



**Monday, April 3, 2023
City Council Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

Sachse City Council Meetings are streamed live online (<https://sachsetx.swagit.com/live>) and available on-demand (<https://sachsetx.swagit.com/city-council>).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, April 3, 2023, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Special Announcements

1. Present a proclamation for Animal Care and Control Appreciation Week.
2. Present a proclamation for National Public Safety Telecommunicators Week.
3. Mayor and City Council announcements regarding special events, current activities, and local achievements.

C. Public Comment

1. Public Comment: The public is invited at this time to address the Council. Please come to the microphone and state your name and city of residence for the record. However, if your remarks pertain to a specific agenda item that will include action/vote, please hold them until that item, at which time the Mayor will solicit your comments. The time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

1. Approve the March 20, 2023, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending February 28, 2023.

E. Regular Agenda Items

1. Receive an update on J.K. Sachse Park Phase 1.

2. Consider an ordinance authorizing certain Budget and Capital Improvement Program amendments pertaining to the Fiscal Year 2022-2023 Budget and Capital Improvement Program.
3. Discuss and consider changing the City's existing mission statement.

F. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072, for the purpose of Deliberations regarding the purchase, exchange, lease, or value of real property generally located along Merritt Road, between Sachse Road and Pleasant Valley Road.
2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) to consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code; wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.

G. Regular Agenda Items / Meeting Closing

1. Take any action as a result of Executive Session: Discuss and consider a resolution determining the necessity of acquiring real property for the construction of the Merritt Road Realignment and Widening Project, authorizing appropriation of the real property and/or the use of the power of eminent domain to acquire the real property for public use, delegating authority to initiate condemnation proceedings to the City Attorney and City Manager.

2. Take action as a result of executive session as it relates to Item F2.

3. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 03/31/2023 by 5pm _____ Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972-495-1212, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Special Announcements

Subject	1. Present a proclamation for Animal Care and Control Appreciation Week.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Recognition

BACKGROUND

The second week of April is nationally recognized as Animal Care and Control Appreciation Week and is a week when communities are encouraged to learn about what the job entails and to be grateful for those who do them. Sachse Animal Control Officers regularly risk their wellbeing to protect the welfare of animals and the community.

POLICY CONSIDERATIONS

There are no policy considerations associated with this item.

RECOMMENDATION

Present a proclamation recognizing Animal Care and Control Appreciation Week.

File Attachments

[B1 Proclamation Animal Control Appreciation Week 2023.pdf \(108 KB\)](#)

§ *Proclamation*

WHEREAS, Animal Care and Control Officers are hard-working professionals who regularly risk their wellbeing and devote huge amounts of personal time and resources while they serve the public; and

WHEREAS, these officers protect the welfare of helpless animals and pets that are rescued from injury, disease, abuse, and starvation as well as provide the essential community functions of enforcing animal control laws, protecting the public from diseases, and educating the public on the proper care of pets; and

WHEREAS, Sachse Animal Control Officers regularly go above and beyond their duties for the community and expend an immense amount of effort for countless pets and animals; and

WHEREAS, Animal Control Officers provide an essential community function but rarely receive the recognition they deserve for the work they proudly perform;

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim the second week of April as

Animal Care and Control Appreciation Week

in Sachse and encourage the community to show their appreciation for the men and women who protect the public and care for all kinds of pets and animals in the area.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 3rd day of April, 2023.

Gold
Seal



Jeff Bickerstaff, Mayor

B. Special Announcements

Subject	2. Present a proclamation for National Public Safety Telecommunicators Week.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Recognition

BACKGROUND

Emergencies can occur any time and a prompt response is critical to the protection of life and preservation of property. Public Safety Telecommunicators serve as the vital link for the city's first responders to ensure their safety and substantially contribute to the protection of the public. National Public Safety Telecommunicators Week is April 9 through April 15.

POLICY CONSIDERATIONS

There are no policy considerations associated with this item.

RECOMMENDATION

Present a proclamation recognizing National Public Safety Telecommunicators Week.

File Attachments

[B2 Proclamation Public Safety Telecommunicators Week 2023.pdf \(110 KB\)](#)

§ *Proclamation*

WHEREAS, emergencies can occur at any time that require police, fire, or emergency medical services, and the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our first responders is dependent upon the quality and accuracy of information obtained from citizens who telephone Sachse Dispatch, and Public Safety Telecommunicators are the first and most critical contact the public has with emergency services; and

WHEREAS, serving as the single, vital link for our police officers and firefighters by monitoring their activities by radio, providing them information, and ensuring their safety, Public Safety Telecommunicators of the City of Sachse have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of his or her job in the past year;

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim the week of April 9 through April 15 as

National Public Safety Telecommunicators Week

in Sachse in honor of the men and women whose diligence and professionalism keep our city and the public safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 3rd day of April, 2023.

Gold
Seal



Jeff Bickerstaff, Mayor

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	1. Approve the March 20, 2023, meeting minutes.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the March 20, 2023, meeting minutes.
Minutes	View Minutes for Mar 20, 2023 - City Council Meeting

BACKGROUND

Minutes from the March 20, 2023, Council meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the March 20, 2023, meeting minutes.

File Attachments

[03.20.23 City Council Minutes.pdf \(157 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
MARCH 20, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, March 20, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg; City Manager Gina Nash; City Attorney Joe Gorfida; Assistant City Manager Lauren Rose; Director of CIP and Public Works Corey Nesbit; Police Chief Bryan Sylvester; Fire Chief Marty Wade; Deputy Fire Chief Lee Richardson; Development Services Director Matt Robinson; IT Manager Mike Pastor; Neighborhood Services Manager Ray Mendez; Economic Development Manager Jerod Potts; and Assistant to the City Manager Amanda Chi.

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

Mayor Pro Tem Franks offered the invocation. Master Sergeant Dennis Lee led the pledges.

SPECIAL ANNOUNCEMENTS:

1. Present a proclamation recognizing Vietnam War Veterans Day.

After inviting Vietnam War Veterans present at the meeting to the dais, Mayor Bickerstaff presented a proclamation recognizing Vietnam War Veterans Day and the courageous sacrifices of those who fought so diligently.

2. Present a proclamation honoring Don E. Whitt.

Mayor Bickerstaff presented a dual proclamation with Wylie Independent School District to the surviving members of the Don Whitt family honoring his memory and dedication to Wylie ISD and the Sachse community.

3. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks encouraged people to sign up for the upcoming Retro Dodgeball Night on March 24 and to attend the Easter Egg Hunts on April 1 at Heritage Park. The Easter Egg Scramble starts at 10 a.m., the Doggy Bone Hunt begins at 7:30 p.m., and the Flashlight Egg Hunt starts at 8 p.m. or when it gets dark. Councilmember Millsap announced that the Library will be hosting a community art project beginning now through April 6. The theme is “All Together Now” which will also serve as the theme for the Summer Reading Program. Anyone interested in participating should contact the Library.

