

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
FEBRUARY 5, 2024**

The City Council of the City of Sachse held a regular meeting on Monday, February 5, 2024, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

MEETING OPENING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance.

Councilmember Prestenberg offered the invocation and Councilmember Buhler led the pledges.

PUBLIC COMMENT:

Resident, Matthew Holboke, addressed Council regarding emails to Council, the Animal Shelter budget, and taxes.

COUNCIL/STAFF REPORTS AND UPDATES:

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced that the 2024 Parks & Recreation and Leisure Services Catalog is available and includes new events such as summer concert series at JK Sachse Park, teen nights at the community center, and many more. Councilmember Prestenberg encouraged people to adopt some puppies that were dropped off at the Animal Shelter.

Ms. Nash's announcements:

- Staff welcomes Moises Bonilla Lopez to the Public Works water crew and Anderson Bonilla to the wastewater crew.
- In response to the resident survey, the Library and the Community Center have implemented new hours. The Library is now open Monday – Thursday from 9 a.m. – 8 p.m., and Friday – Saturday from 9 a.m. – 5 p.m.; and the Community Center is open Monday – Thursday from 9 a.m. – 9 p.m., Friday from 9 a.m. – 7 p.m., and Saturday from 9 a.m. – 5 p.m.

Mayor Bickerstaff's announcements:

- The 2024 Sachse scholarship application is now open. One student will be awarded a \$1,000 scholarship to be used during the 2024/2025 academic year at an accredited education institution beyond the high school level (including trade and vocational programs). Applications must be postmarked by March 29. See the City website for details.
- The next Community Emergency Response Team (CERT) class is on February 17 and 24.
- City offices will be closed on March 29 in observance of Good Friday.

- The Easter Egg Hunts will be held on March 23 at Heritage Park. There is an Egg Scramble at 10 a.m. for kids 2-10 years old, a Doggy Bone Hunt at 7 p.m. – leash required, and a Flashlight Egg Hunt at 8 p.m. for kids 5-13 years old.
- New this year is the Egg-cessible Egg Hunt open to people of all ages with mental and/or physical disabilities. There will be sensory prizes, beeping eggs, eggs on balloons, and more! That event will be held at the Michael J. Felix Community Center at 2 p.m. on March 23. Contact the Leisure Services Department with any questions.
- Start gathering your team for the Arbor Day Jubilee Team Up & Clean Up on April 6. Register on the website.
- City Council Places 1 and 2 will be decided at the May 4 general election. Candidate filing for a place on the ballot opens tomorrow morning, January 17, at 8 a.m. and will remain open until February 16 at 5 p.m. A candidate packet may be downloaded online or picked up in the City Secretary's office. See details on the website or call Leah Granger with questions at 469-429-4773.

CONSENT AGENDA:

1. Approve the January 10, 2024, special meeting minutes.
2. Approve the January 16, 2024, regular meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending December 31, 2023.
4. Approve an ordinance ordering a General Election to be held on the 4th day of May 2024 in the City of Sachse for the purpose of electing a Councilmember Place 1 and a Councilmember Place 2; designating location of polling place; ordering Notice of Election to be given as prescribed by law in connection with such election; authorizing joint election agreements with Dallas County and Collin County; providing a repealing clause; providing a severability clause; and providing for an effective date.

Councilmember Howarth made a motion to approve items 1-4 of the Consent Agenda as presented. Councilmember Prestenberg seconded the motion, and it carried unanimously.

Councilmember Millsap requested item 5 be removed from the Consent Agenda.

5. Authorize the City Manager to execute a professional services agreement for the design of the Sachse Road Phase 2 reconstruction improvements between the City of Sachse and Garver USA in the amount of One Million, Five Hundred Seventy-Three Thousand, Nine Hundred Forty-Eight and No/100 Dollars (\$1,573,948).

Councilmember Buhler responded to comments made during Public Comment section, noting that a timely response was provided to Mr. Holboke. This is a voter approved project that is was part of the Bond 2021 initiative.

Councilmember Millsap made a motion to approve Item 5 as presented. Councilmember Prestenberg seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

1. Consider authorizing the City Manager to negotiate and enter into a contract with McMahon Contracting, LP and CCGMG, LLC for the 2024 Annual Concrete Contract, RFB#24001.

Ms. Nash noted that this contract represents a new approach to concrete projects in the city. Assistant Director of Public Works and CIP Brian Jaffe provided an overview of the proposed contract and associated projects. He noted that this annual concrete contract will be used to set unit prices for any concrete paving repairs including roadway, sidewalk, and alley rehabilitation that may be necessary to maintain the city's concrete infrastructure. This will also help set unit prices so we can better estimate the amount of concrete we can buy within the 2023- 2024 budget.

Council asked several clarifying questions. Ms. Nash noted that by the City putting out its own request for proposals rather than going with a bulk government price, the City has more control over timing. Having a contract with two contractors allows staff to utilize the one that can work the project into their schedule more quickly. This method will work better for the City.

Matthew Holboke, Sachse resident, inquired about aspects of the project.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Buhler seconded the motion, and it carried unanimously.

- 2. Consider approval of an ordinance amending the Sachse Code of Ordinances, by amending chapter 9 titled "Traffic Regulations" by amending Section 9-6 titled "Parking" by amending Paragraph A titled "Truck Parking" by amending A(1) titled "Unlawful" and by amending A(2) titled "Exceptions"; providing a repealing clause; providing a severability clause; providing a savings clause; providing for a penalty of a fine not to exceed the sum of Two Hundred Dollars (\$200.00) for each offense; and providing for an effective date.**

Ms. Nash explained that Chief Sylvester previously brought forward some thoughts and ideas about how to improve the Parking Ordinance. Staff has modified the document with the suggestions from Council for consideration. Police Chief Sylvester provided an overview of the amendments to the ordinance. Most notably, the rated weight capacity was eliminated; language was added to incorporate towable and motorized recreational vehicles; a 24-hour clause allowing for loading or unloading of towable or motorized recreational vehicles was added; and a parking variance permitting process was added.

After some discussion, Councilmember Prestenberg made a motion to approve the amended ordinance as presented. Councilmember Buhler seconded the motion and it carried unanimously.

3. Adjournment.

Mayor Bickerstaff adjourned the meeting at 7:17 p.m.

ATTEST:


Leah K Granger, City Secretary




Jeff Bickerstaff, Mayor