



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Commission

Thursday, April 12, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, April 12, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. Call to Order
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags
3. 12-0814 Consider approval of the minutes of the March 6, 2012 Special Meeting.

Executive Summary
Approve minutes of the March 6, 2012 Special Meeting.
Attachments: [parks minutes 03062012.pdf](#)
4. Discuss and consider request by the Sachse Amateur Radio Association to use Salmon Park throughout the night starting on June 23 and ending June 24.
5. Discuss and consider future plans for Firefighter's Park.
6. Discuss and consider Arbor Day / Spring Cleanup event on April 14, 2012.
7. Staff updates regarding current activities, special events, and personnel.
8. Request for future agenda items.
9. Set upcoming Parks and Recreation Commission meeting date.
10. Adjournment

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: Thursday, April 5, 2012; 5:00 p.m.

Lance Whitworth, Parks and Recreation Director

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



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Legislation Details (With Text)

File #: 12-0814 **Version:** 1 **Name:** Consider approval of the minutes of the March 6, 2012 Special Meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 4/4/2012 **In control:** Parks and Recreation Commission
On agenda: 4/12/2012 **Final action:**
Title: Consider approval of the minutes of the March 6, 2012 Special Meeting.

Executive Summary
Approve minutes of the March 6, 2012 Special Meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [parks minutes 03062012.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the March 6, 2012 Special Meeting.

Executive Summary

Approve minutes of the March 6, 2012 Special Meeting.

Background

Review and approve the March 6, 2012 Special Meeting Minutes.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends approval of the March 6, 2012 Special Meeting Minutes.



Sachse, Texas

Sachse City Hall
3815 Sachse Road
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Minutes - Full Report Parks and Recreation Commission

Tuesday, March 6, 2012

6:30 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Special Meeting on Tuesday, March 6, 2012, at 6:30 p.m. in the Community Development Conference Room, at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 7 - Commission Member Kirsten Hill, Commission Member Brett Franks, Commission Member Diana Smith, Commission Member Spencer Hauenstein, Chairman Jeff Bickerstaff, Commission Member Juanita Miller, and Vice Chair Darlene Putman

Also present: Council Liaison Jared Patterson, Parks Director Lance Whitworth and Activity Coordinator Cynthia Wiseman.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 6:32 PM by Chairman, Jeff Bickerstaff.

2. 12-0723 Consider approval of the minutes of the February 9, 2012 regular meeting.

Executive Summary

Approval of the February 9, 2012 regular meeting minutes.

A motion was made by Brett Franks and seconded by Juanita Miller to approve the minutes. Motion passed unanimously.

Regular Agenda Items:

- 3a. Discuss and consider Arbor Day / Spring Cleanup Event.

Ms. Wiseman reported to the board that 6 groups have turned in their registration forms for the cleanup event. The event will go similar to last year and the initial meeting time will be 9 AM in the City Hall Amphitheater. The Mayor will read the proclamations and the groups will be given final instructions and their cleanup supplies. Once the groups return, lunch will be served between 11:30 AM and 1:30 PM and the band will play from 11:45 AM-12:45 PM. Ms. Wiseman also reported that items should be received from KTB by the end of this week or next week and once they are received we can begin putting together volunteer bags. Mr. Whitworth reported that Sachse was named Tree City USA for the 4th year. He also reported that the Trash Collection event will be held on April 13 and 14 and dumpsters will be located

in front of the Sachse Animal Shelter.

- 3b. 12-0738 Discuss and consider future plans for Firefighter's Park, located at 2837 5th Street.

Executive Summary

Discuss future plans for Firefighter's Park.

Mr. Whitworth reported that there is a small lot adjacent to Firefighter's Park that was discovered was not purchased in the original purchase of the land for the park. The City would like to gain ownership of this piece of land and Mr. Whitworth is working on locating the gentleman that owns the property to see if he will donate it to the City. Mr. Whitworth reported to the board cost estimates on each piece of the project for completing the park. The board discussed various options in cutting cost and asked staff to find out if building a parking lot was necessary, as well as if we could build an on street parking area, rather than having parking with an entrance and exit. There was also discussion of the possibility of talking to Charles Smith Funeral Home about having shared use of the portion of the funeral home's parking lot that backs up to the park.

- 3c. 12-0739 Discuss and consider prioritization of funds for City parks.

Executive Summary

Discuss prioritization of funds for City parks.

After discussion of the current priority list, the board would like to check off priority number one, create a sidewalk ordinance, and move the completion of Firefighter's Park up to the top priority. The board discussed dividing up the completion of Firefighter's Park into the following 4 phases: Phase 1 - Playground installation and parking lot, along with meeting all ADA requirements for accessibility, entrance sign, drum trash cans, and a park bench; Phase 2 - Shade structure for the playground; Phase 3 - Irrigation installation and shelter with concrete pad; Phase 4 - Backstop, grill, picnic tables, drinking fountain, and nicer trash cans.

- 3d. 12-0740 Discuss and consider Parks budget.

Executive Summary

Discuss the 2011 - 2012 Parks and Recreation budget.

Mr. Whitworth reported to the board that staff has attended the first budget meeting. The budget will be similar to last year, with no expected increase in department budgets.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Easter Egg Hunts are on March 31: Egg Scramble at 10 am, Doggie Bone Hunt at 7:30 PM, and the Flashlight Egg Hunt at 8:15 PM. The new Park Maintenance Tech will start on Monday. The Parks Crew has moved their equipment and is now using the Old Fire Station on Highway 78. He also reported that opening day for baseball is on March 24.

Request for future agenda items.

Requests were made to discuss Firefighter's Park and the Arbor Day/Spring Cleanup event.

Set upcoming Parks and Recreation Commission meeting date.

The meeting was set for April 12, 2012, at 7:00 pm.

Adjournment

A motion to adjourn was made at 8:11 PM by Brett Franks. Motion passed unanimously.

ATTEST:

APPROVED:

Commission Secretary

Commission Chairman



Sachse, Texas

Sachse City Hall
3815 Sachse Road
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Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, April 12, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse held a Regular Meeting on Thursday, April 12, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 7 - Commission Member Kirsten Hill, Commission Member Brett Franks, Commission Member Diana Smith, Commission Member Spencer Hauenstein, Chairman Jeff Bickerstaff, Commission Member Juanita Miller, and Vice Chair Darlene Putman

Also present: Council Liaison Jared Patterson, Parks Director Lance Whitworth and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:01 PM by Chairman, Jeff Bickerstaff.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

Chairman, Jeff Bickerstaff led the board in the invocation and pledge of allegiance.

3. 12-0814

Consider approval of the minutes of the March 6, 2012 Special Meeting.

Executive Summary

Approve minutes of the March 6, 2012 Special Meeting.

A motion was made by Spencer Hauenstein and seconded by Brett Franks to approve the minutes. Motion passed unanimously.

Discuss and consider request by the Sachse Amateur Radio Association to use Salmon Park throughout the night starting on June 23 and ending June 24.

Mr. Whitworth introduced this item concerning the Sachse Amateur Radio Association wanting to use Salmon Park for a 24 hour period training session on June 23 and June 24. He discussed that in the current park ordinance it states that written permission must be obtained from the Parks and Recreation Commission for the use of a park facility past city park curfew. Representative, from the Amateur Radio Association, Bill Colwill, 3709 Sable Lane, spoke to the board about the plans the association had for this one day event held worldwide each year. The event will run from Noon on June 23 until

Noon on June 24. The public is invited to learn what the group is about and how they provide emergency and backup communications during an emergency event and other city events, such as Fallfest and the cleanup event. Jeffrey Locke, 4523 Harvest Lane, the President of the Amateur Radio Association, also informed the board on the event. After discussion, a motion was made by Spencer Hauenstein and seconded by Kirsten Hill, to approve the Sachse Amateur Association be allowed to use Salmon Park from Noon on June 23 to Noon on June 24. Motion passed unanimously 6-0 with Ms. Juanita Miller abstaining from the vote.

Discuss and consider future plans for Firefighter's Park.

Mr. Whitworth reported that staff is still working on obtaining ownership of the small parcel of land at the park that is currently not owned by the City. Mr. Whitworth reported that we cannot use the funeral home parking. We have to have our own parking. The recommended number of spaces is 8 and the cost is estimated at just under \$15,000 with 2 handicap parking spaces. To open the park we have to have a parking lot and ADA accessibility to whatever equipment we have in the park.

Discuss and consider Arbor Day / Spring Cleanup event on April 14, 2012.

Mr. Whitworth reported that we have over 350 people signed up and 15 organizations. The event will be held in the amphitheater starting at 9 AM, Saturday morning when the Mayor will read proclamations and Micah Pace will present the Tree City USA flag. Groups will disperse to their cleanup locations and then return to the amphitheater to hear the band and eat hot dogs.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that we had the Easter events, starting with the Easter Egg Scramble with 320 participants, then the Doggie Bone Hunt we had about 100 people and 40 dogs, and then the flashlight egg hunt we had over 400 participants. On May 12, we will have the Movie in the Park in the amphitheater. Mr. Jared Patterson spoke about the YMCA program that a group of citizens are trying to bring into Sachse. There will be camps going on over the summer.

Request for future agenda items.

Requests were made to discuss the Independence Day Parade, Firefighter's Park, and YMCA.

Set upcoming Parks and Recreation Commission meeting date.

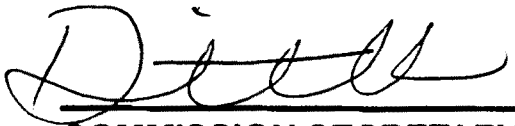
The meeting was set for May 10, 2012, at 7:00 PM.

Adjournment

A motion to adjourn was made at 8:08 PM by Spencer Hauenstein. Motion passed unanimously.

ATTEST:

APPROVED:


COMMISSION SECRETARY


COMMISSION CHAIRMAN