, 2020.

3. Consider a resolution casting its vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District.

F. Regular Meeting Closing

1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Jan 21, 2020 - Regular Combined City Council Meeting
Category	D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	1. Approve the minutes of the December 16, 2019, combined meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve as presented.
Minutes	View Minutes for Dec 16, 2019 - Joint City Council and SEDC Workshop and Regular C

Public Content**BACKGROUND**

Minutes of the December 16, 2019, combined meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the December 16, 2019, combined meeting.

12.16.19 Combined Minutes.pdf (51 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL AND ECONOMIC DEVELOPMENT CORPORATION
JOINT WORKSHOP MEETING MINUTES AND
REGULAR CITY COUNCIL MEETING MINUTES
DECEMBER 16, 2019

The City Council and the Economic Development Corporation of the City of Sachse held a joint workshop meeting on Monday, December 16, 2019 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, and Jeff Bickerstaff; Sachse Economic Development Board of Directors Spencer Hauenstein, Tim Shivers, Michael VanBuskirk, Tricia Linsley, Niloufer Watkins, Marcia Harris-Daniel, and Michael Rassmusen; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Strategic Services Manager, Lauren Rose; Economic Development CEO, Leslyn Blake; Finance Director, Teresa Savage; Finance Manager, Berna Fitzpatrick; IT Manager, Danny Wheeler; Parks and Recreation Director, Lance Whitworth; Public Works and CIP Director, Corey Nesbit; Development Services Director, Matt Robinson; Fire Chief, Marty Wade; Deputy Fire Chief, Lee Richardson; and Police Chief, Bryan Sylvester. Councilman King was absent.

Mayor Felix opened the joint workshop meeting at 6:33 p.m.

EXECUTIVE SESSION: The City Council and the Sachse Economic Development Corporation shall convene into a joint Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of 5th Street and pursuant to Texas Government Code Section §551.072: Deliberate the purchase, exchange, and lease of real property generally located within the City of Sachse.

At 6:33 p.m., the City Council and the Sachse Economic Development Corporation recessed into Executive Session.

At 7:51 p.m., the City Council and the Sachse Economic Development Corporation reconvened back into the joint workshop meeting.

No action was taken.

ADJOURNMENT:

Mayor Felix adjourned the joint workshop at 7:51 p.m.

Mayor Felix opened the regular City Council meeting at 7:52 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:

Councilman Watkins offered the invocation and Councilman Bickerstaff led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Pro Tem Howarth announced upcoming Library events.

Councilman Franks announced the upcoming Daddy/Daughter Dance on Friday, February 21, 2020 at the Community Center and the Early Voting dates for the Special Election to fill Place 4.

Mayor Felix thanked the Parks and Recreation staff, public safety, CERT, and all the volunteers who made the Christmas Extravaganza a success and fun for the kids.

Receive a presentation from Junior Achievement representatives regarding the City's participation in the JA Biztown program with Garland Independent School District.

Jasmine Seldon and Amanda Ramirez gave an update on the City's involvement with the JA Biztown program offered through the Garland Independent School District.

Recognize Audrey Wallace with 5 Loaves Food Pantry.

Audrey Wallace provided an overview of the 5 Loaves Food Pantry. She explained the Pantry's involvement with the community and surrounding cities. She highlighted the support that the City and its residents has shown the Pantry throughout the last several years.

CITIZENS INPUT:

No comments were made.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the November 18, 2019, combined meeting.**
- 2. Approve the minutes of the December 2, 2019, combined meeting.**
- 3. Approve moving the second regular City Council meeting in January 2020 to Tuesday, January 21, 2020.**

4. Accept the monthly revenue and expenditure report for the period ending October 31, 2019.

5. Accept the Quarterly Investment Reports for the quarter ended September 30, 2019.

6. Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed two-hundred fifty thousand dollars and zero cents (\$250,000.00) with McMahon Contracting L.P. for concrete improvement projects.

7. Authorize the purchase of one (1) Medix Type 1-AD 170 MSV 2 Ambulance from Southwest Ambulance Sales, with the Houston-Galveston Area purchasing program, in the amount not to exceed 10% of the total quoted contract price.

8. Approve a resolution delegating the authority to release and abandon certain easements previously conveyed and/or dedicated to the City by plat or separate instrument under certain conditions

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Councilman Watkins seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Receive a presentation and consider hiring FMSbonds, Inc. to serve as the underwriter on an upcoming issuance of PID reimbursement bonds for The Station project.

Jason Hughes, the City's Financial Advisor with Hilltop Securities, stated that the Public Improvement District (PID) was created in order to reimburse specific infrastructure costs related to The Station project. PID bonds are secured by and repayable from assessment revenues levied on property owners within the PID and are not secured or repayable from City taxes. Mr. Hughes noted the City issued an RFP for qualified firms to serve as the underwriter on the upcoming PID revenue bond issuance. The objective was to look for experience specifically within the Texas market and experience with a retail component. Four bids were received with FMSbonds, Inc. being the recommended firm. They are a top ranked firm and are located in Frisco.

Councilman Bickerstaff made a motion to approve hiring FMSbonds, Inc. to serve as the underwriter on an upcoming issuance of PID reimbursement bonds for The Station project. Councilman Watkins seconded that motion and the motion was unanimously approved.

Discuss the City's Long-Range Capital Improvement Plan (CIP).

Mrs. Nash introduced the item. Staff is seeking Council direction on projects.

Mr. Nesbit presented an overview of the City's Capital Improvement Plan (CIP), which included funded projects, proposed utility and road projects, and unfunded capital projects. Mr. Nesbit outlined major project funding needs that totaled over \$50 million in costs along with possible funding strategies. Mr. Nesbit stated that the City has multiple major projects that have been identified as long-term needs for the community including needs related to City facilities (an

Animal Shelter Facility and a Public Works/Parks Maintenance Facility). In the past, the primary focus has been given to street repair (pavement only). Staff is recommending that, as they move forward, to consider utilities and drainage challenges in addition to street projects. Due to the significant list of major capital expansion needs, staff is recommending to explore a future bond election.

Mrs. Nash stated that if the City Council would like staff to further investigate a bond election, staff would like to begin community input process in early 2020 and establish a bond committee in early spring 2020 to begin working on potential project lists and needs. She emphasized the importance of community involvement and noted the election would likely be held in November 2020.

