



**Monday, April 20, 2020
City Council Regular Meeting**

This meeting will begin at 6:30 p.m.

This meeting will be closed to in person attendance by the public.

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Citizens may join the Zoom Meeting by logging on at: <https://zoom.us/j/92200983908>

Or Telephone: 888-788-0099 (Toll Free)

Webinar ID: 922 0098 3908

Members of the public who wish to submit their written comments on a listed agenda item must submit their comments by filling out the public meeting speaker form at: <http://www.cityofsachse.com/328/Agendas-Minutes-Videos> or by visiting the Agendas & Minutes button on the homepage of the City's website.

Comments must be received before 4:00 p.m. on Monday, April 20, 2020.

The City of Sachse reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. 6:30 PM REGULAR MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, April 20, 2020 at 6:30 p.m. to consider the following items of business:

2. Invocation and Pledges of Allegiance.

B. Special Announcements

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

C. Citizen Input

1. Citizen Input: The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

1. Approve the minutes of the April 6, 2020, combined meeting.
2. Approve the Consent Agenda Items as presented.

E. Regular Agenda Items

1. Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the Families First Coronavirus Response Act.
2. Consider approving a resolution awarding The American National Bank of Texas as the City's primary depository bank for the City of Sachse and authorizing the City Manager to execute the agreements necessary for said bank services.
3. Receive a report regarding Library activities for 2019-2020.
4. Consider approving a four (4) year lease agreement with Dell Financial Services, purchased through GTS Technology Solutions, for a refresh of employee computers in the amount of one hundred and fifty-one thousand, eight hundred and twenty-five dollars and forty-eight cents (\$151,825.48).

F. Executive Session

1. The Sachse City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Negotiations: Deliberation regarding economic development incentive for retail or commercial business projects seeking to locate within the City of Sachse.
2. Take any action as a result of Executive Session.

G. Regular Meeting Closing

1. Adjournment

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Apr 20, 2020 - City Council Regular Meeting
Category	D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	1. Approve the minutes of the April 6, 2020, combined meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve as presented.
Minutes	View Minutes for Apr 6, 2020 - City Council Combined Meeting

Public Content**BACKGROUND**

Minutes of the April 6, 2020, combined meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the April 6, 2020, combined meeting.

04.06.20 Combined Meeting Minutes.pdf (161 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

APRIL 6, 2020

The City Council of the City of Sachse held a regular meeting on Monday, April 6, 2020, at 6:30 p.m. via virtual teleconference. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Chance Lindsey, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Parks and Recreation Director, Lance Whitworth; IT Manager, Danny Wheeler; Strategic Services Manager, Lauren Rose; Finance Director, Teresa Savage; Public Works and CIP Director, Corey Nesbit; Development Services Director, Matt Robinson; Human Resources Director, Melinda Walter; Economic Development CEO, Leslyn Blake; Fire Chief, Marty Wade; and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:30 p.m.

EXECUTIVE SESSION:

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) to consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code; wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.

The City Council will convene into Executive Session pursuant to the Texas Government Code, Section §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Trinity.

At 6:31 p.m., the City Council recessed into Executive Session.

At 7:47 p.m., the City Council reconvened back into the workshop session.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 7:47 p.m.

Mayor Felix opened the regular meeting at 7:48 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:

Councilman King offered the invocation and Councilman Bickerstaff led the pledges.

ACTION OF EXECUTIVE SESSION:

Councilman Bickerstaff made a motion to authorize the City Manager to engage the legal services of Jackson/Walker to represent the City of Sachse in the cost of service review as it relates to the North Texas Municipal Water District (NTMWD). Councilman Lindsey seconded that motion and the motion was unanimously approved.

No action was taken regarding Project Trinity.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King recognized and thanked those who are currently working, especially those in public safety and medical fields.

Mayor Pro Tem Howarth highlighted all the virtual and digital platforms the Library has available including weekly story time through Facebook Live.

Councilman Franks announced the Easter Egg Pickup on Wednesday, April 8. There will be two time slots. There is still availability for those who want to sign up. Interested residents can contact the Parks and Recreation Department.

The City Council sang and wished Happy Birthday to Gina Nash, the City Manager.

Mayor Felix thanked those that are virtually joining the meeting and staying home. He encouraged everyone to continue to stay home, stay safe and healthy, and wash their hands.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the March 2, 2020, combined meeting.**
- 2. Approve the minutes of the March 19, 2020, special meeting.**
- 3. Approve an ordinance postponing the May 2, 2020 General Election for the purpose of electing two City Councilmembers for Councilmember Place 3 and Councilmember Place 4 to the November 3, 2020 uniform election date.**
- 4. Accept the monthly revenue and expenditure report for the period ending February 29, 2020.**
- 5. An ordinance of the City Council of the City of Sachse, Texas, continuing the Declaration of Local Disaster; providing for implementation of the City's Emergency Management Plan; adopting the Governor's executive orders by reference as may be amended from time to time; adopting Dallas County's emergency orders by reference as may be amended from time to time; granting the Mayor the power and authority to review, adopt, ratify, and execute any subsequent emergency orders on behalf of the City Council.**

Councilman King made a motion to approve the consent agenda items as presented. Councilman Watkins seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the Families First Coronavirus Response Act.

