CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

APRIL 15, 2019

The City Council of the City of Sachse held a workshop and regular meeting on Monday. April 15. 2019 at 6:30 p.m. at the City Council Chambers. 3815 Sachse Road. Sachse. Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Cullen King. Councilmembers Brett Franks. Michelle Howarth. Paul Watkins. Bill Adams. and Jeff Bickerstaff; City Manager. Gina Nash; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager. Lauren Rose; Director of Public Works and Engineering. Greg Peters; Finance Director. Teresa Savage; IT Manager. Danny Wheeler; Parks and Recreation Director. Lance Whitworth; Human Resources Director. Melinda Walter; Sachse Economic Development CEO. Leslyn Blake; Fire Chief. Marty Wade; and Police Lieutenant. Marty Cassidy.

Mayor Felix opened the workshop meeting at 6:33 p.m.

MERRITT ROAD PROJECT UPDATE:

Receive an update on the Merritt Road project.

Mr. Dennis Satre with Halff Associates (Halff) presented a project implementation timeline for the Merritt Road project design. right-of-way and environmental assessment project as well as an overview of the project including limits. existing conditions. and all those involved with the project. Mr. Satre stated that they are in the process of developing a website. which will be updated as the project progresses and will allow citizens to stay informed. The design. right of way and environmental assessment project is estimated to be completed in late 2022 or early 2023. Project construction will start after that.

Mr. Satre stated tonight is part of the data collection process. They are seeking information from residents and will also allow them to ask any questions regarding the project.

The Halff team brought maps and set up tables to allow citizens to view. discuss. and provide input regarding the project.

There were no further comments or discussion.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 7:35 p.m.

Mayor Felix opened the regular meeting at 7:36 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Mayor Pro Tem King and pledges by Councilman Watkins.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

1. Approve the minutes of the April 1, 2019, combined meeting.

2. Authorize the City Manager to extend the depository contract with American National Bank through May 31, 2020.

3. Approve a resolution amending authorized signers to transact business on behalf of the City of Sachse and American National Bank related to Treasury Management Services.

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilwoman Howarth announced upcoming Library events and reminded everyone that City offices will be closed Friday, April 19 for Good Friday.

Councilman Franks complimented staff on the redesigned egg hunt events planned by the Parks Department since weather prevented the original plan from moving forward.

CITIZENS INPUT:

Lola Smith, 6025 Big Valley Lane, thanked the City Council and stated it was her first time attending.

REGULAR AGENDA ITEMS:

Conduct a public hearing and take action on a revised water and sewer rate plan.

Mrs. Savage presented a review of the proposed water and sewer rate plan. She explained the 2014 adopted five-year rate plan and the proposed rates from the current rate study. Mrs. Savage explained where the City's expenditures come from, what the five-year rate plan included, and how the proposed changes will affect an average monthly bill. She encouraged residents to consult watermyyard.org and to sign up for the *My Water Advisor* application, which allows residents to view their account and consumption in detail. Mrs. Savage indicated that she will be doing a Facebook live meeting on April 24 to provide another opportunity for questions. The new rates will take effect for the bills that will go out in May to provide maximum relief during the traditionally high water consumption months during the summer.

Mayor Felix opened the public hearing.

Lola Smith. 6025 Big Valley Lane. expressed concerns over the new rates due to consumption.

Mayor Felix closed the public hearing.

Councilman Adams reinforced the accuracy of using watermyyard.org.

Mayor Pro Tem King stated that the City currently receives its water from North Texas Municipal Water District (NTMWD) and the proposed rates are designed to provide relief in the middle tiers. which is where he feels that they could help residents most with the rising costs.

Councilman Franks made a motion to approve the revised water and sewer rate plan as presented. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Consider a resolution amending the Master Fee Schedule by amending library service fees, refuse service fees and water and wastewater rates and providing an effective date.

