



**Monday, February 5, 2024
City Council Regular Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

**Sachse City Council meetings are streamed live online or available on-demand
(<https://sachsetx.swagit.com/live>).**

**The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called
Executive Session, or order of business at any time prior to adjournment.**

**As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be
convened into closed Executive Session at any time during the City Council workshop or regular
meeting for the purpose of seeking confidential legal advice from the City Attorney on any
workshop or regular meeting agenda item listed herein.**

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, February 5, 2024, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

1. Approve the January 10, 2024, special meeting minutes.
2. Approve the January 16, 2024, regular meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending December 31, 2023.
4. Approve an ordinance ordering a General Election to be held on the 4th day of May 2024 in the City of Sachse for the purpose of electing a Councilmember Place 1 and a Councilmember Place 2; designating location of polling place; ordering Notice of Election to be given as prescribed by law in connection with such election; authorizing joint election agreements with Dallas County and Collin County; providing a repealing clause; providing a severability clause; and providing for an effective date.
5. Authorize the City Manager to execute a professional services agreement for the design of the Sachse Road Phase 2 reconstruction improvements between the City of Sachse and Garver USA in the amount of One Million, Five

Hundred Seventy-Three Thousand, Nine Hundred Forty-Eight and No/100 Dollars (\$1,573,948).

E. Regular Agenda Items

1. Consider authorizing the City Manager to negotiate and enter into a contract with McMahon Contracting, LP and CCGMG, LLC for the 2024 Annual Concrete Contract, RFB#24001.

2. Consider approval of an ordinance amending the Sachse Code of Ordinances, by amending chapter 9 titled "Traffic Regulations" by amending Section 9-6 titled "Parking" by amending Paragraph A titled "Truck Parking" by amending A(1) titled "Unlawful" and by amending A(2) titled "Exceptions"; providing a repealing clause; providing a severability clause; providing a savings clause; providing for a penalty of a fine not to exceed the sum of Two Hundred Dollars (\$200.00) for each offense; and providing for an effective date.

3. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 02/02/2024 by 5pm Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 469-429-0415, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Public Comment

Subject	1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Information

Those who wish to speak may [fill out a form](#) or [email](#) the City Secretary prior to the meeting.

C. Council/Staff Reports and Updates

Subject	1. Mayor and City Council announcements regarding special events, current activities, and local achievements.
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Information

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	1. Approve the January 10, 2024, special meeting minutes.
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the January 10, 2024, special meeting minutes.
Minutes	View Minutes for Jan 10, 2024 - City Council Special Meeting

BACKGROUND

Minutes from the January 10, 2024, Council special meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the January 10, 2024, special meeting minutes.

File Attachments

[D1. CityCouncil Special Minutes 01.10.2024.pdf \(79 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
SPECIAL MEETING MINUTES
JANUARY 10, 2024**

The City Council of the City of Sachse held a special meeting on Wednesday, January 10, 2024, at 6 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

Those absent: Councilmember Michelle Howarth

SPECIAL MEETING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6 p.m.

2. Conduct and discuss boards and commissions interviews.

Councilmember Prestenberg arrived at 6:05 p.m.

Mayor Bickerstaff noted that occasionally vacancies arise and the Council tries to address them as soon as possible. The Councilmembers interviewed applicants interested in the vacant positions.

The Council took a short recess at 6:20 p.m. to wait for a scheduled applicant. The applicant did not arrive and the Council reconvened at 6:26 p.m.

3. Consider appointments to the City's boards and commissions.

After some discussion, Councilmember Prestenberg made a motion to appoint Alicia Linn to the Municipal Development District Board (term expiring in 2024) and Tiffany Anderson to the Planning and Zoning Commission (term expiring in 2025). Councilmember Buhler seconded the motion and it carried unanimously.

4. Adjournment.

Mayor Bickerstaff adjourned the meeting at 6:30 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	2. Approve the January 16, 2024, regular meeting minutes.
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the January 16, 2024, regular meeting minutes.
Minutes	View Minutes for Jan 16, 2024 - City Council Regular Meeting

BACKGROUND

Minutes from the January 16, 2024, Council regular meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the January 16, 2024, regular meeting minutes.

File Attachments

[D2. CityCouncil Regular Minutes 01.16.2024.pdf \(151 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
JANUARY 16, 2024**

The City Council of the City of Sachse held a regular meeting on Tuesday, January 16, 2024, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

MEETING OPENING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Howarth led the pledges.

PUBLIC COMMENT:

Sachse resident, Matthew Holboke, addressed Council regarding the 5th Street District, roadway improvements, and taxes.

COUNCIL/STAFF REPORTS AND UPDATES:

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Millsap congratulated the Sachse Public Library for winning the Grant to create a new mental health resources collection. Mayor Pro Tem Franks commended the new hours at the Michael J. Felix Community Center and commented on recent events.

Ms. Nash's announcements:

- She is excited to welcome the following people to the team:
 - Jonathan Hughes – Firefighter/Paramedic
 - Danny Do – Recreation Specialist
 - Esther Weaver – Communications Strategist
 - Gabriel Morales – Police Recruit
 - Joshua Massad – Maintenance Technician III (returning)
 - Nevin Chacko – Fire Department Administrative Assistant

Mayor Bickerstaff's announcements:

- It is time to winterize your homes. If water shut off is needed, contact the non-emergency dispatch line at 972-495-2271.
- This is the final reminder for rental property owners to register with the City before the January 31 deadline. Contact Neighborhood Services with any questions.
- The 2024 Sachse scholarship application is now open One student will be awarded a \$1,000 scholarship to be used during the 2024/2025 academic year at an accredited education

institution beyond the high school level (including trade and vocational programs). Applications must be postmarked by March 29. See the City website for details.

- The next Community Emergency Response Team (CERT) class will be held on February 17 and 24. This two-day class will educate the public about disaster preparedness and provide basic disaster response skills. Apply at SachseCERT.org.
- City Council Places 1 and 2 will be decided at the May 4 general election. Candidate filing for a place on the ballot opens tomorrow morning, January 17, at 8 a.m. and will remain open until February 16 at 5 p.m. A candidate packet may be downloaded online or picked up in the City Secretary's office. See details on the website or call Leah Granger with questions at 469-429-4773.

CONSENT AGENDA:

1. **Approve the December 4, 2023, meeting minutes.**
2. **Accept the monthly revenue and expenditure report for the period ending November 30, 2023.**
3. **Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").**
4. **Approve a resolution establishing official City holidays related to public information requests beginning with the 2023-2024 Fiscal Year; providing for related matters; and providing an effective date.**
5. **Authorize the City Manager to enter into an agreement with Dallas County to provide fire and ambulance services to the unincorporated areas of Dallas County nearest to the city limits of the City of Sachse.**
6. **Authorize the City Manager to enter into an agreement with CXT, Inc., through the TIPS government purchasing agreement, for the purchase and installation of a pre-fabricated, single-user, fully accessible restroom at Joe and Patricia Stone Park in an amount not to exceed One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40). This is based off the cost of One Hundred Twenty-One Thousand, Three Hundred Eighty-Four Dollars (\$121,384) plus a 10% contingency of Twelve Thousand, One Hundred Thirty-Eight and 40/100 Dollars (\$12,138.40) for a total of One Hundred Thirty-Three Thousand, Five Hundred Twenty-Two and 40/100 Dollars (\$133,522.40).**
7. **Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Seven Hundred Fifty Thousand, Two Hundred Ninety-Six and No/100 Dollars (\$750,296.00) with Reynolds Asphalt and Construction Co. for asphalt street repairs of Eastview Drive, Dewitt Street, Sachse Street, Merritt Road, and McDearmon Street.**

Item number four was removed from the consent agenda for additional legal research. No action was taken.

Councilmember Howarth made a motion to approve the Consent Agenda as presented. Councilmember Buhler seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

1. **Consider approving the City Council regular meeting schedule for 2024.**

Mayor Bickerstaff presented the proposed schedule of regular meetings for the City Council in 2024. Resident, Matthew Holboke, addressed the Council regarding the schedule.

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried unanimously.