City Manager's announcements:

- New Employees:
 - Julie Taylor has joined the team as the new Human Resources Analyst.
 - Chris Filomio is welcomed to the City as a Water Maintenance Technician I.

Mayor Bickerstaff's announcements:

- Last call for the 2023 Sachse Scholarship applications. They must be postmarked no later than Friday, March 24, to be considered.
- Mark your calendars for the Arbor Day Jubilee Team Up & Clean Up on Saturday, April 22. If your group would like to register, please check the website for details. Breakfast will be provided, and gift trees will be handed out on a first-come, first-served basis.
- April 6 is the last day to register to vote if you would like your voice to be heard in the May 6 General Election. You can submit your application through your residing county's website. Contact City Secretary Leah Granger if you have any questions.

PUBLIC COMMENT:

- Shae Creel, Principal of Sachse High School, announced a Town Hall Meeting regarding the GISD Bond at 6:30 p.m. on Wednesday, March 29, in the high school cafeteria.

CONSENT AGENDA: All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests.

1. Approve the March 6, 2023, meeting minutes.

Councilmember Lindsey made a motion to approve the consent agenda as presented. Councilmember Buhler seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

1. Receive a presentation regarding the establishment of a rental inspection program.

Ms. Rose presented a potential rental inspection program to ascertain Council's interest. The Comprehensive Plan contemplated the creation of a rental inspection program, and Ms. Rose provided several general concepts for the program as well as options that Council could choose to include. She noted that the program can be tailored specifically to the needs of Sachse. The primary purpose of the program is to ensure that the minimum property standards are met for the tenant, neighbors, and property owners, but the program would also provide an avenue for tenants and property owners if issues were to arise.

The general consensus of Council was that they would like to see a few program structure options to consider. Councilmembers want it to be effective but not overly invasive, to focus on health and safety rather than aesthetics, and to be easily affordable.

Sachse resident, Jeanie Marten, opposed a rental registration program.

2. Receive an update on Bond 2021 projects.

Ms. Nash gave an overview of the progress of the approved Bond 2021 projects. She reminded the Council that a “worst first” approach has been utilized and the Bailey-Hooper Road project was the first road to be addressed. The timing strategy is to be conscientious of “construction fatigue” as well as projects that will be affected by building material pricing. In particular, projects have been timed to fit within the tranches, or portions, of debt issued and to avoid an impact on the tax rate. She detailed each project and encouraged everyone to review the progress thermometers on the website at www.cityofsachse.com/bond2021.

3. Discuss a potential trail project with the cities of Wylie and Murphy and the North Texas Municipal Water District.

Ms. Nash described the scope of the project creating a trail over the Maxwell Creek Landfill to be a part of a comprehensive regional trail system. She noted that this is a unique opportunity to repurpose a closed landfill and to potentially make a connection with the Six Cities Trail through Allen, Plano, Richardson, Frisco, Garland, and McKinney. Ms. Nash reviewed the funding opportunities for the project as well as the next steps if the Council would like to pursue the project.

After some discussion and clarification, the general consensus of the Council was favorable to pursue and explore the opportunity. Sachse resident Teddy Kinzer supports trail projects like this.

4. Receive the results of the citywide resident survey conducted by Polco.

Polco Senior Survey Associate Joe Dell'Olio presented the results of the resident survey. He noted that the results were very positive from residents, and on the majority of questions, Sachse scored at or above national trends in relation to the ten facets of community livability. The main findings were that 1) Sachse residents enjoy a high quality of life and strong sense of safety; 2) Although residents are optimistic about the cost of living, the economy continues to be an important focus for the community; and 3) residents identified opportunities for improvement within the City’s library and community center.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the meeting to Executive Session at 8:19 p.m.

- 1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of Economic Development incentives for projects generally located along Ranch Road, Woodbridge Parkway, and State Highway 78 in Sachse, Texas.**
- 2. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of an Economic Development incentive for Bunker Hill Retail, LLC for a**

project generally located along Bunker Hill Road and Miles Road, and for retail or commercial business projects seeking to locate within the City of Sachse.

- 3. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of an Economic Development incentive for Milli's Donuts LLC for a project generally located along Miles Road and Rosewood Lane.**
- 4. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of an Economic Development incentive for SB Sachse, LTD. for a project generally located along Murphy Road and Blackburn Road.**

The Council returned from Executive Session at 9:33 p.m.

REGULAR AGENDA ITEMS / MEETING CLOSING:

- 1. Take action as a result of executive session: Consider authorizing the City Manager to negotiate and execute an economic development agreement on behalf of the City of Sachse for projects generally located along Ranch Road, Woodbridge Parkway, and State Highway 78 in Sachse, Texas.**

Butch Kemper of Sachse expressed interest in the completed agreements.

No action taken at this time.

- 2. Take action as a result of executive session: Consider authorizing the City Manager to negotiate and execute an economic development agreement on behalf of the City of Sachse with Bunker Hill Retail, LLC for a project generally located along Bunker Hill Road and Miles Road, and any amendments and instruments related thereto.**

No action taken at this time.

- 3. Take action as a result of executive session: Consider authorizing the City Manager to negotiate and execute an economic development agreement on behalf of the City of Sachse with Milli's Donuts LLC for a project generally located along Miles Road and Rosewood Lane, and any amendments and instruments related thereto.**

Councilmember Howarth made a motion to approve the item as presented. It was seconded by Lindsay Buhler, and it carried unanimously.

- 4. Take action as a result of executive session: Consider authorizing the City Manager to negotiate and execute an economic development agreement on behalf of the City of Sachse with SB Sachse, LTD. for a project generally located along Murphy Road and Blackburn Road, and any amendments and instruments related thereto.**

A motion to approve the item as presented was made by Mayor Pro Tem Franks. Councilmember Lindsey seconded the motion and it passed unanimously.

MEETING CLOSING:

1. Adjournment.

Mayor Bickerstaff adjourned the meeting at 9:39 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	2. Accept the monthly revenue and expenditure report for the period ending February 28, 2023.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the monthly revenue and expenditure report for the period ending February 28, 2023.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of the year-to-date sales tax revenue.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending February 28, 2023.

