



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, March 9, 2015

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, March 9, 2015, at 7:00 p.m. in the Library Meeting Room, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

2. Regular Agenda Items:

[15-2717](#) Consider approval of the minutes of the February 9, 2015 meeting.

Executive Summary

Review and consider approval of the minutes of the February 9, 2015 Library Board meeting.

Attachments: [board minutes 020915](#)

[15-2718](#) Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

Attachments: [February 2015](#)

3. Receive Friends of the Library report.

4. Library Board announcements regarding special events, current activities, and local achievements.

5. Adjournment.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: March 4, 2015; 5:00 p.m.

Mignon Morse, Library Manager

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 15-2717 **Version:** 1 **Name:** Consider approval of the minutes of the February 9, 2015 meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 2/27/2015 **In control:** Library Board
On agenda: 3/9/2015 **Final action:**
Title: Consider approval of the minutes of the February 9, 2015 meeting.

Executive Summary
Review and consider approval of the minutes of the February 9, 2015 Library Board meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [board minutes 020915](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the February 9, 2015 meeting.

Executive Summary

Review and consider approval of the minutes of the February 9, 2015 Library Board meeting.

Background

Consider approval of the Library Board minutes for the February 9, 2015 meeting.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Recommend approval of the minutes of the February 9, 2015 meeting.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C
Regular Meeting Minutes
Monday, February 9, 2015, 7:00 p.m.**

Attendees: City Council Liaison Jeff Bickerstaff, Library Manager Mignon Morse, Robert Rodgers, Billy Ketner, Dia Rhoden, Dixie Scogin, Sean French

Absent: Sean Hunt and Ruth Glover

1. Meeting Called to Order

Chairman Robert Rodgers called the meeting to order at 7:00 PM.

2. Invocation

Billy Ketner led the invocation.

3. Pledge to U.S. Flag

Robert Rodgers led the pledge to the U.S. Flag.

4. Pledge to Texas Flag

Dia Rhoden led the pledge to the Texas Flag.

5. 15-2675 Consider the Approval of the of the January 12, 2015 Library Board Meeting

Dixie Scogin made a motion to approve the minutes. The motion was seconded by Dia Rhoden. The motion was unanimously accepted.

6. Consider the Election of Officers

Dia Rhoden motioned to reconsider Robert Rodgers as the Chairman of the Sachse Library Board. The motion was unanimously accepted. Dixie Scogin motioned to consider Billy Ketner as Vice Chair of the Sachse Library Board. The motion was unanimously accepted. Billy Ketner motioned to reconsider Dia Rhoden as the Secretary of the Sachse Library Board. The motion was unanimously accepted.

7. 15-2674 Discuss Library Manager's Report including announcements

Library Manager Mignon Morse is sending announcements for upcoming events; such as the Willy Wonka Party on Tuesday, February 10 at 4:00 PM and the Rain Water Harvesting Program on Saturday, February 28 at 10:30 AM. Library Manager Mignon Morse is working with library staff to weed the Business Collection (items in new or like new condition are being added to the non-fiction collection). Library staff is also shifting the DVD collection. Library Manager Mignon Morse is also working on programs for Summer Reading Club 2015!

8. Friends of the Library Report

Library Manager Mignon Morse presented the Friends report. The Friends are working together to present a Cultural Author event for local author's. This event will be held in May 2015 and participating authors are required to donate \$20 for marketing and refreshments.

9. **Library Board announcements regarding special events, current activities, and local achievements**

Library Board members volunteered to review books for the May 2015 Cultural Author Event as a collaborative effort with the Friends of the Library.

10. **Adjournment**

Robert Rodgers motioned to adjourn the meeting at 7:17 PM. The meeting was unanimously adjourned.

Attest:

Approve:

Secretary

Chairman



Legislation Details (With Text)

File #:	15-2718	Version:	1	Name:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.
Type:	Agenda Item	Status:			Agenda Ready
File created:	2/27/2015	In control:			Library Board
On agenda:	3/9/2015	Final action:			
Title:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.				
	Executive Summary				
	Library Manager Mignon Morse will present Library Manager's Report.				

Sponsors:

Indexes:

Code sections:

Attachments: [February 2015](#)

Date	Ver.	Action By	Action	Result
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Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

Background

Library Manager Mignon Morse will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

This item is discussion only. No action is necessary.



Departmental Report

February 2015

Fiscal Year 2014		Fiscal Year 2015	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	41,582		42,176	
Number of Copies	40,629		39,132	
Number of New Copies	328	1,774	386	1,737
Number of Items Removed	17	162	920	2,246
Donated Items Added	116	252	35	322
Number of E-Books			1,033	
Number of New E-Books			65	199

Patrons

Number of Patrons	10,100		11,242	
Number of New Patrons	64	366	78	391
Number of Patrons Removed	0	4	1	3

Circulation

Total Circulation	6,897	37,025	7,841	42,802
Books	4,514	24,690	5,520	29,785
DVDs & Blu-Ray	1,964	10,576	1,868	10,660
E-Books	176	685	229	1,115
Audio CDs	173	871	177	996
Music CDs	3	23	0	6

Programs and Services

Number of Internet Sessions	503	3,046	413	2,347
Number of Programs	10	43	8	51
Program Attendance	337	1,567	347	1,839
Interlibrary Loans	39	67	47	199
Number of Volunteer Hours	97	347	66	261

Door Count	3,065	16,396	3,468	17,178
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Programs

	Date	Attendance
Photography Contest	02/01/2015	21
Storytime	02/05/2015	37
Willy Wonka Valentine's Day	02/10/2015	130
Mobile Apps Made Easy	02/10/2015	16
Storytime	02/12/2015	43
Author's Group	02/17/2015	5
Storytime	02/19/2015	58
Storytime	02/26/2015	37
Total		347