City of Sachse, Texas

Planning and Zoning Commission

Terry signed minutes of 3/13/00 + 3/28/00

Minutes of the Regular Meeting of Monday, March 13, 2000
Time: 7:00 PM Place: Sachse City Hall

Members Present:
Bob Boswell, Chairman
Pat McMillan
Heath Smith
Paul Conant
Charles Schaefer
William Hession

Members Absent:
Charles Smith

Chairman Bob Boswell opened the meeting, and a quorum was declared.

Item #1: **Minutes of February 28, 2000 Meeting:**
A motion was made by Paul Conant to accept the minutes. Pat McMillan requested that the minutes be amended by deleting the (Garry Adams) reference on item #7. Bill Hession seconded the motion and it passed unanimously.

Item #2: **Consider Preliminary Plat-Woodbridge Phase 4A:**
William Hession excused himself from voting on items #2 & #3 citing a conflict of interest. Mr. Don Herzog made a brief presentation of preliminary plat. Chuck Schaefer questioned if the street name should be changed from Hampton Estates on the east side of the curved street. Don Herzog advised he would have it changed on final plat. Chuck Schaefer made a motion to accept the preliminary plat as presented by Don Herzog. The motion was seconded by Paul Conant and passed unanimously.

Item #3 **Consider Preliminary Plat-Woodbridge Phase 4B:**
Mr. Don Herzog made a brief presentation. Mr. Herzog asked if staff comments regarding required placement of fire hydrants 300' apart was correct. In the past, the city had specified 500 feet. Garry Adams, Community Development Director advised that the newly adopted 1997 UFC specified such placement, but he would confirm this with the Fire Marshall, Doug Kendrick. Chuck Schaefer asked why easements between some lots were unevenly distributed. Mr. Herzog advised the widest part of the easement was placed on larger lots because they have more area to absorb the loss of buildable area, and because of the placement of sewer lines, etc. Chuck Schaefer made a motion to accept the preliminary plat as presented by Don Herzog. The motion was seconded by Pat McMillan and passed unanimously.

Item #4 **Consider Action to Extend the Tabling of a Rezoning Request from Harris Land Development until P&Z Meeting of March 27, 2000:**
William Hession made a motion to extend the tabling of the rezoning request until 3/27/00. The motion was seconded by Heath Smith and passed unanimously.

Item #5 **Selection of 2 Members to Serve on the Planned Development Review Committee:**

Garry Adams, Community Development Director briefed the board on the need to form a Planned Development Review Committee. This committee will meet as necessary to implement fair application of codes and requirements on newly proposed planned developments. Garry suggested Chuck Schaefer as a possible candidate because of his experience in building matters. After a brief discussion among board members, William Hession made a motion to select Chuck Schaefer and Charles Smith to serve on the committee. The motion was seconded by Heath Smith and passed unanimously.

Item #7 **Selection of 2 Members to Serve on the City of Sachse Comprehensive Plan Steering Committee:**

This item was presented out of order from agenda. Bill Atkinson, City Manager made a brief presentation on the duties and meeting schedules for this committee. One of the members selected from the P&Z Commission will chair the meetings. Pat McMillan suggested Bob Boswell because of his expertise at chairing meetings. Heath Smith was also recommended. Chuck Schaefer made a motion to select Heath Smith and Bob Boswell to serve on the committee. The motion was seconded by Paul Conant and passed unanimously.

Item #6 **Report From Staff:**

This item was presented out of order from agenda. Garry Adams, Community Development Director very briefly discussed upcoming items. Briefed board that the first meeting of the newly formed Planned Development Review Committee could possibly be held within 2 weeks, because of recently submitted development plans. Amendments to zoning chapter will be presented soon in regards to defining museum use, etc.

There being no further business, Pat McMillan made a motion to adjourn. William Hession seconded the motion and it passed unanimously.

The meeting adjourned at 7:30 p.m.

Secretary

Chairman