

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
FEBRUARY 6, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, February 6, 2023, at 6 30 p m at Sachse City Hall, 3815-B Sachse Road Those present were Mayor Jeff Bickerstaff, Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg, City Manager Gina Nash, Assistant City Manager Lauren Rose, City Attorney Joe Gorfida, Finance Director David Baldwin, Fire Chief Marty Wade, Police Chief Bryan Sylvester, Development Services Director Matt Robinson, Director of CIP and Public Works Corey Nesbit, Assistant to the City Manager Amanda Chi, IT Manager Mike Pastor, and Development Services Coordinator Megan Jay

Members absent Mayor Pro Tem Franks and City Secretary Leah Granger

Mayor Bickerstaff called the meeting to order at 6 30 p m

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U S AND TEXAS FLAGS

Councilmember Prestenberg offered the invocation and Councilmember Howarth led the pledges

SPECIAL ANNOUNCEMENTS

Mayor and City Council announcements regarding special events, current activities, and local achievements

Councilmember Prestenberg encouraged people to attend the Daddy Daughter Dance on February 17 and celebrate their daughters

City Manager's announcements

- Promotions
 - Luke Blackwell successfully completed the Fire Academy and was promoted from Fire Fighter Recruit to Fire Fighter/Paramedic
 - Austin Gumowski was promoted from Parks Maintenance Technician I to Technician II as he has gained some certifications
- New Employees
 - Carletta Mims has joined the Utility Billing team as a customer service representative
- The Finance department received the GFOA Certificate of Achievement of Excellence in Financial Reporting This is the highest form of recognition in governmental accounting and financial reporting
- Ms Nash thanked staff for continuing to provide services during Winter Storm Mara The Police, Fire, and Public Works Departments are appreciated for helping to keep residents safe Ms Nash also gave a special thanks to Human Resources and Finance staff for processing payroll remotely for employees

Mayor Bickerstaff's announcements

- Applications are being accepted for the 2023 Sachse Scholarship open to high school seniors that are Sachse residents. One student will be awarded \$1,000 for the 2023/2024 school year. There must be a pending application or acceptance letter from a college, accredited trade school, or other educational institution. Applications for the scholarship must be postmarked no later than March 24 to be considered. Please apply online through the City's website.
- Vendor applications and sponsors are being accepted for the 2023 Red, White, and Blue Blast on July 3. Please contact Jordan Beaulieu with the Leisure Services Department for information.
- For those interested in keeping up with progress on CIP projects, please check out the City website's Bond 2021 page. Staff has included some visual meters to help indicate the status of the projects.

Present a proclamation recognizing Tucker Halliday for achieving the rank of Eagle Scout

Mayor Bickerstaff recognized Tucker Halliday's Eagle Scout achievement with a proclamation.

Mayor Pro Tem Franks arrived at 6:42 p.m.

Receive an update regarding the billing situation with Public Improvement District No. 1

Ms. Nash noted that P3 Works is the City's PID administrator and has been invited to provide some information regarding recent billing issues. She mentioned the Dallas Morning News article related to the Dallas Central Appraisal District's (DCAD) ransomware attack and associated issues. Ms. Rose confirmed that DCAD was attacked with ransomware in Fall 2022 and was down for 10 weeks. The implications are far reaching and has greatly impacted P3 Works and Assessments of the Southwest, the third party billing company for the PID, because DCAD's property data was corrupted. Therefore, some of the bills that were sent inadvertently used outdated property files and did not reflect the most current ownership data. She introduced Kyle Sikorski, with P3 Works, who provided a summarization of the situation with Dallas County. He noted that the effects of the ransomware were not fully realized until early January. Many bills that were initially sent went to the wrong locations. P3 Works quickly started working with Assessments of the Southwest to correct the information, and new bills were sent out to property owners on January 18. There has been significant effort to gather the correct information and contact residents. The company has had detailed conversations with residents to help them understand the situation and the steps to move forward. Originally, payments would have been due on January 31, however, statute allows the City to extend the deadline to three weeks from the notification date. Mr. Sikorski took care to explain that the notification date is the date by which the resident/property owner receives notice and indicated that this is an important distinction. To further compound the matter, Assessments of the Southwest has had issues with their online payment portal which is currently offline. Mr. Sikorski expressed appreciation to the residents that have helped to get the word out to neighbors that have been affected, and noted that P3 Works is happy to walk through any problems residents may be having.

When asked if any of the assessments would be "surprise tax bills", Mr. Sikorski replied no. The assessment and projections of the amount are disclosed multiple times in the contract process, the closing documents, and builders are required to provide that information to prospective homebuyers. Councilmember Millsap asked if the issue affected the bill amounts and if the ransomware affected

regular tax bills Mr Sikorski responded that the amounts have not been affected, and that the PID assessments are completely separate from regular taxes After several other questions, Ms Nash asked Mr Sikorski to clarify if any personal data was compromised Mr Sikorski commented that the DCAD files that were affected were property information that is accessible to the public, no personal data was compromised

Mayor Bickerstaff read comments from a resident of The Station, Tiffany Anderson, into record
"The Station community and this corrupt Sachse PID that residents were given less than 30 days to reconcile after a serious security breach of our personal information "

PUBLIC COMMENT

No public comments were given

CONSENT AGENDA All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion There will be no separate discussion of these items unless a councilmember or citizen so requests