Mrs. Savage stated the amendments in the Master Fee Schedule will include the updates of the water. sewer. and refuse rates. It will also include updated library fees from the recently approved circulation policy. as well as clarifications in language and reorganization by category for the Building Permits section.

Mayor Pro Tem King made a motion to approve a resolution amending the Master Fee Schedule by amending library service fees. refuse service fees. and water and wastewater rates and providing an effective date. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Consider a resolution awarding the bid for the construction of the Vicksburg-Ponderosa Drainage Improvement Project to KIK Underground, LLC in an amount not to exceed four hundred fifty-one thousand four hundred eight dollars and seventy-five cents ($451,408.75).

Mr. Peters stated the City identified key drainage problems in the city and formally created the Stormwater Utility with a monthly fee of $1.66/month. Mr. Peters highlighted projects completed with funding from the fee. In 2015. multiple Vicksburg properties experienced significant flooding issues. It was determined that individual projects on a single property would not be an effective solution and a larger-scale comprehensive solution would be required. Mr. Peters outlined existing conditions and potential solutions that were explored by staff. Staff determined that although an underground system is more expensive. it better serves the needs of surrounding residents. Mr. Peters outlined the bid process. Two bids were received and the lowest qualified bid came from KIK Underground. LLC. Staff is recommending that the Utility Fund provide the initial funding for the project since the Stormwater Utility does not have sufficient funding to pay for this project in its entirety. Since this is one of the primary projects identified in the original stormwater utility study and because the drainage conditions have worsened in the area. staff recommends this approach in order to work towards a solution sooner rather than later. The Stormwater Utility would then pay back the Utility Fund on an annual basis at a rate of $75.000 per year. beginning this year. with the total payback period being just over six years. Staff is recommending approval.

The City Council discussed the contingency funds included in the bids and staff's recommendation for additional contingency funds.

Councilman Franks made a motion to approve a resolution awarding the bid for the construction of the Vicksburg-Ponderosa Drainage Improvement Project to KIK Underground. LLC in an amount not to exceed four hundred fifty-one thousand four hundred eight dollars and seventy-five cents ($451.408.75). Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider an amendment to Section 8.09, Market Adjustments, of the City's Personnel Policies and Procedures Manual, regarding market adjustments and receive an update on market cities.

Mrs. Walter stated the City contracted with Evergreen consulting in 2014 to conduct a citywide compensation and classification study. In 2015. eighteen market comparison cities were recommended by Evergreen and integrated as a part of the City analyses. Mrs. Walter indicated that on average cities designate 8-12 comparison cities. Market comparison cities are typically chosen based on location and size. Other factors considered are the frequency of classification matches for positions and the cities that tend to hire away Sachse employees. As a part of this amendment. staff is recommending to also clean up the current language and remove references to any specific market cities in the City's Personnel Policies and Procedures Manual. In addition. staff is proposing modifications to the current list of market cities. Staff will continue to monitor compensation changes of cities removed.

The City Council discussed the list of proposed comparison cities, the recommended changes, and how the list is comprised.

Mayor Pro Tem King made a motion to approve the item as presented. Councilman Watkins seconded that motion and the motion was unanimously approved.

Discuss and consider design of light pole banners on State Highway 78.

Ms. Blake stated a branding initiative is proposed in the form of street pole banners along SH 78 as a part of the Sachse Economic Development Corporation's (EDC) marketing plan. The purpose being to identify the City and promote emerging commercial areas. She indicated that the EDC would produce and install the banners. The EDC Board approved the banners during its March meeting. Staff is presenting two options for the Council to consider and approve. Ms. Blake stated option one has a bright color palette, is simple, and plays on the community's German heritage by using the 'S' in old English style. Option two, while using the same color palette, offers a variety of images by placing four different pictures of City projects on one of the banners.

The City Council discussed the options and also indicated that they would like the caboose to be added as an option for one of the banners.

Councilman Bickerstaff made a motion to approve option one (1) adding a banner with the caboose on it. Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 8:44 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni

Michelle Lewis Sirianni, City Secretary

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