2. Consider a resolution casting the City of Sachse's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District (DCAD).

Ms. Granger explained that no candidates for the DCAD Board of Directors election gained more than 50 percent of the vote so a runoff election is required.

Councilmember Lindsey made a motion to cast Sachse's vote for Brett Franks in the runoff election for the DCAD Board of Directors. Councilmember Howarth seconded the motion and it carried unanimously.

3. Discuss and receive an update on the Merritt Road project.

Dennis Satre with Halff Associates presented an update on the Merritt Road construction project. He explained delays related to right-of-way acquisition. Ms. Nash also detailed some of the obstacles with the delay in the Water Board appointments.

4. Receive an update on Bond 2021 projects.

Ms. Nash provided an update on the bond projects that were approved in the November 2021 Bond Election. Resident, Matthew Holboke, addressed the Council regarding the signals at Sachse Road and Merritt Road and public input on the Sachse Road design process. Ms. Nash noted that the design engineer for Sachse Road would not be chosen until the next phase of the project is bid. Public Works and CIP Director Corey Nesbit expounded that the intersection and signals at the Merritt Road and Woodbridge Parkway intersection was designed as part of the Merritt Road realignment project.

5. Conduct a public hearing to consider an ordinance amending the Code of Ordinances by amending Chapter 3 "Building Regulations," Article 1 "In General" to repeal Section 3-10 "Signs" in its entirety and reserve for future use; by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 4 "General Provisions Applying to All or Several Districts," by adding Section 8 "Signs;" by amending Chapter 11 "Zoning," Exhibit 11A "Zoning Ordinance," Article 7 "General Provisions Applying to All or Several Districts" by deleting Section 2(7); providing a conflicts clause; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed \$2,000; and providing for an effective date.

Development Services Director Matt Robinson presented the update to the sign ordinance. He stated the proposal was very similar to the version shown at the October 16 Council meeting with

changes based on the feedback provided at that meeting. After some discussion, Mayor Pro Tem Franks noted that he would prefer to remove the ability for multi-family residences to have murals.

The public hearing was opened at 7:39 p.m. As there were no comments, the public hearing was closed at 7:40 p.m.

Several other councilmembers expressed agreement to remove multi-family residences from the mural section. Councilmember Lindsey asked if it would be worth including mixed-use buildings instead. Mr. Robinson noted that the commercial portion of the buildings would be allowed under the current regulations without needing to include mixed-use buildings.

Councilmember Prestenberg made a motion to approve the amended ordinance as presented without allowing murals on multi-family buildings. Mayor Pro Tem Franks seconded the motion, and it carried unanimously.

6. Receive an update on the Heritage Park expansion project.

Scott Jones with D.L. Meacham Construction reviewed progress on the Heritage Park expansion project. The Council was positive about the update and asked a few questions. Matthew Holboke, Sachse resident, addressed the Council about air conditioning in the bathrooms, the ponds, and slide materials.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to Executive Session at 8 p.m.

- 1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the annual review of the City Secretary.**

REGULAR AGENDA ITEMS / MEETING CLOSING:

The Council returned to Regular Session at 8:34 p.m.

- 1. Take any action as a result of Executive Session regarding the annual review of the City Secretary.**

Councilmember Prestenberg made a motion to increase the City Secretary's annual salary by six percent, effective the first day of the next pay period. Councilmember Howarth seconded the motion and it carried unanimously.

2. Adjournment.

Mayor Bickerstaff adjourned the meeting at 8:36 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary



D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	3. Accept the monthly revenue and expenditure report for the period ending December 31, 2023.
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the monthly revenue and expenditure report for the period ending December 31, 2023.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of the year-to-date sales tax revenue.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending December 31, 2023.

File Attachments

[D3.1 All Funds December 2023.pdf \(126 KB\)](#)

[D3.2 Sales Tax Report January 2024.pdf \(111 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2023 (Unaudited)

GENERAL FUND

	25% of Year Completed				
		Current Month		YTD Actuals	
	Annual Budget	Actual		% of Budget	Note
Revenue Summary					
Property Tax	\$ 16,716,996	\$ 8,912,551	\$ 9,744,857	58%	A
Sales Tax	2,875,000	226,931	723,756	25%	
Franchise Fees	2,211,000	90,753	513,393	23%	
Licenses and Permits	1,076,000	45,816	171,681	16%	B
Service Fees	1,590,300	78,502	151,489	10%	C
Fines	250,000	18,334	55,341	22%	
Interest Income	420,000	76,453	198,463	47%	D
Miscellaneous Income	561,443	100,283	122,554	22%	
Intergovernmental Revenue	1,543,687	128,640	385,920	25%	
Total Revenue	\$ 27,244,426	\$ 9,678,263	\$ 12,067,453	44%	
Expenditure Summary					
Animal Services	\$ 308,337	\$ 27,040	\$ 84,571	27%	
City Manager	860,709	60,269	184,539	21%	
City Secretary	268,759	10,412	52,978	20%	E
Combined Services	237,913	(4,056)	296,817	125%	F
Development Services	1,252,555	64,061	213,493	17%	G
Engineering	398,536	35,101	99,147	25%	
Facilities Maintenance	697,806	48,129	230,714	33%	H
Finance	901,786	66,869	254,225	28%	
Fire-Rescue	6,933,133	652,329	1,847,265	27%	
Human Resources	588,166	46,331	117,902	20%	I
Information Technology	1,127,676	61,564	252,503	22%	
Library	893,431	65,917	191,328	21%	
Municipal Court	296,512	21,475	74,364	25%	
Neighborhood Services	1,173,903	95,204	290,230	25%	
Parks	4,235,847	337,433	1,040,567	25%	
Police	7,423,031	618,441	1,933,972	26%	
Recreation	821,719	53,267	212,170	26%	
Senior Activity Center	219,318	16,035	46,855	21%	
Streets	5,609,867	443,202	1,375,108	25%	
Total Expenditures	\$ 34,249,004	\$ 2,719,023	\$ 8,798,749	26%	
Revenue Over/(Under) Expenses	\$ (7,004,578)	\$ 6,959,241	\$ 3,268,703		
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 17,100,000		

See following page for explanation of major variances

Explanation of General Fund Major Variances:

- A** Property Tax receipts peak in December and January
- B** Building permit activity trending lower due to timing of anticipated residential and commercial construction
- C** Developer and Plan review activity trending lower due to timing of anticipated residential and commercial construction
- D** Interest revenue trending strong due to favorable interest rates
- E** Election expense timing decreases YTD % of Budget spent trend
- F** Insurance expense timing increases YTD % of Budget spent trend. Adjustments for vacancy savings through-out the year will decrease percent of budget spent
- G** Professional Services timing decreases YTD % of Budget spent trend
- H** Expenses exceed "YTD Actuals % of Budget" spend primarily due to Building Repairs and Maintenance expense timing
- I** Vacancy savings decreases YTD % of Budget spent trend.

