

**CITY COUNCIL OF THE CITY OF SACHSE  
MEETING MINUTES  
APRIL 3, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, April 3, 2023, at 6 30 p m at Sachse City Hall, 3815-B Sachse Road Those present were Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmembers Michelle Howarth Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg, City Manager Gina Nash, City Attorney Joe Gorfida, City Secretary Leah Granger Assistant City Manager Lauren Rose, Director of CIP and Public Works Corey Nesbit, Leisure Services Director Lance Whitworth, Finance Director David Baldwin, Assistant Finance Director Ryan Bredehoeft, Fire Chief Marty Wade, Police Lieutenant Steven Doerr, Animal Services Supervisor Terri O'Neal, Animal Services Officer Brenda Smith, Police Dispatcher Lorraine Massie, IT Manager Mike Pastor, and Assistant to the City Manager Amanda Chi

Mayor Bickerstaff called the meeting to order at 6 30 p m

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U S AND TEXAS FLAGS**

Councilmember Prestenberg offered the invocation and Councilmember Buhler led the pledges

**SPECIAL ANNOUNCEMENTS**

**1 Present a proclamation for Animal Care and Control Appreciation Week**

Animal Service Officers and volunteer Cullen King showed off one of the shelter dogs, Julian, noting that the kennels are full and encouraged people to come adopt a pet Mayor Bickerstaff thanked staff and presented a proclamation celebrating Animal Care and Control Appreciation Week

**2 Present a proclamation for National Public Safety Telecommunicators Week**

Observing the importance of dispatchers and the service they provide, Mayor Bickerstaff presented Police Dispatcher Lorraine Massie with a proclamation for National Public Safety Telecommunications Week and thanked the group for their continued assistance to the public

**3 Mayor and City Council announcements regarding special events, current activities, and local achievements**

Mayor Bickerstaff presented Ms Nash flowers for her birthday and thanked her for all the work she does for the city Mayor Pro Tem Franks reflected on the Retro Dodgeball event commenting on how much fun they had and encouraged people to attend next year He noted that there were roughly 400 kids at the Easter Egg Scramble approximately 75 dogs for the Doggy Bone Hunt, and about 600 kids at the Flashlight Egg Hunt Franks thanked the Parks and Recreation Department for the many hours of work put into planning and execution of the events The sentiment was echoed by Councilmembers Buhler and Prestenberg

City Manager's announcements

- New Employees
  - Staff welcomes Denise Lewis as the new Economic Development Coordinator

Mayor Bickerstaff's announcements

- April 6 is the deadline to register to vote in the May 6 election
- Early voting will be from April 24 through May 2 and Election Day is May 6 Dallas County residents may vote in the City Hall Courtroom or any Dallas County Vote Center, and Collin County residents may vote in the Michael J. Felix Community Center Room A & B or any Collin County Vote Center. Check the City website for details.
- City offices will be closed on April 7 in observance of Good Friday
- The Arbor Day Jubilee Team Up & Clean Up will be on Saturday, April 22. If your group would like to register and help clean up our great city, please check the website for details. Breakfast will be provided, and gift trees will be handed out on a first-come, first-served basis.
- Get to know your Sachse Fire-Rescue Department by joining the third class of the Sachse Citizens Fire Academy. They meet from 6-8:30 p.m. on Wednesdays between April 26 and June 28.
- Several Councilmembers and staff traveled to Austin to meet with Senators and Representatives to discuss some legislative concerns and priorities for the city.

**PUBLIC COMMENT**

- Travis Yates spoke about the issues behind Vicksburg Drive, including drainage, safety, and sanitation
- Kayla Giasson voiced concerns related to the issues behind Vicksburg Drive, including access and use of property, safety, and drainage
- Matthew Holboke talked about the lights on the water tower and budget concerns

**CONSENT AGENDA** All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests.

**1 Approve the March 20, 2023, meeting minutes**

Mr. Holboke requested the minutes be removed from the Consent agenda for discussion. He believes the meeting minutes lack detail, asked for clarification related to Public Comment, and commented on the Maxwell Creek Trail item.

Councilmember Howarth made a motion to accept the minutes as presented. Councilmember Buhler seconded the motion, and it passed unanimously.