Mrs. Nash stated that they continue to closely monitor the situation and stay informed through the Garland Health Authority. Any reports received come directly from them. It is important to note that there are some delays on the maps with the counties, but all information coming from the City is current, relevant, and most up-to-date. Staff is taking every precaution and appreciates everyone for being patient and flexible. Residents may visit the City's website or Facebook for updates and/or reach out to the City's Communications division if they have any questions.

Councilman Bickerstaff asked about the Dallas County maps being updated and if they are able to make changes. Mrs. Nash responded that the Communications staff is working with those at Dallas County to make these corrections. It gets a little tricky since the City is in two counties.

Consider authorizing the City Manager to negotiate and execute an agreement with PMB Station Developer, LLC to provide for reimbursement of costs relating to the design, construction, and administration of certain authorized public improvements within Sachse Public Improvement District #1 from assessment revenues and/or bond proceeds received by said district.

Mrs. Nash presented an overview of the reimbursement agreement. She stated that a reimbursement agreement is a standard component of PID developments. The agreement authorizes the City to reimburse the developer for upfront costs associated with specified and designated public infrastructure components of their development. PMB fronted and will continue to front the costs for the public improvements that were already included and approved by the City Council as a part of the Development Agreement. PMB will continue to front these costs until PID bonds are sold or PID assessments are levied. As a reminder, PID assessments are only collected from the properties within the development and not collected from any other properties. Mrs. Nash reviewed projects completed to date. Mrs. Nash stated that approval of a reimbursement agreement is an important next step to take in support of the development. The date for the sale of the PID bonds is forthcoming and as they work through the details. Council is being asked to consider authorizing the City Manager to negotiate and execute said agreement.

Councilman Watkins made a motion to authorize the City Manager to negotiate and execute an agreement with PMB Station Developer, LLC to provide for reimbursement of costs relating to the design, construction, and administration of certain authorized public improvements within Sachse Public Improvement District #1 from assessment revenues and/or bond proceeds received by said district. Councilman King seconded that motion and the motion was unanimously approved.

Discuss and consider the authorization of the City Manager to release one hundred ninety-two thousand dollars and zero cents (\$192,000.00) from retainage to Ratcliff Constructors, L.P. and release the remaining one hundred thousand dollars and zero cents (\$100,000.00) upon completion of the project.

Mr. Whitworth presented this item stating that, as customary with construction projects, the City held back 5% of each payment to Ratcliff Construction as retainage. It is standard to pay out the retainage at the end of a construction project, once all work has been satisfactorily completed. With the project nearing completion, staff is recommending that after consent is received from the surety company for a partial release of retainage, the City pays \$192,000 of the retainage and holds the remaining \$100,000 until all remaining punch list work is complete.

Councilman Franks asked if there was concern about items not being complete and should they consider retaining more. Mr. Whitworth stated they are working diligently to resolve the outstanding items and he doesn't believe it to be an issue.

Councilman Bickerstaff asked if there were any concerns from the architect. Mr. Whitworth replied no, he has no concerns.

Councilman King asked if there were any other projects with outstanding issues. Mr. Whitworth stated there are a few including the corridor at the south end, the wallpaper down the ramp, and the volleyball poles being anchored. He noted that they have their punch list and are working through each item.

Councilman Franks made a motion to authorize the City Manager to release one hundred ninety-two thousand dollars and zero cents (\$192,000.00) from retainage to Ratcliff Constructors, L.P. and release the remaining one hundred thousand dollars and zero cents (\$100,000.00) upon completion of the project. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Discuss and consider allocating an additional one hundred eighty-two thousand dollars and zero cents (\$182,000.00) from the Utility Fund and one hundred thousand dollars and zero cents (\$100,000.00) from the sale of old City Hall for the completion of the Michael J. Felix Community Center project.

Mr. Whitworth presented an overview of the initial funding and funding sources of the project. Throughout the project, several changes were required to facilitate construction. Changes were made to the scope of work for Ratcliff Constructors, KIK Underground, and McMahon Contracting. Mr. Whitworth noted some of these changes included utility work, additional pavement and drainage, and electrical services. Staff is requesting to allocate \$100,000 from the sale of Old City Hall towards the \$118,787.34 in change orders, as well an additional \$182,000.00 from the Utility Fund towards the completion of the Community Center project.

