



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Board

Thursday, April 10, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, April 10, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas, to consider the following items of business:

1. **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
3. [14-2129](#) Consider approval of the March 4, 2014 meeting minutes.

Executive Summary
Review and approve the Parks and Recreation Board meeting minutes of March 4, 2014.

Attachments: [parks minutes 030414.pdf](#)
4. **Discuss and consider the design and features for Firefighters Park located at 2837 5th Street.**
5. **Discuss status of Youth Advisor applications and appointments.**
6. **Discuss and consider a park priority list for Sachse parks.**
7. **Staff updates regarding current activities, special events, and personnel.**
8. **Requests for future agenda items.**
9. **Set upcoming Parks and Recreation Board meeting date.**
10. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: April 4, 2014; 5:00 p.m. Lance Whitworth, Director of Parks and Recreation

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 14-2129 **Version:** 1 **Name:** Consider approval of the February 13, 2014 meeting minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 4/2/2014 **In control:** Parks and Recreation Board
On agenda: 4/10/2014 **Final action:**
Title: Consider approval of the March 4, 2014 meeting minutes.

Executive Summary
Review and approve the Parks and Recreation Board meeting minutes of March 4, 2014.

Sponsors:

Indexes:

Code sections:

Attachments: [parks minutes 030414.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the March 4, 2014 meeting minutes.

Executive Summary

Review and approve the Parks and Recreation Board meeting minutes of March 4, 2014.

Background

Review and approve the March 4, 2014 meeting minutes.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Recommend approval of the March 4, 2014 meeting minutes.



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Tuesday, March 4, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Special Meeting on Tuesday, March 4, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, and Board Member Nieves Marquez Jr.

Absent 2 - Board Member J. D. Pruitt, and Board Member Terri Hibbs

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

1. Call to Order

The meeting was called to order at 7:00 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation was led by Lance Whitworth and pledge of allegiance to the U.S. and Texas Flags was led by Councilman Brett Franks.

3. 14-2070

Consider approval of the February 13, 2014 meeting minutes.

Executive Summary

Review and approve the Parks and Recreation Board meeting minutes of February 13, 2014.

A motion was made by Michael Kellam and seconded by Niloufer Watkins to approve the minutes as written. Motion passed unanimously.

4. Discuss and consider Arbor Day/Great American Cleanup event scheduled for April 5, 2014.

Ms. Wiseman reported to the board the event details for Saturday, April 5. There are 8 groups registered to date with approximately 160 volunteers. There will be a Trash Collection event held at the Animal Shelter on Friday, April 4 as well as a Trash Collection and Recycling event held on Saturday, April 5 at the Sachse Animal Shelter.

5. Discuss the use of Muddy Creek Preserve.

Mr. Whitworth reported that Ms. Watkins asked for this to be placed on the agenda. Ms. Watkins reported that she would like to see the Board come up with some ideas for what can be done with this area to make use of it as well as promote it. Mr. Whitworth reported that the Muddy Creek Preserve is a Dallas County Park and they've turned it over to the City strictly for maintenance purposes. There are two sections to this Preserve and there are restrictions on the area including: you cannot build anything on it (i.e. concrete slab for parking, basketball court etc.). You can however, do things such as create a natural trail. There have been groups approach the City on doing things to the area such as the Frisbee Golf Association and the Dallas Off Road Bike Association. Both of these to date have fallen through due to lack of resources. We did have an Eagle Scout build bird houses and placed them out there. Mr. Whitworth reported that to do anything out there, an organization would have to get permission from Dallas County.

6. Discuss and consider the design and features for Firefighters Park located at 2837 5th Street.

Mr. Whitworth reported to the Board that he went to the City Council Meeting on March 3. This item was placed on the workshop for discussion and then staff will go back on March 17, for final approval from the Council to move forward with the completion of Fire Fighters Park, the playground shade structure at Salmon Park as well as combining funds with the Sachse Baseball Association to add a shade structure over the bleachers at Salmon.

7. Discuss status of Youth Advisor applications and appointments.

Mr. Whitworth reported that we have one application. The City Council has moved the interview process to a later meeting. Mr. Whitworth reported that this was a concern of ours that it would be difficult to get the youth advisors. The City of Rowlett tried a Youth Council and they had to drop to the Youth Advisors because of low attendance and they have trouble filling even the Youth Advisor spots. Ms. Watkins suggested handing out something to the Cleanup Event volunteers to get the word out. Staff will make flyers to hand out during the event. Mr. Kellam suggested letting the students know what the benefits are of being a Youth Advisor.

8. Discuss and consider a park priority list for Sachse parks.

Mr. Whitworth went over the priority list that the Park Board put together in May 2011. He suggested that the Board schedule a workshop to discuss a new 2014 priority list after the Council meeting to see what is approved on the list of items to complete. Mr. Kellam asked if someone could discuss at a future meeting the guidelines on Park Board members being part of a Friends of the Park group. Mr. Whitworth explained that you could be a member of a Friends Group and the Park Board. You just have to abstain from voting when it comes to requesting funds if you are part of the group that is requesting something from the Park Board.

9. Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Dave Sanford Park Dedication was on Saturday, March 1. The event went well with Council Members, family and friends, Park Board Members, and staff in attendance. Mr. Whitworth thanked Cub Scout Pack 243 that came and posted the colors for the event. The Parks & Recreation Department visited Harrison Intermediate this past Friday for Career Day. The Easter Egg Hunts are coming up on April 12 at 10 AM, 7:30 PM, and 8:15 PM. Mr. Kellam wanted to let the Board know that what he saw on Saturday at the Dave Sanford Memorial made him proud to live in Sachse and honor someone that cared and gave back to the City.

10. Requests for future agenda items.

Requests were made to discuss Firefighters Park, and a report on the Cleanup Event.

11. Set upcoming Parks and Recreation Board meeting date.

The next meeting was set for April 10, 2014.

12. Adjournment

A motion to adjourn was made at 8:01 PM by Niloufer Watkins and seconded by Nieves Marquez.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: February 28, 2014; 5:00 p.m.

Lance Whitworth, Director of Parks and Recreation _____

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