File Attachments

[All Funds February 2023.pdf \(126 KB\)](#)

[Sales Tax Report March 2023.pdf \(160 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse

Monthly Revenue and Expenditure Report

February 28, 2023 (Unaudited)

GENERAL FUND

	42% of Year Completed					
	Current Month		YTD Actuals		YTD Actuals	
	Annual Budget	Actual			% of Budget	Note
Revenue Summary						
Property Tax	\$ 14,734,419	\$ 2,759,000	\$ 15,266,452	104%		A
Sales Tax	2,670,000	285,261	1,271,097	48%		B
Franchise Fees	1,946,750	213,341	955,488	49%		
Licenses and Permits	1,963,600	16,322	177,165	9%		C
Service Fees	1,539,800	133,834	515,986	34%		D
Fines	205,000	17,145	96,431	47%		
Interest Income	55,000	87,723	249,831	454%		E
Miscellaneous Income	375,150	9,575	161,644	43%		
Intergovernmental Revenue	1,733,328	359,046	861,350	50%		
Total Revenue	\$ 25,223,047	\$ 3,881,248	\$ 19,555,443	78%		
Expenditure Summary						
Animal Services	\$ 280,041	\$ 21,925	\$ 111,831	40%		
City Manager	880,103	70,315	329,528	37%		F
City Secretary	230,338	10,005	84,634	37%		
Combined Services	559,225	18,948	335,693	60%		G
Development Services	1,426,383	62,459	361,576	25%		H
Engineering	469,947	39,111	154,130	33%		I
Facilities Maintenance	635,762	45,877	303,770	48%		J
Finance	821,721	85,254	342,015	42%		
Fire-Rescue	6,216,501	454,940	2,355,576	38%		
Human Resources	544,270	33,532	183,208	34%		I
Information Technology	1,028,667	117,595	442,711	43%		
Library	680,936	46,491	256,989	38%		
Municipal Court	277,808	20,941	110,210	40%		
Neighborhood Services	258,846	20,213	91,638	35%		I
Parks	1,192,255	77,517	462,117	39%		
Police	6,602,649	571,997	2,630,839	40%		
Recreation	536,429	41,108	246,773	46%		
Senior Activity Center	257,343	10,719	71,337	28%		K
Streets	1,846,182	97,103	818,879	44%		L
Total Expenditures	\$ 24,745,406	\$ 1,846,050	\$ 9,693,452	39%		
Revenue Over/(Under) Expenses	\$ 477,641	\$ 2,035,198	\$ 9,861,991			
Beginning Fund Balance October 1, 2022			\$ 16,001,939			

See following page for explanation of major variances

Explanation of Major Variances:

- A** Property tax receipts peak in December and January. Reflected collections will decrease with April transfer to TIRZ
- B** Sales tax collections remain strong with 15% year-over-year growth
- C** Building permit activity trending lower due to timing between residential phases and timing of commercial construction
- D** Plan review activity trending lower due to timing between residential phases and timing of commercial construction
- E** Interest revenue returns greatly exceed budgeted projections due to favorable interest rates
- F** Trending below "YTD Actuals % of Budget" spend primarily due to timing of professional services expenses
- G** Insurance expense timing increases "YTD Actual % of Budget" spend trend
- H** Newly budgeted position vacancies and low inspection expenses decreases "YTD Actuals % of Budget" spent trend
- I** Position vacancy decreases "YTD Actuals % of Budget" spent trend
- J** Trending above "YTD Actuals % of Budget" due to prior year budgeted Scissor Lift expense in current year
- K** Trending below "YTD Actuals % of Budget" spend primarily due to timing of A/V system upgrade expense
- L** Street and alley repairs and materials expense timing increases "YTD Actuals % of Budget" spent trend

City of Sachse

Monthly Revenue and Expenditure Report February 28, 2023 (Unaudited)

UTILITY FUND

		Current Month		42% of Year Completed		
	Annual Budget	Actual	YTD Actuals	YTD Actuals % of Budget	Note	
Revenue Summary						
Water Revenue	\$ 8,430,500	\$ 421,506	\$ 2,889,602	34%	A	
Sewer Revenue	5,900,000	544,276	2,702,609	46%		
Drainage Revenue	222,000	19,015	94,525	43%		
Fees	167,375	16,950	87,708	52%	B	
Interest Income	72,500	63,252	260,357	359%	C	
Total Revenue	\$ 14,792,375	\$ 1,064,999	\$ 6,034,801	41%		
Expenditure Summary						
Utility Administration	\$ 525,059	\$ 33,446	\$ 213,083	41%		
Water Operations	7,322,340	772,873	3,285,934	45%		
Sewer Operations	4,819,471	826,110	2,263,310	47%		
Stormwater Projects	80,000	7,991	25,944	32%	D	
Total Expenditures	\$ 12,746,870	\$ 1,640,421	\$ 5,788,271	45%		
Beginning Fund Balance October 1, 2022			\$ 22,494,452			
Revenue Over/(Under) Expenses	\$ 2,045,505	\$ (575,422)	\$ 246,530	E		

Explanation of Major Variances:

- A Water Revenue collections variance at current point in the year is due to seasonality
- B Reconnection charges and penalties trending to exceed budget
- C Interest revenue returns greatly exceed budgeted projections due to favorable interest rates
- D Small drainage projects anticipated to be substantially spent by fiscal year end
- E Current Month Actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

February 28, 2023 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

		42% of Year Completed			
		Current Month		YTD Actuals	
	Annual Budget	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Sales Tax	\$ 1,300,000	\$ 156,858	\$ 637,700	49%	
Other Income	10,000	-	10,000	100%	A
Interest Income	7,000	14,525	54,663	781%	B
Total Revenue	\$ 1,317,000	\$ 171,383	\$ 702,363	53%	
Expenditure Summary					
Expenditures	\$ 636,357	\$ 23,954	\$ 184,446	29%	C
Total Expenditures	\$ 636,357	\$ 23,954	\$ 184,446	29%	
Revenue Over/(Under) Expenses	\$ 680,643	\$ 147,429	\$ 517,917		
Beginning Fund Balance October 1, 2022			\$ 6,773,169		

Explanation of Major Variances:

A Garland ISD grant received in October

B Interest revenue returns greatly exceed budgeted projections due to favorable interest rates

C Current unfilled position impacts "YTD Actuals % of Budget" spend

City of Sachse

Monthly Revenue and Expenditure Report

February 28, 2023 (Unaudited)

DEBT SERVICE FUND

	42% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Property Tax	\$ 6,263,477	\$ 1,173,878	\$ 6,497,190	104%	A
Interest Income	5,500	8,451	47,937	872%	B
Total Revenue	\$ 6,268,977	\$ 1,182,329	\$ 6,545,126	104%	
Expenditure Summary					
Fees	\$ 3,000	\$ -	\$ 1,000	33%	
Principal	4,185,000	4,185,000	4,185,000	100%	C
Interest	2,001,422	1,082,799	1,082,799	54%	D
Total Expenditures	\$ 6,189,422	\$ 5,267,799	\$ 5,268,799	85%	
Revenue Over/(Under) Expenses	\$ 79,555	\$ (4,085,470)	\$ 1,276,328		
Beginning Fund Balance October 1, 2022			\$ 1,165,246		

Explanation of Major Variances:

- A** Property Tax receipts peak in December and January
- B** Interest revenue returns greatly exceed budgeted projections due to favorable interest rates
- C** Principal payments are primarily due in February
- D** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report