Councilman Bickerstaff made a motion to approve allocating an additional one hundred eighty-two thousand dollars and zero cents (\$182,000.00) from the Utility Fund and one hundred thousand dollars and zero cents (\$100,000.00) from the sale of old City Hall for the completion of the Michael J. Felix Community Center project. Councilman King seconded that motion and the motion was unanimously approved.

Consider a resolution authorizing the City Manager to execute a Project Specific Agreement (PSA) with Dallas County for "Type B" Road and Bridge Maintenance Street Striping.

Mrs. Nash stated Dallas County requires a resolution be approved by the governing body for any agreements for projects. This agreement is for the striping of several roadway projects outlined within their agenda packet. The City will begin working on these projects once approved and as weather permits.

Councilman Bickerstaff asked for a clarification on the striping project for Sachse Road from Hwy 78 to 5th Street. Mrs. Nash responded that this was already included in the previous agreement and that this project has already been completed.

Councilman King made a motion to approve a resolution authorizing the City Manager to execute a Project Specific Agreement (PSA) with Dallas County for "Type B" Road and Bridge Maintenance Street Striping. Councilman Franks seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 8:40 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Apr 20, 2020 - City Council Regular Meeting
Category	E. Regular Agenda Items
Subject	1. Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the Families First Coronavirus Response Act.
Access	Public
Type	Discussion, Information

Public Content



Agenda Item Details

Meeting	Apr 20, 2020 - City Council Regular Meeting
Category	E. Regular Agenda Items
Subject	2. Consider approving a resolution awarding The American National Bank of Texas as the City's primary depository bank for the City of Sachse and authorizing the City Manager to execute the agreements necessary for said bank services.
Access	Public
Type	Action, Discussion, Information
Preferred Date	Apr 20, 2020
Absolute Date	Apr 20, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve as presented.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND

Chapter 105 of the Texas Local Government Code stipulates that a municipal depository agreement cannot exceed five (5) years. In accordance with the Texas State statute, the City issued a request for application (RFA) on January 9, 2020, detailing requirements to serve as the City's primary depository bank for the initial two-year period of June 1, 2020, through May 31, 2022. The contract may be extended for three (3) additional one-year periods under the same terms and conditions.

Proper notice of the RFA was published in The Sachse News and the Collin County Commercial Record, as well as online on the City's website in compliance with the requirement for solicitation boundary expansion as approved by resolution on December 2, 2019, by the City Council. Eleven (11) financial institutions within the City's expanded municipal boundaries received direct email RFA notifications.

Valley View Consulting, LLC, the City's consultant, assisted the City staff with developing the RFA, performing analysis and evaluating applications for recommendation.

OVERVIEW

An elective pre-application conference was held on January 16, 2020, to answer questions and to clarify depository features and requirements. Two banks were in attendance.

Three (3) applications were received by the 2:00 P.M. deadline on February 10, 2020:

- American National Bank of Texas (incumbent)
- BBVA USA
- Prosperity Bank

Economic unrest and market fluctuations following the initial applications prompted follow-up correspondence and adaptation of interest rates before the completion of analysis.

Criteria for analysis included, but was not limited to:

- Bank fees
- Bank service capabilities
- Responsiveness to RFA
- Online banking technology
- Interest earnings potential throughout the life of the agreement.

POLICY CONSIDERATIONS

Chapter 105 of the Texas Local Government Code stipulates that a municipal depository agreement cannot exceed five (5) years. In accordance with the Texas State statute, the City shall consider and award the primary depository bank services for the five-year period beginning June 1, 2020 and ending May 31, 2022 with three (3) optional one-year extensions.

RECOMMENDATION

Approve a resolution awarding The American National Bank of Texas as the City's primary depository bank for the City of Sachse and authorizing the City Manager to execute agreements necessary for said bank services.

Bank Depository Contract 2020 Presentation.pdf (117 KB)

Sachse RFA Recap 2020 VV 04 07.pdf (243 KB)

Resolution Bank Depository Award ANB.pdf (196 KB)

BANK DEPOSITORY CONTRACT

CITY COUNCIL

APRIL 20, 2020



PROCESS

- *Texas Local Government Code Chapter 105, Municipal Depository Act*
- *Depository agreement cannot exceed five years*
- *Current agreement began October 1, 2015 and ends May 31, 2020*

TIMELINE

- December 2, 2019—Council approved resolution permitting solicitations from institutions outside the City of Sachse
 - January 9, 2020—Request for Applications (RFA) distributed to eligible financial institutions
 - January 16, 2020—Non-mandatory pre-application conference
 - February 10, 2020—Responses due to City Secretary
 - March 9, 2020—Responses due to request for Best and Final Offer (BAFO)
 - March 27, 2020—Final analysis of proposals
- 

