



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Commission

Thursday, April 11, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, April 11, 2013, at 7 00 p m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business

- 1 **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags.**
3. 13-1483 Consider approval of the minutes of the March 14, 2013 meeting

 Executive Summary
 Review and consider approval of the minutes of the March 14, 2013 meeting
 Attachments: parks minutes 031413.pdf
4. **Discuss Eagle Scout (Travis Knockenmus) Project - Placing Recycling Bins in Sachse Parks.**
5. **Discuss and consider Arbor Day / Cleanup Event.**
6. **Discuss and consider establishing a Friends of Sachse Parks group.**
- 7 **Staff updates regarding current activities, special events, and personnel.**
8. **Requests for future agenda items.**
- 9 **Set upcoming Parks and Recreation Commission meeting date.**
10. **Election of Officers**
- 11 **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted Friday, April 5, 2013, 5 00 p m

Lance Whitworth, Director of Parks and Recreation

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse Texas 75048

Legislation Details (With Text)

File #:	13-1483	Version	1	Name	Consider approval of the minutes of the March 14, 2013 meeting
Type:	Agenda Item	Status:			Agenda Ready
File created	4/4/2013	In control			Parks and Recreation Commission
On agenda:	4/11/2013	Final action			
Title:	Consider approval of the minutes of the March 14, 2013 meeting				
	Executive Summary				
	Review and consider approval of the minutes of the March 14, 2013 meeting				
Sponsors.					
Indexes:					
Code sections.					
Attachments.	parks minutes 031413.pdf				

Date	Ver	Action By	Action	Result
------	-----	-----------	--------	--------

Title

Consider approval of the minutes of the March 14, 2013 meeting

Executive Summary

Review and consider approval of the minutes of the March 14, 2013 meeting

Background

Review and consider approval of the March 14, 2013 meeting minutes

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends approval of the minutes of the March 14, 2013 meeting



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, March 14, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, March 14, 2013, at 7 00 p m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

- Present** 5 - Chairman Jeff Bickerstaff, Commission Member J D Pruitt, Commission Member Juanita Miller, Commission Member Cyndi Mitchell, and Commission Member Michael Kellam
- Absent** 2 - Commission Member Diana Smith, and Committee Member Druce Reiley

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman, Jeff Bickerstaff.

3. 13-1402 Consider approval of the minutes of the February 21, 2013 meeting.

Executive Summary

Consider approval of the February 21, 2013 meeting minutes

A motion was made by Cyndi Mitchell and seconded by Michael Kellam to approve the minutes as written. Motion passed unanimously.

Discuss and consider Concession Agreement at Salmon Park and Heritage Park for the upcoming season.

Mr. Whitworth reported that the concession agreement went to City Council on March 4, 2013, and passed at the meeting. There is a \$1,000 fee for the Association to use the concession. This is a 2 year contract renewable for 1 year terms up to 5 years total. There are provisions in there for termination of the agreement if the association fails to meet requirements in the agreement. They do have to get a food handlers license and obtain an inspection permit.

There is also a minimum age requirement of 16 years of age for those that work in the concession and anyone under the age of 18 years must be under the direct supervision of a person over the age of 18.

Discuss and consider the Arbor Day/Cleanup Event.

Mr. Whitworth reported that we currently have 11 groups registered for the event. We are on track with numbers signed up last year at this point. Friday, April 12, will be the Citywide Trash Collection event in front of the Animal Shelter, from 8 AM-4 PM. The Arbor Day event on April 13, begins here at City Hall at 9 AM. We will also continue the Trash Collection event in front of the Animal Shelter from 8 AM-2 PM that day. We are asking all of the groups to come back at Noon for a group picture. We will plant 5 trees here at the City Complex in celebration of our 5th year to receive the Tree City USA status.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Easter Egg Hunts will be on March 23 at 10 AM, the Easter Egg Scramble, at 7.30 PM, the Doggie Bone Hunt, and at 8:15 PM, the Flashlight Egg Hunt. The Exchange Club will also be there to raise funds for child abuse awareness by selling blue balloons and having a balloon release at the same time as the egg hunt in the morning. We have done some field improvements including installing an irrigation system on the practice fields, as well as aerating and fertilizing all of the fields. At Heritage Park all of the field lights have been repaired and the Sachse Baseball Association had a contractor come in and do some field work at Heritage Park. Also, P & Z approved the replat of 5th Street Park. The new Engineer, Greg Peters, has experience in park design. Mr. Whitworth is going to meet with Mr. Peters to work on the layout and parking lot. Parks crew worked on the erosion problem at Park Lake Park.