February 28, 2023 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	Annual Budget	Current Month Actual	YTD Actuals	42% of Year Completed	Note
				YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 775,000	\$ 75,977	\$ 309,368	40%	
Interest Income	-	-	-	-	
Total Revenue	\$ 775,000	\$ 75,977	\$ 309,368	40%	
Expenditure Summary					
Expenditures	\$ 778,250	\$ 79,551	\$ 666,291	86%	A
Total Expenditures	\$ 778,250	\$ 79,551	\$ 666,291	86%	
Revenue Over/(Under) Expenses	\$ (3,250)	\$ (3,574)	\$ (356,923)		B
Beginning Fund Balance October 1, 2022			\$ 173,402		

Explanation of Major Variances:

A Expenditures are primarily J.K. Sachse Park construction

B Current Month Actual variance due to timing of revenue collections and expenses

CITY OF SACHSE

2022/2023 SALES TAX REPORT

FY 2023									FY 2022	
Month	Economic Dev. Corp.	Municipal Dev. Dist.	Street Maint.	General Fund			Total ¹		General Fund	Total ¹
	0.50%	0.25%	0.25%	1.00%	Year-To-Date (YTD)	YTD % of Budget	YTD Growth Over Prior Yr	2.00%	Year-To-Date	2.00%
October	\$112,301	\$54,655	\$56,151	\$224,603	\$224,603	9%	28%	\$447,710	\$176,156	\$350,683
November	131,145	65,573	63,091	262,291	486,894	19%	19%	522,100	410,301	466,411
December	113,429	55,378	56,715	226,858	713,752	27%	18%	452,381	606,194	389,661
January	123,966	60,266	61,983	247,931	961,683	37%	18%	494,146	813,181	412,885
February	156,858	75,977	78,429	313,716	1,275,400	48%	15%	624,980	1,106,275	583,920
March	101,119	49,064	50,559	202,238	1,477,638	56%	14%	402,980	1,296,933	379,416
April									1,470,511	345,655
May									1,729,411	511,195
June									1,939,206	417,376
July									2,166,799	453,729
August									2,441,472	547,607
September									2,673,296	462,146
TOTAL	\$738,819	\$360,913	\$366,928	\$1,477,638				\$2,944,298		\$5,320,684
BUDGET	\$1,300,000	\$775,000	\$650,000	\$2,630,000				\$5,355,000	\$1,950,000	\$5,812,500

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
 - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
 - Excludes 380 Agreement grants
 - Excludes mixed beverage sales tax

E. Regular Agenda Items

Subject	1. Receive an update on J.K. Sachse Park Phase 1.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Discussion, Information
Goals	Provide excellent government services to Sachse citizens. Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.

BACKGROUND

In January 2021, City Council approved the design of J.K. Sachse Park by Kimley-Horn and Associates, Inc. Phase 1 of construction was to include a pavilion, splash pad, restrooms, sand volleyball court, and trails. On February 7, 2022, City Council approved an agreement for the construction of J.K. Sachse Park Phase 1 on Ranch Road. Construction began on March 21, 2022, and the project was anticipated to be completed by April 28, 2023, with a grand opening scheduled in May 2023.

OVERVIEW

This project has been approved by the Municipal Development District Board and City Council. Funding will come from the Municipal Development District and Collin County grant funding.

RECOMMENDATION

Receive an update on J.K. Sachse Park Phase 1.

File Attachments

[E1 Presentation J.K. Sachse Park Update 4.03.23-final.pdf \(1,596 KB\)](#)

J.K. Sachse Park Update

City Council
March 31, 2023





J.K. Sachse Concept Drawings-Phase 1 & 2



Historical Information

- 01-21-21** City Council approved the design of J.K. Sachse Park by Kimley-Horn and Associates
- 09-21-21** Collin County awarded J.K. Sachse Park Phase 1 project \$161,294 in funding for the walking trail portion of the park
- 02-07-22** City Council approved a construction agreement for J.K. Sachse Park Phase 1 and portions of Phase 2 for \$2,388,611.40
- 03-23-22** Groundbreaking



View from the south

Pavilion



Restrooms



View from the north

Walking paths/Irrigation



Sand volleyball/Benches



Splash Park



Schedule and Next Steps

- Completed
 - Utilities
 - Pavilion
 - Walking trail
 - Pavers
 - Picnic tables
 - Stone benches
 - Restrooms
 - Pump room
 - Electrical
 - Grading
 - Parking lots
 - Splash park surface
- Next 30 days
 - Install volleyball sand, posts, and net
 - Install lighting for sand volleyball and food truck area
 - Splash park equipment installation
 - Irrigation and sod installation
 - Staff training on splash park operations



Minor challenges

- 46 weather delay days
- Back order on some supplies
- Six change orders
- In depth training for splash park operations



Save the Date

J.K. Sachse Park Grand Opening

May 13, 2023 | 11 a.m.

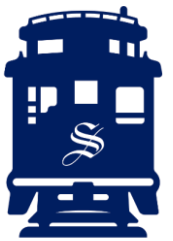
4310 Ranch Road, Sachse, Texas



The City of
SACHSE



Questions?



The City of
SACHSE

E. Regular Agenda Items

Subject	2. Consider an ordinance authorizing certain Budget and Capital Improvement Program amendments pertaining to the Fiscal Year 2022-2023 Budget and Capital Improvement Program.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion
Recommended Action	Approve an ordinance authorizing certain Budget and Capital Improvement Program amendments pertaining to the Fiscal Year 2022-2023 Budget and Capital Improvement Program.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Fiscal Year 2022-2023 Budget, including the 2022-2023 Capital Improvement Program, was adopted by Council on September 6, 2022. The Sachse Charter allows Council to amend or change the budget to provide for additional expense and this routinely occurs around the mid-point of the fiscal year. Several budget and capital improvement program amendments have been identified for the current fiscal year and shall become an attachment to the original Budget upon Council approval.

OVERVIEW

Budget and Capital Improvement Program adjustments are shown below by fund:

Fund	FY 2022-2023 Adopted Budget	Operating Changes	Capital Changes	Proposed Amended Budget
General	\$24,745,406	\$132,500	\$310,000	\$25,187,906
<u>Other Governmental Funds</u>				
2022 Bond Construction	16,685,000	-	-	16,685,000
American Rescue Plan Act	5,300,000	-	-	5,300,000
General Capital Projects	5,882,500	-	-	5,882,500
Debt Service	6,189,422	-	-	6,189,422
Impact Fee	1,300,000	(491,825)	-	808,175
Special Revenue	462,697	-	-	462,697
Street Maintenance Tax	650,000	-	350,000	1,000,000
Vehicle/Equipment Replacement	458,404	-	-	458,404
<u>Internal Service Funds</u>				
Health Insurance	2,433,180	-	-	2,433,180
<u>Enterprise Funds</u>				
Utility	18,209,370	-	-	18,209,370
<u>Component Units</u>				
Economic Development Corporation	636,357	-	-	636,357
Municipal Development District	778,250	-	-	778,250
Total Budget	\$83,730,586	(\$359,325)	\$660,000	\$84,031,261

In addition, to match project expense eligibility, \$491,825 of the Hudson Drive (R-21-02) revenue source is changed from Roadway Impact Fees to General CIP Unobligated Fund Balance.

