



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda - Final Library Board

Monday, April 14, 2014

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, April 14, 2014, at 7 00 p m in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas, to consider the following items of business

- 1 **Call to Order**
2. **Invocation**
3. 14-2102 Consider approval of the minutes of the March 10, 2014 meeting

Executive Summary

Review and consider approval of the minutes of the March 10, 2014 Library Board meeting

Attachments. [library minutes031014.pdf](#)

- 4 **Discuss Friends of the Sachse Public Library Monthly Report.**

- 5 14-2103 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

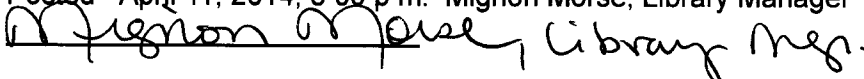
Attachments: [lib stats March 2014.pdf](#)

- 6 **Discuss Library Board announcements regarding special events, current activities, and local achievements**

- 7 **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted April 11, 2014, 5 00 p m. Mignon Morse, Library Manager

 Mignon Morse, Library Manager

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #	14-2102	Version	1	Name	Consider approval of the minutes of the March 10, 2014 meeting
Type	Agenda Item	Status			Agenda Ready
File created	3/21/2014	In control.			Library Board
On agenda.	4/14/2014	Final action			
Title	Consider approval of the minutes of the March 10, 2014 meeting				
	Executive Summary				
	Review and consider approval of the minutes of the March 10, 2014 Library Board meeting				
Sponsors					
Indexes.					
Code sections					
Attachments.	library_minutes031014.pdf				

Date	Ver	Action By	Action	Result
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Title

Consider approval of the minutes of the March 10, 2014 meeting

Executive Summary

Review and consider approval of the minutes of the March 10, 2014 Library Board meeting

Background

Consider approval of the Library Board minutes for the March 10, 2014 meeting

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Recommend approval of the minutes of the March 10, 2014 meeting

**Library Board
Library Meeting Room
3815 Sachse Road, Building C
Regular Meeting Minutes
Monday, March 10, 7:00 p.m.**

Present Board Members Robert Rodgers, Dia Rhoden, Mary Saathoff, Dixie Scoggins, Billy Ketner and Terry Bennett

Absent Board Members Patrece King

Library Manager Mignon Morse

Invocation

Dixie Scoggins

Call to Order

Robert Rodgers called the meeting to order at 7:00 PM

Consider approval of the minutes of the February 10, 2014 Library Board meeting

Billy Ketner motioned to approve the minutes. The motion was seconded by Dia Rhoden and the minutes were unanimously approved

Friends Report:

Library Manager, Mignon Morse, presented the Friends Report on the behalf of the Friend of the Library. Ten people attended the most recent Friends meeting.

The Friends are planning on program on "How to write a Will" preparation in May 2014.

Library Manager's Report

Although there was a winter blast, there was still slight increase in circulation and program attendance. However, e-Book check-out decreased as well as volunteer hours.

Volunteer hours will increase because the Honor Society student are becoming more involved at the Sachse Public Library.

The library received five hundred (500) new books (2013 copyright) books from the Dallas Morning News.

The new Collection Development Policy was approved by council and the "Voluntary Utility Bill Donations" will be added to a future Council agenda.

Discuss Library Board announcements regarding special events, current activities, and local achievements

The Writer's Group teacher is doing a good job. There are about 6-8 people who attend each month.

The library will receive a proclamation for National Library Week on Monday, April 7, 2014.

Adjournment

A motion was made by Mary Saathoff to adjourn Billy Ketner seconded The motion carried unanimously and the Library Board meeting was adjourned at 7 17 PM.

Attest

Approve

Secretary

Chairman



Legislation Details (With Text)

File #	14-2103	Version	1	Name	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach
Type	Agenda Item	Status			Agenda Ready
File created	3/21/2014	In control			Library Board
On agenda.	4/14/2014	Final action			
Title	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach				
	Executive Summary				
	Library Manager Mignon Morse will present Library Manager's Report.				
Sponsors.					
Indexes.					
Code sections.					
Attachments.	lib stats March 2014.pdf				
Date	Ver	Action By	Action		Result

Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report

Background

Library Manager Mignon Morse will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

This item is discussion only No action is necessary



Departmental Report

March 2014

Fiscal Year 2013		Fiscal Year 2014	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	39,428		42,145	
Number of Copies	39,872		41,262	
Number of New Copies	338	2,373	733	2,507
Number of Items Removed	886	1,396	125	287
Donated Items Added	59	651	359	611

Patrons

Number of Patrons	9,078		10,188	
Number of New Patrons	61	443	91	457
Number of Patrons Removed	5	19	0	4

Circulation

Total Circulation	6,974	38,980	7,923	44,948
Books	4,738	26,400	5,146	29,836
DVDs & Blu-Ray	2,058	11,641	2,311	12,887
E-Books			155	840
Audio CDs	133	750	252	1,123
Music CDs	5	35	1	24
Business Library	22	111	26	143

Programs and Services

Number of Internet Sessions	615	4,489	604	3,650
Number of Programs	10	52	13	56
Program Attendance	249	1,758	427	1,994
Interlibrary Loans	18	68	32	99
Number of Volunteer Hours	91	517	119	466

Door Count	3,288	20,264	3,123	19,519
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Programs

	Date	Attendance
Dr. Seuss (very cold)	03-Mar	45
Cox Elementary Visit	03-Mar	150
Teen Library Club	04-Mar	10
Pajama Storytime	04-Mar	20
Texas Plant Tales	04-Mar	7
Storytime	06-Mar	36
Homeschool Presentation	10-Mar	15
Real Estate Tips w/ J. Marten	12-Mar	1
Storytime	13-Mar	38
Writers Group	18-Mar	10
Storytime	20-Mar	59
E-book How-To Class	24-Mar	0
Storytime	27-Mar	36
Total		427