The City Council discussed the timeline of a possible bond election including the importance of community input, appointing a bond committee, the increasing costs of projects, and the need to repair and maintain the City's roads. The consensus of the City Council was in favor and pursuing a bond election.

Mrs. Nash read comments into the record from Councilman King stating his support of exploring a bond election.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.074: Personnel - regarding the mid-year review of the City Manager.

At 9:10 p.m., the City Council recessed into Executive Session.

At 9:54 p.m., the City Council reconvened back into regular session.

Councilman Bickerstaff made a motion to increase the annual salary of the City Manager by 9%. Mayor Pro Tem Howarth seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 9:56 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Jan 21, 2020 - Regular Combined City Council Meeting
Category	D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	2. Approve the minutes of the January 10, 2020, special meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the minutes as presented.
Minutes	View Minutes for Jan 10, 2020 - Special City Council Meeting

Public Content**BACKGROUND**

Minutes of the January 10, 2020, special meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the January 10, 2020, special meeting.

01.10.20 Special Meeting Minutes.pdf (44 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

SPECIAL MEETING MINUTES

JANUARY 10, 2020

The City Council of the City of Sachse held a special meeting on Friday, January 10, 2020 at 6:30 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash, and City Secretary, Michelle Lewis Sirianni.

Mayor Felix opened the special meeting at 6:31 p.m.

CANVASS SPECIAL ELECTION: Consider an ordinance declaring the results of the Special Election of the City of Sachse held Tuesday, January 7, 2020 to fill the vacancy of an unexpired term for City Councilmember Place 4.

Mrs. Lewis Sirianni stated the City Charter specifies the returns of every election shall be made in accordance with the Texas Election Code, and that this item is to canvass the votes and declare the results of such election. Mrs. Lewis Sirianni requested the City Council to read the results into the record.

Mayor Felix read the results as follows:

	Early Voting Votes Cast	Election Day Votes Cast	Total Votes Cast	Vote %
Chance Lindsey	179	88	267	44.13%
Bob Yarborough	8	10	18	2.98%
Patrick Cook	26	9	35	5.79%
Melvin M. Randle Jr.	16	14	30	4.96%
Drew Shubzda	108	98	206	34.05%
George "Butch" Kemper	12	3	15	2.48%
Debbie Stout	18	12	30	4.96%
Kirk Wood	2	2	4	0.66%
TOTAL	369	236	605	100.00%

Councilman Bickerstaff made a motion to approve an ordinance declaring the results of the Special Election as presented. Councilman King seconded that motion and the motion was unanimously approved.

ORDER SPECIAL RUNOFF ELECTION: Consider an ordinance ordering a Runoff Election to fill the vacancy of Councilmember Place 4 of the City Council for a term of two months to be held on February 1, 2020.

Mrs. Lewis Sirianni indicated that since none of the candidates received a majority of the votes cast, the City must call a Runoff Election. The top two candidates that received the most votes will be placed on the ballot.

Councilman Watkins made a motion to approve an ordinance ordering a Runoff Election to fill the vacancy of Councilmember Place 4 of the City Council for a term of two months to be held on February 1, 2020. Councilman King seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the special meeting at 6:35 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

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Category	D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	3. Accept the monthly revenue and expenditure report for the period ending November 30, 2019.
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Fiscal Impact	No
Recommended Action	Accept the monthly revenue and expenditure report for the period ending November 30, 2019.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content**BACKGROUND**

The Finance Department prepares a report each month to update the City Council regarding revenue and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and Sachse Municipal Development District, as well as an analysis of sales tax revenues received year-to-date.

POLICY CONSIDERATIONS

The City Charter requires that the City Manager submit a monthly report covering revenues and expenditures.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending November 30, 2019.

[All Funds 11-30-19.pdf \(108 KB\)](#)[Sales Tax Analysis January 2020.pdf \(77 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse
Monthly Revenue and Expenditure Report
November 30, 2019
(Unaudited)

GENERAL FUND

17% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Property Tax	\$ 12,586,210	\$ 432,262	\$ 768,326	6.10%	A
Sales Tax	1,633,000	181,079	328,000	20.09%	
Franchise Fees	1,809,027	166,700	392,475	21.70%	
Licenses and Permits	579,500	21,282	79,581	13.73%	
Service Fees	833,000	171,905	269,222	32.32%	
Fines	250,000	14,191	36,449	14.58%	
Interest Income	100,000	16,153	31,820	31.82%	
Miscellaneous Income	432,853	75,208	78,933	18.24%	
Intergovernmental Revenue	1,363,897	113,658	227,316	16.67%	
Total Revenue	\$ 19,587,487	\$ 1,192,438	\$ 2,212,122	11.29%	
Expenditure Summary					
City Manager	\$ 752,099	\$ 58,381	\$ 92,369	12.28%	C
City Secretary	192,702	24,443	35,552	18.45%	
Human Resources	393,974	38,159	57,192	14.52%	
Finance	684,177	47,917	98,978	14.47%	
Municipal Court	242,307	23,856	36,206	14.94%	
Parks	990,022	128,879	177,384	17.92%	
Senior Programs	175,778	13,376	20,334	11.57%	
Library Services	520,532	42,989	73,397	14.10%	
Community Development	721,743	71,364	101,058	14.00%	
Streets & Drainage	2,279,892	130,366	193,670	8.49%	
Facility Maintenance	568,276	50,592	67,821	11.93%	B
Police	5,436,091	648,188	969,910	17.84%	
Animal Control	236,067	24,184	38,641	16.37%	
Fire/EMS	4,541,005	516,264	789,375	17.38%	
Combined Services	407,310	29,670	242,177	59.46%	
Recreation	332,695	12,029	15,859	4.77%	C
City Engineer	347,000	28,612	47,537	13.70%	
Information Technology	741,473	36,389	71,658	9.66%	
Total Expenditures	\$ 19,563,143	\$ 1,925,658	\$ 3,129,118	15.99%	
Total Revenue Over/Under Expenses	\$ 24,344	\$ (733,220)	\$ (916,996)		

Explanation of Major Variances:

- A** Property Tax receipts peak in December and January
- B** Total annual property and liability premium paid in October
- C** Recreation is a separate department for FY2020, but included in Parks for FY2019