See attached documents for further detail.

POLICY CONSIDERATIONS

According to Section 7.09 of the City Charter, "Under conditions which may arise, and which could not reasonably have been foreseen in the normal process of planning the budget, the city council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance and shall become an attachment to the original budget."

RECOMMENDATION

Approve an ordinance authorizing certain Budget and Capital Improvement Program amendments pertaining to the Fiscal Year 2022-2023 Budget and Capital Improvement Program.

File Attachments

[E2.1 Presentation Budget Amendment FY 2022-2023.pdf \(191 KB\)](#).

[E2.2 Ordinance Amending 2022-2023 Budget.pdf \(348 KB\)](#).

[E2.3 2022-2023 Budget Amendment Detail April 2023 Amended.pdf \(120 KB\)](#).

City of Sachse 2022-2023 Budget Amendments

City Council
April 3, 2023



Agenda

- Budget Adoption
- Budget Amendment Policy
- Requested Changes by Fund
- Recommended Action



Budget Adoption

- Budget Adoption – September 6, 2022
 - Budget Appropriation
 - Capital Improvement Program (CIP)
- Currently, no fund appropriation budget amendments



Budget Amendment Policy

- City Charter, Section 7.09
 - Could not reasonably have been foreseen
 - Amendment must be by ordinance
 - Amendment shall be attachment to original budget



General Fund

- Requests of prior year savings available due to timing of expense

Item	CIP No.	Budget Amendment	CIP Amendment	Revenue Source
Scissor/Boom Lift ¹	-	\$40,000	-	Prior Year Savings
Tyler Content Manager ²	-	42,500	-	Prior Year Savings
Payroll/HR Information System ³	-	50,000	-	Prior Year Savings
Asphalt Preservation (New Project) ⁴	R-23-07	310,000	310,000	Prior Year Savings
TOTAL		\$442,500	\$310,000	

¹ FY 21-22 approved Supplemental Request expended in FY 22-23.

² FY 21-22 savings intended for financial system electronic document manager and equipment.

³ FY 21-22 savings intended for implementation of payroll/HR Information System.

⁴ FY 21-22 contract authorized at September 6, 2022 Council meeting, expended in FY 22-23.
In addition, staff requests capital project creation to track project expense.

Impact Fee Fund

- Hudson Drive, R-21-02
 - FY 22-23 Budget shows \$3M in Roadway Impact Fee revenues
- Not all project expenses Roadway Impact Fee eligible
- Revenue Source for \$491,825 to change from Roadway Impact Fees to General CIP Unobligated Fund Balance
 - \$491,825 of transfer to General Capital Projects Fund no longer needed
 - No net change to total project budget

Item	CIP No.	Budget Amendment	CIP Amendment	Revenue Source
Hudson Drive	R-21-02	(\$491,825)	(\$491,825)	Roadway Impact Fees
TOTAL		(\$491,825)	(\$491,825)	

Street Maintenance Tax Fund

- Budget amendment indicated with November 14, 2022 Council-authorized contract approval

Item	CIP No.	Budget Amendment	CIP Amendment	Revenue Source
Blackburn/Ingram Road (New Project)	R-23-06	\$350,000	\$350,000	Fund Balance
TOTAL		\$350,000	\$350,000	



Summary of Changes

- Amendments required for budget and Capital Improvement Program

Fund	Budget Amendment	CIP Amendment
General Fund	\$442,500	\$310,000
Impact Fee Fund	(491,825)	-
Street Maintenance Tax Fund	350,000	350,000
TOTAL	\$300,675	\$660,000

Recommended Action

- Approve an ordinance authorizing certain Budget and Capital Improvement Program amendments pertaining to the Fiscal Year 2022-2023 Budget and Capital Improvement Program



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF SACHSE, TEXAS (“CITY”), AUTHORIZING CERTAIN BUDGET AND CAPITAL IMPROVEMENT PROGRAM AMENDMENTS PERTAINING TO THE FISCAL YEAR 2022-2023 BUDGET AND CAPITAL IMPROVEMENT PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City is required by the City Charter to approve a budget amendment by ordinance and upon approval of such amendment shall become an attachment to the original budget; and

WHEREAS, a budget amendment has been prepared for certain appropriations and expenditures in the 2022-2023 Budget and submitted to the City council for approval and a true and correct copy is attached as Exhibit A; and

WHEREAS, the Capital Improvement Program is adopted in conjunction with the adoption of the budget; and

WHEREAS, amendments to the Capital Improvement Program are attached as Exhibit B.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. Pursuant to the City Charter requirements of the City of Sachse, Texas, in the year 2022-2023, a Budget Amendment attached as Exhibit A is hereby authorized and approved.

SECTION 2. Pursuant to the City Charter requirements of the City of Sachse, Texas, in the year 2022-2023, an amendment to the Capital Improvement Program attached as Exhibit B is hereby authorized and approved.

SECTION 3. This Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas this the 3rd day of April, 2023.

APPROVED:

Jeff Bickerstaff, Mayor

DULY ENROLLED:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney

EXHIBIT A

City of Sachse Budget Fiscal Year Ending September 30, 2023

Fund	2022-2023		
	Adopted Budget	Amendments	Amended Budget
General Fund	\$24,745,406	\$442,500	\$25,187,906
<u>Other Governmental Funds</u>			
2022 Bond Construction Fund	16,685,000		16,685,000
American Rescue Plan Act Fund	5,300,000		5,300,000
General Capital Projects Fund	5,882,500		5,882,500
Debt Service Fund	6,189,422		6,189,422
Impact Fee Fund	1,300,000	(491,825)	808,175
Special Revenue Fund	462,697		462,697
Street Maintenance Tax Fund	650,000	350,000	1,000,000
Vehicle/Equipment Replacement Fund	458,404		458,404
<u>Internal Service Funds</u>			
Health Insurance Fund	2,433,180		2,433,180
<u>Enterprise Funds</u>			
Utility Fund	18,209,370		18,209,370
<u>Component Units</u>			
Economic Development Corporation	636,357		636,357
Municipal Development District	778,250		778,250
Total City Budget	\$83,730,586	\$300,675	\$84,031,261

