



**Monday, February 6, 2023
City Council Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, February 6, 2023, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Special Announcements

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.
2. Present a proclamation recognizing Tucker Halliday for achieving the rank of Eagle Scout.
3. Receive an update regarding the billing situation with Public Improvement District No. 1.

C. Public Comment

1. Public Comment: The public is invited at this time to address the Council. Please come to the microphone and state your name and city of residence for the record. However, if your remarks pertain to a specific agenda item that will include action/vote, please hold them until that item, at which time the Mayor will solicit your comments. The time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

1. Approve the January 12, 2023, joint City Council and EDC meeting minutes.
2. Approve the January 17, 2023, meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending December 31, 2022.
4. Approve an ordinance ordering a General Election to be held on the 6th day of May 2023 in the City of Sachse for the purpose of electing a Councilmember Place 3 and a Councilmember Place 4; designating location of polling place; ordering Notice of Election to be given as prescribed by law in connection with such election; authorizing joint election agreements with Dallas County and Collin County; providing a repealing clause; providing a severability clause; and providing for an effective date.

5. Consider approving an ordinance amending Chapter 4 titled "Business Regulations" by adding a new Section 4-16 titled "mobile Food Vendors" to provide regulations for operating mobile food establishments within the City of Sachse; providing a repealing clause; providing a severability clause; providing a savings clause; providing for a penalty of a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense; and providing an effective date.

6. Authorize the City Manager to execute a contract with Motorola Solutions in the amount of One Hundred Fifty-Three Thousand, Four Hundred Fifty and No/100 Dollars (\$153,450.00) for the upgrades to the Sachse Police Department's Body Worn Camera System.

E. Regular Agenda Items

1. Conduct a public hearing to consider and act on a request and ordinance for a Special Use Permit for a daycare use generally located south of State Highway 78 and west of Country Club Drive, within Sachse city limits.

F. Executive Session

1. The City Council shall convene into Executive Session pursuant to Texas Government Code §551.071(2) to consult with the City Attorney regarding legal matters related to Vicksburg Drive drainage easements.

G. Regular Agenda Items / Meeting Closing

1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 2/3/2023 by 5 pm Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 975.429.4770, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Special Announcements

Subject	2. Present a proclamation recognizing Tucker Halliday for achieving the rank of Eagle Scout.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Recognition

OVERVIEW

The rank of Eagle Scout is the highest achievement within the Boy Scouts of America, one of the nation's largest and most prominent values-based organizations. Tucker Halliday earned this honor by devising and completing a community service project with lasting impact. He has developed the skills and values to become a positive role model and leader in the community.

RECOMMENDATION

Present a proclamation recognizing Tucker Halliday for achieving the rank of Eagle Scout.

File Attachments

[B2 Proclamation Eagle Scout - Tucker Halliday.pdf \(104 KB\)](#)

Proclamation

WHEREAS, the Boy Scouts of America is one of the nation's largest and most prominent values-based youth development organizations, and the Eagle Scout rank is the highest honor within the organization, distinguishing those that earn it as dedicated leaders within the community; and

WHEREAS, Tucker Halliday, a Junior at Sachse High School and member of Boy Scout Troup 1989 in Garland and Circle Ten Council, earned his Eagle Scout Rank on April 12, 2022, after earning 35 merit badges and serving in a variety of leadership roles, including Area Chief with Order of the Arrow; and

WHEREAS, Tucker completed his Eagle Scout project by securing donations and gathering products to assemble, with the help of other scouts and volunteers, 400 backpacks with essentials such as socks, toothbrushes, beanies, and reusable water bottles for those served by the Good Samaritan of Garland; and

WHEREAS, along with his volunteers, Tucker was also able to donate a water bottle refill station and served a meal at the Good Samaritan when the bags were distributed; and

WHEREAS, the skills and values developed on his journey are clearly helping Tucker to become a positive role model and a leader with the vision and commitment to make a lasting impact on the community;

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby recognize the achievement of Eagle Scout Tucker Halliday and extend best wishes with the highest confidence in his continued success.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 6th day of February, 2023.

Gold
Seal



Jeff Bickerstaff, Mayor

B. Special Announcements

Subject **3. Receive an update regarding the billing situation with Public Improvement District No. 1.**

Meeting Feb 6, 2023 - City Council Meeting

Access Public

Type Information

BACKGROUND

The Dallas Central Appraisal District experienced a ransomware attack in late 2022. The impacts of this attack corrupted property files that are essential for the preparation of assessments, including for the assessments in the Public Improvement District at The Station. P3 Works, the City's Public Improvement District Administrators, have been actively working on this issue with the residents and property owners. A representative of P3 Works will be in attendance to provide an update on the situation for the City Council.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update from P3 Works.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	1. Approve the January 12, 2023, joint City Council and EDC meeting minutes.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the January 12, 2023, joint City Council and EDC meeting minutes.
Minutes	View Minutes for Jan 12, 2023 - Joint City Council and EDC Meeting

BACKGROUND

Minutes from the January 17, 2023, joint City Council and EDC meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the January 12, 2023, joint City Council and EDC meeting minutes.

File Attachments

[01.12.23 Joint CC-EDC Minutes.pdf \(118 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL AND ECONOMIC DEVELOPMENT CORPORATION
JOINT MEETING MINUTES
JANUARY 12, 2023**

The City Council and Economic Development Corporation (EDC) of the City of Sachse held a joint meeting on Thursday, January 12, 2023, at 6:00 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, and Lindsay Buhler; Sachse Economic Development Corporation President Marcia Harris-Daniel; Vice President Scott McMurdie; Board members Jim Mason, Chinelo Nwanze, Teddy Kinzer, Mark Potter, and Richard Chandler; City Manager Gina Nash; Assistant City Manager Lauren Rose; Economic Development Manager Jerod Potts; City Attorney Pete Smith; IT Manager Mike Pastor; and Development Services Coordinator Megan Jay.

Members absent: Councilmember Prestenberg

Mayor Bickerstaff called the joint meeting to order at 6 p.m.
President Harris-Daniel called the joint meeting to order at 6 p.m.

AGENDA ITEMS:

Discuss goals and objectives, target industries, priorities, and expectations as it relates to the Type B Corporation.

Mr. Potts presented an overview of EDC accomplishments and progress since January 2022. He noted the areas of focus have included the 5th Street District, the business visitation program, identifying targeting industries, and working to be more visible in the community. The intention is to revisit the goals previously established and realign as necessary. Focus has been on business attraction, but once an additional staff member is hired, business retention may be easier to accomplish.

Council and Board members discussed the progress of the 5th Street District as well as the potential of spending EDC Fund money on infrastructure improvements to move projects forward. The group discussed the priorities that were established in 2021. There was a group consensus that priorities have changed since that time and the group would like to re-visit the order. This will be an EDC homework item and will be discussed at a future meeting. The benefit of the “Business Spotlight” was discussed by the group, debating the value-add it provides to the meetings as well as to the public. Implementing the Business Ambassador Program has been put on hold waiting for the addition of an Economic Development Business Analyst.

The target industries associated with business attraction has focused on unique opportunities with retail and restaurants that are not as common in the area. Mr. Potts commented on the influence of the telecom/industrial corridor relative to Sachse. He noted the differences between the PGBT and the State Highway 78 corridor in relation to Sachse’s Comprehensive Plan. The plan has been helpful to guide developers toward businesses that residents, EDC, and Council would prefer to see. With this in mind, the EDC and Development Services work closely together to look at a

project from all aspects. The group continued to discuss business attraction, incentives, and Sachse's image and ability to accommodate businesses of different types and sizes.

Mr. Potts reviewed the EDC Fund balance and encouraged discussion in relation to how to draw down on that balance. Mayor Pro Tem Franks is interested in utilizing the funds for utilities, drainage, and infrastructure at the 5th Street District. Councilmember Howarth suggested that property acquisition to assist with packaging development opportunities within the 5th Street District may be ideal. Mr. Chandler asked if there is a list of properties available in Sachse that could be provided so the EDC understands where the potential is. Mr. Kinzer recommended some of the balance go toward beautification of the State Highway 78 corridor in order to attract businesses. Ms. Nash noted that the Council will be discussing an updated Comprehensive Plan that will include beautification of that specific corridor at its upcoming City Council Strategic Planning Retreat. Council and Board members provided additional input on priorities and ideas for the future.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to Executive Session at 8:08 p.m.

President Harris-Daniel adjourned the EDC to Executive Session at 8:08 p.m.

Executive Session Pursuant to Texas Government Code Section 551.087 Economic Development Deliberation and Texas Government Code Section 551.072 Deliberation of Real Property: Consider the Sale of Lots 1 through 6, Block 44, Original Town of Sachse, by EDC to the City; economic development incentives for Sherpa Brewery Inc. or affiliated entities, and Sexy Tamale, LLC, DBA Frankie's Mexican Cuisine.

Mayor Bickerstaff reconvened the meeting at 8:53 p.m.

President Harris-Daniel reconvened the meeting at 8:53 p.m.

REGULAR AGENDA ITEMS:

Take action as a result of executive session: Authorize the City Manager to negotiate and execute a purchase and sale agreement on behalf of the EDC with the City, and any amendments and instruments related thereto for the sale of Lots 1 through 6, Block 44, Original Town of Sachse, to the City and to authorize the City Manager to negotiate and execute an economic development incentive agreement on behalf of the EDC, including any amendments and instruments related thereto, with Sherpa Brewery Inc. or affiliated entities, and with Sexy Tamale, LLC, DBA Frankie's Mexican Cuisine.

Ms. Harris-Daniel made a motion to approve the item as stated. Mr. McMurdie seconded the motion.

- Matthew Holboke, 5511 Oak Ridge Circle, commented that there was confusion about what was going on and wanted to know the details of the sale.
- Butch Kemper, 7107 Longmeadow Drive, wanted to know the details of the sale and thinks the public should be aware of the amount of sale.

Mr. Smith clarified that the sale price is still being negotiated and will, therefore, be disclosed in the contract documents after the sale is complete. No sale price is available to disclose at this point in time because it has not yet been negotiated.

The EDC voted on the motion and it carried unanimously.

Take action as a result of executive session: Authorize the City Manager to negotiate and execute a purchase and sale agreement on behalf of the City with EDC, and any amendments and instruments related thereto for the purchase of Lots 1 through 6, Block 44, Original Town of Sachse, from the EDC and to authorize the City Manager to negotiate and execute an economic development incentive agreement on behalf of the City, including any amendments and instruments related thereto, with Sherpa Brewery Inc. or affiliated entities, and with Sexy Tamale, LLC, DBA Frankie's Mexican Cuisine including related purchase and sale and restriction agreements.

Mayor Bickerstaff made a motion to approve the item as stated. Mayor Pro Tem Franks seconded the motion. The motion carried unanimously.

Adjournment.

President Harris-Daniel adjourned the joint meeting at 9:01 p.m.
Mayor Bickerstaff adjourned the joint meeting at 9:01 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	2. Approve the January 17, 2023, meeting minutes.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the January 17, 2023, meeting minutes.
Minutes	View Minutes for Jan 17, 2023 - City Council Meeting

BACKGROUND

Minutes from the January 17, 2023, Council meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the January 17, 2023, meeting minutes.

File Attachments

[01.17.23 City Council Minutes.pdf \(216 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
JANUARY 17, 2023**

The City Council of the City of Sachse held a regular meeting on Tuesday, January 17, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg; City Manager Gina Nash; City Secretary Leah Granger; Assistant City Manager Lauren Rose; Director of CIP and Public Works Corey Nesbit; Leisure Services Director Lance Whitworth; Finance Director David Baldwin; Assistant Finance Director Ryan Bredehoeft; Fire Chief Marty Wade; Police Chief Bryan Sylvester; Human Resources Director Kristi Wong; Assistant to the City Manager Amanda Chi; and Economic Development Corporation Manager Jerod Potts.

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

Councilmember Howarth offered the invocation and Councilmember Lindsey led the pledges.

SPECIAL ANNOUNCEMENTS:

Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Prestenberg encouraged people to adopt pets from the Sachse Animal Shelter.

