



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Meeting Agenda Parks and Recreation Board

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Thursday, March 5, 2015

7:00 PM

Council Chambers

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The Park and Recreation Board of the City of Sachse will hold a Special Meeting on Thursday, March 5, 2015, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**

2. **Regular Agenda Items:**

[15-2713](#) Consider approval of the minutes of the February 12, 2015 meeting.

*Executive Summary*

*Review of the minutes of the most recent meeting.*

Attachments: [February 12, 2015 Minutes](#)

3. **Discuss and receive update on the Friends of Sachse Parks and Recreation.**

4. **Discuss and consider plans for restrooms and other amenities at Firefighters Park.**

5. **Discuss and consider upcoming events including the Great American Cleanup/Arbor Day Celebration.**

6. **Receive staff updates regarding current activities, special events, and personnel.**

7. **Request for future agenda items.**

8. **Set upcoming Parks and Recreation Board meeting date.**

9. **Adjournment.**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: February 27, 2015; 5:00 p.m.

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Lance Whitworth, Parks and Recreation Director

*If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.*



## Legislation Details (With Text)

**File #:** 15-2713      **Version:** 1      **Name:** Consider approval of the minutes of the September 11, 2014 meeting.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 2/25/2015      **In control:** Parks and Recreation Board  
**On agenda:** 3/5/2015      **Final action:**  
**Title:** Consider approval of the minutes of the February 12, 2015 meeting.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [February 12, 2015 Minutes](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
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### Title

Consider approval of the minutes of the February 12, 2015 meeting.

### *Executive Summary*

*Review of the minutes of the most recent meeting.*

### Background

Minutes of the last Parks Board meeting.

### Policy Considerations

None.

### Budgetary Considerations

None.

### Staff Recommendations

Approve the minutes of the February 12, 2015 meeting.



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Minutes - Full Report - Draft Parks and Recreation Board

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Thursday, February 12, 2015

7:00 PM

Council Chambers

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The Park and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, February 12, 2015, at 7:00 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

**Present** 6 - Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, Board Member Terri Hibbs, Board Member Nieves Marquez Jr., and Board Member Terry Bennett

**Absent** 1 - Chairman Cyndi Mitchell

Also present: City Council Liaison Brett Franks, Youth Advisor Jeremiah Stewart, Youth Advisor Adrienne Hibbs, Parks & Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

### 1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was call to order at 7:00 PM by Vice Chair Niloufer Watkins. The invocation was led by Lance Whitworth and the pledge to the U.S. and Texas Flags was led by Nieves Marquez.

### 2. Regular Agenda Items:

Consider approval of the minutes of the January 8, 2015 meeting.

*Executive Summary*  
*Review of the minutes of the most recent meeting.*

A motion was made by Diana Smith and seconded by Terry Bennett to accept the minutes as written. Motion passed unanimously.

### 3. Discuss Parks & Recreation Needs Assessment survey.

Mr. Whitworth reported to the board that the Needs Assessment Survey was posted online and on the Facebook page. The hard copy will go out in the next water bill and we are allowing a little over 2 months to receive responses. To date, we have received 115 responses. Mike Kellam asked what the process is once the survey is completed? Mr. Whitworth reported that once the results are in, we will compile and calculate the results. We will then update the current Parks & Recreation Open Space Master Plan with the new results. Anything that is associated with the survey results that is in the current Master Plan will be updated as well. Mr. Whitworth pointed out that although we can talk about any of the items that are in the ranking portion of the survey, the focus is normally on the top 3.

**4. Discuss and consider upcoming events including the Great American Cleanup/Arbor Day Celebration.**

Mr. Whitworth reported that the days are April 10 and April 11. April 10 and 11 there will be trash collection, fencing, brush, and appliances. April 11 we will also have shredding, hazardous waste, and electronics collection. On April 11 will also have the Cleanup Event, which we have 5 registered to date. We have received notice that the City has been awarded as Tree City USA for the 7th year. Ms. Wiseman reported that at the April 6, City Council meeting, the Mayor will read the Arbor Day and Great American Cleanup proclamations.

**5. Discuss and receive an update on the Friends of Sachse Parks and Recreation.**

Tricia Lindsey, Historian for Sachse Park Pals, gave a report on the organization's activities to date. The group has 4 platinum sponsors, 4 gold, 5 silver, and 1 bronze sponsor. They have received a grant from the Walmart Neighborhood Market. They will be submitting the Coke Keep America Beautiful recycle grant for recycling bins, of which 30 have been requested. The Friends are working on getting public support for the trails grant that has been submitted. There has been an article published in the Dallas Morning News, Neighbors Section on Firefighters Park. The recent Parks Guide has information on the Park Pals group published in it.

**6. Discuss and consider a potential hazard at Salmon Park as it pertains to spectators and the distance to Williford Road.**

Mr. Whitworth reported that in the last meeting the board decided to go ahead with adding a split rail fence at Salmon Park. This has been approved by the City Manager and Mr. Whitworth will try and get it installed prior to the start of the baseball season on March 21.

**7. Receive staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth reported that he did apply for the Texas Parks & Wildlife Grant for a trail in the high line easement adjacent to Dave Sanford Park. This is an 80/20 grant and the proposal is to use Park Development funds for the 20% if we were to receive the grant. The new Interim Director, Alan Dickerson, started on Monday. The new Interim Police Chief Renshaw is from Frisco and will start on Friday. The Parks & Recreation brochure has gone out to residents.

**8. Request for future agenda items.**

Requests were made to discuss the Great American Cleanup, Friends update, and any grant updates.

**9. Set upcoming Parks and Recreation Board meeting date.**

The next board meeting was set for March 5, 2015.

**10. Adjournment.**

A motion was made at 7:32 PM by Mike Kellam and seconded by Nieves Marquez to adjourn.

**ATTEST:**

**APPROVED:**

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Secretary

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Cindy Mitchell, Chairman