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2023 (Unaudited)

UTILITY FUND

		Current Month		25% of Year Completed		
	Annual Budget	Actual		YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary						
Water Revenue	\$ 9,575,500	\$ 585,627	\$ 2,098,525	22%		
Sewer Revenue	6,500,000	562,211	1,687,746	26%		
Drainage Revenue	230,000	19,572	58,706	26%		
Fees	206,000	14,005	52,037	25%		
Interest Income	290,000	88,397	290,959	100%		A
Intergovernmental Revenue	2,000,000	166,667	500,001	25%		
Miscellaneous Revenue	25,000	13,182	13,376	54%		B
Total Revenue	\$ 18,826,500	\$ 1,449,660	\$ 4,701,352	25%		
Expenditure Summary						
Utility Administration	\$ 572,725	\$ 66,222	\$ 196,363	34%		C
Water Operations	11,298,506	822,035	2,716,188	24%		
Sewer Operations	17,990,613	844,402	2,424,143	13%		D
Stormwater Projects	700,000	42,805	127,462	18%		E
Total Expenditures	\$ 30,561,844	\$ 1,775,464	\$ 5,464,156	18%		
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 23,500,000			
Revenue Over/(Under) Expenses	\$ (11,735,344)	\$ (325,804)	\$ (762,805)	F		

Explanation of Major Variances:

- A Interest revenue trending strong due to favorable interest rates
- B Miscellaneous Revenue trending high due to timing of replaced vehicle auction proceeds
- C Expenses exceed "YTD Actuals % of Budget" spend due to timing of Professional Services, Software Licensing and Credit Card Processing Fees
- D Expenses below "YTD Actuals % of Budget" spend due to timing of capital project expenses
- E Expenses below "YTD Actuals % of Budget" spend due to timing of stormwater utility rate study expenses
- F Current Month Actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2023 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

		Current Month		25% of Year Completed		
	Annual Budget	Actual	YTD Actuals	YTD Actuals	% of Budget	Note
Revenue Summary						
Sales Tax	\$ 1,430,000	\$ 113,465	\$ 361,878	25%		
Other Income	10,000	-	-	0%		A
Interest Income	100,000	20,092	63,262	63%		B
Total Revenue	\$ 1,540,000	\$ 133,557	\$ 425,140	28%		
Expenditure Summary						
Expenditures	\$ 909,632	\$ 54,085	\$ 185,268	20%		C
Total Expenditures	\$ 909,632	\$ 54,085	\$ 185,268	20%		
Revenue Over/(Under) Expenses	\$ 630,368	\$ 79,473	\$ 239,871			
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 7,200,000			

Explanation of Major Variances:

- A Garland ISD grant for Fiscal Year 2022-2023 received in November and applied to prior fiscal year
- B Interest revenue trending strong due to favorable interest rates
- C Professional Services expense timing decreases YTD % of Budget spent trend

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2023 (Unaudited)

DEBT SERVICE FUND

	25% of Year Completed				
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Property Tax	\$ 7,111,584	\$ 3,794,018	\$ 4,147,910	58%	A
Interest Income	50,000	21,674	35,819	72%	B
Total Revenue	\$ 7,161,584	\$ 3,815,692	\$ 4,183,729	58%	
Expenditure Summary					
Fees	\$ 548,016	\$ -	\$ 1,980	0%	C
Principal	4,740,000	-	-	0%	D
Interest	1,744,018	-	-	0%	E
Total Expenditures	\$ 7,032,034	\$ -	\$ 1,980	0%	
Revenue Over/(Under) Expenses	\$ 129,550	\$ 3,815,692	\$ 4,181,749		
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 1,400,000		

Explanation of Major Variances:

- A** Property Tax receipts peak in December and January
- B** Interest revenue trending strong due to favorable interest rates
- C** Expenses below "YTD Actuals % of Budget" spend due to timing of Agent Fees and Financing Costs
- D** Principal payments are primarily due in February
- E** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2023 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	25% of Year Completed				
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Sales Tax	\$ 750,000	\$ 55,754	\$ 175,996	23%	
Interest Income	1,000	1,266	3,284	328%	A
Total Revenue	\$ 751,000	\$ 57,020	\$ 179,280	24%	
Expenditure Summary					
Expenditures	\$ 886,500	\$ -	\$ -	0%	B
Total Expenditures	\$ 886,500	\$ -	\$ -	0%	
Revenue Over/(Under) Expenses	\$ (135,500)	\$ 57,020	\$ 179,280		
Beginning Fund Balance October 1, 2023 (unaudited)			\$ 270,000		

Explanation of Major Variances:

- A** Interest revenue trending strong due to favorable interest rates
- B** No J.K. Sachse Park construction expenditures in current reporting period

CITY OF SACHSE

2023/2024 SALES TAX REPORT

FY 2024									FY 2023	
	Economic Dev. Corp.	Municipal Dev. Dist.	Street Maint.	General Fund			Total ¹		General Fund	Total ¹
Month	0.50%	0.25%	0.25%	1.00%	Year-To-Date (YTD)	YTD % of Budget	YTD Growth Over Prior Yr	2.00%	Year-To-Date	2.00%
October	\$110,567	\$53,734	\$55,283	\$221,133	\$221,133	8%	-2%	\$440,717	\$224,603	\$447,710
November	137,846	66,508	68,923	275,692	496,825	18%	2%	548,968	486,894	522,100
December	113,465	55,754	56,733	226,931	723,756	26%	1%	452,883	713,752	452,381
January	116,901	57,430	58,451	233,803	957,558	34%	0%	466,585	961,683	494,146
February									1,275,400	624,980
March									1,477,638	402,980
April									1,668,624	380,762
May									1,924,897	510,577
June									2,136,770	422,369
July									2,369,100	462,992
August									2,662,303	584,425
September									2,914,309	502,377
TOTAL	\$478,779	\$233,426	\$239,390	\$957,558				\$1,909,153		\$5,807,801
BUDGET	\$1,430,000	\$750,000	\$725,000	\$2,825,000				\$5,730,000	\$2,630,000	\$5,355,000

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
 - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
 - Excludes 380 Agreement grants
 - Excludes mixed beverage sales tax

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	4. Approve an ordinance ordering a General Election to be held on the 4th day of May 2024 in the City of Sachse for the purpose of electing a Councilmember Place 1 and a Councilmember Place 2; designating location of polling place; ordering Notice of Election to be given as prescribed by law in connection with such election; authorizing joint election agreements with Dallas County and Collin County; providing a repealing clause; providing a severability clause; and providing for an effective date.
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Approve an ordinance ordering a General Election to be held on the 4th day of May 2024 in the City of Sachse for the purpose of electing a Councilmember Place 1 and a Councilmember Place 2.
Goals	Provide excellent government services to Sachse citizens.

BACKGROUND

The City of Sachse jointly contracts with Dallas and Collin Counties to conduct elections. Both entities provide equipment, personnel, and training to help reduce the cost of holding an election.

OVERVIEW

Both counties will hold meetings regarding the upcoming May election. Election information will be provided in draft form until all locations and dates are confirmed. Cost estimates are based on participating political entities and may change once all contracts are received.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve an ordinance ordering a General Election to be held on the 4th day of May 2024 in the City of Sachse for the purpose of electing a Councilmember Place 1 and a Councilmember Place 2.

File Attachments

- [D4.1 Ord. Calling General Election May4, 2024 \(English\).pdf \(76 KB\)](#)
- [D4.2 Ord. Calling General Election May 4, 2024 \(Spanish\).pdf \(19 KB\)](#)
- [D4.3 Ord. Calling General Election May 4, 2024 \(Vietnamese\).pdf \(126 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON THE 4TH DAY OF MAY 2024 IN THE CITY OF SACHSE FOR THE PURPOSE OF ELECTING A COUNCILMEMBER PLACE 1 AND A COUNCILMEMBER PLACE 2; DESIGNATING LOCATION OF POLLING PLACE; ORDERING NOTICE OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION; AUTHORIZING JOINT ELECTION AGREEMENTS WITH DALLAS COUNTY AND COLLIN COUNTY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. A general election be held for City Officers (City Council) in the City of Sachse, Texas, on the 4th day of May 2024 for the purpose of electing a Councilmember Place 1 and a Councilmember Place 2. Councilmember 1 and Councilmember 2 shall be elected for a term of three (3) years. The candidate for each such office, receiving a majority of all votes cast for all the candidates for an office, shall be elected to serve such term.

SECTION 2. The polling place for both Early Voting and Election Day for all Dallas County legally qualified voters residing in the City of Sachse for said election shall be the Sachse City Hall Courtroom, 3815-B Sachse Road, Sachse, Texas. The polling place locations shall be any Dallas County county-wide vote center polling locations as will be set forth in an exhibit to the City's Elections Administration Contract with Dallas County and thereafter posted on the City's website. The City Secretary is hereby authorized to update this Ordinance by appending hereto an Exhibit "A" to reflect said final locations designated by the Dallas County Elections Administrator, which locations are hereby adopted and approved, and to thereafter publish any updates to said Exhibit "A" on the City's official website. Election polls shall open on Election Day at 7:00 a.m. and close at 7:00 p.m. The polling place for both Early Voting and Election Day for all Collin County legally qualified voters residing in the City of Sachse shall be the Michael J. Felix Community Center Room A&B, 3815-E Sachse Road, Sachse, Texas. The polling place locations and hours for both Early Voting and Election Day shall be any vote center as designated by the Collin County Elections Administrator, as will be set forth in an exhibit to the City's Elections Administration Contract with Collin County and thereafter posted on the City's website. The City Secretary is hereby authorized to update this Ordinance by appending hereto an Exhibit "B" to reflect said final locations designated by the Collin County Elections Administrator, which locations are hereby adopted and approved, and to thereafter publish any updates to said Exhibit "B" on the City's official website.

