

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
MARCH 6, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, March 6, 2023, at 6 30 p m at Sachse City Hall, 3815-B Sachse Road Those present were Mayor Jeff Bickerstaff, Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg, City Manager Gina Nash, City Attorney Joe Gorfida, Director of CIP and Public Works Corey Nesbit, Police Chief Bryan Sylvester, Fire Chief Marty Wade, Finance Director David Baldwin, Assistant Finance Director Ryan Bredehoeft, and Assistant to the City Manager Amanda Chi

Members absent Brett Franks

Mayor Bickerstaff called the meeting to order at 6 30 p m

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U S AND TEXAS FLAGS

Councilmember Howarth offered the invocation and Councilmember Lindsey led the pledges

SPECIAL ANNOUNCEMENTS

1 Mayor and City Council announcements regarding special events, current activities, and local achievements

Councilmember Millsap announced a gardening event that will be hosted at the Sachse Public Library on Saturday, March 11

City Manager's announcements

- Promotions
 - Ashlyn Martinez and Jordan Vaughn both completed the police academy and were sworn in as new police officers
- New Employees
 - Katelyn Garcia has joined the City as a new police recruit
 - Steven Munoz has begun as a new Water Maintenance Technician

Mayor Bickerstaff's announcements

- The Fiscal Year 2022-2023 Adopted Budget document has been published on the City website It is open for anyone that would like to review it Navigate to the Finance Department's Financial Transparency page, select Budgets, and click the Budget Document link Please contact the City Secretary or Finance Department if you have any questions
- April 6 is the last day to register to vote if you would like your voice to be heard in the May 6 General Election You can submit your application through your residing county's website Contact Leah Granger if you have any questions
- It's not too late to apply for the 2023 Sachse Scholarship One senior, Sachse resident will be awarded \$1,000 for the 2023/2024 school year There must be a pending application or acceptance letter from a college, accredited trade school, or other educational institution

Applications for the scholarship must be postmarked no later than March 24 to be considered
Please apply online through the City's website

2 Proclamation recognizing the City of Sachse Finance Department's efforts for earning the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association

Mayor Bickerstaff presented a proclamation to the Finance Department's David Baldwin and Ryan Bredehoeft for earning the Certificate of Achievement

PUBLIC COMMENT

No comments were offered at this time

CONSENT AGENDA All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests

1 Approve the February 20, 2023, meeting minutes

Item one was removed from the consent agenda by request

2 Accept the monthly revenue and expenditure report for the period ending January 31, 2023

3 Accept the Quarterly Budget and Investment Reports for the quarter ending December 31, 2022

4 Authorize the Mayor to execute an Amended and Restated Agreement for Municipal Court Judge between the City of Sachse and the Honorable Robert Beasley

Councilmember Prestenberg made a motion to approve items 2-4 of the consent agenda as presented. Councilmember Howarth seconded the motion, and it carried unanimously.

1 Approve the February 20, 2023, meeting minutes

Matthew Holboke, Sachse resident, addressed the Council regarding the meeting minutes detail.

A motion to approve the meeting minutes as presented was made by Councilmember Buhler and seconded by Councilmember Howarth. The motion carried unanimously.

REGULAR AGENDA ITEMS

1 Discuss and provide feedback on the Bailey Road Concept Plan

Mr. Nesbit presented the updated concept plan for Bailey Road after incorporating comments and suggestions from residents and Council. The bike lane was removed, the center median width was increased, and an eastern sidewalk was added and the western sidewalk widened. The lane pavement was reduced by a couple feet to include shoulders and the speed tables and stop signs at intersections were maintained. The centerline of the roadway was shifted five feet to the east in

order to allow for a wider center median and adjusted sidewalks. This shift also increased the distance from the western homes. There were no updated elements to the drainage and utility design.

- Sachse resident Matthew Holboke asked about the drainage on Bailey Road.
- Sachse resident David Teasdale asked about a couple of design elements.
- Sachse resident Cindy Elk spoke about the medians and timing of the project.

In response to questions, Ms. Nash noted that, while not on the survey, the raised medians were a response to the traffic calming needs and the removal of the speed humps. The design team will meet with the property owners to discuss unique needs that some will have in relation to the agricultural zoning in the area. In relation to timing, this project will likely be under construction before the Merritt Road project. Mr. Nesbit said that drainage has not been completed yet and once the concept has been established, it will be re-evaluated. The design team has tried to place medians where no properties are blocked and they will review the breaks in relation to Ms. Elk's property. The landscaping on the medians will utilize drought-tolerant, low-impact planting. Mr. Nesbit stated that there was space for the extra width on the sidewalks and it provides a better buffer for pedestrians. The Council asked some clarifying questions and offered some additional comments. The final concept plan will be added to the website and if any residents have any additional concerns, they can contact City staff.

2. Receive the City's Annual Comprehensive Financial Report (ACFR) for the fiscal year ending September 30, 2022.

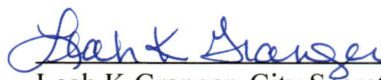
Mr. Baldwin reviewed the timeline of the audit process. He gave kudos to Assistant Finance Director Ryan Bredehoeft as the point staff person for the audit process as well as Senior Accountant Katelyn Ellis. Louis Breedlove of Senior Audit Manager from BrooksWatson & Co., PLLC gave an overview of the audit process, the report, and some highlights of the findings. Fiscal Year 2022 budget results showed a net positive variance of \$3,255,970, largely due to development and increased permits. Mr. Breedlove noted that the audit was conducted in compliance with all ethics requirements regarding independence. No difficulties were encountered in dealing with management, and the audit adjustments identified were corrected by management. Additionally, a couple minor recommendations to improve internal controls were identified and have been reviewed by management. However, no deficiencies in internal controls identified were considered to be a material weakness. There were no questions from Council regarding this report.

MEETING CLOSING:

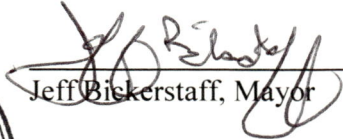
1. Adjournment.

Mayor Bickerstaff adjourned the meeting at 7:43 p.m.

ATTEST:


Leah K Granger, City Secretary




Jeff Bickerstaff, Mayor