City of Sachse
Monthly Revenue and Expenditure Report
November 30, 2019
(Unaudited)

UTILITY FUND

17% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 0%
Revenue Summary					
Water Revenue	\$ 6,945,622	\$ 457,757	\$ 1,176,105	16.93%	
Sewer Revenue	4,790,920	402,509	807,101	16.85%	
Drainage Revenue	210,000	17,513	35,032	16.68%	
Fees	164,500	20,435	40,451	24.59%	
Interest Income	150,000	23,672	52,718	35.15%	
Transfer In-Impact Fee	1,047,000	-	-		
Miscellaneous Income	-	5,898	5,898		
Total Revenue	\$ 13,308,042	\$ 927,785	\$ 2,117,305	15.91%	
Expenditure Summary					
Utility Administration	\$ 430,387	\$ 33,537	\$ 61,599	14.31%	
Water Operations	6,227,956	485,116	956,100	15.35%	
Sewer Operations	4,405,115	261,057	360,080	8.17%	
Drainage Projects	100,000	-	-	0.00%	
Total Expenditures	\$ 11,163,457	\$ 779,710	\$ 1,377,778	12.34%	
Total Revenue Over/Under Expenses	\$ 2,144,585	\$ 148,075	\$ 739,527		

Explanation of Major Variances:

City of Sachse
Monthly Revenue and Expenditure Report
November 30, 2019
(Unaudited)

Debt Service Fund

17% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 0%
Revenue Summary					
Property Tax	\$ 4,713,027	\$ 158,872	\$ 282,990	6.00%	
Interest Income	8,000	1,568	1,770	22.13%	
Miscellaneous Receipts					
Total Revenue	\$ 4,721,027	\$ 160,440	\$ 284,760	6.03%	
Expenditure Summary					
Fees	\$ 3,000	\$ (300)	\$ 39,020	1300.67%	B
Principal	3,105,000	-	-	0.00%	A
Interest	1,708,070			0.00%	A
Transfer Out-Utility Fund					
Total Expenditures	\$ 4,816,070	\$ (300)	\$ 39,020	0.81%	
Total Revenue Over/Under Expenses	\$ (95,043)	\$ 160,740	\$ 245,740		

A Principal payments are due in February and interest payments in February and August

B 2019 Tax Notes Financing Costs not budgeted

City of Sachse
Monthly Revenue and Expenditure Report
November 30, 2019
(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

17% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	\$ 775,000	\$ 90,539	\$ 159,344	20.56%	
Other Income	\$ 12,500	\$ 200	\$ 1,745	13.96%	
Interest Income	4,000	2,558	4,096	102.41%	
Total Revenue	\$ 791,500	\$ 93,297	\$ 165,185	20.87%	
Expenditure Summary					
Expenditures	808,349	66,958	113,407	14.03%	
Total Expenditures	\$ 808,349	\$ 66,958	\$ 113,407	14.03%	
Total Revenue Over/Under Expenses	\$ (16,849)	\$ 26,340	\$ 51,778		

Explanation of Major Variances:

City of Sachse
Monthly Revenue and Expenditure Report
November 30, 2019
(Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

17% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	\$ 355,000	\$ 42,546	\$ 74,649	21.03%	
Other Income	\$ -				
Interest Income	1,000				
Total Revenue	\$ 356,000	\$ 42,546	\$ 74,649	20.97%	
Expenditure Summary					
Expenditures	80,000	27,900	27,900	34.88%	
Total Expenditures	\$ 80,000	\$ 27,900	\$ 27,900	34.88%	
Total Revenue Over/Under Expenses	\$ 276,000	\$ 14,646	\$ 46,749		

Explanation of Major Variances:

CITY OF SACHSE

2019/2020 SALES TAX ANALYSIS

FY 2019	Total Sales tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget	FY 2020	Total Sales tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	208,112	118,915	118,915	9.75%	October	240,829	137,609	137,609	8.63%
November	295,677	168,950	287,865	19.52%	November	316,904	181,079	318,688	19.98%
December	216,610	123,771	411,635	27.91%	December	252,331	144,182	462,870	29.02%
January	230,470	131,690	543,326	36.84%	January	272,241	155,558	618,429	38.77%
February	337,215	192,685	736,011	49.90%	February				
March	209,463	119,687	855,698	58.01%	March				
April	200,166	114,375	970,073	65.77%	April				
May	290,146	165,789	1,135,862	77.01%	May				
June	186,681	106,670	1,242,532	84.24%	June				
July	233,228	133,266	1,375,798	93.27%	July				
August	309,283	176,724	1,552,523	105.26%	August				
September	239,512	136,857	1,689,380	114.53%	September				
TOTAL	2,956,564	1,689,380			TOTAL	1,082,304	618,429		
BUDGET		1,475,000			BUDGET		1,595,000		



Agenda Item Details

Meeting	Jan 21, 2020 - Regular Combined City Council Meeting
Category	E. Regular Agenda Items
Subject	1. Receive a briefing and consider a resolution to join a coalition non-member customer entities of the North Texas Municipal Water District (NTMWD).
Access	Public
Type	Action, Discussion
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Recommended Action	Approve as presented.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency. Strategically invest in the City's existing and future infrastructure.

Public Content

BACKGROUND

The City of Sachse receives its water from the North Texas Municipal Water District (NTMWD), a regional water supplier in the North Texas area. The NTMWD consists of 13 member cities, 14 customer cities, and 20 special utilities entities. The member cities include: Farmersville, Forney, Garland, McKinney, Mesquite, Princeton, Plano, Rockwall, Royse City, Wylie, Richardson, Allen, and Frisco. The City of Sachse is a customer city, along with Fairview, Fate, Josephine, Kaufman, Little Elm, Lucas, Melissa, Murphy, Parker, Prosper, Rowlett, Sunnyvale, and Terrell.

While supplied by the same entity, NTMWD member cities and customer cities/entities enjoy different privileges relative to the NTMWD. Member cities have representation on the NTMWD Board of Directors, meet on a routine basis to discuss issues, and pay a lower water rate. Customer entities do not have representation on the Board of Directors, nor are they invited to attend the NTMWD membership meetings. In addition, customer entities' water rates are five cents higher than the member cities.