SECTION 3. None but legally qualified voters shall be entitled to vote at said election. Legally qualified voters shall be those persons having a current voter registration and shall be residents of the City of Sachse according to the Texas Election Code for said municipal election.

SECTION 4. Notice of the election shall be (1) posted on the bulletin board used to post notice of the City Council meetings, and (2) published in a newspaper of general circulation in the City. A return of such posting shall be documented by the City Secretary. Said notice to prescribe early voting by mail, early voting places and hours of operation, and Election Day hours of operation. Publication of said notice of the election shall be in accordance with the Texas Election Code.

SECTION 5. The Mayor and City Secretary are authorized to execute an agreement for an Election with the Dallas County Election Department, the Collin County Election Department, and other entities that will provide for all election appointments, early voting by mail, the voting location as Sachse City Hall Courtroom and Michael J. Felix Community Center Room A&B, and hours of operation, payments for election officials, necessary election arrangements, and a runoff election (if applicable).

SECTION 6. The City Secretary shall have the authority to approve any minor modifications as may be necessary in the best interest of the city and within the regulations of the Texas Election Code. The early voting mail clerk for Dallas County is: Heider Garcia, Early Voting Clerk, Dallas County Elections Department, 1520 Roundtable Drive, Dallas, Texas 75247, and the early voting mail clerk for Collin County is: Bruce Sherbet, Early Voting Clerk, Collin County Elections Department, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069.

SECTION 7. All provisions of the Code of Ordinances of the City of Sachse, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 8. The provisions of this ordinance are severable, so that the invalidity of one or more provisions shall not affect the validity of those valid portions.

SECTION 9. This ordinance shall become and be effective immediately upon its adoption and publication of the caption, as the law and City Charter in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on this 5th day of February, 2024.

APPROVED:

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney

ORDENANZA NO. _____

UNA ORDENANZA DE LA CIUDAD DE SACHSE, TEXAS, ORDENANDO QUE SE CELEBREN ELECCIONES GENERALES EL 4 DE MAYO DE 2024 EN LA CIUDAD DE SACHSE CON EL PROPÓSITO DE ELEGIR UN MIEMBRO DEL CONSEJO LUGAR 1 Y UN MIEMBRO DEL CONSEJO LUGAR 2; DESIGNACIÓN DE LA UBICACIÓN DEL LUGAR DE VOTACIÓN; ORDENAR QUE SE ENTREGUE UN AVISO DE ELECCIÓN SEGÚN LO ESTABLECE LA LEY EN RELACIÓN CON DICHA ELECCIÓN; AUTORIZACIÓN DE ACUERDOS ELECTORALES CONJUNTOS CON EL CONDADO DE DALLAS Y EL CONDADO DE COLLIN; PROPORCIONANDO UNA CLÁUSULA DEROGATIVA; PROPORCIONANDO UNA CLÁUSULA DE DIVISIBILIDAD; Y ESTABLECIENDO UNA FECHA DE VIGENCIA.

AHORA, POR LO TANTO, SEA ORDENADO POR EL CONCEJO MUNICIPAL DE LA CIUDAD DE SACHSE, TEXAS, QUE:

SECCIÓN 1. Se celebre una elección general para funcionarios municipales (Concejo Municipal) en la ciudad de Sachse, Texas, el 4 de Mayo de 2024, con el propósito de elegir un miembro del Consejo en el lugar 1 y un miembro del Consejo en el lugar 2. El miembro del Consejo 1 y el miembro del Consejo 2 serán elegidos por un período de tres (3) años. El candidato para cada uno de esos cargos, que reciba la mayoría de todos los votos emitidos para todos los candidatos a un cargo, será elegido para cumplir ese mandato.

SECCIÓN 2. El lugar de votación para la votación anticipada y para el día de las elecciones votación para todos los votantes legalmente calificados del Condado de Dallas que residen en la Ciudad de Sachse para dicha elección será la sala del Tribunal Municipal de Sachse ubicada en el edificio del Ayuntamiento de Sachse, 3815-B Sachse Road, Sachse, Texas. Los lugares de votación serán los centros de votación de cualquier centro de votación del Condado de Dallas, como se establecerá en un anexo del Contrato de Administración de Elecciones de la Ciudad con el Condado de Dallas y posteriormente se publicará en el sitio web de la Ciudad. Por la presente se autoriza al Secretario de la Ciudad a actualizar esta Ordenanza agregando a la misma un Anexo "A" para reflejar dichas ubicaciones finales designadas por el Administrador de Elecciones del Condado de Dallas, cuyas ubicaciones se adoptan y aprueban por la presente, y a publicar posteriormente cualquier actualización de dicho Anexo "A" en el sitio web oficial de la ciudad. Las urnas electorales abrirán el día de las elecciones a las 7:00 a.m. y cerrarán a las 7:00 p.m. El lugar de votación para la votación anticipada y para el día de las elecciones votación para todos los votantes legalmente calificados del Condado de Collin que residen en la Ciudad de Sachse para dicha elección será la sala A y B del Centro Comunitario Michael J. Felix, 3815-E Sachse Road, Sachse, Texas. Los lugares y horarios de los lugares de votación para la votación anticipada y para el día de las elecciones votación serán cualquier centro de votación designado por el Administrador de Elecciones del Condado de Collin, como se establecerá en un anexo del Contrato de Administración de Elecciones de la Ciudad con el Condado de Collin y posteriormente se publicará en el sitio web de la Ciudad. Por la presente se autoriza al Secretario de la Ciudad a actualizar esta Ordenanza agregando a la misma un Anexo "B" para reflejar dichas ubicaciones finales designadas por el Administrador de Elecciones del Condado de Collin, cuyas ubicaciones se adoptan y aprueban por la presente, y a publicar posteriormente cualquier actualización de dicho Anexo "B" en el sitio web oficial de la ciudad.

SECCIÓN 3. Nadie más que los votantes legalmente calificados tendrán derecho a votar en dicha elección. Los votantes legalmente calificados serán aquellas personas que tengan un registro de votantes actual y serán residentes de la Ciudad de Sachse de acuerdo con el Código Electoral de Texas para dicha elección municipal.

SECCIÓN 4. La elección será (1) publicada en el tablero de anuncios utilizado para publicar el aviso de las reuniones del Concejo Municipal, y (2) publicada en un periódico de circulación general en la Ciudad. La devolución de dicho desplazamiento será documentada por el Secretaria de la Ciudad. Dicho aviso para prescribir la votación anticipada por correo, los lugares de votación anticipada y las horas de operación, y las horas de operación del Día de las Elecciones. La publicación de dicho aviso de la elección se hará de acuerdo con el Código Electoral de Texas.

SECCIÓN 5. El Alcalde y el Secretaria de la Ciudad están autorizados a firmar un acuerdo para una Elección con el Departamento de Elecciones del Condado de Dallas, el Departamento de Elecciones del Condado de Collin y otras entidades que proporcionarán todas las citas electorales, votación anticipada por correo, el lugar de votación como la sala del Tribunal Municipal de Sachse ubicada en el edificio del Ayuntamiento de Sachse y la sala A y B del Centro Comunitario Michael J. Felix, y horas de operación, pagos para funcionarios electorales, arreglos electorales necesarios y una elección de desempate (si corresponde).

