



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, March 10, 2014

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, March 10, 2014, at 7 00 p m. in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business

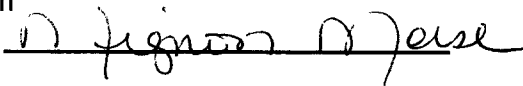
- 1 **Call to Order**
2. **Invocation**
3. 14-2072 Consider approval of the minutes of the February 10, 2014 meeting

 Executive Summary
 Review and approve the Library Board's meeting minutes of February 10, 2014
 Attachments: library minutes 021014.pdf
- 4 **Discuss Friends of the Sachse Public Library Monthly Report.**
- 5 14-2073 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach

 Executive Summary
 Library Manager Mignon Morse will present Library Manager's Report.
 Attachments: lib stats feb 2014.pdf
6. **Discuss Library Board announcements regarding special events, current activities, and local achievements.**
- 7 **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted March 7, 2014, 5 00 p m

Mignon Morse, Library Manager 

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #	14-2072	Version	1	Name	Consider approval of the minutes of the February 10, 2014 meeting
Type	Agenda Item	Status			Agenda Ready
File created	3/4/2014	In control			Library Board
On agenda	3/10/2014	Final action			
Title	Consider approval of the minutes of the February 10, 2014 meeting				
	Executive Summary				
	Review and approve the Library Board's meeting minutes of February 10, 2014				
Sponsors					
Indexes					
Code sections					
Attachments	library minutes 021014.pdf				

Date	Ver	Action By	Action	Result
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Title

Consider approval of the minutes of the February 10, 2014 meeting

Executive Summary

Review and approve the Library Board's meeting minutes of February 10, 2014

Background

Review and consider approving the Library Board's meeting minutes of February 10, 2014

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends approval of the minutes of the February 10, 2014 meeting

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, February 10, 2014 7:00 p.m.**

Present Board Members: Robert Rodgers, Patrece King, Dia Rhoden, Mary Saathoff, Dixie Scoggins, and Billy Ketner

Absent Board Members: Terry Bennett

Library Manager: Mignon Morse

1 Invocation:

Mary Saathoff

2 Call to Order:

Robert Rodgers called the meeting to order at 7:00 p.m.

3 Consider approval of the minutes of the January 13, 2014 Library Board meeting:

Patrece King motioned to approve the minutes. The motion was seconded by Mary Saathoff and the minutes were unanimously approved.

4 Discuss, consider, and make recommendation to the City Council to approve voluntary utility bill donations

Library Manager, Mignon Morse, showed a power point presentation on "Voluntary Utility Bill Donations." Ms. Morse used the information she gathered from the Public Library Administrators of North Texas to make a proposal to City Council. She is leading this project to generate supplemental funds for the library, parks, and animal control.

Ms. Morse would like a minimum of \$1.00 (tax deductible) to be donated to the library for e-books. Chairman Robert Rodgers, who works for Atmos in Utility Services, has experience in this area. He understands the cost associated with adding line items to the Utility Billing process. The expense to the City of Sachse may far outweigh the number of citizens who actually sign-up for "Voluntary Utility Bill Donations."

Mary Saathoff made a motion to recommend the following to City Council: If the City Council decides to implement "Voluntary Utility Bill Donations", the Sachse Library Board recommends earmarking funds donated to the library to be specifically used for e-books. Billy Ketner seconded the motion. The motion passed unanimously.

5. Friends Report:

The Friends elected new officers and Gina Berchel was elected treasurer

6. Library Managers Report:

Library Manager, Mignon Morse, reported a 19% increase in circulation over the past four months Staff is gearing up for Summer Reading club The theme is "Fizz, Boom, and Read!" and the video (starring the Mad Scientist) will feature scenes from the High School and the Library and be filmed by a Sachse High School videographer

7 Discuss Library Board announcements regarding special events, current activities, and local achievements:

Patrece King was one of the 600 teachers who attended the 29th Annual Texas Alliance of Black School Educators Conference Also, the Sachse Chamber of Conference donated their ribbon cutting scissors for this event

8. Adjournment.

A motion was made by Mary Saathoff to adjourn. Billy Ketner seconded The motion carried unanimously and the Library Board meeting was adjourned at 7 30 PM

Attest

Approve

Secretary

Chairman



Legislation Details (With Text)

File #	14-2073	Version	1	Name	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach
Type	Agenda Item	Status			Agenda Ready
File created	3/5/2014	In control			Library Board
On agenda	3/10/2014	Final action			
Title	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.				
	Executive Summary				
	Library Manager Mignon Morse will present Library Manager's Report.				
Sponsors.					
Indexes					
Code sections.					
Attachments.	lib stats feb 2014.pdf				
Date	Ver	Action By	Action		Result

Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report

Background

Library Manager Mignon Morse will present library statistics, make announcements, and discuss upcoming projects, events, and community outreach

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

This item is for discussion only No action is required



Departmental Report

February 2014

Fiscal Year 2013		Fiscal Year 2014	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	39,974		41,582	
Number of Copies	40,428		40,629	
Number of New Copies	274	2,035	328	1,774
Number of Items Removed	332	510	17	162
Donated Items Added	62	592	116	252

Patrons

Number of Patrons	9,023		10,100	
Number of New Patrons	85	382	64	366
Number of Patrons Removed	0	14	0	4

Circulation

Total Circulation	6,508	32,006	6,897	37,025
Books	4,493	21,662	4,514	24,690
DVDs & Blu-Ray	1,873	9,583	1,964	10,576
E-Books			176	685
Audio CDs	101	617	173	871
Music CDs	5	30	3	23
Business Library	25	89	28	117

Programs and Services

Number of Internet Sessions	705	3,874	503	3,046
Number of Programs	11	42	10	43
Program Attendance	415	1,509	337	1,567
Interlibrary Loans	10	50	39	67
Number of Volunteer Hours	51	426	97	347

Door Count	3,374	16,976	3,065	16,396
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Programs

	Date	Attendance
Teen Club	02/04/2014	9
Pajama Storytime	02/04/2014	32
Storytime	02/06/2014	42
Willy Wonka Valentine's Day	02/11/2014	105
Storytime	02/13/2014	45
Tech Help	02/15/2014	1
Tech Help	02/17/2014	2
Writers Group	02/18/2014	6
Storytime w/ City Engineer	02/20/2014	42
Storytime	02/27/2014	53
Total		337

Photography Contest	20 entries
for children, teens, and adults	337 votes

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Absent Board Members. Terry Bennett

Library Manager. Mignon Morse

1 Invocation

Mary Saathoff

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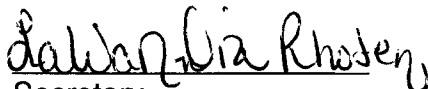
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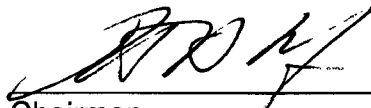
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Approve


Secretary


Chairman