OVERVIEW

The City of Rowlett issued a letter inviting the 14 customer cities and 20 special utility districts to join a coalition of non-member customer entities of the NTMWD. Rowlett hosted a meeting on November 18 with the non-member customer entities to review a brief history of the NTMWD, discuss the ongoing issues of the non-member customer entities, and consider the formation of a coalition including the 34 non-member customers of the District.

POLICY CONSIDERATIONS

The City of Rowlett asked that all non-member customer entities approve a resolution expressing their interest in forming a coalition among the non-member customer entities if their respective elected bodies choose to do so.

RECOMMENDATION

Receive a briefing and approve a resolution joining a coalition of non-member customer entities of the North Texas Municipal Water District.

[City of Rowlett Letter.pdf \(126 KB\)](#)
[NTMWD Customer Cities Resolution.pdf \(12 KB\)](#)
[NTMWD Coalition Request Presentation.pdf \(255 KB\)](#)

North Texas Municipal Water District Coalition Request

CITY COUNCIL
JANUARY 21, 2020



Overview

- The City of Sachse received a request from the City of Rowlett regarding the formation of a coalition of non-member entities
- Rowlett requested that each of the non-member entities approve a resolution expressing an interest in the formation of a coalition
- Review of North Texas Municipal Water District (NTMWD) structure, details about customer entities, and more specific information about the request from the City of Rowlett

NTMWD Structure

- 13 Member Cities:

- Farmersville, Forney, Garland, McKinney, Mesquite, Princeton, Plano, Rockwall, Royse City, Wylie, Richardson, Allen, and Frisco

- 14 Customer Cities:

- Fairview, Fate, Josephine, Kaufman, Little Elm, Lucas, Melissa, Murphy, Parker, Prosper, Rowlett, Sachse, Sunnyvale, and Terrell

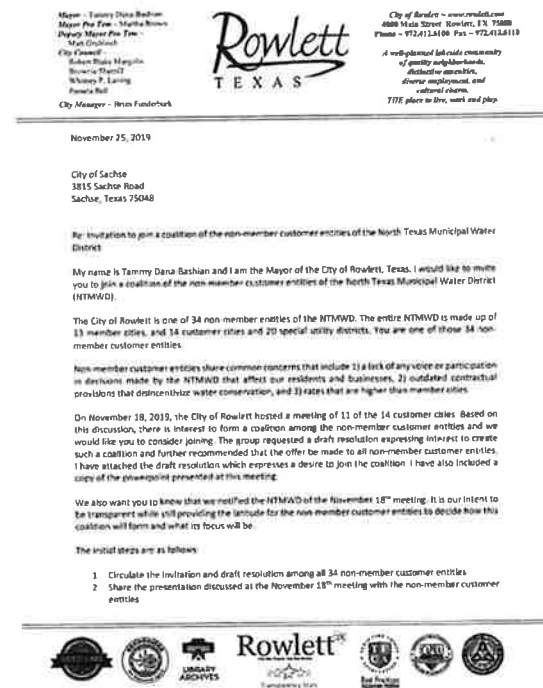
- 20 Special Utility Districts

NTMWD Customer Entities

- No representation on NTMWD Board of Directors
- Not invited to attend general member meetings
- Water rate is five cents higher than member cities

Request from City of Rowlett

- Rowlett hosted a meeting on November 18 with the non-member customer entities to discuss the relationship with the NTMWD
- Following the meeting, the City of Rowlett issued a letter inviting the 34 non-member entities to join a coalition
- Rowlett asked that each entity present the information to their respective legislative bodies for direction



Next Steps

- Is the City Council interested in having the City of Sachse join the coalition of non-member entities?
 - If yes, approve the resolution, as presented

Mayor ~ Tammy Dana-Bashian
Mayor Pro Tem – Martha Brown
Deputy Mayor Pro Tem ~
Matt Grubisich
City Council ~
Robert Blake Margolis
Brownie Sherrill
Whitney P. Laning
Pamela Bell
City Manager ~ Brian Funderburk



City of Rowlett ~ www.rowlett.com
4000 Main Street Rowlett, TX 75088
Phone ~ 972.412.6100 Fax ~ 972.412.6118

*A well-planned lakeside community
of quality neighborhoods,
distinctive amenities,
diverse employment, and
cultural charm.
THE place to live, work and play.*

November 25, 2019

City of Sachse
3815 Sachse Road
Sachse, Texas 75048

Re: Invitation to join a coalition of the non-member customer entities of the North Texas Municipal Water District

My name is Tammy Dana-Bashian and I am the Mayor of the City of Rowlett, Texas. I would like to invite you to join a coalition of the non-member customer entities of the North Texas Municipal Water District (NTMWD).

The City of Rowlett is one of 34 non-member entities of the NTMWD. The entire NTMWD is made up of 13 member cities, and 14 customer cities and 20 special utility districts. You are one of those 34 non-member customer entities.

Non-member customer entities share common concerns that include 1) a lack of any voice or participation in decisions made by the NTMWD that affect our residents and businesses, 2) outdated contractual provisions that disincentivize water conservation, and 3) rates that are higher than member cities.

On November 18, 2019, the City of Rowlett hosted a meeting of 11 of the 14 customer cities. Based on this discussion, there is interest to form a coalition among the non-member customer entities and we would like you to consider joining. The group requested a draft resolution expressing interest to create such a coalition and further recommended that the offer be made to all non-member customer entities. I have attached the draft resolution which expresses a desire to join the coalition. I have also included a copy of the powerpoint presented at this meeting.

We also want you to know that we notified the NTMWD of the November 18th meeting. It is our intent to be transparent while still providing the latitude for the non-member customer entities to decide how this coalition will form and what its focus will be.

The initial steps are as follows:

1. Circulate the invitation and draft resolution among all 34 non-member customer entities
2. Share the presentation discussed at the November 18th meeting with the non-member customer entities



3. Non-member customer entities desiring to join should adopt the draft resolution in December or January
4. Goal is to have the first meeting in February 2020 who will then determine the actual structure and mission of the coalition

The initial resolution expressing interest to form the coalition doesn't have to be exact. Each entity may wish to modify the language to meet their needs with the basic purpose to form a group of interested non-member customer entities to come together to resolve common concerns and to work as a group with our common water provider. Once the group makes a recommendation for the actual structure and mission, we would have a more firm, enabling resolution for the group to adopt.