SECCIÓN 6. El Secretaria de la Ciudad tendrá la autoridad para aprobar cualquier modificación menor que sea necesaria en el mejor interés de la ciudad y dentro de las regulaciones del Código Electoral de Texas. El empleado de correo de votación anticipada para el Condado de Dallas es: Heider Garcia, Secretaria de Votación Temprana, Departamento de Elecciones del Condado de Dallas, 1520 Roundtable Drive, Dallas, Texas 75247, y el empleado de correo de votación anticipada para el Condado de Collin es: Bruce Sherbet, Secretaria de Votación Temprana, Departamento de Elecciones del Condado de Collin, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069.

SECCIÓN 7. Todas las disposiciones del Código de Ordenanzas de la Ciudad de Sachse, Texas, en conflicto con las disposiciones de esta ordenanza sean, y las mismas son derogadas, y todas las demás disposiciones que no entren en conflicto con las disposiciones de esta ordenanza permanecerán en pleno vigor y efecto.

SECCIÓN 8. Las disposiciones de esta ordenanza son separables, de modo que la invalidez de una o más disposiciones no afectará la validez de esas porciones válidas.

SECCIÓN 9. Esta ordenanza entrará en vigencia inmediatamente después de su adopción y publicación del título, como lo establece la ley y la Carta de la Ciudad en tales casos.

APROBADO Y APROBADO por el Concejo Municipal de la Ciudad de Sachse, Texas, el día 5 de febrero de 2024.

APROBADO:

Jeff Bickerstaff, Alcalde

ATTEST:

Leah K Granger, Secretaria de la Ciudad

APROBADO EN CUANTO A LA FORMA:

Joseph J. Gorfida, Jr., Abogado de la Ciudad

PHÁP LỆNH SỐ _____

MỘT SẮC LỆNH CỦA THÀNH PHỐ SACHSE, TEXAS, RA LỆNH TỔ CHỨC MỘT CUỘC TỔNG TUYỂN CỬ VÀO NGÀY 4 THÁNG 5 NĂM 2024 TẠI THÀNH PHỐ SACHSE VỚI MỤC ĐÍCH BẦU MỘT ỦY VIÊN HỘI ĐỒNG VỊ TRÍ 1 VÀ MỘT ỦY VIÊN HỘI ĐỒNG VỊ TRÍ 2; CHỈ ĐỊNH ĐỊA ĐIỂM PHÒNG PHIẾU; RA LỆNH THÔNG BÁO BẦU CỬ THEO QUY ĐỊNH CỦA PHÁP LUẬT LIÊN QUAN ĐẾN CUỘC BẦU CỬ ĐÓ; ỦY QUYỀN THAM GIA CÁC THỎA THUẬN BẦU CỬ VỚI QUẬN DALLAS VÀ QUẬN COLLIN; CUNG CẤP MỘT ĐIỀU KHOẢN BÃI BỎ; CUNG CẤP ĐIỀU KHOẢN VỀ TÍNH HIỆU LỰC TỪNG PHẦN; VÀ CUNG CẤP CHO MỘT NGÀY CÓ HIỆU LỰC.

DO ĐÓ, BÂY GIỜ, CÓ THỂ ĐƯỢC HỘI ĐỒNG THÀNH PHỐ CỦA THÀNH PHỐ SACHSE, TEXAS SẮC PHONG RẰNG:

MỤC 1. Một cuộc tổng tuyển cử được tổ chức cho các ủy viên thành phố (hội đồng thành phố) tại thành phố Sachse, Texas, vào ngày 4 tháng 5 năm 2024 với mục đích bầu một ủy viên hội đồng vị trí 1 và một ủy viên hội đồng vị trí 2. Ủy viên hội đồng 1 và ủy viên hội đồng 2 sẽ được bầu với nhiệm kỳ ba (3) năm. Ứng cử viên cho mỗi chức vụ đó, nhận được đa số phiếu bầu cho tất cả các ứng cử viên cho một chức vụ, sẽ được bầu để phục vụ nhiệm kỳ đó.

MỤC 2. Địa điểm bỏ phiếu cho cả Early Voting (bỏ phiếu sớm) và ngày bầu cử cho tất cả các cử tri đủ điều kiện hợp pháp của quận Dallas cư trú tại Thành phố Sachse cho cuộc bầu cử nói trên sẽ là tòa án tòa thị chính Sachse room, 3815-B Sachse Road, Sachse, Texas. Các địa điểm bỏ phiếu sẽ là bất kỳ địa điểm bỏ phiếu nào của trung tâm bầu cử toàn quận Dallas như sẽ được nêu trong một cuộc triển lãm theo hợp đồng quản lý bầu cử của thành phố với Quận Dallas và sau đó được đăng trên trang web của thành phố. Thư ký thành phố theo đây được ủy quyền cập nhật sắc lệnh này bằng cách thêm vào đây một phụ lục "A" để phản ánh các địa điểm cuối cùng đã nói do quản trị viên bầu cử quận Dallas chỉ định, những địa điểm nào theo đây được thông qua và phê duyệt, và sau đó công bố bất kỳ cập nhật nào cho phụ lục "A" nói trên trang web chính thức của thành phố. Các phòng bỏ phiếu bầu cử sẽ mở cửa vào ngày bầu cử lúc 7:00 sáng và đóng cửa lúc 7:00 tối. Địa điểm bỏ phiếu cho cả Early Voting và ngày bầu cử cho tất cả các cử tri đủ điều kiện hợp pháp của quận Collin cư trú tại thành phố Sachse sẽ là phòng A&B của trung tâm cộng đồng Michael J. Felix, 3815-E Sachse Road, Sachse, Texas. Các địa điểm và giờ bỏ phiếu cho cả Early Voting và ngày bầu cử sẽ là bất kỳ trung tâm bỏ phiếu nào theo chỉ định của quản trị viên bầu cử quận Collin, như sẽ được quy định trong một phụ lục cho hợp đồng quản lý bầu cử của thành phố với quận Collin và sau đó được đăng trên trang web của thành phố. Thư ký thành phố theo đây được ủy quyền cập nhật sắc lệnh này bằng cách thêm vào đây một phụ lục "B" để phản ánh các địa điểm cuối cùng đã nói do quản trị viên bầu cử quận Collin chỉ định, những địa điểm nào theo đây được thông qua và phê duyệt, và sau đó công bố bất kỳ cập nhật nào cho phụ lục "B" nói trên trang web chính thức của thành phố.

MỤC 3. Không ai ngoài những cử tri đủ điều kiện hợp pháp sẽ có quyền bỏ phiếu tại cuộc bầu cử nói trên. Cử tri đủ điều kiện hợp pháp sẽ là những người có đăng ký cử tri hiện tại và sẽ là cư dân của thành phố Sachse theo bộ luật bầu cử texas cho cuộc bầu cử thành phố nói trên.

MỤC 4. Thông báo về cuộc bầu cử sẽ là (1) được đăng trên bảng thông báo được sử dụng để đăng thông báo về các cuộc họp của hội đồng thành phố, và (2) được đăng trên một tờ báo lưu hành chung trong thành phố. Việc trả lại bài đăng như vậy sẽ được ghi lại bởi thư ký thành phố. Thông báo cho biết quy định việc bỏ phiếu sớm qua thư, địa điểm bỏ phiếu sớm và giờ hoạt động, và giờ hoạt động của ngày bầu cử. Việc công bố thông báo nói trên về cuộc bầu cử sẽ phù hợp với bộ luật bầu cử texas.

MỤC 5. Thị trưởng và thư ký thành phố được ủy quyền để thực hiện một thỏa thuận cho một cuộc bầu cử với sở bầu cử quận Dallas, sở bầu cử quận Collin, và các tổ chức khác sẽ cung cấp cho tất cả các cuộc hẹn bầu cử, bỏ phiếu sớm qua thư, địa điểm bỏ phiếu như tòa án tòa thị chính Sachse room và Michael J. Felix Community Center Room A&B, và giờ hoạt động, các khoản thanh toán cho các viên chức bầu cử, các sắp xếp bầu cử cần thiết và một cuộc bầu cử vòng hai (nếu có).