Mayor Pro Tem Franks recapped a great year at the Community Center highlighting more than 22,000 check-ins in 2023. He noted the Adult Retro Dodgeball Night coming up and encouraged all to check out the event brochure that will be published soon.

City Manager's announcements:

- Promotions:
 - Fire Driver/Engineer Scott Potter was promoted to Fire Lieutenant.
 - Mario Bautista was promoted to Parks and Facility Maintenance Manager.
- New Employees:
 - Stephen Blackwood, Jose Gonzalez, and Daniel Garner have joined the Public Works team as Maintenance Technicians in the Wastewater and Streets divisions.
 - Mohammad Aslam is the newest Police Officer to join the Police Department.
 - Jordan Beaulieu was hired as the new Leisure Services Coordinator.
- In celebration of 20 years of operation, the Texas Coalition for Animal Protection (TCAP) held a video contest to award funding to partnering organizations. The Sachse Animal Shelter was one of over 50 entries and received 3rd place for their video submission. They received \$1,000 for future services to our shelter animals.

- City staff will market the City of Sachse at the upcoming ICSC Red River trade show in Dallas. Jerod Potts has been working very hard to prepare marketing materials and schedule meetings with potential new businesses.

Mayor Bickerstaff's announcements:

- The Daddy/Daughter Dance is coming right up on February 17 from 7 – 9 p.m. in the Michael J. Felix Community Center Gymnasium. Space is limited so don't delay! Register online through the City's website.
- The 2023 Sachse Scholarship is now open to Sachse residents that are high school seniors. One student will be awarded \$1,000 to be used during the 2023/2024 academic school year. You must have an application pending or an acceptance letter from an accredited educational institution. Applications for the scholarship must be postmarked no later than March 24 to be considered. Please apply online through the City's website.

Proclamation recognizing the outstanding achievement of the Wylie and Wylie East High School Bands for advancing to the 2022 UIL State Marching Band Contest in San Antonio.

Mayor Bickerstaff and Ms. Nash recognized the Wylie East and Wylie High School Bands for their achievement of advancing to the 2022 UIL State Marching Band Contest in San Antonio.

PUBLIC COMMENT:

- Matthew Holboke, 5511 Oak Ridge Circle – commented on the screening walls and Bailey Road.
- Jackie Eichelberger, 7121 Bailey Road – remarked on the history and plan for the Bailey Road reconstruction project.
- James Petre, 7209 Bailey Road – commented on the speed bumps, sidewalks, and bike route proposed on Bailey Road.
- Dave Teasdale, 6409 Bailey Road – noted the setbacks for Council to consider in the reconstruction of Bailey Road.
- Cindy Elk, 6504 Bailey Road – spoke about the Bailey Road plan.

CONSENT AGENDA: All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests.

1. **Approve the December 5, 2022, meeting minutes.**
2. **Accept the monthly revenue and expenditure report for the period ending November 30, 2022.**
3. **Adopt a resolution accepting and approving the Dallas County 2022 Tax Roll.**
4. **Approve a resolution adding cooperative purchase agreements for the City of Sachse.**
5. **Consider approving a Project Specific Agreement Amendment #3 for the Sachse Road Project and adopt a resolution for the City of Sachse to agree to fund Dallas County MCIP Project #22804 in the amount of Six Million, Four Hundred Fifty Thousand dollars for the reconstruction of 0.75 miles of Sachse Road.**

- 6. Authorize the City Manager to execute a professional services contract for the design of water and sewer improvements for Hilltop Trail/Meadow Lane, Ingram Road, and Natchez Drive between the City of Sachse and Binkley and Barfield in an amount not to exceed Two Hundred Nine Thousand, Four Hundred and No/100 Dollars (\$209,400.00).**
- 7. Approve a resolution adopting the City of Sachse Legislative Priorities for the 88th Session of the Texas Legislature.**

A motion was made by Mayor Pro Tem Brett Franks to approve the Consent Agenda as presented. Councilmember Howarth seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

Discuss and provide feedback on the Bailey Road Concept Plan.

Mr. Nesbit presented the conceptual design of the Bailey Road reconstruction project. The road has been classified as a collector street since the 2001 Thoroughfare Plan. City ordinance prohibits speed humps on collector streets and concrete is required in the reconstruction of the road. Mr. Nesbit outlined some of the design elements considered including sidewalks and bike lanes, drainage, traffic calming, and replacing utility pipes. No additional Right of Way (ROW) will be needed on the west side of the road and a small amount will be needed from one property on the east side, otherwise, the project is working with the existing ROW. Raised/tabletop intersections and center, landscaped medians are proposed to be utilized as traffic calming elements.

In response to questions from the Council, Mr. Nesbit explained that 2001 was the earliest that Bailey Road was considered a collector street; the tabletop intersections are one foot raised and stamped concrete that are used for traffic calming with the intention to provide something similar to speed humps but will not violate City ordinances and will naturally slow vehicles; and the intent of a collector road is to get neighborhood traffic to a larger arterial roadway. Though the intention of the bike lane was to accommodate the many bicyclers in the area, the general feeling of the Council was to reduce or remove the bike line in favor of wider sidewalks for safety reasons. Mr. Nesbit confirmed that the utilities will be upgraded as part of the reconstruction. He also summarized the findings of the Bailey Road Resident Survey.

Consider a resolution adopting the provisions of Article 103.0031 of the Texas Code of Criminal Procedure imposing a collection fee of thirty percent (30%) to defray the costs of collection on delinquent fines, fees, and costs imposed by the City of Sachse, Texas.

Ms. Nash explained that newer state legislation allows for third party collections of fees and fines as well as the ability to impose an additional 30 percent on top of the collection amount so that the City would receive all of the funds owed. Mr. Baldwin introduced Brandon Lane of Linebarger Goggan Blair & Sampson, LLP as the group that currently collects the City of Sachse's delinquent taxes. Mr. Lane presented the background of the firm as well as the intention of the item. He reiterated that there are no costs to the City for them to collect these fines and the fee is not included on indigent fines or those that work with the City to pay fines. The only cases that come to them to collect are delinquent accounts that have not attempted to work with the City. He described the company's compatibility and capability of handling Sachse's account. Usage of this service has

increased other cities' revenue five to 15 percent, and the goal is to relieve city staff of workload and allowing more attention to focus on customers.

In response to Councilmember Prestenberg, Mr. Lane noted that accounts would only come to Linebarger if the court sends them after attempting to collect fines and fees. Councilmember Lindsey asked if it would be possible for people to defer after they have been pursued for delinquency, to which, Mr. Lane responded that people are given the option of paying the fine or appearing in court to address the matter. He also commented that the extra 30 percent is largely based on ability to pay. Mayor Pro Tem Franks expressed interest in creating a policy noting what Sachse considers delinquent.

Councilmember Howarth made a motion to approve the item as presented. Mayor Pro Tem Franks seconded the motion and it carried unanimously.

Consider a resolution authorizing the City Manager to execute a contract for delinquent Municipal Court collection services with Linebarger Goggan Blair & Sampson, LLP as special counsel to perform all legal services necessary to collect unpaid fines, fees, and court costs as provided in the Texas Code of Criminal Procedure, Article 103.0031.

The motion to approve the item as presented was made by Mayor Pro Tem Franks. Seconded by Councilmember Howarth, the motion carried unanimously.

Receive a briefing on the police department body worn camera systems upgrade.

Ms. Nash noted that this item is a discussion that will inform the budgeting process and change the policy for how body worn camera data is stored moving forward. Chief Sylvester presented a background on the program and noted that the current cameras are functional but no longer supported by the vendor. There have been server/drive failures over the last few years and ability to download footage has become cumbersome. Chief recommends moving to a cloud-based storage system allowing for better resiliency and reliable access to evidence. The request for camera data has increased tremendously over the years. The proposed upgrade would replace all existing body worn cameras, convert to cloud storage, provide a five-year warranty, and give the ability to officers to upload data wirelessly.

Discuss the addition of a new section titled "Mobile Food Vendors" to the Sachse Code of Ordinances to provide regulations for operating mobile food establishments within the City of Sachse.

Ms. Rose gave an overview of the proposed ordinance. There has been greater interest from residents for food trucks in neighborhoods, and cities across the country are changing regulations in an effort to make it easier for food trucks to operate. The greatest concern is safety within the neighborhoods so public safety would have the final say over the allowance of this permit.

Councilmembers were interested in keeping Sachse business friendly with fees relatively low and permit timing fairly quick. Councilmember Millsap thought this was a good concept and that it

could encourage involvement within neighborhoods. Following questions regarding inspections and logistics, no vote was taken on this item.

Consider an ordinance amending the Code of Ordinances by amending Chapter 3 “Building Regulations” by amending Section 3-1 “International Building Code” to adopt the provisions of the 2021 Edition of the International Building Code with amendments; by amending Section 3-1.1 “International Residential Code” to adopt the provisions of the 2021 Edition of the International Residential Code with amendments; by amending Section 3-1.2 “International Energy Conservation Code” to adopt the provisions of the 2021 Edition of the International Energy Conservation Code with amendments; by amending Section 3-2 “International Plumbing Code” to adopt the provisions of the 2021 Edition of the International Plumbing Code with amendments; by amending Section 3-3 “International Mechanical Code” to adopt the provisions of the 2021 Edition of the International Mechanical Code with amendments; by amending Section 3-4 “National Electrical Code” to adopt the provisions of the 2020 Edition of the National Electrical Code” with amendments; by amending Section 3-22 “International Fuel Gas Code” to adopt the provisions of the 2021 Edition of the International Fuel Gas Code with amendments; by adding Section 3-16.1 “International Swimming Pool and Spa Code” to adopt the provisions of the 2021 Edition of the International Swimming Pool and Spa Code with amendments; by amending Chapter 5 “Fire Protection” by amending Section 5-1 “International Fire Code” to adopt the provisions of the 2021 Edition of the International Fire Code with amendments and adopting Appendices B, C, D and I.

Ms. Nash commented that this is an opportunity to update from the 2015 to 2021 International Building Codes (IBC). This is consistent with the North Central Texas Council of Governments (NCTCOG). Mr. Robinson noted that these codes are updated every three years and need to be adopted by ordinance to be used. He noted that staff members, particularly Building Official Michael Spencer and Fire Prevention Coordinator Diana Navarrete, worked diligently over the last eight months to prepare this item for Council’s consideration.

Councilmember Lindsey asked questions regarding the level of the standards in the code. Mr. Robinson responded that the codes are minimum requirements and going above would be the option of the builder. Mr. Spencer specified that the changes are made to be easier to understand and gain more consistency between builders. Mr. Lindsey would like to see NCTCOG consider increased minimum requirements. Mayor Pro Tem Franks is glad to see the updates and asked if screening walls are included in the code. Mr. Spencer noted that screening wall requirements are not within the IBC but Sachse’s Public Works and Engineering Departments are creating those standards. Councilmember Millsap asked if Council has the authority to accept all or part of the recommendation. Mr. Robinson clarified that, at Council’s request, the ordinance could be reworked to pull parts of the code out, but he would be hesitant to add standards without proper vetting. Councilmember Millsap would prefer for presentation and vote of an ordinance happen at separate meetings.

Mayor Pro Tem Franks made a motion to approve the item as presented. Councilmember Howarth seconded the motion and it carried 6-1 with Councilmember Millsap voting against the measure.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to the Executive Session at 9:13 p.m.

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the annual review of the City Secretary.

The Council returned from executive session at 9:47 p.m.

REGULAR AGENDA ITEMS:

Take any action as a result of Executive Session.

Mayor Pro Tem Franks made a motion to increase the City Secretary's annual salary by 10 percent, effective immediately. Councilmember Prestenberg seconded the motion and it carried unanimously.

Mayor Bickerstaff adjourned the meeting at 9:48 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	3. Accept the monthly revenue and expenditure report for the period ending December 31, 2022.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the monthly revenue and expenditure report for the period ending December 31, 2022.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of the year-to-date sales tax revenue.

POLICY CONSIDERATIONS

The City Charter requires the City Manager to submit a monthly report covering revenues and expenditures of the City in such form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending December 31, 2022.

