



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Board

Tuesday, March 4, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Special Meeting on Tuesday, March 4, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
3. [14-2070](#) Consider approval of the February 13, 2014 meeting minutes.

Executive Summary
Review and approve the Parks and Recreation Board meeting minutes of February 13, 2014.

Attachments: [parks minutes 021314.pdf](#)
4. **Discuss and consider Arbor Day/Great American Cleanup event scheduled for April 5, 2014.**
5. **Discuss the use of Muddy Creek Preserve.**
6. **Discuss and consider the design and features for Firefighters Park located at 2837 5th Street.**
7. **Discuss status of Youth Advisor applications and appointments.**
8. **Discuss and consider a park priority list for Sachse parks.**
9. **Staff updates regarding current activities, special events, and personnel.**
10. **Requests for future agenda items.**
11. **Set upcoming Parks and Recreation Board meeting date.**
12. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: February 28, 2014; 5:00 p.m.

Lance Whitworth, Director of Parks and Recreation _____

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 14-2070 **Version:** 1 **Name:** Consider approval of the February 13, 2014 meeting minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 2/27/2014 **In control:** Parks and Recreation Board
On agenda: 3/4/2014 **Final action:**
Title: Consider approval of the February 13, 2014 meeting minutes.

Executive Summary
Review and approve the Parks and Recreation Board meeting minutes of February 13, 2014.

Sponsors:

Indexes:

Code sections:

Attachments: [parks minutes 021314.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the February 13, 2014 meeting minutes.

Executive Summary

Review and approve the Parks and Recreation Board meeting minutes of February 13, 2014.

Background

Review and approve the February 13, 2014 meeting minutes.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Recommend approval of the February 13, 2014 meeting minutes.



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Thursday, February 13, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, February 13, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, and Board Member Nieves Marquez Jr.

Absent 2 - Board Member J. D. Pruitt, and Board Member Terri Hibbs

Also present: Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas Flags was led by Lance Whitworth.

3. 14-2037 Consider approval of the January 9, 2014 meeting minutes.

Executive Summary

Review and approve the minutes of the January 9, 2014 meeting.

A motion was made by Diana Smith and seconded by Michael Kellam to approve the minutes as written. Motion passed unanimously.

Discuss and consider Arbor Day/Great American Cleanup event scheduled for April 5, 2014.

Ms. Wiseman reported that to date there are 6 groups registered for the Great American Cleanup on April 5, with over 130 volunteers in those groups. The event has been posted on the city website and on facebook. All of the volunteers will meet here at City Hall at 9 AM to receive trash bags, gloves, safety vests and other supplies. the Mayor will read proclamations for the Great American Cleanup and Arbor Day. Groups will return to the Amphitheater for lunch, bounce houses and entertainment from 11 AM-12:30 PM. Group pictures will be taken at 11:30 AM. Also, April 4 and April 5 will be the Citywide Trash Collection and Recycling Event at the Animal Shelter. Mr. Whitworth reported that with the new Allied contract citizens will be provided with the opportunity to drop off e-waste, hazardous waste, and document shredding on April 5 at the Animal Shelter. Allied has also given the City \$2,000 to use towards beautification projects which can be used for tree purchases, flowers, or shrubs. We also received confirmation today that Sachse has been recognized for the 6th year as a Tree City USA.

Discuss and consider Scout Troop 57 overnight use of Heritage Park on April 11, 2014.

Mr. Liehr with Scout Troop 57 requested the overnight use of Heritage Park on Friday, April 11, 2014. Mr. Liehr presented to the board a detailed itinerary for April 11 and April 12. Mr. Whitworth will need to get approval from the Fire Department on the troop using fire tins. A motion was made by Michael Kellam and seconded by Nieves Marquez to approve the overnight use of Heritage Park on April 11 for Scout Troop 57.

Discuss progress of tree and debris cleanup in parks and along roadways as a result of the December ice storm.

Mr. Whitworth reported on the ice storm cleanup. Friday, February 7 was the final day of debris cleanup for Allied Waste. There was extensive damage throughout the City. We will work hard on replacing trees within the parks and will be able to use some of the funds that Allied has donated for beautification projects to replace some of those trees lost in various parts of the City.

Discuss and consider the use of Park Development Fees for park projects including Salmon Park shade bleacher structure and Firefighter's Park development.

Mr. Whitworth reported to the board that we currently have enough funds in the Park Development fees to begin and complete Firefighters Park. The current balance is \$350,714. The projects Mr. Whitworth would like the board to consider are: completion of Firefighter's Park, and a shade structure over the bleachers at Salmon Park (this would be a shared cost with the Baseball Association paying \$15,000 and the City contributing \$2,500). The board also discussed adding a shade structure over the playground at Salmon Park since this was high on the board's priority list. A motion was made by Niloufer Watkins and seconded by Nieves Marquez to go to Council to request the use of park development fees for the following park projects: Salmon Park bleacher and playground shade structures and the completion of all four phases of Firefighters Park. Motion passed unanimously.

Discuss and consider Dave Sanford Park Dedication event set for March 1, 2014.

Mr. Whitworth reported that the Dave Sanford Park Dedication is set for 10 AM on March 1. He showed the board the preliminary program and agenda for morning. There will be light refreshments served afterwards.

Discuss voluntary utility bill donation program.

Mr. Whitworth reported that the library manager, Mignon Morse, has been doing some research on this and has presented this idea to the City Council. This would be a monthly donation that citizens can choose on their water bill if they want to donate to either Animal Control, Library or Parks. Once a citizen chooses to make a monthly donation, the donation will be made every month until the citizen calls and requests to be removed from the donation program. Mr. Kellam suggested having an item on the form that includes a one time donation in addition to the ones above for those that don't want to make a donation every month.

Discuss and set date for Parks and Recreation Board park tours.

The board discussed the possibility of having a park tour for the next meeting. Diana Smith suggested that the Park Board members tour the parks on their own and that there isn't a need to tour the parks together. Mr. Whitworth suggested waiting until after the time change in June or July so that we could have the tour during our regular meeting because it will be light outside during the meeting. It was decided by the board members to wait until the summer months to have a park tour.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that we held the Daddy/Daughter dance this past Friday. There were about 100 fathers and daughters in attendance. There was dancing, snacks, and a photo booth. Volunteers from the LDS church and the National Honor Society came to the event and helped.

Requests for future agenda items.

Requests were made to discuss Muddy Creek Preserve, Firefighters Park, updates on items going to Council, youth appointments, Cleanup Event, Easter Egg Hunt, and priority list. Mr. Ricky Leon from the Texas Forest Service attended the meeting and he introduced himself and let the board know that if anyone has any questions they can always come to him and he will do his best to help.

Set upcoming Parks and Recreation Board meeting date.

The next meeting was set for Tuesday, March 4, at 7 PM.

Adjournment

A motion to adjourn was made by Diana Smith and seconded by Michael Kellam at 8:36 PM.

ATTEST:

APPROVE:

SECRETARY

CHAIRMAN