MỤC 6. Thư ký thành phố sẽ có thẩm quyền phê duyệt bất kỳ sửa đổi nhỏ nào khi cần thiết vì lợi ích tốt nhất của city và trong các quy định của bộ luật bầu cử texas. Thư bỏ phiếu sớm cho quận Dallas là: Heider Garcia, sở bầu cử quận Dallas, 1520 Roundtable Drive, Dallas, Texas 75247, và thư bỏ phiếu sớm cho quận Collin là: Bruce Sherbet, bỏ phiếu sớm, sở bầu cử quận Collin, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069.

MỤC 7. Tất cả các quy định của bộ luật pháp lệnh của thành phố Sachse, Texas, mâu thuẫn với các quy định của pháp lệnh này, và theo đây, bị bãi bỏ, và tất cả các điều khoản khác không mâu thuẫn với các quy định của pháp lệnh này sẽ vẫn có hiệu lực đầy đủ.

MỤC 8. Các quy định của pháp lệnh này có thể bị cắt bỏ, do đó sự vô hiệu của một hoặc nhiều quy định không ảnh hưởng đến hiệu lực của các phần hợp lệ đó.

MỤC 9. Sắc lệnh này sẽ trở nên có hiệu lực ngay sau khi được thông qua và công bố chú thích, như luật pháp và hiến chương thành phố trong những trường hợp như vậy quy định.

ĐÃ ĐƯỢC THÔNG QUA VÀ PHÊ DUYỆT bởi hội đồng thành phố của thành phố Sachse, Texas vào ngày 5 tháng 2 năm 2024.

CHẤP THUẬN:

Jeff Bickerstaff, Thị trưởng

CHỨNG THỰC:

Leah K Granger, Bí thư thành phố

ĐƯỢC CHẤP THUẬN NHƯ ĐỂ HÌNH THÀNH:

Joseph J. Gorfida, Jr., Luật sư thành phố

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject	5. Authorize the City Manager to execute a professional services agreement for the design of the Sachse Road Phase 2 reconstruction improvements between the City of Sachse and Garver USA in the amount of One Million, Five Hundred Seventy-Three Thousand, Nine Hundred Forty-Eight and No/100 Dollars (\$1,573,948).
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Preferred Date	Feb 05, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,573,948.00
Budgeted	Yes
Budget Source	Bond Funds
Recommended Action	Authorize the City Manager to execute a professional services agreement for the design of the Sachse Road Phase 2 reconstruction improvements between the City of Sachse and Garver USA in the amount of One Million, Five Hundred Seventy-Three Thousand, Nine Hundred Forty-Eight and No/100 Dollars (\$1,573,948).
Goals	Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The additional regional traffic, deteriorating current condition of the road, and the need for construction of the ultimate minor arterial roadway section (four-lane divided section) for multiple phases of Sachse Road was discussed extensively during the Bond 2021 Committee and public engagement process. This is the second phase of Sachse Road beginning at Miles Road and continuing to west of the intersection of Woodbridge Parkway. With the successful passage of the 2021 Bond, the design for this project will be funded from the bond proceeds.

OVERVIEW

The Sachse Road Phase 2 project (BP-21-A01) includes reconstruction of approximately 4,500 linear feet of Sachse Road from the intersection of Miles Road to the intersection of Woodbridge Parkway. Sachse Road will be reconstructed as a concrete minor arterial street with two 12-foot lanes in each direction. The design will include intersection and turn-lane improvements, roadway lighting and landscaping, sidewalk and trail, culvert/bridge crossing, FEMA drainage criteria, and pedestrian safety design options. Water and sewer infrastructure will also be improved.

POLICY CONSIDERATIONS

Design and construction of this project is in accordance with the project identified in the recent 2021 Bond and FY 2023-2024 CIP, project BP-21-A01. Funding for this project will be paid from Bond 2021 proceeds.

RECOMMENDATION

Authorize the City Manager to execute a professional services agreement for the design of the Sachse Road Phase 2 reconstruction improvements between the City of Sachse and Garver USA in the amount of One Million, Five Hundred Seventy-Three Thousand, Nine Hundred Forty-Eight and No/100 Dollars (\$1,573,948).

File Attachments

[D5. Presentation Sachse Road Ph 2 Design FINAL.pdf \(358 KB\)](#)

Sachse Road Phase 2 Design

City Council

February 5, 2024



Overview

- Project Location
- Background
- Project Description
- Staff Recommendation



Project Location



Background

- Originally built as a two-lane asphalt street
- Master Thoroughfare Plans designates this as a minor arterial (four-lane divided)
- Project is first arterial roadway project from 2021 Bond
- Sachse Road is a major east-west corridor south of SH 78
- Increased traffic, and growth in area has significantly increased
- Last major repair was an overlay in the FY 2020-2021
- Dallas County participated in funding
- No external funding requirements; City controls all aspects of project



Project Description

- This design project includes the reconstruction of approximately 4,500 linear feet of existing two-lane asphalt roadway
- Sachse Road will be reconstructed with a new four-lane (two-lanes in each direction) concrete section
- Existing drainage will be placed within a storm drainage system and the two creek crossings will be evaluated for culvert or bridge sections
- Design will include intersection improvements, lighting, landscape, and pedestrian safety design options for a trail and sidewalk
- Water and sewer infrastructure will be improved

Staff Recommendation

- Authorize the City Manager to execute a contract for professional services for the Sachse Road Phase 2 Design between the City of Sachse and Garver in the amount of One Million, Five Hundred Seventy-Three Thousand, Nine Hundred Forty-Eight Dollars (\$1,573,948)
- This contract will be funded from 2021 Bond issuance funds



E. Regular Agenda Items

Subject	1. Consider authorizing the City Manager to negotiate and enter into a contract with McMahon Contracting, LP and CCGMG, LLC for the 2024 Annual Concrete Contract, RFB#24001.
Meeting	Feb 5, 2024 - City Council Regular Meeting
Access	Public
Type	Action, Discussion
Preferred Date	Feb 05, 2024
Absolute Date	Feb 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,676,750.00
Budgeted	Yes
Budget Source	2021 Bond Fund; General Fund - Maintenance and Operations; Street Maintenance Tax
Recommended Action	Authorize the City Manager to negotiate and enter into a contract with McMahon Contracting, LP and CCGMG, LLC for the 2024 Annual Concrete Contract, RFB#24001, in the amount not to exceed One Million, Six Hundred Seventy-Six Thousand, Seven Hundred Fifty and No/100 Dollars (\$1,676,750.00).
Goals	Provide excellent government services to Sachse citizens. Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The annual concrete contract will be used to set unit prices for roadway, sidewalk, and alley rehabilitation and concrete paving repairs necessary to maintain the city's infrastructure. Specific projects are identified in the 2023-2024 CIP Program. Additional projects may be selected as funding allows.

OVERVIEW

The 2023-2024 Capital Improvement Plan (CIP) included projects to replace paving for High Ridge Alley (R-24-07), 6th Street Alley (R-23-02), and a project for miscellaneous paving (R-23-03). This contract will also include a portion of the Neighborhood Package of the 2021 Bond (BP-21-C01). This contract will establish unit cost for paving with two contractors, and individual contracts will be negotiated and approved for each project.

POLICY CONSIDERATIONS

It is the responsibility of the City to maintain, upgrade, and improve public roads as necessary. Establishing unit cost for pavement allows the City to better understand the cost of paving projects and estimate the amount of paving replacement that can be achieved within the 2023-2024 Budget.

RECOMMENDATION

Authorize the City Manager to negotiate and enter into a contract with McMahon Contracting, LP and CCGMG, LLC for the 2024 Annual Concrete Contract, RFB#24001, in the amount not to exceed One Million, Six Hundred Seventy-Six Thousand, Seven Hundred Fifty and No/100 Dollars (\$1,676,750.00).