Please provide a point of contact for future communications regarding this matter. We would like a contact name, email and phone number. We would also appreciate any updates from your point of contact on action to have or anticipate having in regard to joining the coalition that we can share with the entire group. You can communicate the point of contact or reach out to us if you have any questions about the resolution, presentation, or the meeting. My cell number is 469-203-9750 and my email is tdana-bashian@rowlett.com. Or you can contact my City Manager, Brian Funderburk at 972-948-8150 or by email at bfunderburk@rowlett.com. Brian and I would be glad to meet with you or talk by phone at your choice. Thanks.



Tammy Dana-Bashian
Mayor

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING A DESIRE TO JOIN A COALITION OF NON-MEMBER CUSTOMER ENTITIES OF THE NORTH TEXAS MUNICIPAL WATER DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The North Texas Municipal Water District is a utility district consisting of 13-member cities and 34 “non-member customer entities” made up of 14 customer cities and 20 special utility districts; and

WHEREAS, the City of Sachse is one of the 34 non-member customer entities of the North Texas Municipal Water District; and

WHEREAS, there are common interests and issues among the customer entities and there is an effort to form a coalition to create a vehicle for those customer entities to discuss those interests collectively and with the North Texas Municipal Water District; and

WHEREAS, the City of Sachse is interested in participating in such a coalition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. That the City of Sachse expresses its desire to join with other non-member customer entities to form a coalition that will identify and evaluate issues common to our organizations and give voice to our residents and businesses.

SECTION 2. This Resolution shall become effective from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, on this 21st day of January 2020.

CITY OF SACHSE, TEXAS:

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Jan 21, 2020 - Regular Combined City Council Meeting
Category	E. Regular Agenda Items
Subject	2. Discuss and consider authorizing the Fire Chief to execute a Medical Director Agreement for emergency medical services between Sachse Fire-Rescue and Beacon Emergency Services Team (BEST EMS) in the amount of \$7,875.00 for the time period February 15, 2020 through September 30, 2020.
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Feb 15, 2020
Fiscal Impact	Yes
Dollar Amount	7,875.00
Budgeted	Yes
Recommended Action	Authorize the Fire Chief to execute a Medical Director Agreement for Emergency Medical Services between Sachse Fire-Rescue and Beacon Emergency Services Team (BEST EMS) in the amount of \$7,875.00 for the time period of February 15, 2020 through September 30, 2020.

Public Content**BACKGROUND**

The current Medical Advisory Agreement with CareFlite will expire on February 15, 2020. Staff issued a request for presentations in advance of the forthcoming contract expiration. CareFlite did not submit a response for the request for presentations, and indicated that they plan to exit the Medical Director field for Fire-based EMS. Responses were received from five entities, and BEST EMS is the recommended provider.

OVERVIEW

Sachse Fire-Rescue (SFR) evaluated the responses received and BEST EMS was selected as the recommended provider. BEST EMS agreed to a partial year contract beginning February 15, 2020 through September 30, 2020. A partial year contract was required due to the current Medical Director provider exiting the industry and their contract ending February 15, 2020. The partial year agreement also allows SFR to maintain budget neutrality during the Medical Direction transition from one medical director to another.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Authorize the Fire Chief to execute a Medical Director Agreement for emergency medical services between Sachse Fire-Rescue and Beacon Emergency Services Team (BEST EMS) in the amount of \$7,875.00 for the time period of February 15, 2020 through September 30, 2020.

Medical Advisory - SFR Emergency Medical Services Presentation.pdf (299 KB)

Sachse Fire-Rescue Medical Director

CITY COUNCIL

JANUARY 21, 2020



Overview

- What is a Medical Director?
 - Time for change
 - SFR incident data
 - EMS – It's what we do
 - Process for selecting a Medical Director
 - Who was selected and why?
 - What do we hope to accomplish?
 - What is the cost?
- 

What is a Medical Director?

- Comprehensive medical direction from a Medical Director (both off-line and on-line) is one of the most important and legally required aspects of providing pre-hospital care and transportation
- Operating under the license of a physician helps reduce a significant amount of liability for the City, Sachse Fire-Rescue and its members
- The oversight provided helps ensure delivery of the best possible care to our citizens and visitors
- The Medical Director helps ensure personnel are highly skilled and helps ensure that our staff provide the highest level of care to our residents

Time to Change Medical Director/Advisory

- Sachse Fire-Rescue has been with the same Medical Director, CareFlite, for over 20 years
- CareFlite has elected to exit the Medical Director business for Fire-based EMS
- With their departure, we have a unique opportunity to enhance the medical direction program
- Medical direction is a particularly important part of Sachse Fire-Rescue's training portfolio because of our young department