Exhibit B
Amended 2022-2023 Capital Improvement Program

EXPENDITURES

CIP No.	Project	Estimated Capital Project Cost	Budget Thru FY 21-22	22-23 Budget	22-23 Amendments	FY 22-23 Budget	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate	FY 26-27 Estimate	FY 27-28 Estimate	Total Project Cost
Streets												
R-12-08	5th Street/Sachse Road Widening - SH 78 to Miles ^(U)	6,702,100	6,702,100	1,000,000		-	-	-	-	-	-	6,702,100
R-12-13	Merritt Road Re-alignment & Widening ^(U)	6,000,000	5,000,000			1,000,000	-	-	-	-	-	6,000,000
R-13-03	Pleasant Valley Road ^(U)	300,000	300,000			-	-	-	-	-	-	300,000
R-19-02	Brookview Drive - Phase 1	60,000	60,000			-	-	-	-	-	-	60,000
R-19-03	Hilltop Trail & Meadow Lane Rehabilitation ^(U)	600,000	600,000			-	-	-	-	-	-	600,000
R-19-04	Anthony Lane Rehabilitation ^(U)	200,000	200,000			-	-	-	-	-	-	200,000
R-19-07	Coral Lane ^(C/SC)	50,000	50,000			-	-	-	-	-	-	50,000
R-20-03	Signal Improvements - Construction ^(U)	1,423,395	1,423,395			-	-	-	-	-	-	1,423,395
IF-21-01	Roadway Impact Fee Study ^(U)	50,000	50,000			-	-	-	-	-	-	50,000
R-21-02	Hudson Drive ^(U)	3,000,000	1,700,000			1,300,000	-	-	-	-	-	3,000,000
R-21-04	Bunker Hill (The Station Blvd.)	1,650,000	1,650,000	1,300,000		-	-	-	-	-	-	1,650,000
R-21-20	Major Alley Rehabilitation - Multiple Locations ^(U)	946,000	946,000			-	-	-	-	-	-	946,000
R-21-21	2021 Asphalt Roadway Improvements	63,500	63,500			-	-	-	-	-	-	63,500
R-21-23	Eastview Drive - Pleasant Valley to End	-	-			-	-	-	-	-	-	-
R-22-01	2022 Alley Projects	950,000	650,000			300,000	-	-	-	-	-	950,000
R-22-05	5th Street Project	3,000,000	352,000			2,650,000	-	-	-	-	-	3,002,000
R-22-06	Bailey-Hooper Road Overlay	275,000	275,000			-	-	-	-	-	-	275,000
R-23-01	Williford Road Overlay	250,000	-			250,000	-	-	-	-	-	250,000
R-23-02	6th Street Alley and Street Repair	350,000	-			350,000	-	-	-	-	-	350,000
R-23-03	Miscellaneous Concrete Street Repair	300,000	-			300,000	-	-	-	-	-	300,000
R-23-06	Blackburn/Ingram Road (New)	350,000	-		350,000	350,000	-	-	-	-	-	350,000
R-23-07	Asphalt Preservation (New)	310,000	-		310,000	310,000	-	-	-	-	-	310,000
	Old Ben Davis - Ben Davis Road to Bunker Hill Road	900,000	-			-	-	-	-	-	-	-
	Salmon Estates Major Rehabilitation	-	-			-	-	-	-	-	-	-
Subtotal Streets		27,729,995	20,021,995	6,150,000	660,000	6,810,000	-	-	-	-	-	26,831,995

Water

W-12-15	Southwest Water Tower Construction ^(C/SC)	2,000,000	2,000,000	5,300,000		-	-	-	-	-	-	2,000,000
W-14-01	Maxwell Creek Pump Station ^(U)	5,765,000	465,000			5,300,000	-	-	-	-	-	5,765,000
W-14-02	12-inch WL Pleasant Valley from Eastview to Ben Road ^(U)	450,000	450,000			-	-	-	-	-	-	450,000
W-14-07	8-inch WL 3rd Street from SH 78 to Ingram	80,000	80,000			-	-	-	-	-	-	80,000
W-14-08	8-inch WL Cartwright from 3rd Street to Big Valley	50,000	50,000			-	-	-	-	-	-	50,000
IF-21-01	Roadway Impact Fee Study ^(U)	50,000	50,000			-	-	-	-	-	-	50,000
W-21-05	Public Works Pump Station Generator ^(U)	680,000	680,000			-	-	-	-	-	-	680,000
W-21-06	Sachse Road Upsize ^(C/SC)	360,000	360,000			-	-	-	-	-	-	360,000
W-21-07	5th Street District Improvements	450,000	450,000			-	-	-	-	-	-	450,000
W-21-08	Hilltop Trail/Meadow Lane Utility Rehab	450,000	200,000			250,000	-	-	-	-	-	450,000
W-22-07	SCADA System Upgrades	140,000	140,000	250,000		-	-	-	-	-	-	140,000
	Sachse South Estates Water Main Replacement	-	-			-	-	-	-	-	-	-
	8-inch WL from Pecan Grove to Ponderosa	-	-			-	-	-	-	-	-	-
Subtotal Water		10,475,000	4,925,000	5,550,000	-	5,550,000	-	-	-	-	-	10,475,000

Note- Projects are not assigned a CIP number until budget is requested.
* Anticipated FY 21-22 Amendments to be brought to Council in September 2022

LEGEND

^(C/SC) - Project Complete, or Substantially Complete
^(U) - Project Underway
Budget Amendment