File Attachments

[All Funds December 2022.pdf \(124 KB\)](#)

[Sales Tax Report January 2023.pdf \(111 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2022 (Unaudited)

GENERAL FUND

	25% of Year Completed				
		Current Month		YTD Actuals	
	Annual Budget	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Property Tax	\$ 14,734,419	\$ 7,447,182	\$ 8,323,443	56%	A
Sales Tax	2,670,000	233,174	732,936	27%	
Franchise Fees	1,946,750	373,166	521,546	27%	
Licenses and Permits	1,963,600	37,595	113,285	6%	B
Service Fees	1,539,800	81,904	230,838	15%	C
Fines	205,000	23,219	58,325	28%	
Interest Income	55,000	45,407	90,558	165%	D
Miscellaneous Income	375,150	73,632	111,205	30%	
Intergovernmental Revenue	1,733,328	125,576	376,728	22%	
Total Revenue	\$ 25,223,047	\$ 8,440,856	\$ 10,558,865	42%	
Expenditure Summary					
Animal Services	\$ 280,041	\$ 21,313	\$ 66,909	24%	
City Manager	880,103	55,962	179,184	20%	E
City Secretary	230,338	11,191	65,366	28%	
Combined Services	559,225	15,753	288,974	52%	F
Development Services	1,426,383	103,781	237,415	17%	G
Engineering	469,947	34,794	86,014	18%	H
Facilities Maintenance	635,762	112,890	202,613	32%	I
Finance	821,721	56,348	193,224	24%	
Fire	6,216,501	428,276	1,446,604	23%	
Human Resources	544,270	33,103	119,002	22%	
Information Technology	1,028,667	90,945	258,013	25%	
Library	680,936	45,739	160,509	24%	
Municipal Court	277,808	23,027	67,221	24%	
Neighborhood Services	258,846	12,444	47,048	18%	J
Parks	1,192,255	94,826	313,042	26%	
Police	6,602,649	466,198	1,568,614	24%	
Recreation	536,429	32,629	146,300	27%	
Senior Activity Center	257,343	34,513	52,400	20%	K
Streets	1,846,182	86,702	586,680	32%	L
Total Expenditures	\$ 24,745,406	\$ 1,760,436	\$ 6,085,130	25%	
Revenue Over/(Under) Expenses	\$ 477,641	\$ 6,680,420	\$ 4,473,735		
Beginning Fund Balance October 1, 2022 (unaudited)			\$ 15,951,000		

See following page for explanation of major variances

Explanation of Major Variances:

- A** Property tax receipts peak in December and January
- B** Building permit activity trending lower due to timing between residential phases and timing of commercial construction
- C** Plan review activity trending lower due to timing between residential phases and timing of commercial construction
- D** Interest revenue returns exceed budgeted projections due to favorable interest rates
- E** Trending below YTD % of Budget spend due to timing of professional services expenses
- F** Insurance expense timing increases YTD % of Budget spent trend
- G** Vacancy of newly budgeted positions decreases YTD % of Budget spent trend
- H** Position vacancy decreases YTD % of Budget spent trend
- I** Trending above YTD % of Budget due to prior year budgeted Scissor Lift expense in current year
- J** Position vacancy decreases YTD % of Budget spent trend
- K** Trending below YTD % of Budget spend primarily due to timing of A/V system upgrade expense
- L** Street and alley repairs and materials expense timing increases YTD % of Budget spent trend

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2022 (Unaudited)

UTILITY FUND

		Current Month		25% of Year Completed		
	Annual Budget	Actual	YTD Actuals	YTD Actuals	% of Budget	Note
Revenue Summary						
Water Revenue	\$ 8,430,500	\$ 515,371	\$ 1,947,517	23%		
Sewer Revenue	5,900,000	543,587	1,615,746	27%		
Drainage Revenue	222,000	18,822	56,420	25%		
Fees	167,375	16,609	54,597	33%		A
Interest Income	72,500	65,166	137,916	190%		B
Total Revenue	\$ 14,792,375	\$ 1,159,556	\$ 3,812,197	26%		
Expenditure Summary						
Utility Administration	\$ 525,059	\$ 65,073	\$ 147,757	28%		
Water Operations	7,322,340	542,810	1,942,833	27%		
Sewer Operations	4,819,471	370,360	1,056,824	22%		
Stormwater Projects	80,000	2,420	9,997	12%		C
Total Expenditures	\$ 12,746,870	\$ 980,663	\$ 3,157,412	25%		
Revenue Over/(Under) Expenses	\$ 2,045,505	\$ 178,892	\$ 654,785			D

Explanation of Major Variances:

- A** Reconnection charges and penalties trending to exceed budget
- B** Interest revenue returns exceed budgeted projections due to favorable interest rates
- C** Small drainage projects anticipated to be substantially spent by fiscal year end
- D** Current Month Actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2022 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

	25% of Year Completed				
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Sales Tax	\$ 1,300,000	\$ 113,429	\$ 356,876	27%	
Other Income	10,000	-	10,000	100%	A
Interest Income	7,000	11,192	28,023	400%	B
Total Revenue	\$ 1,317,000	\$ 124,622	\$ 394,899	30%	
Expenditure Summary					
Expenditures	\$ 636,357	\$ 30,680	\$ 123,026	19%	
Total Expenditures	\$ 636,357	\$ 30,680	\$ 123,026	19%	
Revenue Over/(Under) Expenses	\$ 680,643	\$ 93,941	\$ 271,873		
Beginning Fund Balance October 1, 2022 (unaudited)			\$ 6,579,000		

Explanation of Major Variances:

A Garland ISD grant received in October

B Interest revenue returns exceed budgeted projections due to favorable interest rates

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2022 (Unaudited)

DEBT SERVICE FUND

			25% of Year Completed		
		Current Month		YTD Actuals	
	Annual Budget	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Property Tax	\$ 6,263,477	\$ 3,170,158	\$ 3,542,917	57%	A
Interest Income	5,500	13,467	19,875	361%	B
Total Revenue	\$ 6,268,977	\$ 3,183,625	\$ 3,562,792	57%	
Expenditure Summary					
Fees	\$ 3,000	\$ -	\$ 1,000	33%	
Principal	4,185,000	-	-	0%	C
Interest	2,001,422	-	-	0%	D
Total Expenditures	\$ 6,189,422	\$ -	\$ 1,000	0%	
Revenue Over/(Under) Expenses	\$ 79,555	\$ 3,183,625	\$ 3,561,792		
Beginning Fund Balance October 1, 2022 (unaudited)			\$ 1,165,000		

Explanation of Major Variances:

- A** Property Tax receipts peak in December and January
- B** Interest revenue returns exceed budgeted projections due to favorable interest rates
- C** Principal payments are primarily due in February
- D** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report

December 31, 2022 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	Annual Budget	Current Month Actual	YTD Actuals	25% of Year Completed	Note
				YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 775,000	\$ 55,378	\$ 173,125	22%	
Interest Income	-	-	617	-	
Total Revenue	\$ 775,000	\$ 55,378	\$ 173,742	22%	
Expenditure Summary					
Expenditures	\$ 778,250	\$ 97,926	\$ 496,888	64%	A
Total Expenditures	\$ 778,250	\$ 97,926	\$ 496,888	64%	
Revenue Over/(Under) Expenses	\$ (3,250)	\$ (42,548)	\$ (323,147)		B
Beginning Fund Balance October 1, 2022 (unaudited)			\$ 155,000		

Explanation of Major Variances:

A Expenditures are primarily J.K. Sachse Park construction

B Current Month Actual variance due to timing of revenue collections and expenses

CITY OF SACHSE

2022/2023 SALES TAX REPORT

FY 2023									FY 2022	
	Economic Dev. Corp.	Municipal Dev. Dist.	Street Maint.	General Fund				Total ¹	General Fund	Total ¹
Month	0.50%	0.25%	0.25%	1.00%	Year-To-Date (YTD)	YTD % of Budget	YTD Growth Over Prior Yr	2.00%	Year-To-Date	2.00%
October	\$112,301	\$54,655	\$56,151	\$224,603	\$224,603	9%	28%	\$447,710	\$176,156	\$350,683
November	131,145	65,573	63,091	262,291	486,894	19%	19%	\$522,100	410,301	466,411
December	113,429	55,378	56,715	226,858	713,752	27%	18%	\$452,381	606,194	389,661
January	123,966	60,266	61,983	247,931	961,683	37%	18%	\$494,146	813,181	412,885
February									1,106,275	583,920
March									1,296,933	379,416
April									1,470,511	345,655
May									1,729,411	511,195
June									1,939,206	417,376
July									2,166,799	453,729
August									2,441,472	547,607
September									2,673,296	462,146
TOTAL	\$480,842	\$235,872	\$237,940	\$961,683				\$1,916,337		\$5,320,684
BUDGET	\$1,300,000	\$775,000	\$650,000	\$2,630,000				\$5,355,000	\$1,950,000	\$5,812,500

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
 - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
 - Excludes 380 Agreement grants
 - Excludes mixed beverage sales tax

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	4. Approve an ordinance ordering a General Election to be held on the 6th day of May 2023 in the City of Sachse for the purpose of electing a Councilmember Place 3 and a Councilmember Place 4; designating location of polling place; ordering Notice of Election to be given as prescribed by law in connection with such election; authorizing joint election agreements with Dallas County and Collin County; providing a repealing clause; providing a severability clause; and providing for an effective date.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Preferred Date	Feb 06, 2023
Absolute Date	Feb 17, 2023
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	City Secretary Operating Budget
Recommended Action	Approve an ordinance ordering a General Election to be held on the 6th day of May 2023 in the City of Sachse for the purpose of electing a Councilmember Place 3 and a Councilmember Place 4; designating location of polling place; ordering Notice of Election to be given as prescribed by law in connection with such election; authorizing joint election agreements with Dallas County and Collin County; providing a repealing clause; providing a severability clause; and providing for an effective date.

BACKGROUND

The City of Sachse jointly contracts with Dallas and Collin Counties to conduct elections. Both entities provide equipment, personnel, and training to help reduce the cost of holding an election.

OVERVIEW

Both counties will hold meetings regarding the upcoming May election. Election information will be provided in draft form until all locations and dates are confirmed. Cost estimates are based on participating political entities and may change until all contracts are received.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve an ordinance ordering a General Election to be held on the 6th day of May 2023 in the City of Sachse for the purpose of electing a Councilmember Place 3 and a Councilmember Place 4; designating location of polling place; ordering Notice of Election to be given as prescribed by law in connection with such election; authorizing joint election agreements with Dallas County and Collin County; providing a repealing clause; providing a severability clause; and providing for an effective date.

File Attachments

[D4 Ord. Calling General Election May 6, 2023 \(English\).pdf \(76 KB\)](#)

[D4 Ord. Calling General Election May 6, 2023 \(Spanish\).pdf \(79 KB\)](#)

[D4 Ord. Calling General Election May 6, 2023 \(Vietnamese\).pdf \(136 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON THE 6TH DAY OF MAY 2023 IN THE CITY OF SACHSE FOR THE PURPOSE OF ELECTING A COUNCILMEMBER PLACE 3 AND A COUNCILMEMBER PLACE 4; DESIGNATING LOCATION OF POLLING PLACE; ORDERING NOTICE OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION; AUTHORIZING JOINT ELECTION AGREEMENTS WITH DALLAS COUNTY AND COLLIN COUNTY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. That a general election be held for City Officers (City Council) in the City of Sachse, Texas, on the 6th day of May 2023 for the purpose of electing a Councilmember Place 3 and a Councilmember Place 4. Councilmember 3 and Councilmember 4 shall be elected for a term of three (3) years. The candidate for each such office, receiving a majority of all votes cast for all the candidates for an office, shall be elected to serve such term.