Requests for future agenda items.

Requests were made to discuss Arbor Day/Cleanup Event, and forming a parks friends group.

Set upcoming Parks and Recreation Commission meeting date.

The upcoming meeting was set for April 11, 2013, at 7:00 PM.

Adjournment

Motion to adjourn was made at 7:36 PM by Cyndi Mitchell.

SECRETARY

CHAIRMAN



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, April 11, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, April 11, 2013, at 7 00 p m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business

Present 6 - Chairman Jeff Bickerstaff, Commission Member J D Pruitt, Commission Member Diana Smith, Commission Member Juanita Miller, Commission Member Cyndi Mitchell, and Commission Member Michael Kellam

Absent 1 - Committee Member Druce Reiley

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:01 PM.

Invocation and Pledge of Allegiance to the U S. and Texas Flags.

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman, Jeff Bickerstaff

3. 13-1483

Consider approval of the minutes of the March 14, 2013 meeting

Executive Summary

Review and consider approval of the minutes of the March 14, 2013 meeting.

A motion was made by Juanita Miller and seconded by J.D Pruitt to approve the minutes as written. Motion passed unanimously

Discuss Eagle Scout (Travis Knockenmus) Project - Placing Recycling Bins in Sachse Parks.

Mr Bickerstaff briefly introduced Travis Wright and his future plans as well as the recycling bin project that he completed. Travis Wright built recycling bins and placed them at both Salmon and Heritage Park in Sachse as part of his Eagle Scout project. Travis Wright briefly spoke about routing the letters on the recycling cans to make it last longer as well as staining the bins. Ms. Smith and Ms. Mitchell complimented the bins. Lance Whitworth also complimented him on how well he did on completing the bins and how they look very similar to the expensive bins in magazines that you can order Mr Bickerstaff complimented Travis Wright on how well the project turned out and thanked

him and his family for coming to the board meeting.

Discuss and consider Arbor Day / Cleanup Event.

Mr Whitworth reported that the Citywide Cleanup event will be held 2 days and it is an event where Sachse residents can drop off appliances, brush, trash, fencing, and electronics. He also reported on the Arbor Day/Cleanup event that will be held on Saturday This year we have 20 organizations signed and each organization is assigned to a specific area within the City, including flower beds. We are going to plant 5 trees on site in celebration of our 5th year to receive Tree City USA status.

Discuss and consider establishing a Friends of Sachse Parks group.

Mr Whitworth reported that to establish this group they would need to create a set of by laws, become a 501c3 organization, and elect officers. Ms. Mitchell reported that she has ordered a 501c3 packet. Ms. Mitchell said that the people that she's spoken with that would like to join the group have asked for a list of goals and needs that the group can work towards in providing for the Parks Department. Ms. Miller suggested coming up with a list of smaller items that would be more attainable for a group such as this to work towards.

Staff updates regarding current activities, special events, and personnel.

Mr Whitworth reported that we had about 200 people in attendance at the Easter Egg Scramble that was postponed to Sunday The Flashlight Egg Hunt had about 300 in attendance and the Doggie Bone Hunt was cancelled due to weather

Requests for future agenda items.

Requests were made to discuss the Cleanup Event, Firefighter's Park, and mini and big wish list for the parks.

Set upcoming Parks and Recreation Commission meeting date.

The upcoming meeting was set for May 9, 2013, at 7 PM.

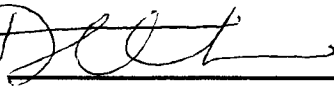
Election of Officers

Mr Bickerstaff reported that his last meeting would be next month. Mr Bickerstaff went over the procedures for election of officers. The board decided to do election of officers at the end of the next Park Board meeting.

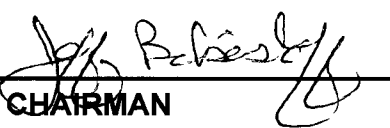
Adjournment

Motion to adjourn was made by Cyndi Mitchell at 7:56 PM.

ATTEST


SECRETARY

APPROVED


CHAIRMAN