File Attachments

[E1. Presentation Annual Concrete Contract, RFB24001-2024 FINAL.pdf \(585 KB\)](#)

2024 Annual Concrete Contract

City Council

February 5, 2024



Overview

- Background
- Overview
- Project Locations
- Staff Recommendation
- Discussion and Questions

Background

- The annual concrete contract will be used to set unit prices for roadway, sidewalk, and alley rehabilitation and concrete paving repairs necessary to maintain the city's concrete infrastructure
- Establishing unit cost for pavement allows staff to better understand the cost of paving projects and estimate the amount of paving replacement that can be achieved within the 2023-2024 budget
- Established unit cost lasts for a period of one year with a one year renewal option
- Using two contractors allows flexibility when scheduling the concrete work



Overview

- The 2023-2024 Capital Improvement Plan (CIP) included projects to replace, improve, or maintain miscellaneous paving
- Currently identified projects include:
 - Highridge Alley Repairs (R-24-07) \$200,000.00
 - 6th Street Alley and Street Repairs (R-23-02) \$350,000.00
 - Miscellaneous Concrete Street Repair (R-23-03) \$300,000.00
 - Neighborhood Package of the 2021 Bond (BP-21-C01) \$675,000.00
- Additional projects may be selected as funding allows



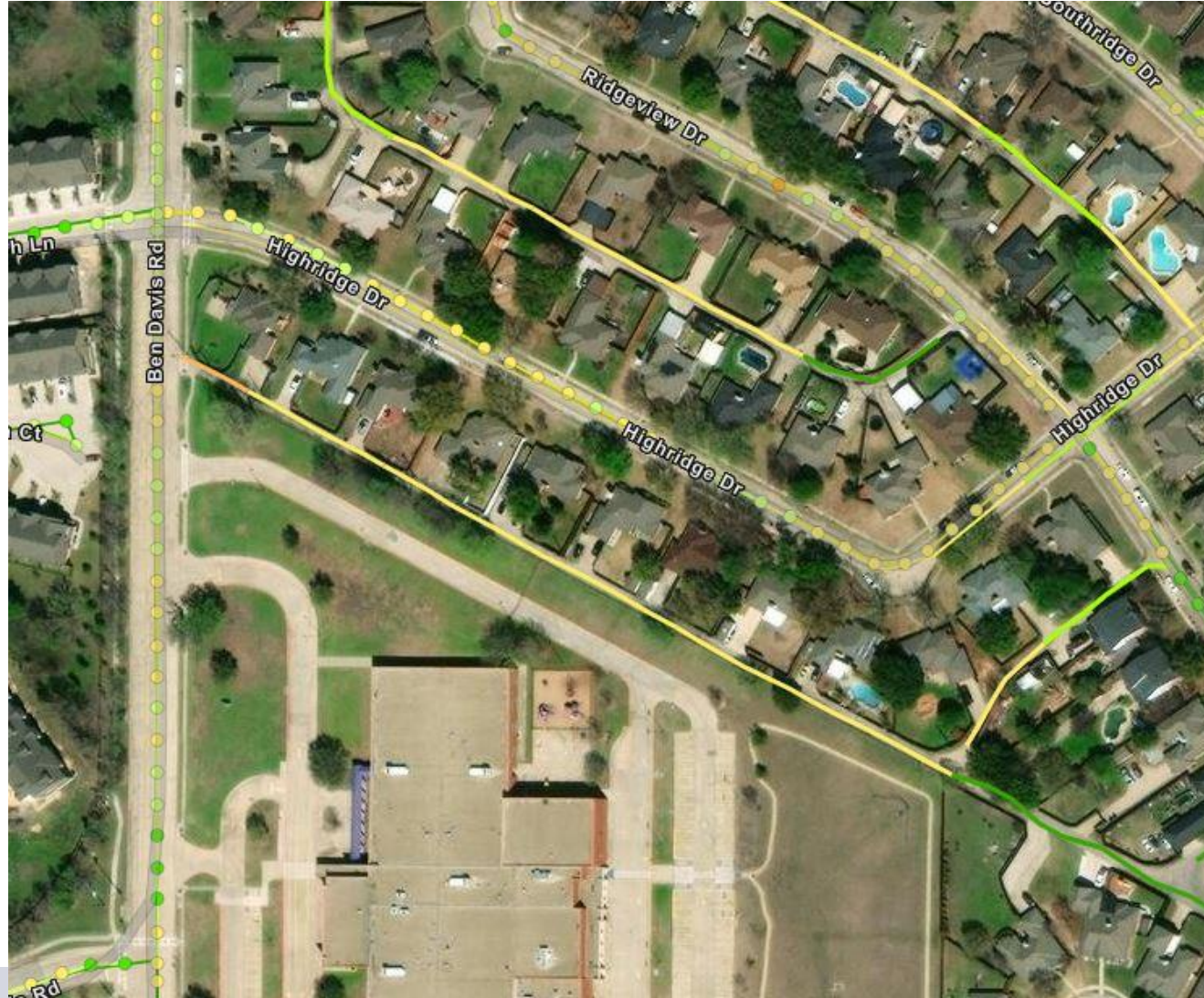
Staff Recommendation

- Authorize the City Manager to negotiate and enter into a contract with McMahon Contracting, LP and CCGMG, LLC Series B in the amount not to exceed One Million, Six Hundred Seventy-Six Thousand, Seven Hundred Fifty and No/100 Dollars (\$1,676,750.00) for the 2024 Annual Concrete Contract
- This contract will be funded from 2021 Bond Funds; General Fund - Maintenance and Operations; and Street Maintenance Tax



