



City of Sachse, Texas

Meeting Agenda

Library Board

Monday, February 13, 2017

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, February 13, 2017, at 7:00 p.m. at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

2. [17-3682](#) Consider approval of the January 9, 2017 meeting minutes

Attachments: [01.09.17 Minutes](#)

3. [17-3681](#) Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Attachments: [January 2017](#)

4. Discuss volunteer opportunities.

5. Request for future agenda items.

6. Receive and discuss Library Board announcements regarding special events, current activities, and local achievements.

7. Adjournment.

Posted: February 9, 2017; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Michelle Lewis Sirianni, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date.



City of Sachse, Texas

Legislation Details (With Text)

File #: 17-3682 **Version:** 1 **Name:** Library Board Minutes - January 9, 2017
Type: Agenda Item **Status:** Agenda Ready
File created: 2/8/2017 **In control:** Library Board
On agenda: 2/13/2017 **Final action:**
Title: Consider approval of the January 9, 2017 meeting minutes
Sponsors:
Indexes:
Code sections:
Attachments: [01.09.17 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title
January 9, 2017 meeting minutes.

Background
Minutes for the January 9, 2017 meeting.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
Approve the minutes of the January 9, 2017 meeting.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C
Regular Meeting Minutes
Monday, January 9, 2017 at 7:00 p.m.**

Attendees: Billy Ketner, Dixie Scogin, Ruth Glover, Sean French, Lauren A. McKinney, Judith Lynch, Library Manager Mignon Morse, and Councilman Charlie Ross

Absent: N/A

Meeting called to order at 7:00 p.m. by Billy Ketner, Chairperson

1. Invocation and Pledge of Allegiance to the US Flag and Texas Flag.

2. Consider election of officers.

- a. The following officers were elected for the 2017 term.
 - i. Chairperson: Dixie Scogin
 - ii. Vice-Chairperson: Ruth Glover
 - iii. Secretary: Lauren A. McKinney

Billie French made a motion to accept the nominations for elected officers. A voice vote occurred. With unanimous approval, the motion passed.

3. 17-3642 Consider approval of the minutes of the November 14, 2016 meeting minutes

Sean French made a motion to accept the minutes as read. Judith Lynch seconded the motion. A voice vote occurred and the motion passed.

4. 16-3536 Discuss the Library Managers Report including announcements, statistics, upcoming projects, events, and community outreach.

Monthly statistics were presented for the month of December which included patron activity, material circulations, program and services updates, and door counts for events. Upcoming events for the month of January and Board Member opportunities to volunteer were discussed.

A community collaboration partnership has begun with Hudson Middle School in the Garland Independent School District.

The Library Services department will have a full page advertisement in the upcoming City of Sachse Park and Recreation brochure.

Upcoming is an inventory and update of the library policies and procedures.

5. Receive and discuss Library Board announcements regarding special events, current activities and local achievements.

No announcements were made.

6. Request for future agenda items.

Upcoming opportunities for the Board to volunteer at the City of Sachse Library will be discussed monthly.

7. Adjournment

Meeting adjourned at 7:22 p.m.

Attest:

Approve:

Secretary

Chairman



City of Sachse, Texas

Legislation Details (With Text)

File #:	17-3681	Version:	1	Name:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.
Type:	Agenda Item	Status:			Agenda Ready
File created:	2/8/2017	In control:			Library Board
On agenda:	2/13/2017	Final action:			
Title:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	January 2017				

Date	Ver.	Action By	Action	Result
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Title
Library Manager's Report

Background
Library Manager Mignon Morse will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
This is a discussion item only. No action is necessary.



Departmental Report		January(current year)	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	40,308		40,850	
Number of Items	41,747		42,048	
Number of New Items	400	1,179	747	1,829
Number of Items Removed	411	4,512	125	2,529
Donated Items Added	120	246	116	229
Number of E-Books & E-Audio	1,726		2,434	
Number of New E-Books	64	504	31	155

Patrons

Number of Patrons			10,418	
Number of New Patrons	89	341	110	336
Number of Patrons Removed		5	1	7

Circulation

Total Circulation	9,318	39,115	10,020	41,682
Adult Fiction	722	2,918	714	2,961
Adult Non- Fiction	553	2,005	539	2,269
Juvenile Fiction	4,361	18,758	5,314	21,449
YA materials	215	954	179	640
Interlibrary Loans	44	199	38	197
Juvenile Non-Fiction	668	2,860	758	2,804
DVDs & Blu-Ray	2,209	9,375	1,964	9,254
E-Books	394	1,374	361	1,557
Audio CDs	152	672	123	520

Programs and Services

Number of Internet Sessions	410	1,223		1,655
Number of Programs	8	22	9	2,459
Program Attendance	759	1,424	760	2,800
Number of Volunteer Hours	37	91	77	461
Early Lit Computers			1,119	4,486
After school computers			492	2,071

Door Count	4,615	20,548	4,924	19,912
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	Date	Attendance
story time	04-Jan	27
story time	05-Jan	51
Star Wars Program	10-Jan	350
story time	11-Jan	23
story time	12-Jan	65
story time	18-Jan	18
story time	19-Jan	76
story time	21-Jan	27
story time	26-Jan	19
story time	27-Jan	79
SCOUT TOUR	30-Jan	25
Total		760