Exhibit B Amended 2022-2023 Capital Improvement Program												
CIP No.	Project	Estimated Capital Project Cost	Budget Thru FY 21-22	22-23 Budget	22-23 Amendments	FY 22-23 Budget	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate	FY 26-27 Estimate	FY 27-28 Estimate	Total Project Cost
Sewer												
SS-12-09	Southeast Sewer Expansion: Trunk Line A from Sachse Rd to SE Lift Station ^(U)	5,000,000	5,000,000	2,250,000		-	-	-	-	-	-	5,000,000
SS-12-12	8-inch trunk line on south side of PGBT to Line "C" ^(U)	90,000	90,000			-	-	-	-	-	-	90,000
SS-12-13	8-inch trunk line on north side of PGBT to Line "C" ^(U)	260,000	260,000			-	-	-	-	-	-	260,000
SS-12-14	Line "D" - 10-inch trunk line from south of PGBT to MRLS	-	-			-	-	-	-	-	-	-
SS-12-15	8-inch mains (East-West) connecting to Line "D"	-	-			-	-	-	-	-	-	-
SS-12-16	8-inch branch line north of PGBT to Line "C" ^(U)	172,000	172,000			-	-	-	-	-	-	172,000
SS-12-18	Line "E" - 10-inch trunk line from Line "G" along south City Limit	-	-			-	-	-	-	-	-	-
SS-17-02	8-inch Main - Anthony Lane from Williford Road to Bailey Road ^(U)	802,000	802,000			-	-	-	-	-	-	802,000
SS-18-01	Ingram Road Sewer Relief	200,000	200,000			-	-	-	-	-	-	200,000
IF-21-01	Roadway Impact Fee Study ^(U)	50,000	50,000			-	-	-	-	-	-	50,000
SS-21-09	Sachse Road Sewer Upsize ^(U)	60,000	60,000			-	-	-	-	-	-	60,000
SS-21-10	Sable Hills Lift Station Expansion	1,101,000	1,101,000			-	-	-	-	-	-	1,101,000
SS-21-11	Hilltop Trail/Meadow Lane Utility Rehab	2,450,000	200,000			2,250,000	-	-	-	-	-	2,450,000
SS-21-12	Sewer Rehab Hwy 78 at Old City Hall	249,000	249,000			-	-	-	-	-	-	249,000
	8-inch main - Easement from Bonanza Ct. to Vicksburg Drive	-	-			-	-	-	-	-	-	-
Subtotal Sewer		10,434,000	8,184,000	2,250,000	-	2,250,000	-	-	-	-	-	10,434,000
Drainage												
D-17-15	Vicksburg Drainage Easement ^(U)	451,409	451,409	1,500,000		-	-	-	-	-	-	451,409
D-22-02	Third Garland Connection Creek Stabilization ^(U)	1,575,000	75,000			1,500,000	-	-	-	-	-	1,575,000
D-22-03	Sachse South Drainage Study ^(U)	75,000	75,000			-	-	-	-	-	-	75,000
D-23-04	Small Drainage Projects	200,000	-	80,000		80,000	-	-	-	-	-	80,000
	Coral Lane, Anthony Road Drainage Improvements	-	-			-	-	-	-	-	-	-
	Spring Meadows Estates Detention Pond Re-design	1,800,000	-			-	-	-	-	-	-	-
	Long Branch from Dewitt to SH78	3,500,000	-			-	-	-	-	-	-	-
Subtotal Drainage		7,601,409	601,409	1,580,000	-	1,580,000	-	-	-	-	-	2,181,409
Parks & Trails												
P-17-04	Joe Stone Park Restroom ^(U)	110,000	110,000	1,040,750		-	-	-	-	-	-	110,000
T-17-02	Sachse Road/5th Street Trail ^(U)	150,000	150,000			-	-	-	-	-	-	150,000
T-17-04	Muddy Creek Trail - Sachse Rd to Pleasant Valley Rd ^(U)	695,000	695,000			-	-	-	-	-	-	695,000
T-17-05	Joe Stone Loop Trail	90,000	90,000			-	-	-	-	-	-	90,000
P-21-16	J.K. Sachse Park Concept Plan and Design ^(U)	249,000	249,000			-	-	-	-	-	-	249,000
P-22-04	J.K. Sachse Park Construction ^(U)	6,929,750	1,764,000	1,040,750		1,040,750	775,000	800,000	825,000	850,000	875,000	6,929,750
	Heritage Park Expansion Projects	-	-			-	-	-	-	-	-	-
	Williford Road Trail - Bryan Street to Bailey Road	-	-			-	-	-	-	-	-	-
Subtotal Parks & Trails		8,223,750	3,058,000	1,040,750	-	1,040,750	775,000	800,000	825,000	850,000	875,000	8,223,750

Note- Projects are not assigned a CIP number until budget is requested.
* Anticipated FY 21-22 Amendments to be brought to Council in September 2022

^(C/SC) - Project Complete, or Substantially Complete
^(U) - Project Underway
Budget Amendment

Exhibit B Amended 2022-2023 Capital Improvement Program												
CIP No.	Project	Estimated Capital Project Cost	Budget Thru FY 21-22	22-23 Budget	22-23 Amendments	FY 22-23 Budget	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate	FY 26-27 Estimate	FY 27-28 Estimate	Total Project Cost
Facilities												
F-23-05	Outdoor Warning Sirens	120,000	-	120,000		120,000	-	-	-	-	-	120,000
	Public Works/Parks Facility	-	-	-		-	-	-	-	-	-	-
	Screening Wall Replacement	-	-	-		-	-	-	-	-	-	-
Subtotal Facilities		120,000	-	120,000	-	120,000	-	-	-	-	-	120,000
Bond Proposition 2021												
BP-21-A01	Sachse Road Phase 2	14,675,000	-	1,700,000		1,700,000	-	-	-	-	-	1,700,000
BP-21-A02	Sachse Road Phase 3	8,710,000	-			-	-	-	-	-	-	-
BP-21-B01	Streets & Roads - Bailey-Hooper Road	10,660,000	1,000,000	9,660,000		9,660,000	-	-	-	-	-	10,660,000
BP-21-B02	Streets & Roads - West Creek	7,170,000	-			-	-	-	-	-	-	-
BP-21-B03	Streets & Roads - Williford Road	2,820,000	-			-	-	-	-	-	-	-
BP-21-C01	Neighborhood Package	5,000,000	-	675,000		675,000	-	-	-	-	-	675,000
BP-21-D01	Animal Shelter	5,000,000	350,000	4,650,000		4,650,000	-	-	-	-	-	5,000,000
Subtotal Bond Proposition 2021		54,035,000	1,350,000	16,685,000	-	16,685,000	-	-	-	-	-	18,035,000
TOTAL CAPITAL IMPROVEMENT PROGRAM		118,619,154	38,140,404	33,375,750	660,000	34,035,750	775,000	800,000	825,000	850,000	875,000	76,301,154

Note- Projects are not assigned a CIP number until budget is requested.
* Anticipated FY 21-22 Amendments to be brought to Council in September 2022

^(C/SC) - Project Complete, or Substantially Complete
^(U) - Project Underway
Budget Amendment

City of Sachse
Budget Fiscal Year Ending September 30, 2023

Fund	2022-2023 Adopted Budget	<u>Budget Amendments</u>			2022-2023 Amended Budget	Revenue Source
		Operating Budget	Capital Budget	Total		
General Fund	\$24,745,406	\$132,500	\$310,000	\$442,500	\$25,187,906	Prior Year Savings
<u>Other Governmental Funds</u>						
2022 Bond Construction Fund	16,685,000				16,685,000	
American Rescue Plan Act Fund	5,300,000				5,300,000	
General Capital Projects Fund	5,882,500				5,882,500	
Debt Service Fund	6,189,422				6,189,422	
Impact Fee Fund	1,300,000	(491,825)		(491,825)	808,175	Roadway Impact Fees
Special Revenue Fund	462,697				462,697	
Street Maintenance Tax Fund	650,000		350,000	350,000	1,000,000	Fund Balance
Vehicle/Equipment Replacement Fund	458,404				458,404	
<u>Internal Service Funds</u>						
Health Insurance Fund	2,433,180				2,433,180	
<u>Enterprise Funds</u>						
Utility Fund	18,209,370				18,209,370	
<u>Component Units</u>						
Economic Development Corporation	636,357				636,357	
Municipal Development District	778,250				778,250	
Total City Budget	\$83,730,586	(\$359,325)	\$660,000	\$300,675	\$84,031,261	