Response Data – Types of Calls

EMS

63.13% 64.51% 66.16%

General Service

22.17% 22.42% 20.53%

False Alarm

8.75% 7.71% 8.25%

Hazardous Condition - No Fire

3.54% 2.97% 3.12%

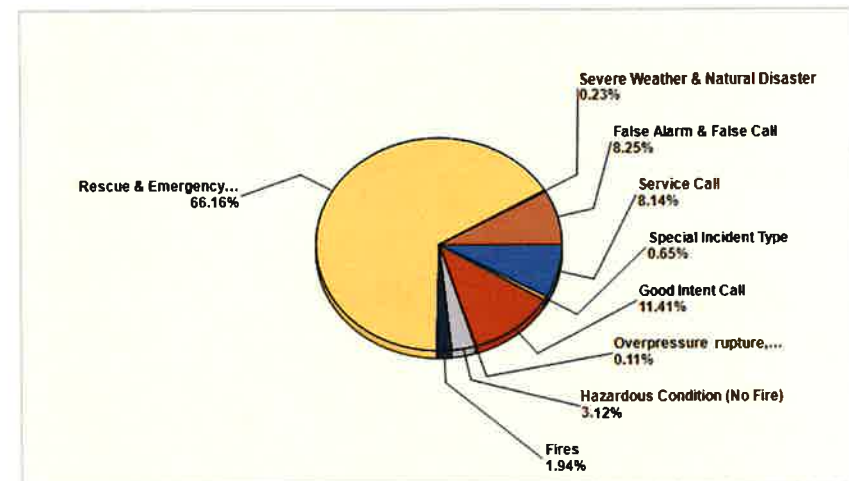
Fire

2.41% 2.39% 1.94%

Red – 2017

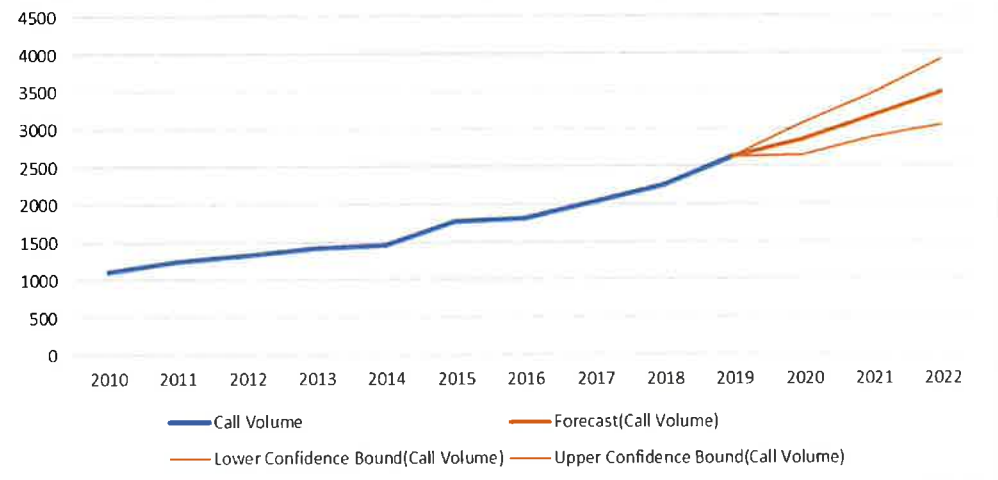
Black – 2018

Blue - 2019



Response Data – Total Incidents

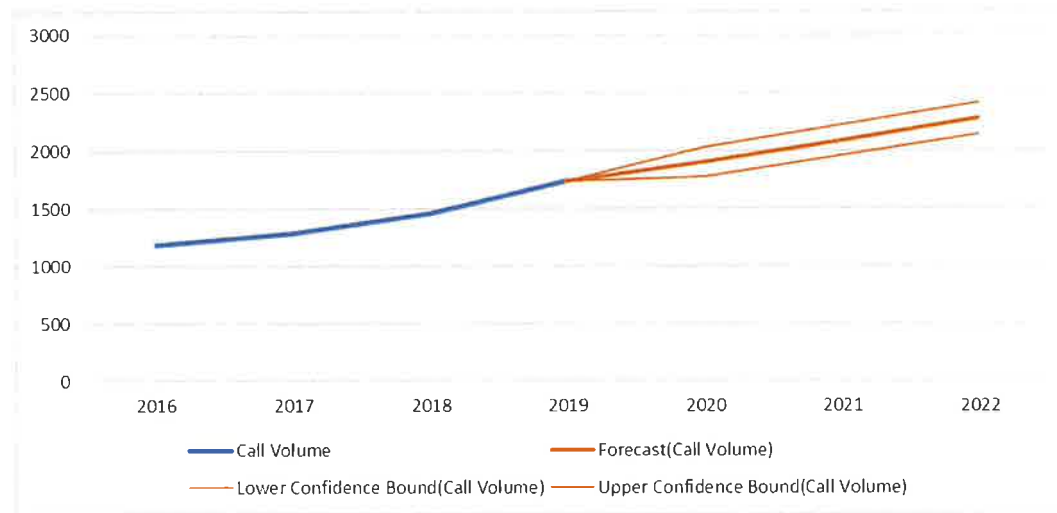
- The total number of incidents projected for 2017 was 2,021; the actual number was **2,034**.
- The total number of incidents projected for 2018 was 2,108; the actual number was **2,257**.
- The total number of incidents projected for 2019 was 2,500; the actual number was **2,631**.



Total Incident Projections for 2020 = 3000

Response Data – Total Incidents EMS

- **Total EMS Incident Projections for 2020 = 1900**



EMS – It's What We Do

66% of Incidents were EMS

CPR

Chest Pain / STEMI

Stroke

Trauma

Allergic Reactions

Asthma

Bronchitis

Nausea/Vomiting/Diarrhea

Flu

Mental Illness

Shock

COPD

Panic Attacks

Heart Palpitations

Pain/Discomfort

Overdose/Poising

Child Birth

Choking

Headaches

Lacerations

Suicide Attempts

Broken Bones

Diabetes

Snake Bites & More

Medical Direction/Advisory - It's a Requirement

- The Texas Department of State Health Services (TxDSHS), as part of SFR's EMS Provider License (TAC 157.11), requires we have a Medical Director.



TEXAS
Health and Human
Services

**Texas Department of State
Health Services**

- After February 15, our current vendor will no longer be under contract, unless a replacement has not been named.

Medical Direction/Advisory - What SFR Needs

- Comprehensive Medical Oversight/Physician Program that would include:
 - Access – 24-hours a day access to a physician
 - Established yet evolving protocols
 - A physician in the fire station every month for continuing education (CE) and continuous quality improvement (CQI)
 - CQI for our emergency medical dispatch (EMD) program
 - Active involvement with our exposure control plan
 - A more efficient way to acquire controlled medications (electronically)

Medical Direction/Advisory - What SFR Will Receive

- Greatly enhanced patient care through a collaborative EMS System
- Protocol development that utilizes the most recent science and data driven research and captures our community's specific patient treatment needs
- Personal relationships with our Medical Control physician. When we need assistance, we want to speak to our actual Medical Director vs. an ER physician that does not necessarily understand the unique needs of EMS, our personnel, our abilities, and our protocols

The Process for Selection

- A list of requirements was developed by the SFR EMS Committee
- Requests for presentations were sent to eight (8) provider groups/physicians
- The Provider Groups/Physicians were comprised of those that currently provide these services in the DFW Metroplex
- Of the eight (8) invited, five (5) responded and gave presentations.
- The EMS Committee graded each presentation, utilizing a numerically valued grading tool
- Grades were tabulated and a final overall numeric grade assigned to each group/physician

Recommendation: BEST EMS

- Full-time EMS physicians with EMS background
- We will be part of a system with over 20 fire-based EMS agencies creating an EMS community
 - Data sharing
 - Resource sharing
 - Monthly CQI meetings with other departments
 - Input on protocols, equipment and changes

The agencies Include:

Addison, Argyle, Aubrey, Carrollton, Colleyville, DFW Airport, Eagle Mountain, Everman, Euless, Farmers Branch, Grapevine , Keller, Kennedale, McKinney, Pilot Point, Roanoke, Travis County, Trophy Club, Westlake



Recommendation: BEST EMS

- CQI/Data Driven Continuing Education taught by active FF/PMs that work in the system
- New paramedic credentialing process - includes a final evaluation by the Medical Director riding with the paramedic
- Participation in pre-hospital research
- Resuscitation Academy – The only other one is in Seattle (Seattle is known for the highest cardiac arrest survival rate in the world.)