Discussion and Questions

Highridge Drive Alley Repairs

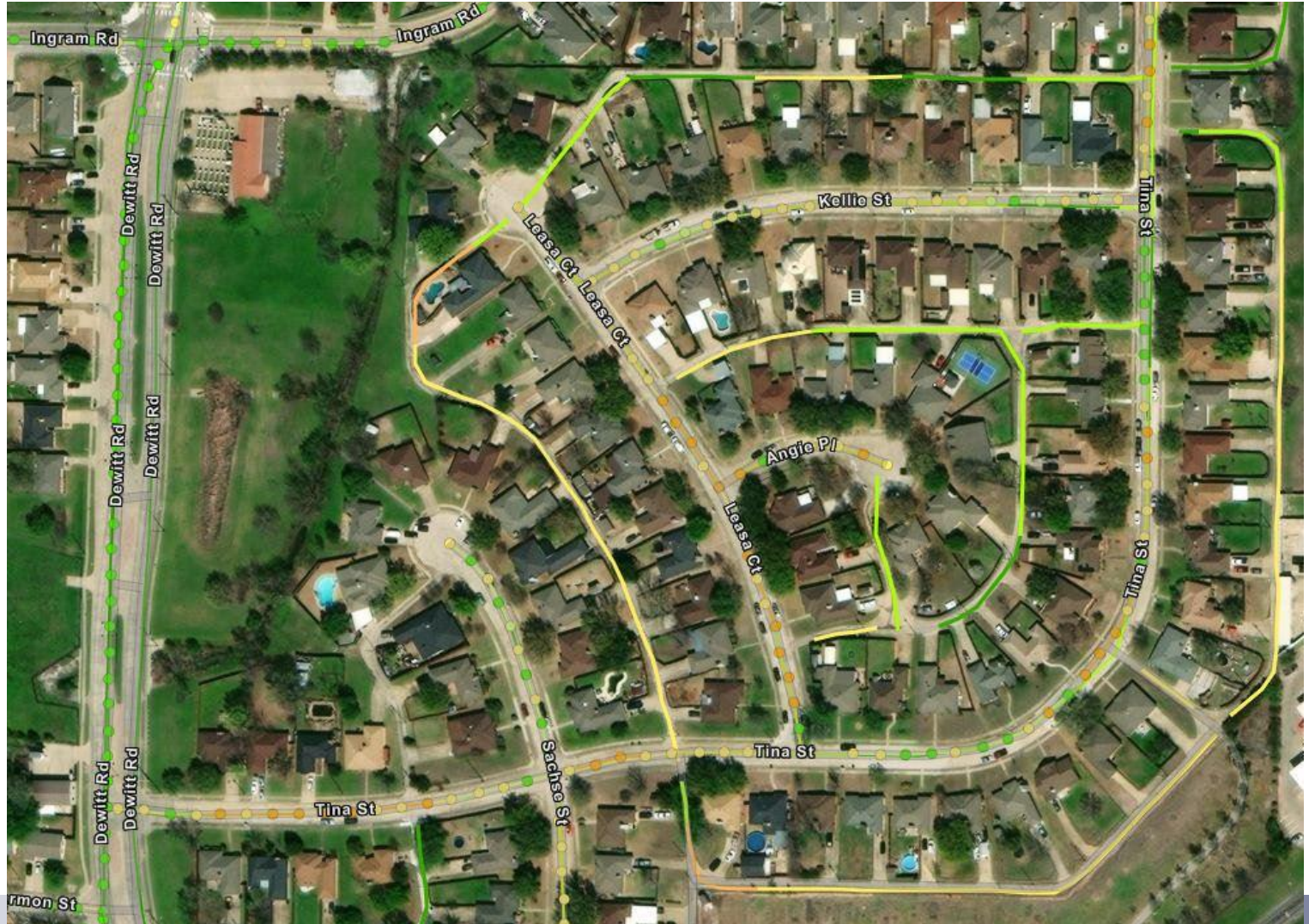


6th Street Alley and Street Repair



2021 Bond Neighborhood Packages

Street and Alley
Repairs to Tina,
Leesa, and Kellie
Streets



E. Regular Agenda Items

Subject **2. Consider approval of an ordinance amending the Sachse Code of Ordinances, by amending chapter 9 titled "Traffic Regulations" by amending Section 9-6 titled "Parking" by amending Paragraph A titled "Truck Parking" by amending A(1) titled "Unlawful" and by amending A(2) titled "Exceptions"; providing a repealing clause; providing a severability clause; providing a savings clause; providing for a penalty of a fine not to exceed the sum of Two Hundred Dollars (\$200.00) for each offense; and providing for an effective date.**

Meeting Feb 5, 2024 - City Council Regular Meeting

Access Public

Type Action, Discussion

Fiscal Impact No

Budgeted No

Recommended Approve the amended ordinance as presented.
Action

Goals [Meet the public safety needs of a growing citizen, student, and business population.](#)

BACKGROUND

At the November 16, 2023, meeting, a review of the existing parking ordinance was presented to Council. At the conclusion of this review, the Council indicated a desire to modify certain provisions within the ordinance. Staff has prepared proposed ordinance revisions in consultation with the City Attorney.

OVERVIEW

The proposed revisions include elimination of rated weight capacity in excess of one ton (2,000 lbs.), adding language incorporating towable and motorized recreational vehicles, adding twenty-four (24) hour clause allowing for loading and unloading of a towable or motorized recreational vehicle and adding a parking variance permit process.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the amended ordinance as presented.

File Attachments

[E2.1 Presentation Parking Ordinance Revisions Feb 2024 FINAL.pdf \(506 KB\)](#)

[E2.2 Ordinance Amending Section 9-6 Truck Parking.pdf \(122 KB\)](#)

Parking Ordinance Proposed Revisions

City Council
February 5, 2024



Overview

- Previous review of existing ordinance with Council on November 16, 2023
- Council input indicated desire to modify provisions within the ordinance
- Staff has prepared proposed ordinance revisions in consultation with the City Attorney



Key Proposed Modifications

- Elimination of rated weighted capacity excess of one ton (2000 lbs.)
- Added language incorporating towable and motorized recreational vehicles to account for these vehicles within the ordinance
- Added twenty-four (24) hour clause allowing for loading or unloading of a towable or motorized recreational vehicles
- Added parking variance permitting process



Parking Variance Permit

- Process responsibility of the police department
- Chief of Police or designee
- Up to seven (7) day variance
- Requirement to display permit prominently
- Requirement to park in front of residence or location affiliated with the vehicle
- Clause annotating denial of permit if creates traffic hazard or otherwise impedes access or roadway navigation





Parking Variance Application

Date of Application: _____

Applicant Name: _____

Contact Information:

Address: _____ Phone: _____ Email: _____

Property Address (if different from applicant address): _____

Vehicle Owner (if different from applicant): _____

Vehicle Description:

- Make: _____
- Model: _____
- Length of Vehicle: _____
- Color: _____
- License Plate #: _____

Number of days the vehicle will be parked at the address: _____

(This variance is valid for up to 7 calendar days)

Reason for Parking Variance Request (provide a detailed explanation):

*If not submitted electronically via the portal, email to professional standards
professionalstandards@cityofsachse.com or deliver to the records window at the Public Safety Building
at 3815 D Sachse RD.*

Police Department Use Only

Permit application approved by: _____ Date: _____

Permit denied by: _____ Reason: _____

Issue Date: _____ Expiration Date: _____



The City of
SACHSE



PARKING VARIANCE PERMIT

Permit Number: _____

Valid From: _____ Valid To: _____

Permit approved by: _____

Property Address : _____

Vehicle Description:

Make: _____ Model: _____

Length of Vehicle: _____ Color: _____

License Plate #: _____

This permit is valid only for the specified period and allows parking at the property address mentioned above. This permit is to be displayed so as to be visible from the street.

**Questions or Complaints should be directed to the
Sachse Police Department (972) -495-2271**



The City of
SACHSE

Honor
Integrity



Respect
Compassion



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE SACHSE CODE OF ORDINANCES, BY AMENDING CHAPTER 9 TITLED "TRAFFIC REGULATIONS" BY AMENDING SECTION 9-6 TITLED "PARKING" BY AMENDING PARAGRAPH A TITLED "TRUCK PARKING" BY AMENDING A(1) TITLED "UNLAWFUL" AND BY AMENDING A(2) TITLED "EXCEPTIONS"; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED THE SUM OF TWO HUNDRED DOLLARS (\$200.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-6 titled "Parking" by amending Paragraph A titled "Truck Parking" by amending A(1) titled "Unlawful" and amending A(2) titled "Exceptions", to read as follows:

"CHAPTER

TRAFFIC REGULATIONS

...

§ 9-6 Parking

A. Truck parking.

(1) Unlawful. It shall be unlawful for any person or any owner to leave, park, or stand any truck-tractor, road tractor, semi-trailer, pole trailer, bus, truck or trailer (of any length or purpose), or towable or motorized recreational vehicle, upon any public street or highway within any area zoned as either single-family dwelling district, duplex district, multiple family district, commercial district, or industrial district, according to the Zoning Ordinance of the City.

(2) Exceptions. This section shall not prevent the parking or standing of the above-described vehicles in said zoned areas for the purpose of expeditiously loading and unloading passengers, freight, or merchandise, but not otherwise, and provided, however, that not more than one truck-tractor or semi-trailer cab may be parked upon a residential lot in said zoned districts.

(a) Towable or Motorized Recreational Vehicles. These vehicles may be parked on a public street for the purpose of loading or unloading for a period not to exceed

twenty-four (24) hours and shall be parked directly in front of the residence or location pertaining to the loading or unloading to be performed.

- (b) Temporary Parking Variance Permit. The chief of police or designee may grant a temporary parking permit, not to exceed seven (7) consecutive days, to the owner of a trailer or towable or motorized recreational vehicle for the purpose of work to be performed at the location, to visit from out of town, or other such purpose as deemed appropriate by the chief of police or designee.
- (i) A person requesting a parking variance permit shall complete and submit the appropriate variance request form to the police department at least three (3) business days prior to the beginning date of the requested variance.
 - (ii) Any vehicle permitted under this section shall have the permit prominently affixed and displayed such that it is visible from the street.
 - (iii) Any vehicle parked as permitted by this section shall be parked directly in front of the residence or location pertaining to the permitted vehicle in such a manner as not to obstruct access to the private driveways, mail boxes, or alleys of neighboring residents.
 - (iv) Under no circumstances shall a permit be granted if, in the sole determination of the chief of police or designee, the request may result in a traffic hazard or may impede access of emergency or other vehicles.

...”

SECTION 2. All provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the Ordinances of the City not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance, which shall remain in full force and effect.

SECTION 5. Any person violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Sachse as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Two Hundred Dollars (\$200.00) for each offense.

SECTION 6. This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 5th day of February, 2024.

APPROVED:

Jeff Bickerstaff
Mayor

DULY ENROLLED:

Leah K Granger
City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr.
City Attorney
(01-10-2024:FINAL 4861-9225-4876, v. 1)