

**ANIMAL SHELTER BOARD OF THE CITY OF SACHSE
MEETING MINUTES
APRIL 6, 2022**

The Animal Shelter Board of the City of Sachse held a regular meeting on Thursday, April 6, 2022 at 7 p.m. in the Sachse City Council Chambers 3815-B Sachse Road. Those present were Chairperson Jim Mathis; Vice-Chairperson Brandi Petee; Secretary Shelly Monroe; Board members Kimberly McClurg, Janice Brooks, BJ Futrell, and Katie Rohler; Councilmember Cullen King; Police Chief Bryan Sylvester; Animal Services Supervisor Terri O’Neal; Animal Services Officer Brenda Smith; and Animal Services Officer Monica Thomas.

Chairperson Mathis called the meeting to order at 7 p.m. and recognized outgoing Councilmember Cullen King for his service to the Animal Shelter.

REGULAR MEETING:

Invocation and pledges of allegiance to the US and Texas flags.

Councilmember King lead the invocation and Chairperson Mathis led the pledges.

Consider approval of the January 27, 2022, meeting minutes.

A correction was noted on the January 27 minutes regarding Ms. Petee’s nomination as Vice-Chairperson. Since she was absent at the January meeting, the vote was postponed to the April 6 Meeting. Ms. Monroe made a motion to approve the minutes with the correction that the vote for Vice-Chairperson was postponed to the April meeting. Ms. Futrell seconded the motion, and it carried unanimously.

Consider and elect a Vice-Chairperson of the Animal Shelter Board.

Ms. Monroe nominated Ms. Petee for Vice-Chairperson. Ms. McClurg seconded the motion and it passed unanimously.

Receive an update and discuss the quarterly Animal Shelter report.

Ms. O’Neal presented the quarterly update and answered questions from the Board. The following announcements were also made:

- May 20 – National Rescue Dog Day – The Shelter will offer zero fee adoptions
- May 21 – Low Cost Shot Clinic hosted by the Shelter for Animal Allies of Texas
- June 13 through July 1 – The Shelter will participate as needed in Cops and Campers
- August 1 through 31 – The Shelter will participate in the North Texas Clear the Shelter Event promoted by NBC5

Receive an update on the Animal Shelter construction project.

Chief Sylvester gave a detailed presentation on the progress toward construction of a new animal shelter and responded to questions.

Request for future agenda items.

Ms. Monroe asked about the possibility of applying for grants for the Animal Shelter.

Adjournment.

Mr. Mathis adjourned the meeting at 7:30 p.m.

APPROVE:

Jim Mathis, Chairperson

ATTEST:

Shelly Monroe, Secretary