Cost

- BEST EMS has agreed to provide **Medical Direction only** from February 15 – September 30, 2020. This pro-rated cost allows the City of Sachse to remain **cost neutral** in FY – 19/20.
 - Assuring legal compliance and a continuation of Medical Direction
 - SFR Personnel (Chief Richardson), in collaboration with BEST EMS, will conduct in-house EMS Continuing Education to maintain basic requirements.
 - Pro-rated Cost for Partial Year **Medical Direction only services** = \$7,875.00
- The educational component, which is a significant and time consuming part, is omitted until evaluated and approved with a new contract beginning FY 20/21.

Next Steps

- Select BEST EMS for medical direction only from February 15 – September 30, 2020.
- Evaluate educational component of BEST EMS services during this time period in anticipation of submission for supplemental budget consideration during the FY 20/21 budget process.



Questions?

**Agenda Item Details**

Meeting	Jan 21, 2020 - Regular Combined City Council Meeting
Category	E. Regular Agenda Items
Subject	3. Consider a resolution casting its vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District.
Access	Public
Type	Action, Discussion, Information
Recommended Action	Consider a resolution casting its vote for _____ as the fourth member of the Board of Directors of the Dallas County Appraisal District.

Public Content**BACKGROUND**

Every two years, in odd numbered years, all suburban cities cast their vote for one individual to the Board of Directors. In 2015, the Council nominated and voted for Mr. Michael Hurtt to be reconsidered for the position. Mr. Hurtt has been Sachse's choice for this position the past several years. In October 2017 and 2019, the City Council nominated Councilman Franks to be considered as the representative for the suburban cities to the Board of Directors. At the December 2, 2019, City Council meeting, the City Council approved a resolution casting its vote for Councilman Brett Franks as the fourth member for the Board of Directors.

OVERVIEW

On December 18, 2019, the Dallas Central Appraisal District notified entities that the election process requires a runoff. The tally of votes indicated Michael Hurtt of Desoto received 12 votes, Brett Franks received 3 votes, Mona Dixon of Lancaster received 3 votes, Diane Cartwright of Irving received 1 vote, and Steve Nichols of Hutchins received 1 vote. Since no candidate received 16 votes (a majority of the 30 eligible), a runoff election is necessary.

On December 30, 2019, a coin toss was done between Brett Franks and Mona Dixon who shared the second highest number of votes, which resulted in Mona Dixon securing a place on the ballot.

The City Council will have the option to cast its vote in the runoff election for either Michael Hurtt of Desoto or Mona Dixon of Lancaster.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve a resolution casting its vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District.

DCAD Board of Directors Runoff Election Ballot.pdf (884 KB)



Dallas Central Appraisal District

DATE: December 30, 2019
TO: Mayors of Suburban Cities
FROM: W. Kenneth Nolan, Executive Director/Chief Appraiser
RE: Results of 2019 Election of Representative to DCAD Board of Directors

State law requires the Chief Appraiser to conduct an election of representatives to the Board of Directors in odd numbered years. The process outlined in the Texas Property Tax Code requires the election to be conducted and the individual entities notified of the results once the process is complete.

1. Suburban Cities Election

The election process requires a runoff. The following suburban cities participated in the election. Each of their selections is noted below. The current tally indicates Michael Hurtt of Desoto received 13, Brett Franks of Sachse received 3, Mona Dixon of Lancaster received 3, Diane Cartwright of Irving received 1, and Steve Nichols of Hutchins received 1 of the 21 votes cast. Since there was no one candidate receiving 16 votes (majority of the 30 votes eligible), a runoff election is necessary. A coin flip between the two candidates who shared the second highest number of votes, Brett Franks and Mona Dixon, resulted in Mona Dixon securing a place on the ballot.

<u>City</u>	<u>Candidate Selected</u>
1. Addison	Michael Hurtt
2. Balch Springs	No Vote
3. Carrollton	Michael Hurtt
4. Cedar Hill	Mona Dixon
5. Cockrell Hill	No Vote
6. Combine	Brett Franks
7. Coppell	No Vote
8. DeSoto	Michael Hurtt
9. Duncanville	Michael Hurtt
10. Farmers Branch	Michael Hurtt
11. Ferris	No Vote
12. Garland	No Vote
13. Glenn Heights	Michael Hurtt
14. Grand Prairie	No Vote
15. Grapevine	No Vote
16. Highland Park	Michael Hurtt

17. Hutchins	Steve Nichols
18. Irving	Diane Cartwright
19. Lancaster	Mona Dixon
20. Lewisville	No Vote
21. Mesquite	Michael Hurtt
22. Ovilla	Michael Hurtt
23. Richardson	Michael Hurtt
24. Rowlett	Michael Hurtt
25. Sachse	Brett Franks
26. Seagoville	Michael Hurtt
27. Sunnyvale	No Vote
28. University Park	Michael Hurtt
29. Wilmer	Mona Dixon
30. Wylie	Brett Franks

2. Suburban School District Election

The election process requires a runoff. Steve Pryor of Grand Prairie received 5, Cassandra Philips of Duncanville received 4, and Wesley Jameson of the Dallas County Community College received 2 of the 11 votes cast. Since there was no one candidate receiving 9 votes (majority of the 16 votes eligible), a runoff election is necessary. School districts voting are:

<u>School District</u>	<u>Candidate Selected</u>
1. Carrollton-Farmers Branch	No Vote
2. Cedar Hill	Cassandra Philips
3. Coppell	No Vote
4. Desoto	No Vote
5. Duncanville	Cassandra Philips
6. Ferris	No Vote
7. Garland	Steve Pryor
8. Grand Prairie	Cassandra Philips
9. Grapevine/Colleyville	Steve Pryor
10. Highland Park	Steve Pryor
11. Irving	Steve Pryor
12. Lancaster	Cassandra Philips
13. Mesquite	Wesley Jameson
14. Richardson	Steve Pryor
15. Sunnyvale	No Vote
16. DCCC	Wesley Jameson

3. Dallas County Appointment

On October 15, 2019, the Commissioners Court has reappointed John Warren to the Board of Directors.