- 1 Approve the January 12, 2023, joint City Council and EDC meeting minutes**
- 2 Approve the January 17, 2023, meeting minutes**
- 3 Accept the monthly revenue and expenditure report for the period ending December 31, 2022**
- 4 Approve an ordinance ordering a General Election to be held on the 6th day of May 2023 in the City of Sachse for the purpose of electing a Councilmember Place 3 and a Councilmember Place 4, designating location of polling place, ordering Notice of Election to be given as prescribed by law in connection with such election, authorizing joint election agreements with Dallas County and Collin County, providing a repealing clause, providing a severability clause, and providing for an effective date**
- 5 Consider approving an ordinance amending Chapter 4 titled "Business Regulations" by adding a new Section 4-16 titled "mobile Food Vendors" to provide regulations for operating mobile food establishments within the City of Sachse, providing a repealing clause, providing a severability clause, providing a savings clause, providing for a penalty of a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense, and providing an effective date**
- 6 Authorize the City Manager to execute a contract with Motorola Solutions in the amount of One Hundred Fifty-Three Thousand, Four Hundred Fifty and No/100 Dollars (\$153,450 00) for the upgrades to the Sachse Police Department's Body Worn Camera System**

Both items related to minutes were asked to be pulled from the consent agenda by a resident Councilmember Millsap requested to remove item five for a short discussion

A motion was made by Mayor Pro Tem Franks to approve the Consent Agenda as presented, minus the three pulled items Councilmember Buhler seconded the motion, and it carried unanimously

- 1 Approve the January 12, 2023, joint City Council and EDC meeting minutes**

Matthew Holboke, 5511 Oak Ridge Circle, commented that the minutes are not detailed enough

Mayor Pro Tem Franks made a motion to approve the minutes as presented Councilmember Howarth seconded the motion, and it carried unanimously

2 Approve the January 17, 2023, meeting minutes

Matthew Holboke, 5511 Oak Ridge Circle, reiterated that the minutes are too vague

Councilmember Lindsey mentioned that residents may send comments to the City Secretary to be read into the record exactly as stated He noted that meeting minutes do not usually capture all comments made about an issue but that the video is available online with more details Councilmember Prestenberg commented that the goal of the body is to be transparent and encouraged those interested to watch the video recording Mayor Pro Tem Franks said that minutes are a generality, the video recordings are exact, and he is ok with the way it is now Mayor Bickerstaff concurred Councilmember Millsap asked counsel if, legally, the document should be as complete and concise as possible City Attorney Joe Gorfida responded that the statute requires the minutes to reflect the subject and vote of each item on the agenda, anything beyond that is up to Council The legal requirement has been met

After further discussion, Councilmember Howarth made a motion to approve the minutes as presented The motion was seconded by Mayor Pro Tem Franks, and it passed unanimously

5 Consider approving an ordinance amending Chapter 4 titled "Business Regulations" by adding a new Section 4-16 titled "mobile Food Vendors" to provide regulations for operating mobile food establishments within the City of Sachse, providing a repealing clause, providing a severability clause, providing a savings clause, providing for a penalty of a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense, and providing an effective date

Councilmember Millsap noted that the item was listed incorrectly with the word "consider" and wanted to make sure no violation was occurring since it was on the consent agenda where no discussion is allowed

Mr Gorfida clarified that the Council was taking action on all of the items, collectively, and that residents can remove items from the consent agenda for discussion if they so request

Councilmember Millsap made a motion to approve the ordinance as presented Councilmember Howarth seconded the motion, and it carried unanimously

REGULAR AGENDA ITEMS

Conduct a public hearing to consider and act on a request and ordinance for a Special Use Permit for a daycare use generally located south of State Highway 78 and west of Country Club Drive, within Sachse city limits

Mr. Robinson provided a brief presentation of a Special Use Permit (SUP) request for a daycare use. He noted that there will be underground drainage detention in relation to this project to the east, and the adjacent development to the north is under construction for restaurant and retail use. The Planning and Zoning Commission approved recommending the SUP to Council at its January 9 meeting with a vote 5-1. Staff recommends approval.

Councilmember Millsap asked for clarification regarding the location of the detention for the project. Jake Fears, JHF Engineering, noted that the developer for the project is currently constructing the property to the north of the property in question. They also own the land to the east, which is the lowest elevation point of the area and will hold the detention storage underground. There will be large underground pipes in a grid system that will be covered with pavement for parking. Councilmember Howarth asked if the detention would go in first. Mr. Fears commented that the detention will have to be constructed first before the development is completed. Councilmember Howarth expressed concern about the potential for the detention being completed without the remaining development being completed. Mayor Pro Tem Franks asked about the amount of parking, and Mr. Robinson responded that the parking requirements are being met at each site of this development. He also noted that there is no drive-through component with this development as some daycares utilize.

The Public Hearing was opened at 7:28 p.m., and as no comments were offered, the Public Hearing was closed at 7:28 p.m.

Councilmember Lindsey made a motion to approve the item as presented. Mayor Pro Tem Franks seconded the motion and it carried 6-1, with Councilmember Howarth voting against the measure.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to the Executive Session at 7:29 p.m.

The City Council shall convene into Executive Session pursuant to Texas Government Code §551.071(2) to consult with the City Attorney regarding legal matters related to Vicksburg Drive drainage easements.

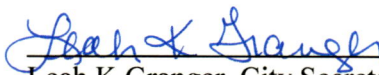
The Council returned from executive session at 8:03 p.m.

REGULAR AGENDA ITEMS:

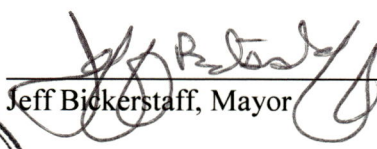
Adjournment.

Mayor Bickerstaff adjourned the meeting at 8:04 p.m.

ATTEST:


Leah K Granger, City Secretary




Jeff Bickerstaff, Mayor