City of Sachse
Budget Fiscal Year Ending September 30, 2023
Budget Amendment Detail by Fund

General Fund Budget			
Fund	Revenues	Expenses	Rev over Exp
FY 2022-2023 Adopted Budget	\$25,223,047	\$24,745,406	\$477,641
<u>Other Governmental Funds</u>			
¹ Scissor/Boom Lift	-	40,000	(40,000)
² Tyler Content Manager	-	42,500	(42,500)
³ Payroll/HR Information System	-	50,000	(50,000)
⁴ R-23-07 Asphalt Preservation (New)	-	310,000	(310,000)
Subtotal	-	442,500	(442,500)
FY 2022-2023 Amended Budget	\$25,223,047	\$25,187,906	\$35,141

- ¹ Purchase of a scissor lift was approved as a FY 21-22 Supplemental Request (\$40,000). Expenditure was delayed to December 2022 due to supply chain issues. FY 21-22 expenditure savings is re-requested in FY 22-23 to match the timing of the actual boom lift expense.
- ² FY 21-22 expenditure savings was intended to be used toward an ERP digital information document manager and equipment. Finance Department year-end savings is re-requested in FY 22-23 to match the timing of the expense. Annual maintenance is \$5,605.
- ³ FY 21-22 expenditure savings was intended to be used toward a payroll/Human Resources Information System. Human Resources Department year-end savings is re-requested in FY 22-23 to match the timing of the expense. Annual maintenance is 40,000.
- ⁴ On September 6, 2022, Council authorized a contract with Holbrook Asphalt Co. for the purpose of roadway improvements, preservation, and maintenance, fully funded with FY 21-22 General Fund Street Maintenance and Operations budget. FY 21-22 expenditure savings is re-requested in FY 22-23 to match the timing of the actual expense. In addition, a new capital project is requested to track expenditures (R-23-07 Asphalt Preservation).

City of Sachse
Budget Fiscal Year Ending September 30, 2023
Budget Amendment Detail by Fund

General Capital Projects Fund Budget

Fund	Revenues	Expenses	Rev over Exp
FY 2022-2023 Adopted Budget	\$2,808,000	\$5,882,500	(\$3,074,500)
<u>Other Governmental Funds</u>			
¹ R-21-02 - Hudson Drive	(491,825)		(491,825)
Subtotal	(491,825)	-	(491,825)
FY 2022-2023 Amended Budget	\$2,316,175	\$5,882,500	(\$3,566,325)

¹ Budget amendment to reflect Hudson Drive project activity not eligible to use Roadway Impact Fee revenues. Amendment reflects a change from Roadway Impact Fee Revenues to Unobligated General Capital Project Revenue. No changes to R-21-02 total project budget.

City of Sachse
Budget Fiscal Year Ending September 30, 2023
Budget Amendment Detail by Fund

Impact Fee Fund Budget			
Fund	Revenues	Expenses	Rev over Exp
FY 2022-2023 Adopted Budget	\$2,765,000	\$1,300,000	\$1,465,000
<u>Other Governmental Funds</u>			
¹ R-21-02 - Hudson Drive	-	(491,825)	491,825
Subtotal	-	(491,825)	491,825
FY 2022-2023 Amended Budget	\$2,765,000	\$808,175	\$1,956,825

¹ Budget amendment to reflect Hudson Drive project activity not eligible to use Roadway Impact Fee revenues. Amendment reflects a change from Roadway Impact Fee Revenues to Unobligated General Capital Project Revenue. No changes to R-21-02 total project budget.

City of Sachse
Budget Fiscal Year Ending September 30, 2023
Budget Amendment Detail by Fund

Street Maintenance Tax Fund Budget

Fund	Revenues	Expenses	Rev over Exp
FY 2022-2023 Adopted Budget	\$652,500	\$650,000	\$2,500
<u>Other Governmental Funds</u>			
¹ R-23-06 - Blackburn/Ingram Road (New)		350,000	(350,000)
Subtotal	-	350,000	(350,000)
FY 2022-2023 Amended Budget	\$652,500	\$1,000,000	(\$347,500)

¹ On November 14, 2022, Council authorized a contract with Reynolds Asphalt and Construction Co. for Williford Road, Blackburn/Ingram Road, and Ben Davis Road asphalt street repairs. Staff indicated a return to Council to request associated capital project and budget amendments for Blackburn/Ingram Road, R-23-06. Sufficient Street Maintenance Tax Fund Balance exists to fund this amendment.

E. Regular Agenda Items

Subject	3. Discuss and consider changing the City's existing mission statement.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Discussion
Goals	Provide excellent government services to Sachse citizens.

BACKGROUND

The City's current mission statement was developed as a part of the City Council's Strategic Plan in 2016. It currently reads:

"Sachse is a tranquil community welcoming the future while offering
a safe and enjoyable quality of life to all those who call Sachse home."

Mission statements play an important role in setting the tone and direction for local government activities. They often serve as a guide for City employees to utilize while working on City Council priorities. The City Council reviewed the statement and participated in a visioning exercise at its most recent strategic planning retreat. Council provided initial feedback at that time and staff prepared draft statements based on the discussion. Staff will present options for the Council's final consideration.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discuss, consider, and provide feedback on changes to the City's existing mission statement.

F. Executive Session

Subject	1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072, for the purpose of Deliberations regarding the purchase, exchange, lease, or value of real property generally located along Merritt Road, between Sachse Road and Pleasant Valley Road.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Closed Session
Goals	Strategically invest in the City's existing and future infrastructure.

F. Executive Session

Subject	2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) to consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code; wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Closed Session

G. Regular Agenda Items / Meeting Closing

Subject	1. Take any action as a result of Executive Session: Discuss and consider a resolution determining the necessity of acquiring real property for the construction of the Merritt Road Realignment and Widening Project, authorizing appropriation of the real property and/or the use of the power of eminent domain to acquire the real property for public use, delegating authority to initiate condemnation proceedings to the City Attorney and City Manager.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion
Preferred Date	Apr 03, 2023
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General Capital Fund
Recommended Action	Approve a resolution determining the necessity of the acquisition of the real property for the construction of the Merritt Road Realignment and Widening Project, authorize the use of eminent domain to acquire the real property, and delegate authority to initiate condemnation proceedings to the City Attorney and City Manager for Parcels 6, 7, 17, and 51.
Goals	Strategically invest in the City's existing and future infrastructure.

RECOMMENDATION

Approve a resolution determining the necessity of the acquisition of the real property for the construction of the Merritt Road Realignment and Widening Project, authorize the use of eminent domain to acquire the real property, and delegate authority to initiate condemnation proceedings to the City Attorney and City Manager for Parcels 6, 7, 17, and 51.

G. Regular Agenda Items / Meeting Closing

Subject	2. Take action as a result of executive session as it relates to Item F2.
Meeting	Apr 3, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion
Recommended Action	Motion to...