SECTION 2. That the polling place for both Early Voting and Election Day for all Dallas County legally qualified voters residing in the City of Sachse for said election shall be the Sachse City Hall Courtroom, 3815-B Sachse Road, Sachse, Texas. The polling place locations shall be any Dallas County county-wide vote center polling locations as will be set forth in an exhibit to the City's Elections Administration Contract with Dallas County and thereafter posted on the City's website. The City Secretary is hereby authorized to update this Ordinance by appending hereto an Exhibit "A" to reflect said final locations designated by the Dallas County Elections Administrator, which locations are hereby adopted and approved, and to thereafter publish any updates to said Exhibit "A" on the City's official website. Election polls shall open on Election Day at 7:00 a.m. and close at 7:00 p.m. The polling place for both Early Voting and Election Day for all Collin County legally qualified voters residing in the City of Sachse shall be the Michael J. Felix Community Center Room A&B, 3815-E Sachse Road, Sachse, Texas. The polling place locations and hours for both Early Voting and Election Day shall be any vote center as designated by the Collin County Elections Administrator, as will be set forth in an exhibit to the City's Elections Administration Contract with Collin County and thereafter posted on the City's website. The City Secretary is hereby authorized to update this Ordinance by appending hereto an Exhibit "B" to reflect said final locations designated by the Collin County Elections Administrator, which locations are hereby adopted and approved, and to thereafter publish any updates to said Exhibit "B" on the City's official website.

SECTION 3. That none but legally qualified voters shall be entitled to vote at said election. Legally qualified voters shall be those persons having a current voter registration and shall be residents of the City of Sachse according to the Texas Election Code for said municipal election.

SECTION 4. Notice of the election shall be (1) posted on the bulletin board used to post notice of the City Council meetings, and (2) published in a newspaper of general circulation in the City. A return of such posting shall be documented by the City Secretary. Said notice to prescribe early voting by mail, early voting places and hours of operation, and Election Day hours of operation. Publication of said notice of the election shall be in accordance with the Texas Election Code.

SECTION 5. That the Mayor and City Secretary are authorized to execute an agreement for an Election with the Dallas County Election Department, the Collin County Election Department, and other entities that will provide for all election appointments, early voting by mail, the voting location as Sachse City Hall Courtroom and Michael J. Felix Community Center Room A&B, and hours of operation, payments for election officials, necessary election arrangements, and a runoff election (if applicable).

SECTION 6. That the City Secretary shall have the authority to approve any minor modifications as may be necessary in the best interest of the city and within the regulations of the Texas Election Code. The early voting mail clerk for Dallas County is: Michael J. Scarpello, Early Voting Clerk, Dallas County Elections Department, 1520 Roundtable Drive, Dallas, Texas 75247, and the early voting mail clerk for Collin County is: Bruce Sherbet, Early Voting Clerk, Collin County Elections Department, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069.

SECTION 7. That all provisions of the Code of Ordinances of the City of Sachse, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 8. That the provisions of this ordinance are severable, so that the invalidity of one or more provisions shall not affect the validity of those valid portions.

SECTION 9. That this ordinance shall become and be effective immediately upon its adoption and publication of the caption, as the law and City Charter in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on this 6th day of February, 2023.

APPROVED:

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney
(01-27-2023:TM 133354)

ORDENANZA NO. _____

UNA ORDENANZA DE LA CIUDAD DE SACHSE, TEXAS, ORDENANDO QUE SE CELEBREN ELECCIONES GENERALES EL 6 DE MAYO DE 2023 EN LA CIUDAD DE SACHSE CON EL PROPÓSITO DE ELEGIR UN CONCEJAL LUGAR 3 Y UN CONCEJAL LUGAR 4; DESIGNAR LA UBICACIÓN DEL LUGAR DE VOTACIÓN; ORDENAR QUE SE DÉ AVISO DE ELECCIÓN SEGÚN LO PRESCRITO POR LA LEY EN RELACIÓN CON DICHA ELECCIÓN; AUTORIZAR ACUERDOS DE ELECCIÓN CONJUNTA CON EL CONDADO DE DALLAS Y EL CONDADO DE COLLIN; PROPORCIONAR UNA CLÁUSULA DEROGATORIA; PROPORCIONAR UNA CLÁUSULA DE SEPARABILIDAD; Y ESTABLECER UNA FECHA DE ENTRADA EN VIGOR.

AHORA, POR LO TANTO, SEA ORDENADO POR EL CONSEJO DE LA CIUDAD DE SACHSE, TEXAS, QUE:

SECCIÓN 1. Que se celebre una elección general para Funcionarios de la Ciudad (Concejo Municipal) en la Ciudad de Sachse, Texas, el día 6 de Mayo de 2023 con el propósito de elegir un Concejal Lugar 3 y un Concejal Lugar 4. El Concejal 3 y el Concejal 4 serán elegidos por un período de tres (3) años. El candidato para cada uno de esos cargos, que reciba la mayoría de todos los votos emitidos para todos los candidatos a un cargo, será elegido para cumplir ese mandato.

SECCIÓN 2. Que el lugar de votación tanto para el Día de las Elecciones como para el Día de las Elecciones para todos los votantes legalmente calificados del Condado de Dallas que residen en la Ciudad de Sachse para dicha elección será el Tribunal del Ayuntamiento de Sachse, 3815-B Sachse Road, Sachse, Texas. Las ubicaciones de los lugares de votación serán cualquier lugar de votación del centro de votación en todo el condado de Dallas, como se establecerá en una prueba al Contrato de Administración de Elecciones de la Ciudad con el Condado de Dallas y posteriormente se publicará en el sitio web de la Ciudad. El Secretario de la Ciudad está autorizado a actualizar esta Ordenanza anexando un Anexo "A" para reflejar dichos lugares finales designados por el Administrador de Elecciones del Condado de Dallas, qué lugares se adoptan y aprueban por la presente, y posteriormente publicar cualquier actualización de dicho Anexo "A" en el sitio web oficial de la Ciudad. Las urnas electorales abrirán el día de las elecciones a las 7:00 a.m. y cerrarán a las 7:00 p.m. El lugar de votación tanto para el Día de las Elecciones como para el Día de las Elecciones para todos los votantes legalmente calificados del Condado de Collin que residen en la Ciudad de Sachse será el Centro Comunitario Michael J. Felix Room A & B, 3815-E Sachse Road, Sachse, Texas. Las ubicaciones y horas de los lugares de votación tanto para el Día de las Elecciones como para el Día de las Elecciones serán cualquier centro de votación designado por el Administrador de Elecciones del Condado de Collin, como se establecerá en una prueba al Contrato de Administración de Elecciones de la Ciudad con el Condado de Collin y posteriormente se publicará en el sitio web de la Ciudad. El Secretario de la Ciudad está autorizado a actualizar esta Ordenanza anexando un Anexo "B" para reflejar dichas ubicaciones finales designadas por el Administrador de Elecciones del Condado de Collin, qué ubicaciones se adoptan y aprueban por la presente, y posteriormente publicar cualquier actualización de dicho Anexo "B" en el sitio web oficial de la Ciudad.

SECCIÓN 3. Que nadie más que los votantes legalmente calificados tendrán derecho a votar en dicha elección. Los votantes legalmente calificados serán aquellas personas que tengan un registro de votantes actual y serán residentes de la Ciudad de Sachse de acuerdo con el Código Electoral de Texas para dicha elección municipal.

SECCIÓN 4. La elección será (1) publicada en el tablón de anuncios utilizado para publicar el aviso de las reuniones del Concejo Municipal, y (2) publicada en un periódico de circulación general en la Ciudad. La devolución de dicho desplazamiento será documentada por el Secretaria de la Ciudad. Dicho aviso para prescribir la votación anticipada por correo, los lugares de votación anticipada y las horas de operación, y las horas de operación del Día de las Elecciones. La publicación de dicho aviso de la elección se hará de acuerdo con el Código Electoral de Texas.

SECCIÓN 5. Que el Alcalde y el Secretaria de la Ciudad están autorizados a firmar un acuerdo para una Elección con el Departamento de Elecciones del Condado de Dallas, el Departamento de Elecciones del Condado de Collin y otras entidades que proporcionarán todas las citas electorales, votación anticipada por correo, el lugar de votación como Sachse City Hall Court room y Michael J. Felix Community Center Room A & B, y horas de operación, pagos para funcionarios electorales, arreglos electorales necesarios y una elección de desempate (si corresponde).

SECCIÓN 6. Que el Secretaria de la Ciudad tendrá la autoridad para aprobar cualquier modificación menor que sea necesaria en el mejor interés de la ciudad y dentro de las regulaciones del Código Electoral de Texas. El empleado de correo de votación anticipada para el Condado de Dallas es: Michael J. Scarpello, Secretaria de Votación Temprana, Departamento de Elecciones del Condado de Dallas, 1520 Roundtable Drive, Dallas, Texas 75247, y el empleado de correo de votación anticipada para el Condado de Collin es: Bruce Sherbet, Secretaria de Votación Temprana, Departamento de Elecciones del Condado de Collin, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069.

SECCIÓN 7. Que todas las disposiciones del Código de Ordenanzas de la Ciudad de Sachse, Texas, en conflicto con las disposiciones de esta ordenanza sean, y las mismas son derogadas, y todas las demás disposiciones que no entren en conflicto con las disposiciones de esta ordenanza permanecerán en pleno vigor y efecto.

SECCIÓN 8. Que las disposiciones de esta ordenanza son separables, de modo que la invalidez de una o más disposiciones no afectará la validez de esas porciones válidas.

SECCIÓN 9. Que esta ordenanza entrará en vigencia inmediatamente después de su adopción y publicación del título, como lo establece la ley y la Carta de la Ciudad en tales casos.

APROBADO Y APROBADO por el Concejo Municipal de la Ciudad de Sachse, Texas, el día 6 de febrero de 2023.

APROBADO:

Jeff Bickerstaff, Alcalde

ATTEST:

Leah K Granger, Secretaria de la Ciudad

APROBADO EN CUANTO A LA FORMA:

Joseph J. Gorfida, Jr., Abogado de la Ciudad
(01-27-2023:TM 133354)

PHÁP LỆNH SỐ _____

MỘT SẮC LỆNH CỦA THÀNH PHỐ SACHSE, TEXAS, RA LỆNH TỔ CHỨC MỘT CUỘC TỔNG TUYỂN CỬ VÀO NGÀY 6^{THÁNG} 202 NĂM3 TẠI THÀNH PHỐ SACHSE VỚI MỤC ĐÍCH BẦU MỘT ỦY VIÊN HỘI ĐỒNG VỊ TRÍ 4 VÀ MỘT THÀNH VIÊN HỘI ĐỒNG VỊ TRÍ XNUMX; CHỈ ĐỊNH ĐỊA ĐIỂM PHÒNG PHIẾU; RA LỆNH THÔNG BÁO BẦU CỬ THEO QUY ĐỊNH CỦA PHÁP LUẬT LIÊN QUAN ĐẾN CUỘC BẦU CỬ ĐÓ; ỦY QUYỀN THAM GIÁCÁC THỎA THUẬN BẦU CỬ T VỚI QUẬN DALLAS VÀ QUẬN COLLIN; CUNG CẤP MỘT ĐIỀU KHOẢN BÃI BỎ; CUNG CẤP ĐIỀU KHOẢN VỀ TÍNH HIỆU LỰC TỪNG PHẦN; VÀ CUNG CẤP CHO MỘT NGÀY CÓ HIỆU LỰC.

DO ĐÓ, BÂY GIỜ, CÓ THỂ ĐƯỢC HỘI ĐỒNG THÀNH PHỐ CỦA THÀNH PHỐ SACHSE, TEXAS SẮC PHONG RẰNG:

MỤC 1. Rằng một cuộc tổng tuyển cử được tổ chức cho các Cán bộ Thành phố (Hội đồng Thành phố) tại Thành phố Sachse, Texas, vào ngày 6^{tháng} 202 năm3 với mục đích bầu một Ủy viên Hội đồng Vị trí 4 và một Ủy viên Hội đồng Địa điểm XNUMX. Ủy viên Hội đồng 3 và Ủy viên Hội đồng 4 sẽ được bầu với nhiệm kỳ ba (3) năm. Ứng cử viên cho mỗi chức vụ đó, nhận được đa số phiếu bầu cho tất cả các ứng cử viên cho một chức vụ, sẽ được bầu để phục vụ nhiệm kỳ đó.