4. Dallas ISD Appointment

On August 22, 2019, the Dallas ISD appointed Mr. Edwin Flores to the Board of Directors.

5. City of Dallas Appointment

On December 11, 2019, the City of Dallas reappointed John Threadgill to the Board of Directors.

A copy of the runoff procedures and ballot resolution is attached. The deadline to vote is January 31. Please notify our office immediately when your ballot has been cast.

Attachments

cc: DCAD Board of Directors

Mr. Michael Hurtt
217 South Hampton Rd
Desoto, TX 75115

Mr. Brett Franks
4811 West Creek Ln.
Sachse, TX 75048-4301

Ms. Mona Dixon
P.O. Box 143
Lancaster, Texas 75146

Ms. Diane Cartwright
7520 North MacArthur Blvd., Suite 100
Irving, TX 75063

Mr. Steve Nichols
321 N. Main Street
P.O. Box 500
Hutchins, TX 75141

City Manager- Suburban Cities

City Secretary - Suburban Cities

Tax Assessor/Collectors



Dallas Central Appraisal District

**BOARD OF DIRECTORS ELECTION
RUNOFF PROCEDURE FOR SUBURBAN CITIES/SCHOOL DISTRICTS REPRESENTATIVE**

The 1979 Resolution adopted by the taxing units participating in Dallas Central Appraisal District, which governs Board of Director elections and appointments, requires that a candidate for the suburban cities position and a candidate for the suburban school districts positions on the Board each receive a majority of the votes that are cast in order to be elected to the Board of Directors (BOD).

The procedures outlined below are to be used in the event that no candidate receives a majority of the votes for the election for the Suburban Cities Representative to the BOD or the Suburban School Districts Representative to the BOD.

The Property Tax Code allows for the Chief Appraiser to resolve a tie vote by any method of chance.

RUNOFF PROCEDURE:

PARTICIPATING CITIES:

1. A candidate for the Suburban Cities Representative must receive a majority of the votes from all the suburban cities participating in the BOD election.
2. After the initial ballots are submitted by December 15 of the election year, the Chief Appraiser shall count the votes and if no candidate receives a majority of the votes from the participating suburban cities, the Chief Appraiser will declare the two (2) candidates who received the largest number of votes from the field of candidates.
3. The Chief Appraiser shall prepare another ballot listing the two (2) candidates who received the largest number of votes and shall deliver a copy of the ballot to the presiding officer of the governing body of each suburban city that is entitled to vote.
4. The governing body of each suburban city that is entitled to vote shall determine its vote by resolution and submit it to the Chief Appraiser on or before January 31.
5. The Chief Appraiser shall count the votes, declare the candidate who receives the majority number of votes, and submit the results no later than February 5 to the governing body of each suburban city and to the candidates.

PARTICIPATING SCHOOL DISTRICTS:

1. A candidate for the Suburban School Districts Representative must receive a majority of the votes from all the suburban school districts participating in the BOD election.
2. After the initial ballots are submitted by December 15 of the election year, the Chief Appraiser shall count the votes and if no candidate receives a majority of the votes from the participating suburban school districts, the Chief Appraiser will declare the two (2) candidates who received the largest number of votes from the field of candidates.

3. The Chief Appraiser shall prepare another ballot listing the two (2) candidates who received the largest number of votes and shall deliver a copy of the ballot to the presiding officer of the governing body of each suburban school district that is entitled to vote.
4. The governing body of each suburban school district entitled to vote shall determine its vote by resolution and submit it to the Chief Appraiser on or before January 31.
5. The Chief Appraiser shall count the votes, declare the candidate who receives the majority number of votes, and submit the results no later than February 5 to the governing body of each suburban school district and to the candidates.

RUNOFF ELECTION

RESOLUTION NO. _____

A RESOLUTION OF THE CITY/TOWN OF _____, DALLAS COUNTY, TEXAS, CASTING ITS VOTE FOR THE FOURTH MEMBER OF THE BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT.

WHEREAS, Dallas County eligible taxing entities have expressed and approved an option which allows for representation to the Appraisal District Board of Directors (in accordance with Section 6.03 of the Texas Property Tax Code) as follows:

1. The City of Dallas shall appoint one (1) member to the Board.
2. The Dallas Independent School District shall appoint one (1) member to the Board.
3. The Dallas County Commissioners Court shall appoint one (1) member to the Board. The member appointed by the Dallas County Commissioners Court shall not be a resident of either the City of Dallas or the Dallas Independent School District.
4. Each of the incorporated cities and towns, except for the City of Dallas, shall have the right to nominate by an official resolution one (1) candidate as the fourth member of the Board of Directors. The said cities and towns shall, from the nominations received, elect by a majority vote, with each city and town being entitled to one (1) vote, the fourth member of the Board of Directors.
5. Each of the School Districts, and the Dallas County Community College District, except the Dallas Independent School District, shall have the right to nominate by an official resolution one (1) candidate as the fifth member of the Board of Directors. The said school districts shall, from the nominations received, elect by a majority vote, with each school district and the community college district being entitled to one (1) vote, the fifth member of the Board of Directors.

The votes required for election to the Board of Directors in 4 and 5 hereof shall be by a majority of those authorized to vote in 4 and 5 respectively and not by a majority of the quorum, and

WHEREAS, the City/Town of _____ does hereby cast its vote by marking the ballot below:
(Check one only)

☐ **Michael Hurtt**

☐ **Mona Dixon**

NOW, THEREFORE BE IT RESOLVED that the City/Town Council of the City/Town of _____ does hereby confirm its one (1) vote for the election of _____ as the suburban cities' representative to the Board of Directors of the Dallas Central Appraisal District.

PASSED AND APPROVED, this the _____ day of _____, 2020

MAYOR

ATTEST:

CITY/TOWN SECRETARY

SEAL: