



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, April 13, 2015

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, April 13, 2015, at 7:00 p.m. in the Library Meeting Room, at the Sachse Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

2. Regular Agenda Items:

[15-2717](#) Consider approval of the minutes of the March 9, 2015 meeting.

Executive Summary

Review and consider approval of the minutes of the March 9, 2015 Library Board meeting.

Attachments: [March 9, 2015 Minutes](#)

[15-2747](#) Discuss and consider a recommendation to City Council for naming the storybook corner after Pat Davis.

Executive Summary

Pat Davis, library clerk for the City of Sachse, was loved by everyone. After a short illness, Pat passed away on March 26. The library staff will miss her terribly. She always had a story to tell. She loved this library and the people she served here, especially the children. She worked at the Sachse Library for approximately ten years. The library staff and family would like to dedicate the story time area to Pat Davis and name it "Pat's Storybook Nook". Even though she was not a story teller, her heart belonged to the children. The family has created a fund to purchase children's books in Pat's memory. All items purchased will have a memorial sticker placed inside. The bear mural that is painted in the area is from the author Karma Wilson, and she writes rhyming books.

[15-2718](#) Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

Attachments: [April 2015](#)

3. Adjournment

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: April 10, 2015; 5:00 p.m.

Mignon Morse, Library Manager

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 15-2717 **Version:** 1 **Name:** Consider approval of the minutes of the March 9, 2015 meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 2/27/2015 **In control:** Library Board
On agenda: 3/9/2015 **Final action:**
Title: Consider approval of the minutes of the March 9, 2015 meeting.

Executive Summary
Review and consider approval of the minutes of the March 9, 2015 Library Board meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [March 9, 2015 Minutes](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider approval of the minutes of the March 9, 2015 meeting.

Executive Summary

Review and consider approval of the minutes of the March 9, 2015 Library Board meeting.

Background

Consider approval of the Library Board minutes for the March 9, 2015 meeting.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Recommend approval of the minutes of the March 9, 2015 meeting.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, March 9, 2015, 7:00 p.m.**

Present Board Members: Library Board Liaison Jeff Bickerstaff, Ruth Glover, Billy Ketner, Dia Rhoden, Dixie Scogin, Sean Hunt

Absent Board Members: Robert Rodgers and Sean French

Library Manager: Mignon Morse

1. Invocation and Pledge:

Billy Ketner led the invocation.

Dixie Scogin led the pledge to the U.S. Flag and Jeff Bickerstaff led the pledge to the Texas Flag.

2. Call to Order:

Vice Chairman Billy Ketner called the meeting to order at 7:00 PM

3. Approval of Minutes:

Ruth Glover made a motion to approve the minutes. The motion was seconded by Dia Rhoden. The motion was unanimously accepted

4. Friends Report:

Library Manager Mignon Morse presented the Friends report. The Friends will host Sachse's first AuthorCon) on Tuesday May 19, 2015 from 6:00 PM - 8:00 PM.

5. Library Manager's Report:

Mignon Morse and staff focused on weeding the collection during the month of February. Although the Library Departmental Report reflects 920 items removed from the collection, L Mignon Morse re-assured the board that only 350 items were weeded. This discrepancy has to do with the way items were entered into the system.

A new line item has been added to the monthly report. Each month the number e-books added to the collection will be listed on the Library's Departmental Report.

Library hours will change on Wednesdays only effective April 1. They will be 10:00 a.m. to 6:00 p.m. rather than 12:00 to 8:00.

Library Manager Mignon Morse recently accepted the resignation of long-time staff member Merrilee Rogers.

6. **Discuss Library Board announcements regarding special events, current activities, and local achievements.**

Dia Rhoden thanked Mignon Morse for the opportunity to review Mary's Blessing by Lena Nelson Dooley in preparation for AuthorCon. Sean Hunt offered to donate bottled water and tea in support of AuthorCon.

7. **Adjournment:**

Billy Ketner motioned to adjourn the meeting at 7:14 PM. The meeting was unanimously adjourned.

Attest:

Approve:

Secretary

Chairman



Legislation Details (With Text)

File #:	15-2747	Version:	3	Name:	Discuss and consider a recommendation to City council for naming the story book corner "Pat's Storybook Nook".
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	3/30/2015	In control:		In control:	City Council
On agenda:		Final action:			
Title:	Discuss and consider a recommendation to City Council for naming the storybook corner after Pat Davis.				
	Executive Summary Pat Davis, library clerk for the City of Sachse, was loved by everyone. After a short illness, Pat passed away on March 26. The library staff will miss her terribly. She always had a story to tell. She loved this library and the people she served here, especially the children. She worked at the Sachse Library for approximately ten years. The library staff and family would like to dedicate the story time area to Pat Davis and name it "Pat's Storybook Nook". Even though she was not a story teller, her heart belonged to the children. The family has created a fund to purchase children's books in Pat's memory. All items purchased will have a memorial sticker placed inside. The bear mural that is painted in the area is from the author Karma Wilson, and she writes rhyming books.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					
Date	Ver.	Action By	Action		Result

Title

Discuss and consider a recommendation to City Council for naming the storybook corner after Pat Davis.

Executive Summary

Pat Davis, library clerk for the City of Sachse, was loved by everyone. After a short illness, Pat passed away on March 26. The library staff will miss her terribly. She always had a story to tell. She loved this library and the people she served here, especially the children. She worked at the Sachse Library for approximately ten years. The library staff and family would like to dedicate the story time area to Pat Davis and name it "Pat's Storybook Nook". Even though she was not a story teller, her heart belonged to the children. The family has created a fund to purchase children's books in Pat's memory. All items purchased will have a memorial sticker placed inside. The bear mural that is painted in the area is from the author Karma Wilson, and she writes rhyming books.

Background

Pat Davis, dedicated library clerk for the City of Sachse, passed away on March 26.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends naming the story time area "Pat's Storybook Nook". Ellen Ritchie, librarian, will paint the wording "Pat's Storybook Nook" on the wall by the mural.



Legislation Details (With Text)

File #:	15-2718	Version:	1	Name:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.
Type:	Agenda Item	Status:			Agenda Ready
File created:	3/30/2015	In control:			Library Board
On agenda:	4/13/2015	Final action:			
Title:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.				
	Executive Summary				
	Library Manager Mignon Morse will present Library Manager's Report.				

Sponsors:

Indexes:

Code sections:

Attachments: [April 2015](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

Background

Library Manager Mignon Morse will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

This item is discussion only. No action is necessary.



Departmental Report

March 2015

Fiscal Year 2014		Fiscal Year 2015	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	42,145		42,608	
Number of Copies	41,262		39,637	
Number of New Copies	733	2,507	567	2,304
Number of Items Removed	125	287	161	2,407
Donated Items Added	359	611	305	627
Number of E-Books			1,079	
Number of New E-Books			54	253

Patrons

Number of Patrons	10,188		11,309	
Number of New Patrons	91	457	70	461
Number of Patrons Removed	0	4	1	4

Circulation

Total Circulation	7,923	44,948	9,170	51,972
Books	5,146	29,836	6,542	36,327
DVDs & Blu-Ray	2,311	12,887	2,130	12,790
E-Books	155	840	245	1,360
Audio CDs	252	1,123	211	1,207
Music CDs	1	24	0	6

Programs and Services

Number of Internet Sessions	604	3,650	489	2,836
Number of Programs	13	56	8	60
Program Attendance	427	1,994	370	2,209
Interlibrary Loans	32	99	42	241
Number of Volunteer Hours	119	466	58	319

Door Count	3,123	19,519	3,868	21,046
-------------------	-------	--------	-------	--------

Programs

	Date	Attendance
Dr. Seuss Party	02-Mar	110
Storytime	05-Mar	Canceled/Snow
Mobile Apps Made Easy	10-Mar	5
Storytime - Miniature Horses	12-Mar	145
Authors' Group	17-Mar	5
Storytime	19-Mar	46
Storytime	26-Mar	47
CCMGA - Color in Landscaping	31-Mar	12
Total		370