MỤC 2. Rằng địa điểm bỏ phiếu cho cả Early Voting và Ngày bầu cử cho tất cả các cử tri đủ điều kiện hợp pháp của Quận Dallas cư trú tại Thành phố Sachse cho cuộc bầu cử nói trên sẽ là Tòa án Tòa thị chính Sachse room, 3815-B Sachse Road, Sachse, Texas. Các địa điểm bỏ phiếu sẽ là bất kỳ địa điểm bỏ phiếu nào của trung tâm bầu cử toàn quận Dallas như sẽ được nêu trong một cuộc triển lãm theo Hợp đồng Quản lý Bầu cử của Thành phố với Quận Dallas và sau đó được đăng trên trang web của Thành phố. Thư ký Thành phố theo đây được ủy quyền cập nhật Sắc lệnh này bằng cách thêm vào đây một Phụ lục "A" để phản ánh các địa điểm cuối cùng đã nói do Quản trị viên Bầu cử Quận Dallas chỉ định, những địa điểm nào theo đây được thông qua và phê duyệt, và sau đó công bố bất kỳ cập nhật nào cho Triển lãm "A" nói trên trang web chính thức của Thành phố. Các phòng bỏ phiếu bầu cử sẽ mở cửa vào Ngày Bầu cử lúc 7:00 sáng và đóng cửa lúc 7:00 tối. Địa điểm bỏ phiếu cho cả Early Voting và Ngày bầu cử cho tất cả các cử tri đủ điều kiện hợp pháp của Quận Collin cư trú tại Thành phố Sachse sẽ là Phòng A&B của Trung tâm Cộng đồng Michael J. Felix, 3815-E Sachse Road, Sachse, Texas. Các địa điểm và giờ bỏ phiếu cho cả Early Voting và Ngày Bầu cử sẽ là bất kỳ trung tâm bỏ phiếu nào theo chỉ định của Quản trị viên Bầu cử Quận Collin, như sẽ được quy định trong một cuộc triển lãm cho Hợp đồng Quản lý Bầu cử của Thành phố với Quận Collin và sau đó được đăng trên trang web của Thành phố. Thư ký Thành phố theo đây được ủy quyền cập nhật Sắc lệnh này bằng cách thêm vào đây một Phụ lục "B" để phản ánh các địa điểm cuối cùng đã nói do Quản trị viên Bầu cử Quận Collin chỉ định, những địa điểm nào theo đây được thông qua và phê duyệt, và sau đó công bố bất kỳ cập nhật nào cho Triển lãm "B" nói trên trang web chính thức của Thành phố.

MỤC 3. Rằng không ai ngoài những cử tri đủ điều kiện hợp pháp sẽ có quyền bỏ phiếu tại cuộc bầu cử nói trên. Cử tri đủ điều kiện hợp pháp sẽ là những người có đăng ký cử tri hiện tại và sẽ là cư dân của Thành phố Sachse theo Bộ luật Bầu cử Texas cho cuộc bầu cử thành phố nói trên.

MỤC 4. Notice của cuộc bầu cử sẽ là (1) được đăng trên bảng thông báo được sử dụng để đăng thông báo về các cuộc họp của Hội đồng thành phố, và (2) được đăng trên một tờ báo lưu hành chung trong Thành phố. Việc trả lại bài đăng như vậy sẽ được ghi lại bởi Bí thư Thành phố. Thông báo cho biết

quy định việc bỏ phiếu sớm qua thư, địa điểm bỏ phiếu sớm và giờ hoạt động, và giờ hoạt động của Ngày bầu cử. Việc công bố thông báo nói trên về cuộc bầu cử sẽ phù hợp với Bộ luật Bầu cử Texas.

MỤC 5. Rằng Thị trưởng và Thư ký Thành phố được ủy quyền để thực hiện một thỏa thuận cho một cuộc Bầu cử với Sở Bầu cử Quận Dallas, Sở Bầu cử Quận Collin, và các tổ chức khác sẽ cung cấp cho tất cả các cuộc hẹn bầu cử, bỏ phiếu sớm qua thư, địa điểm bỏ phiếu như Tòa án Tòa thị chính Sachseroom và Michael J. Felix Community Center Room A&B, và giờ hoạt động, các khoản thanh toán cho các viên chức bầu cử, các sắp xếp bầu cử cần thiết và một cuộc bầu cử vòng hai (nếu có).

MỤC 6. Rằng Thư ký Thành phố sẽ có thẩm quyền phê duyệt bất kỳ sửa đổi nhỏ nào khi cần thiết vì lợi ích tốt nhất của city và trong các quy định của Bộ luật Bầu cử Texas. Thư ký thư bỏ phiếu sớm cho Quận Dallas là: Michael J. Scarpello, Thư Ký Bỏ Phiếu Sớm, Sở Bầu Cử Quận Dallas, 1520 Roundtable Drive, Dallas, Texas 75247, và thư ký thư bỏ phiếu sớm cho Quận Collin là: Bruce Sherbet, Thư Ký Bỏ Phiếu Sớm, Sở Bầu Cử Quận Collin, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069.

MỤC 7. Rằng tất cả các quy định của Bộ luật Pháp lệnh của Thành phố Sachse, Texas, mâu thuẫn với các quy định của pháp lệnh này, và theo đây, bị bãi bỏ, và tất cả các điều khoản khác không mâu thuẫn với các quy định của pháp lệnh này sẽ vẫn có hiệu lực đầy đủ.

MỤC 8. Rằng các quy định của pháp lệnh này có thể bị cắt bỏ, do đó sự vô hiệu của một hoặc nhiều quy định không ảnh hưởng đến hiệu lực của các phần hợp lệ đó.

MỤC 9. Rằng sắc lệnh này sẽ trở nên có hiệu lực ngay sau khi được thông qua và công bố chú thích, như luật pháp và Hiến chương Thành phố trong những trường hợp như vậy quy định.

ĐÃ ĐƯỢC THÔNG QUA VÀ PHÊ DUYỆT bởi Hội đồng Thành phố của Thành phố Sachse, Texas vào ngày 6 tháng 20 năm 3, 2023.

CHẤP THUẬN:

Jeff Bickerstaff, Thị trưởng

CHỨNG THỰC:

Leah K Granger, Bí thư Thành phố

ĐƯỢC CHẤP THUẬN NHƯ ĐỀ HÌNH THÀNH:

Joseph J. Gorfida, Jr., Luật sư Thành phố
(27-01-2023: TM 133354)

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	5. Consider approving an ordinance amending Chapter 4 titled "Business Regulations" by adding a new Section 4-16 titled "mobile Food Vendors" to provide regulations for operating mobile food establishments within the City of Sachse; providing a repealing clause; providing a severability clause; providing a savings clause; providing for a penalty of a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense; and providing an effective date.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion
Fiscal Impact	No
Recommended Action	Approve the new "Mobile Food Vendors" ordinance as presented.
Goals	Provide excellent government services to Sachse citizens. Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.

BACKGROUND

Currently, there are no regulations within the Sachse Code of Ordinances relative to the operation of food trucks outside of designated special events. The City saw a growing interest in food trucks with their presence at special City events and within neighborhoods during the pandemic. A strong interest remains post-pandemic as residents have expressed a desire for the opportunity to have food trucks present during neighborhood events.

OVERVIEW

The biggest concern with food truck operations in neighborhoods is the safety of the public. The City worked to create a draft regulatory framework that would loop in the City's police department by running the process through the pre-existing solicitors' permitting program. In doing so, the intent is to make public safety aware of any food truck operations and to give them the final say on whether these can safely take place in neighborhoods. A draft of the ordinance is attached for reference.

POLICY CONSIDERATIONS

This addition would allow food trucks to operate within city limits. Currently, there are no regulations within the Sachse Code of Ordinances on the operation of food trucks beyond special events.

The City Council was briefed on this item at its last regular meeting on January 17 and did not provide any changes.

RECOMMENDATION

Approve an ordinance amending Chapter 4 titled "Business Regulations" by adding a new Section 4-16 titled "mobile Food Vendors" to provide regulations for operating mobile food establishments within the City of Sachse; providing a repealing clause; providing a severability clause; providing a savings clause; providing for a penalty of a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense; and providing an effective date.

File Attachments

[D5.1 Presentation Food Truck Ordinance.pdf \(319 KB\)](#)

[D5.2 Ordinance Adding Section 4-16 Mobile Food Vendors \(Food Trucks\) Chapter 4 Business Regulations.pdf \(120 KB\)](#)

Mobile Food Vendors (Food Trucks) Discussion

City Council

January 17, 2023



Overview

- Current Standards
- Resident Requests
- Growing Interest in Food Trucks
- Proposed Ordinance Details
- Next Steps



Current Standards

- Currently, the Code of Ordinances is silent relative to the operation of food trucks beyond designated special events
- In the absence of specific regulations, it has been the City's practice to not allow these types of operations in neighborhoods



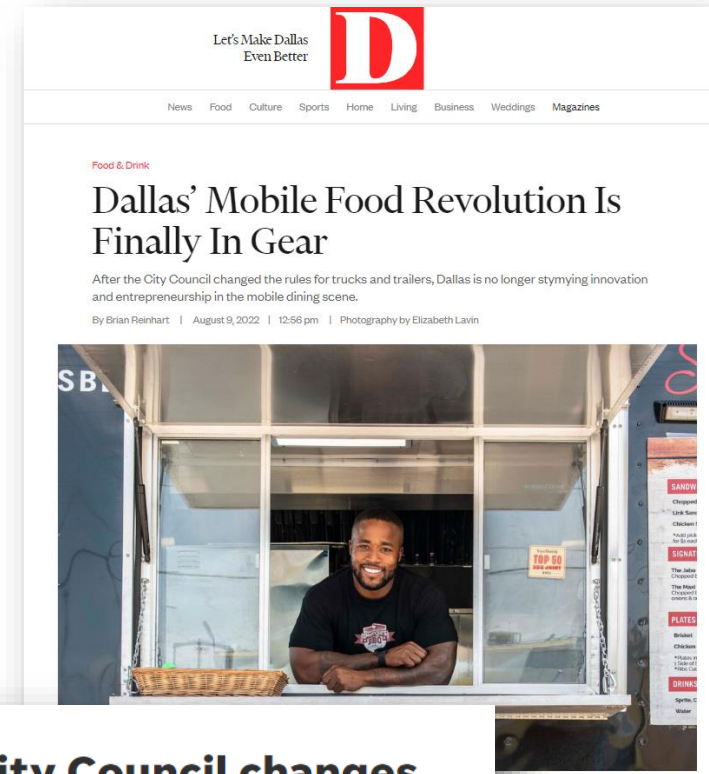
Resident Requests

- Residents have expressed an interest in the ability to allow food trucks to operate in their neighborhoods as a complement to block party or National Night Out events
- This is a part of a growing interest in food trucks nationwide



Growing Interest in Food Trucks

- Stemming from the popular Backyard on 5th pop-up and the rising interest in food trucks, in general, the City saw an opportunity to allow these operations for residents
- Across the country, cities are changing regulations relative to food truck operations in an effort to make it easier for them to operate in communities



NEWS

Montgomery City Council changes rules for food trucks



Brad Harper

Montgomery Advertiser

Published 7:05 p.m. CT Aug. 2, 2022

Council passes food truck ordinance including \$50 permit fee, no overnight parking



By Bailey Lewis | 8:43 AM Apr 6, 2022 CDT

Updated 8:43 AM Apr 6, 2022 CDT



Proposed Ordinance Details

- The biggest concern with food truck operations in neighborhoods is the safety of the public
- As such, the City worked to create a regulatory framework that would loop in the City's police department by running the process through the pre-existing solicitor's permitting program
- In doing so, the intent is to make public safety aware of any food truck operations and to give them the final say on whether these can safely take place in neighborhoods

Proposed Ordinance Details

- Food trucks must:

1. Obtain the required Mobile Food Vending permit, meet all associated requirements and pay all associated fees;
2. Obtain a solicitor's permit through the Sachse Police Department and pay all associated fees;
3. Maintain all permits and written permission in the food truck during operations.



Proposed Ordinance Details

- Specific regulations:
 - Must meet all Texas Food Establishment requirements
 - Limit operations to streets that are residential in character to avoid any traffic issues
 - Limit operations to an agreed upon time designated on the approved solicitor's permit
 - Receive a written invitation to operate in a specific neighborhood
 - Meet all applicable City codes



Proposed Ordinance Details

- By running the operation of food trucks through the solicitor's permit process, it makes public safety aware of any such events and provides them with the details should enforcement need to occur
- Additionally, it provides residents with a level of comfort knowing that the Sachse Police Department has reviewed the request and is aware of who is operating in a neighborhood area



Next Steps

- Discuss and provide feedback on the proposed Mobile Food Vendor program
- Pending feedback, staff will move forward with the final preparation of the ordinance for Council's consideration



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE SACHSE CODE OF ORDINANCES BY AMENDING CHAPTER 4 TITLED “BUSINESS REGULATIONS” BY ADDING A NEW SECTION 4-16 TITLED “MOBILE FOOD VENDORS” TO PROVIDE REGULATIONS FOR OPERATING MOBILE FOOD ESTABLISHMENTS WITHIN THE CITY OF SACHSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Code of Ordinances, City of Sachse, Texas, be amended, by amending Chapter 4 titled “General Business”, by adding a new Section 4-16 titled “Mobile Food Vendors”, to read as follows:

**“CHAPTER 10
BUSINESS REGULATIONS**

...

ADD NEW SECTION 4-16, AS FOLLOWS:

Sec. 4-16. Mobile food vendors.

A. Purpose. This section establishes regulations for operating various mobile food vendors within city limits.

B. General.

(1) It shall be unlawful for any person to peddle, solicit, sell, offer for sale, or exhibit for sale, any merchandise or items of value upon any public sidewalk, street, street right-of-way, parkway or other public right-of-way, except that it shall be lawful for that person to engage in mobile vending operations involving food products upon any street, public street, or street right-of-way provided such person has obtained both a solicitor's permit and a health permit from the city under the conditions set forth in this section.

(2) No person shall engage in or attempt to engage in any mobile vending operation involving food products unless such person has in his immediate possession a valid solicitor's permit and health permit issued to him by the city.

(3) No person shall engage in or attempt to engage in any mobile vending operation involving food products unless the vehicle is constructed and operated in accordance with the Texas Food Establishment Rules.

(4) Any person engaged in or attempting to engage in mobile vending operation involving food products shall comply with all applicable requirements of the City Fire Code as well as other City code requirements.

(5) Any person engaged in or attempting to engage in any mobile vending operation involving food products shall ensure that all food preparation, cooking, service, or other food service-related activities take place fully within the confines of the vehicle. Such mobile vending operations shall provide trash bins and trash disposal for their customers.

(6) No person shall engage in or attempt to engage in any mobile vending operations involving food products on any public street which is not residential in character, arterial or collectors as defined by the City or on any other street which includes four or more marked traffic lanes.

(C) Designated areas. Any person engaged in or attempting to engage in mobile vending operations involving food products on private property, exclusive of those operating in conjunction with duly permitted temporary or special events, open air markets, or food truck parks, shall:

(1) Comply with all sign ordinance regulations and be prohibited from erecting, placing or displaying any signage, including animated or electronic messaging signs except:

(a) Non-animated, non-electronic messaging signage which is permanently attached to the vehicle;

(b) Menu board signs, eight square feet in area or smaller, placed within ten feet of the vehicle on private property.

(2) Demonstrate that the vehicle is moveable and operable upon demand by the city.

(3) Not alter or modify the vehicle or the premises adjacent to the vehicle that would prevent the operation or mobility of the vehicle from which the mobile vending operation is conducted.

(4) Mobile food vendors shall not locate on any private property without written permission to sell from the property owner on letter head with current contact information, signed by the property owner. Mobile food vendors must comply if asked to leave by the property owner or City official. A copy of the written permission to operate in a specific location, signed by the private property owner, must be kept within the mobile vending unit at all times.

(D) Non-designated areas.

(1) City parks. Notwithstanding the provisions of this section, a person may sell or offer for sale any food, drinks, confections, merchandise or services within the limits of any city park if such person has a written agreement or a permit issued by the Director of Leisure Services.”

SECTION 2. That all provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the Ordinances of the City not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 4. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance, which shall remain in full force and effect.

SECTION 5. That any person violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Sachse as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

SECTION 6. This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 17th day of January, 2022.

APPROVED:

Jeff Bickerstaff, Mayor

DULY ENROLLED:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr.
City Attorney
(FINAL 08-31-2022:TM 130376)

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	6. Authorize the City Manager to execute a contract with Motorola Solutions in the amount of One Hundred Fifty-Three Thousand, Four Hundred Fifty and No/100 Dollars (\$153,450.00) for the upgrades to the Sachse Police Department's Body Worn Camera System.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Preferred Date	Feb 06, 2023
Fiscal Impact	Yes
Dollar Amount	\$153,450.00
Budgeted	No
Budget Source	General Fund
Recommended Action	Authorize the City Manager to execute a contract with Motorola Solutions in the amount of One Hundred Fifty-Three Thousand, Four Hundred Fifty and No/100 Dollars (\$153,450.00) for the upgrades to the Sachse Police Department's Body Worn Camera System.

BACKGROUND

During the City Council regular session on January 20, 2023, Chief Sylvester presented a proposal regarding the upgrade of the existing police department body camera equipment and conversion to cloud-based storage of body camera and in-car camera video footage.

OVERVIEW

Final contract pricing has been determined relative to term and equipment needs.

POLICY CONSIDERATIONS

Future funding through the Vehicle & Equipment Replacement Fund (VERF) will be necessary as provided in the attached quote for the next four fiscal years.

RECOMMENDATION

Authorize the City Manager to execute a contract with Motorola Solutions in the amount of One Hundred Fifty-Three Thousand, Four Hundred Fifty and No/100 Dollars (\$153,450.00) for the upgrades to the Sachse Police Department's Body Worn Camera System.

File Attachments

[D6 Presentation BWC System Upgrade Proposal.pdf \(163 KB\)](#)

[D6 HGAC QUOTE-1954342.pdf \(451 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Body Worn Cameras System Upgrade

City Council
January 17, 2023



Background

- In 2016, the police department was awarded a state grant for body worn cameras (BWCs)
 - 28 BWCs, mounts, infrastructure
- The department converted to Watchguard system through this grant
 - Individually assigned
 - In-house server based storage
 - Additional units purchased as needed for replacement, staffing, or statutory requirements
- The cameras are functional but are no longer officially supported by Watchguard as of October 2022
- Our BWC program does not qualify for any additional or supplemental grants



Background

- Need to convert to cloud-based storage:
 - Existing capacity issues
 - Download reliability
 - Statutory requirements
 - Increasing reliance for prosecution
 - Resiliency/recovery
- Approximately \$33,000 is budgeted in FY 22/23 for conversion to cloud storage
 - Both BWC's and In-Car Systems
- Post FY 22/23 cost for cloud storage singularly: \$22,000+



Proposed Solution

- Bundle Watchguard package
 - Replace all existing body worn cameras (40)
 - Conversion to cloud storage for BWC's & in-car systems
 - Five year extended warranty vs. one year
 - Three year refresh of all body cameras
- Additional Advantages
 - Wireless vehicle downloading of BWCs
 - Upgrade or addition of equipment does not impact infrastructure



Cost and Funding

- Five year contract
 - Year 1 = \$34,538
 - Year 2-5 = \$29,738/year (increase to VERF)
 - Similar funding utilized for taser program
- Total expected contract price = \$154,000



Next Steps

- Finalize contract
- Present to council for approval consideration
- Expected April 2023 implementation



Questions



The City of
SACHSE

Billing Address:
SACHSE POLICE DEPT
3815 B SACHSE RD
SACHSE, TX 75048
US

Quote Date: 11/15/2022
Expiration Date: 02/13/2023
Quote Created By:
Blake Galloway
Regional Sales Manager
blake.galloway@
motorolasolutions.com
214.551.2709

End Customer:
SACHSE POLICE DEPT
Mike Pastor
mpastor@cityofsachse.com
972-495-2271

Contract: HGAC Contract # RA05-21
Incoterms: CIF
Payment Terms: 30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Summary:

HGAC Contract # RA05-21

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service							
1	AAS-BWC-5YR-001	V300 BODY WORN CAMERA AND COMMAND CENTRAL EVIDENCE - 5 YEARS VIDEO-AS-A-SERVICE (\$49 PER MON)	40	5 YEAR	\$2,940.00	\$117,600.00	
2	WGW00300-003	V300 NO FAULT WARRANTY	40	5 YEAR	Included	Included	
3	WGP02836B	V300 MOLLE MOUNT, BLACK	25		\$0.00	\$0.00	
4	WGP02614	V300, BATT, 3.8V, 4180MAH	40		\$0.00	\$0.00	



Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
5	WGW00121	IN-CAR SYSTEM INSTALLATION (PER UNIT CHARGE)	8		\$200.00	\$1,600.00	
6	AAS-BWC-XFS-DOC	TRANSFER STATION (8 BAY) - 5 YEARS VIDEO- AS-A-SERVICE (\$30 PER MON)	3	5 YEAR	\$1,800.00	\$5,400.00	
7	PRS-0618A	VAA S MANAGED INSTAL, ONSITE, TRAIN, CO NFIG	1		\$2,500.00	\$2,500.00	
8	WGW00166-100	EL4 TO VIDEOMANAGER EL CLOUD MIGRATION SERVICE, PER TB OF DATA	20		\$100.00	\$2,000.00	
9	SSV00S03094A	COMMANDCENTRAL EVIDENCE PLUS SUBSCRIPTION VAA S	40	5 YEAR	Included	Included	
10	SSV00S03095A	COMMANDCENTRAL EVIDENCE UNLIMITED BODY WORN CAMERA STORAGE VAA S	40	5 YEAR	Included	Included	
11	WGB-0101A	V300 BODY WORN CAMERA, MAG CHEST MOUNT	40		Included	Included	3 YEAR
12	WGB-0138AAS	VIDEO EQUIPMENT, V300 XFER STATION, UNCONF (\$30 PER MON)	4		Included	Included	
13	WGB-0142A	V300 IN-CAR WIFI BASE BUNDLE FOR 4RE	8		\$545.00	\$4,360.00	
14	WGA00640-KIT1	V300, USB DOCK, D300, DESK CHGR/UPLD KIT	2		\$95.00	\$190.00	
VideoManager EL: Video Evidence Management							
15	WGC01001	VIDEOMANAGER EL CLOUD, SOFTWARE AND HOSTING, UNLIMITED ASSIGNED, ANNUALLY PER DEVICE	8	5 YEAR	\$2,475.00	\$19,800.00	



Grand Total

\$153,450.00(USD)**Pricing Summary**

	Sale Price	
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$39,210.00	\$0.00
Year 2 Subscription Fee	\$28,560.00	\$0.00
Year 3 Subscription Fee	\$28,560.00	\$0.00
Year 4 Subscription Fee	\$28,560.00	\$0.00
Year 5 Subscription Fee	\$28,560.00	\$0.00
Grand Total System Price	\$153,450.00	\$0.00



Motorola Solutions, Inc.

Blake Galloway

Date 1/27/2023

Re: QUOTE-1954342

Agency: SACHSE POLICE DEPT

Total Cost: 153450.00

Contract Reference: Sachse V300 VaaS 4RE Migration

Please be advised that the SACHSE POLICE DEPT will purchase the goods and/or services offered in your Quote QUOTE-1954342 dated 11/15/2022 5:53 PM. This constitutes a purchase pursuant to the terms of the specified contract below, including any applicable addenda. Terms are NET 30 unless otherwise agreed upon.

Specified Contract: Master Customer Agreement and attached addenda, signed concurrently herewith.

Agency affirms that a purchase order or notice to proceed is not required for contract performance or for subsequent years of service, and acknowledges that pursuant to , the funds for this purchase has been authorized. Customer agrees to appropriate funding in accordance with the contract.

Invoices shall be according to the milestone schedule included in the quote and services agreement, should reference 'QUOTE-1954342 ' and be sent to:

SACHSE POLICE DEPT

Attn:

The equipment will be shipped to the customer at the following address, and the ultimate destination where the equipment will be delivered to the customer is:

SACHSE POLICE DEPT

Attn:

Sincerely,

Signature:

Name:

Title:

Email:

E. Regular Agenda Items

Subject	1. Conduct a public hearing to consider and act on a request and ordinance for a Special Use Permit for a daycare use generally located south of State Highway 78 and west of Country Club Drive, within Sachse city limits.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion, Information
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve the proposed Special Use Permit and ordinance.