**2 Accept the monthly revenue and expenditure report for the period ending February 28, 2023**

Councilmember Buhler made a motion to approve item D2 as presented. Councilmember Prestenberg seconded the motion, and it carried unanimously.

## **REGULAR AGENDA ITEMS**

### **1 Receive an update on J K Sachse Park Phase 1**

Mr Whitworth thanked Council and the public for their support of projects and events He noted the project is nearing completion in just a few weeks He reviewed progress of construction as well as some minor challenges encountered Mr Whitworth reminded Council that J K Sachse Park will be the first park on the Collin County side of Sachse The Grand Opening is scheduled for May 13 at 11 a m at the park, 4310 Ranch Road The public is invited to attend the event and enjoy the activities and food that will be present

### **2 Consider an ordinance authorizing certain Budget and Capital Improvement Program (CIP) amendments pertaining to the Fiscal Year 2022-2023 Budget and Capital Improvement Program**

Ms Nash recounted that previously, budget amendments were brought to Council once a year However, Mr Baldwin has recommended that amendments be addressed more frequently to allow staff to prepare for the remainder of the fiscal year more effectively The FY 22 23 budget was adopted in September 2022 and the audit of FY21-22 was completed in March, so the changes reflect those results Mr Baldwin reviewed the amendments and noted that, according to policy, they could not have reasonably been foreseen Amendments related to timing of expenses in regards to the budget, eligibility of expenses to the revenue source, and available funds in the Street Maintenance Tax Fund In total, the amounts requested were \$300,675 for budget amendments and \$660 000 for CIP amendments

After a couple questions from Council, Councilmember Lindsey made a motion to approve the item as presented Councilmember Howarth seconded the motion and it carried unanimously

### **3 Discuss and consider changing the City's existing mission statement**

Ms Nash recalled the discussion at the Council's annual planning retreat regarding updating the City's mission statement Ms Rose noted the current mission statement "Sachse is a tranquil community welcoming the future while offering a safe and enjoyable quality of life to all those who call Sachse home" She commented that much has changed since that statement was developed with the Comprehensive Plan in 2016 and recapped exercise and discussion at the recent planning retreat With the feedback provided, staff prepared sample statements for the Council consideration and ranking Upon approval, staff will start incorporating the new mission statement into documents and it will play a major role in the budget process

Councilmember Howarth made a motion to adopt option number 1, "Sachse is a vibrant community that offers exceptional opportunities for all to live work and play as the new mission statement Councilmember Prestenberg seconded the motion, and it passed unanimously

## **EXECUTIVE SESSION**

Mayor Bickerstaff adjourned the meeting to Executive Session at 7 24 p m

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072, for the purpose of Deliberations regarding the purchase, exchange, lease, or value of real property generally located along Merritt Road, between Sachse Road and Pleasant Valley Road.
2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) to consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code; wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.

The Council returned from Executive Session at 8:05 p.m.

**REGULAR AGENDA ITEMS / MEETING CLOSING:**

1. Take any action as a result of Executive Session: Discuss and consider a resolution determining the necessity of acquiring real property for the construction of the Merritt Road Realignment and Widening Project, authorizing appropriation of the real property and/or the use of the power of eminent domain to acquire the real property for public use, delegating authority to initiate condemnation proceedings to the City Attorney and City Manager.

Councilmember Prestenberg made a motion to approve a resolution determining the necessity of the acquisition of the real property for the construction of the Merritt Road Realignment and Widening Project, authorize the use of eminent domain to acquire the real property, and delegate authority to initiate condemnation proceedings to the City Attorney and City Manager for Parcels 6, 7, 17, and 51. The motion was seconded by Councilmember Lindsey and carried unanimously.

2. Take action as a result of executive session as it relates to Item F2.

No action necessary at this time.

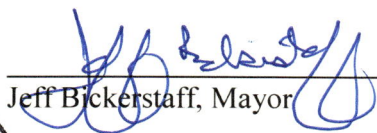
3. Adjournment.

Mayor Bickerstaff adjourned the meeting at 8:07 p.m.

ATTEST:

  
Leah K Granger, City Secretary



  
Jeff Bickerstaff, Mayor