BACKGROUND

- Special Use Permit (SUP) request for a day care use
- Applicant: Jake Fears, JHF Engineering, PLLC
- Owner: C&C Sachse, LLC
- Size: Approximately 1.3 acres
- Site attributes: Vacant
- Current Zoning: PD-11, following C-1, Neighborhood Commercial and C-2, General Commercial uses.

POLICY

- An SUP is required of uses that the zoning ordinance may allow but are uses that may need to be screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal.
- The subject property is currently identified as Commercial on the Future Land Use Plan, which calls for general retail, restaurants, and office type uses.
- The applicant has stated in their request intention to use the property for a daycare use.
- Property to the north is currently being developed with two commercial retail buildings with the immediate property to the west and east undeveloped at this time. Property immediately south is zoned and developed for single-family residential uses.
- As part of the development of the property, the applicant will be installing a six-foot masonry wall and canopy trees spaced 50-feet on center along the southern boundary of the site adjacent to the single-family residences.
- The Future Land Use plan supports the SUP request, which calls for non-residential land uses.

RECOMMENDATION

The Planning and Zoning Commission recommended 5-1 to approve the SUP request at their January 6, 2023, Regular Meeting. Staff also recommends approving the proposed SUP request and ordinance as it is in compliance with the Future Land Use Plan and the goals and objectives of the Comprehensive Plan.

File Attachments

[E1.1 Presentation Daycare SUP.pdf \(1,299 KB\)](#)

[E1.2 Ordinance SUP - Woodbridge Village Daycare.pdf \(1,406 KB\)](#)

Special Use Permit Woodbridge Village Daycare

City Council

February 6, 2023



Request

Conduct a public hearing to consider and act on a request and ordinance for a Special Use Permit for a day care use, generally located south of State Highway 78 and west of Country Club Drive, within Sachse city limits.



Project Information

- Request for approval of a Special Use Permit for a day care use
- Applicant: Jake Fears, JHF Engineering, PLLC
- Owner: C&C Sachse, LLC
- Size: Approximately 1.3 acres
- Site Attributes: Vacant
- Current Zoning: PD-11, following C-1 Neighborhood Commercial and C-2 General Commercial uses



SUP Overview

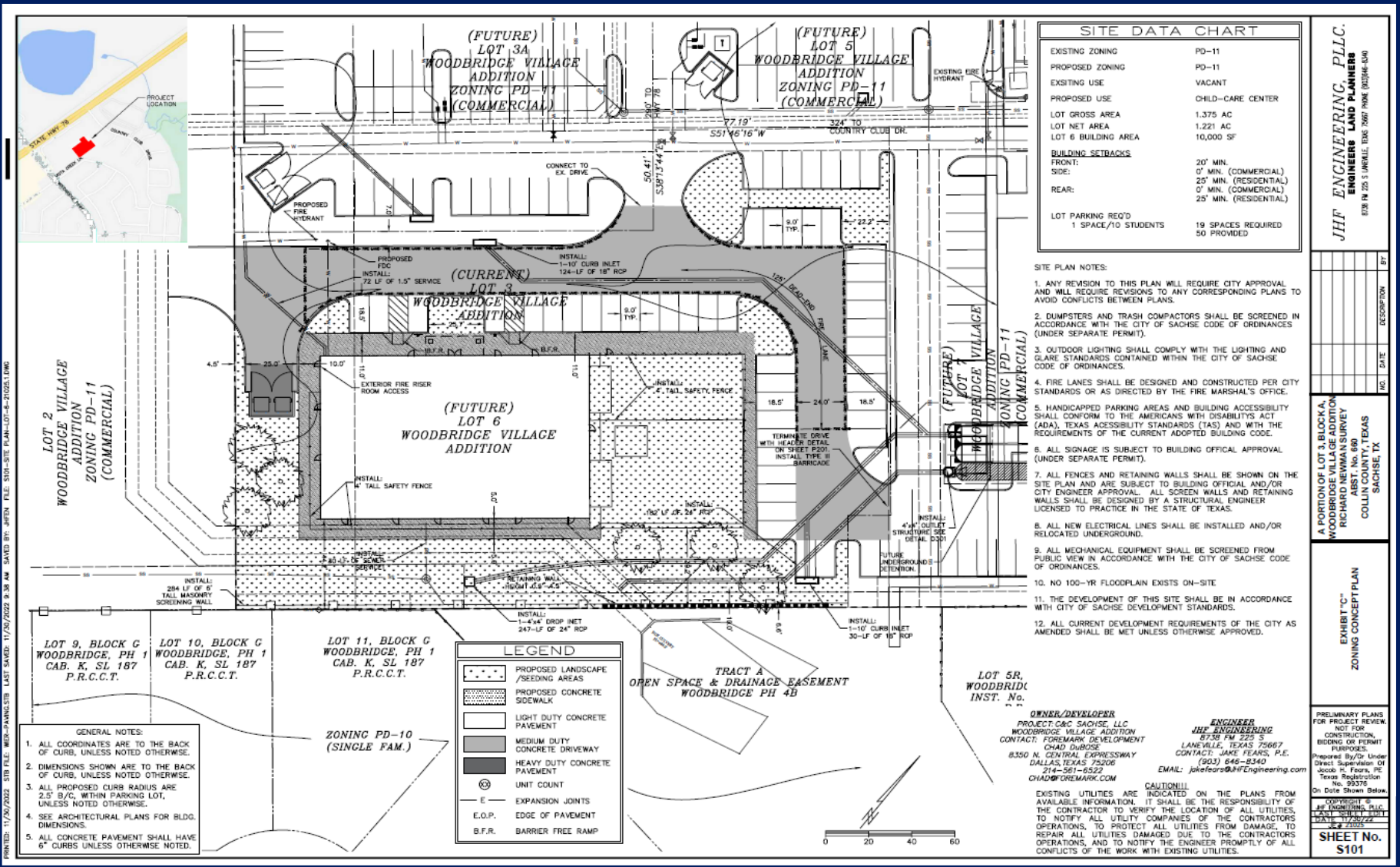
- Chapter 11 of the Sachse Code of Ordinances requires child care center (day care) uses to obtain a Special Use Permit (SUP) to legally operate in a commercial zoning district.
- An SUP is required of uses that the zoning ordinance may allow, but uses that are screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal.



Aerial Map



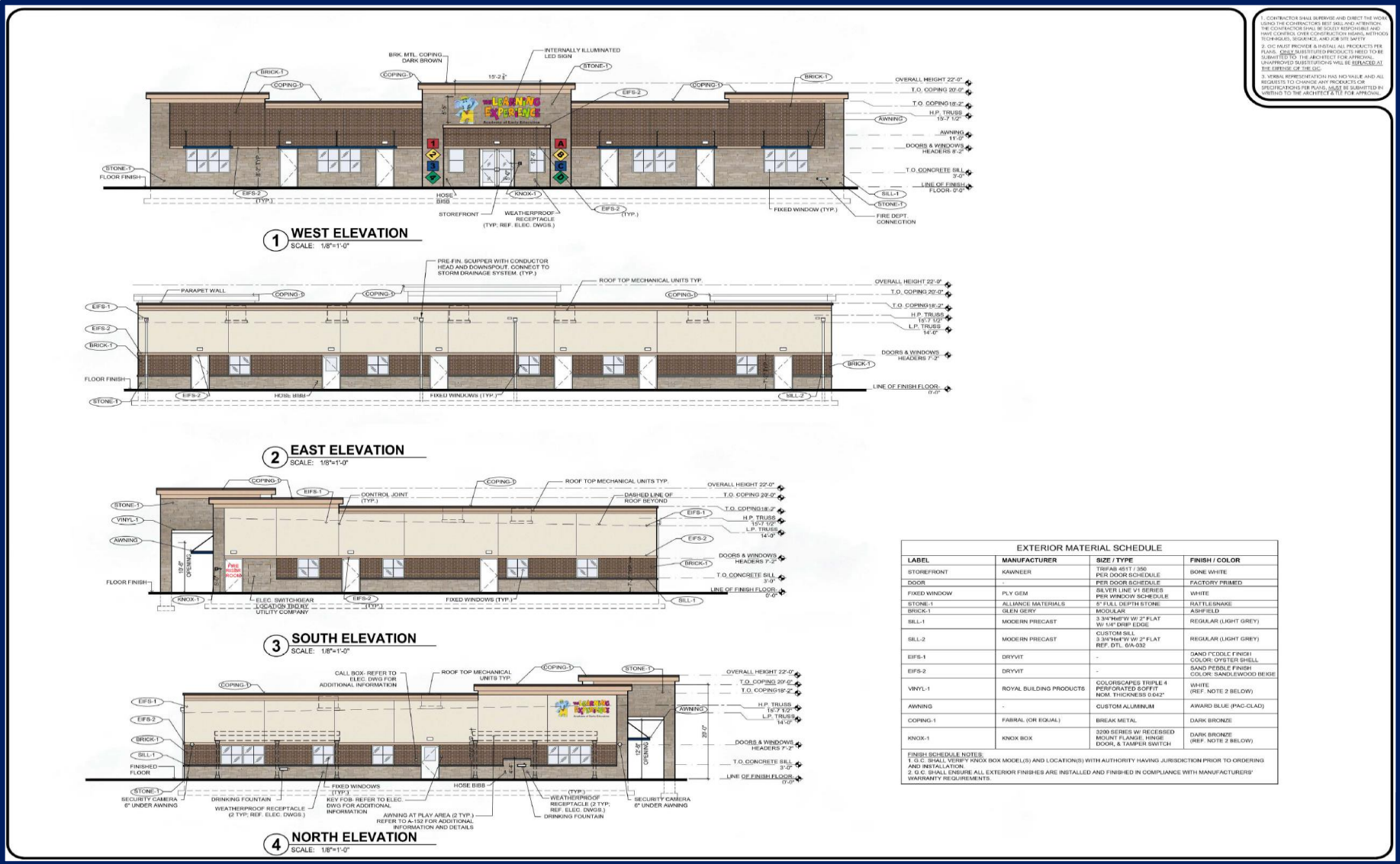
Concept Plan



- 6' Tall Masonry Wall to be located along rear of property
- Canopy trees planted 50' on center along rear property line

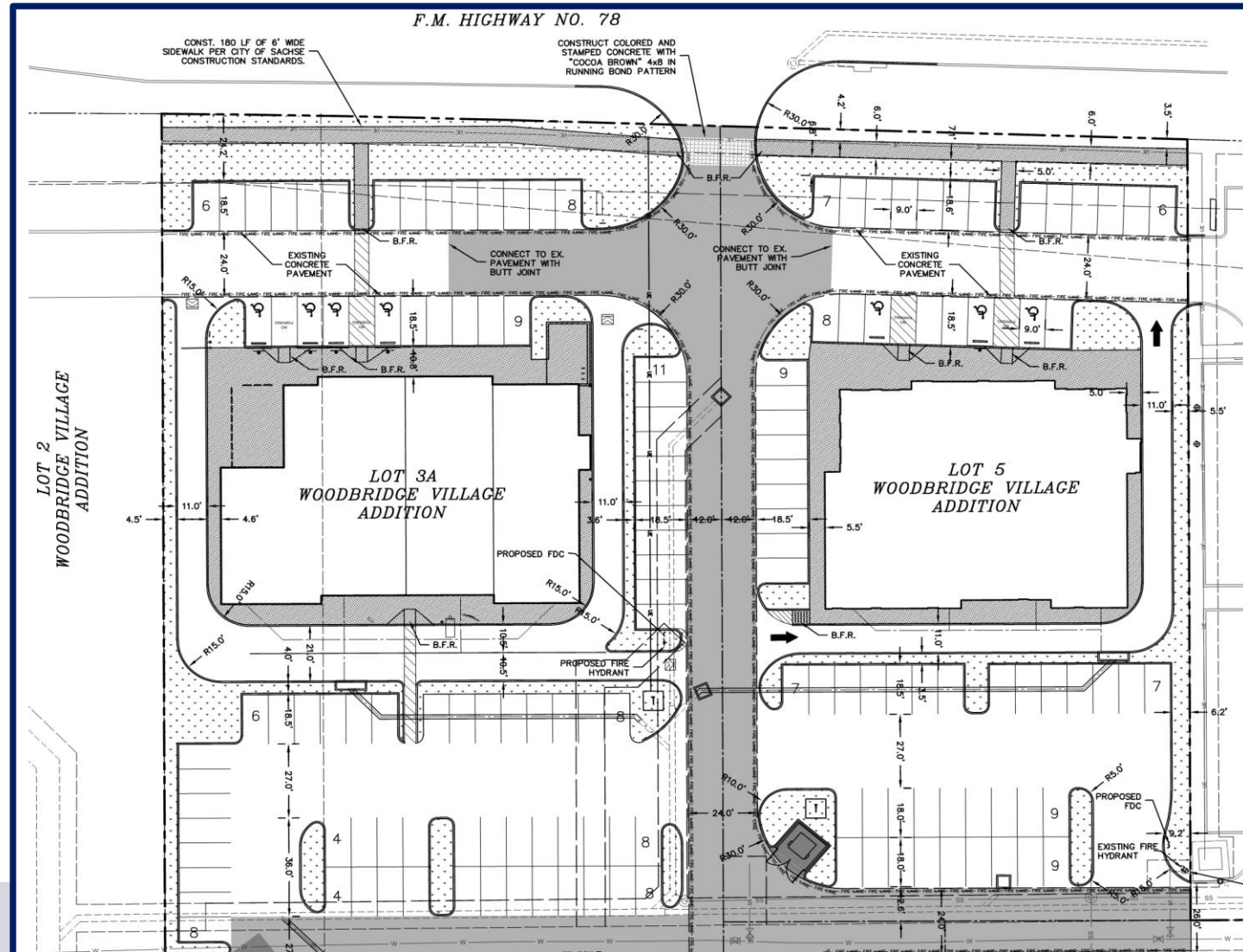


Layout



The City of
SACHSE

Adjacent site – under construction



Recommendation

- At their January 9 regular meeting, the Planning & Zoning Commission voted 5-1 to recommend approval of the proposed SUP.



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF SACHSE, AS HERETOFORE AMENDED, BY GRANTING A SPECIAL USE PERMIT (“SUP”) TO ALLOW FOR THE LOCATION OF A DAYCARE USE ON LAND ZONED PD-11, PLANNED DEVELOPMENT DISTRICT ELEVEN (“PD-11”), ON ±1.3 ACRES, GENERALLY LOCATED SOUTH OF STATE HIGHWAY 78 AND WEST OF COUNTRY CLUB DRIVE, CITY OF SACHSE, COLLIN COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A” AND SHOWN IN EXHIBITS “B” AND “C”; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Sachse and the governing body of the City of Sachse, in compliance with state laws applying to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the governing body of the City of Sachse is of the opinion that said Comprehensive Zoning Ordinance and Zoning Map should be amended as provided herein;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance and Zoning Map of the City of Sachse, Texas, as heretofore amended, be and the same are hereby amended by granting a Special Use Permit (“SUP”) to allow for the location of daycare use on land zoned PD-11, Planned Development District Eleven (“PD-11”), consisting of ±1.3 acres, generally located south of State Highway 78 and west of Country Club Drive, City of Sachse, Collin County, Texas, (the “Property”), and being more particularly described in Exhibit “A” and shown in Exhibits “B” and “C” attached hereto and incorporated herein.

SECTION 2. That the above-described Property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, subject to the following special conditions:

- (1) The Special Use Permit shall only be for the location of a daycare use;
- (2) The property shall be developed in accordance with the requirements of PD-11 Planned Development District (“PD-11”);
- (3) In the event a conflict exists between the City’s Code of Ordinances and the Concept Plan, the Code of Ordinances shall govern the development of the Property.

SECTION 3. That all provisions of the ordinances of the City of Sachse in conflict with the provisions of this ordinance be and the same are hereby repealed.

SECTION 4. Should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision hereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 5. An offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 6th day of February, 2023.

APPROVED:

Jeff Bickerstaff, Mayor

DULY ENROLLED:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney

EXHIBIT "A"
Description of Property

FIELD NOTES TO THAT CERTAIN TRACT BEING A PORTION OF LOT 3, WOODBRIDGE VILLAGE ADDITION, LOTS 3 & 4, BLOCK A, AN ADDITION SITUATED IN THE CITY OF SACHSE, COLLIN COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 2018, PAGE 195, PLAT RECORDS, COLLIN COUNTY, TEXAS, SAID TRACT BEING LOT 6, BLOCK A, WOODBRIDGE VILLAGE, LOTS 3R, 5, 6 AND 7, BLOCK A, A PLAT CURRENTLY UNDER REVIEW AT THE CITY OF SACHSE; THE SUBJECT TRACT SURVEYED BY JPH LAND SURVEYING IS MORE PARTICULARLY DESCRIBED AS FOLLOWS (BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE):

BEGINNING AT A 1/2 INCH CAPPED REBAR STAMPED "JPH LAND SURVEYING" SET AT THE SOUTH CORNER OF SAID LOT 3, FROM WHICH A 1/2 INCH CAPPED REBAR STAMPED "JPH LAND SURVEYING" SET AT THE WEST CORNER OF LOT 3 BEARS NORTH 38° 13' 44" WEST, A DISTANCE OF 531.31 FEET;

THENCE NORTH 38°13'44" WEST, WITH THE SOUTHWEST LINE OF LOT 3, A DISTANCE OF 185.11 FEET;

THENCE THROUGH THE INTERIOR OF LOT 3, THE FOLLOWING CALLS:

- 1. NORTH 51° 46' 16" EAST, A DISTANCE OF 194.57 FEET;**
- 2. NORTH 38° 13' 44" WEST, A DISTANCE OF 50.41;**
- 3. NORTH 51° 46' 16" EAST, A DISTANCE OF 109.68 FEET;**
- 4. SOUTH 38° 13' 44" EAST, A DISTANCE OF 190.52 FEET;**
- 5. SOUTH 51° 46' 16" WEST, A DISTANCE OF 20.00 FEET;**
- 6. SOUTH 38° 13' 44" EAST, A DISTANCE OF 45.01 FEET TO THE SOUTHEAST LINE OF LOT 3;**

THENCE SOUTH 51° 46' 16" WEST, WITH THE SAID SOUTHEAST LINE OF LOT 3, A DISTANCE OF 284.25 FEET RETURNING TO THE POINT OF BEGINNING AND ENCLOSING 1.399 ACRES (± 60,951 SQUARE FEET).

[illegible]

5

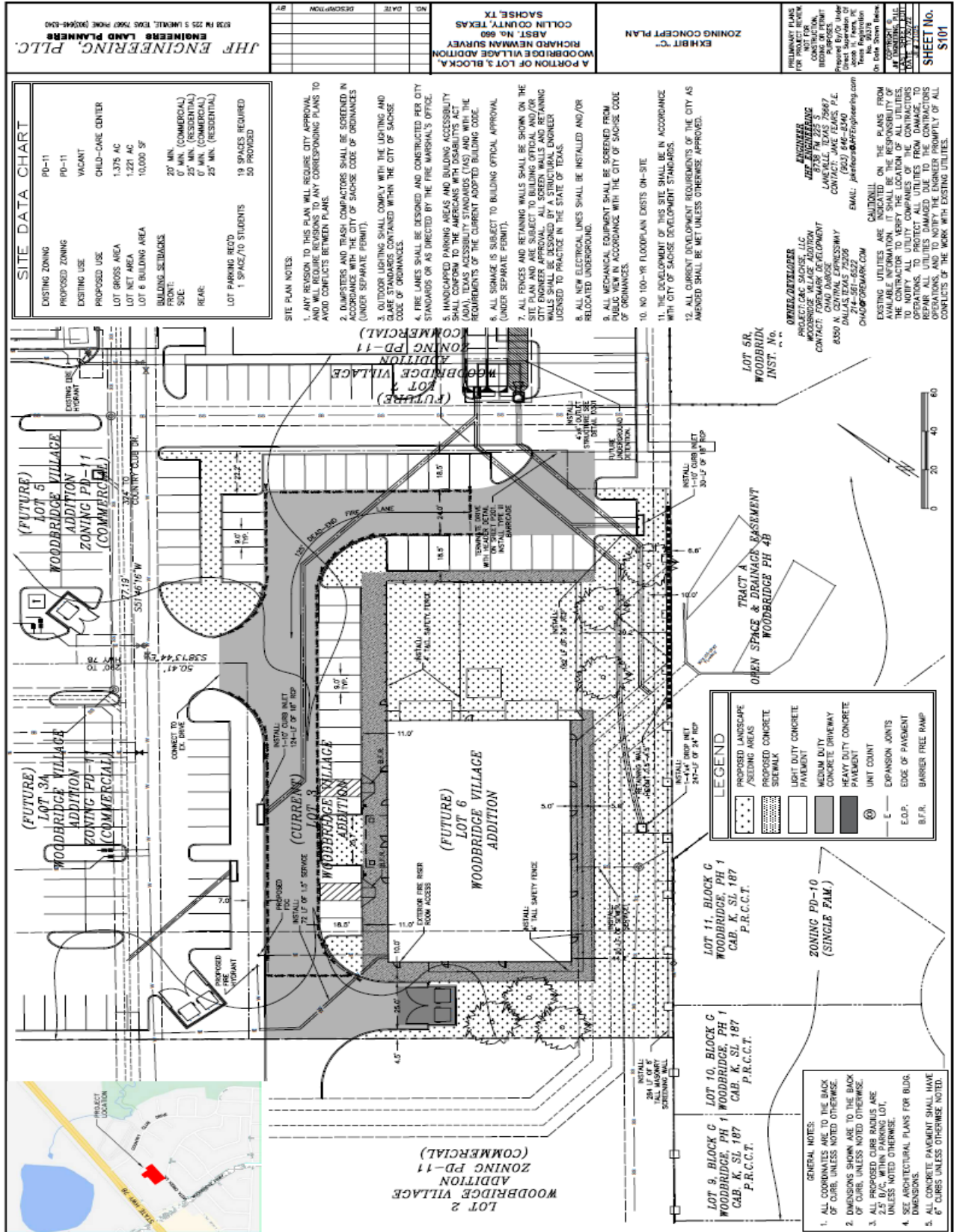


EXHIBIT "C"



Jamel Kizel
ARCHITECTS AND INTERIORS
UNIVERSITY MICROFILMS
100 N. UNIVERSITY AVE.
ANN ARBOR, MI 48106
734.769.4400
www.jkarchitects.com

**ACADEMY OF
EARLY EDUCATION**
300 LEARNING
EXPERIENCE
HIGHWAY 78 & WOODBRIDGE PARKWAY
SACHS, TEXAS

ISSUE	
NO.	DESCRIPTION
1.0	ISSUE

REVISION	
NO.	DESCRIPTION
1.0	REVISION

PROFESSIONAL CERTIFICATION
ARCHITECT & JAMIEL KIZEL, AIA
LICENSE NUMBER 15993

Project No. 15993
Date: 10/1/17
Scale: 1/8"=1'-0"

PROPOSED ELEVATIONS

SA-1.2

CONTRACTOR SHALL PROVIDE ALL MATERIALS AND FINISHES TO BE USED IN THE CONSTRUCTION OF THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.



EXTERIOR MATERIAL SCHEDULE		
LABEL	MANUFACTURER	FINISH / COLOR
STO-001	STONESTONE	STONE FINISH
DOOR	WOOD	PAINTED
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W-405	WOOD	PAINTED
W-406	WOOD	PAINTED
W-407	WOOD	PAINTED
W-408	WOOD	PAINTED
W-409	WOOD</	

F. Executive Session

Subject	1. The City Council shall convene into Executive Session pursuant to Texas Government Code §551.071(2) to consult with the City Attorney regarding legal matters related to Vicksburg Drive drainage easements.
Meeting	Feb 6, 2023 - City Council Meeting
Access	Public
Type	Closed Session
Goals	Provide excellent government services to Sachse citizens. Strategically invest in the City's existing and future infrastructure.