ELIGIBLE INSTITUTIONS

- Bank of America, N.A.
 - BBVA USA
 - Colonial Savings, F.A.
 - Credit Union of Texas
 - Inwood National Bank
 - JPMorgan Chase Bank, N.A.
 - LegacyTexas Bank/Prosperity Bank
 - The American National Bank of Texas (incumbent)
 - Texans Credit Union
 - Wells Fargo Bank, N.A.
 - Woodforest National Bank
- 

PROPOSALS RECEIVED

- BBVA USA
- Prosperity Bank
- The American National Bank of Texas

SELECTION CRITERIA

- Ability to provide requested services
 - Reputation/quality of services
 - Cost of services
 - Transition costs
 - Funds availability
 - Interest paid on deposits/earnings credit calculation and compensating balances
 - Completeness of application
 - Convenience of locations
 - Previous service relationship with the City
 - Financial strength and stability of the institution
- 

ANALYSIS PROCESS

- All three proposing institutions exhibited acceptable financial strength and service abilities.
- Between the RFA due date and final analysis, there were major changes in financial markets.
- Members of the selection team agreed that it was fair to request Best and Final Offers (BAFO) to allow proposers to respond to the recent changes in the market.
- There were significant differences in prospective interest earnings between the original applications and BAFO.
- Stability and consistency of service during these unsettled times resulted in consensus to retain the incumbent depository, The American National Bank.

STAFF RECOMMENDATION

- Staff recommends that the City Council award the Primary Depository Bank Services contract to The American National Bank of Texas and authorize the City Manager to process the necessary agreements to begin the new depository term effective June 1, 2020.



April 7, 2020

Ms. Teresa C. Savage
Director of Finance
City of Sachse
3815B Sachse Road
Sachse, TX 75048

Dear Ms. Savage:

As part of the full range of services we provide under the current Investment Advisory Agreement, we sincerely appreciated and welcomed the opportunity to assist the City of Sachse (the "City") with this Primary Depository Bank Services Request for Applications #2-2020 (the "RFA") project.

The objective of this engagement was to prepare the Request for Applications (the "RFA"), provide the notice and solicitation to eligible financial institutions, review and analyze the received applications, assist the City officials in forming a recommendation of a primary depository bank, provide assistance in presenting to the City of Sachse City Council the recommendation for award of the depository contract, and assist with completion and signing of the depository agreements necessary to bind the City and the awarded financial institution. The Primary Depository Bank Services Agreement, when approved, will commence on June 1, 2020 and terminate on May 31, 2022. At the option of the City, the contract may be extended for three (3) additional one-year periods under the same terms and conditions.

Project Overview - Timeline

The project began with the establishment of a calendar of events to ensure that the required project steps were performed in a timely and sequential manner.

The process for selecting a Primary Depository Bank is governed by the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; and by the State of Texas Government Codes: Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act.

In addition to complying with these State statutory requirements, it was necessary to understand and comply with the City's financial and purchasing policies and Investment Policy.

The RFA project was conducted as follows:

1. Analyzed historical bank service usage and balance records.
2. Reviewed the minimum banking services and potential additional services.
3. Developed a list of eligible financial institutions within the City's municipal boundaries and or within five (5) miles of the Sachse City Hall as authorized by the City of Sachse City Council Resolution dated December 2, 2019:
 - a. Bank of America, N.A.
 - b. BBVA USA
 - c. Colonial Savings, F.A.
 - d. Credit Union of Texas
 - e. Inwood National Bank

- f. JPMorgan Chase Bank, N.A.
 - g. LegacyTexas Bank (merging with Prosperity Bank)
 - h. Prosperity Bank
 - i. The American National Bank of Texas (incumbent)
 - j. Texans Credit Union
 - k. Wells Fargo Bank, N.A.
 - l. Woodforest National Bank
4. Contacted the financial institutions to confirm distribution information, describe the process, and identify the designated recipient.
 5. Drafted the RFA for City review and approval.
 6. Assisted the City officials with posting the notice and advertising the RFA.
 7. Assisted the City officials with distribution of the RFA's on January 9, 2020 to the identified and receptive financial institutions.
 8. Held a non-mandatory pre-application conference on January 16, 2020 at the City of Sachse City Hall that was attended by representatives from:
 - a. BBVA USA; and
 - b. The American National Bank of Texas
9. By the closing deadline of February 10, 2020, applications were received from:
 - a. BBVA USA
 - b. Prosperity Bank
 - c. The American National Bank of Texas
 10. No additional RFA responses were received as a result of the advertisement.

The evaluation of the applications was based on, but not limited to, the following criteria, in no particular order of priority:

1. Ability to perform and provide the required and requested services;
2. Reputation of applicant and quality of services;
3. Cost of services;
4. Transition cost, retention and transition offers and incentives;
5. Funds availability;
6. Interest paid on interest bearing accounts and deposits;
7. Earnings credit calculation on compensating balances;
8. Completeness of application and agreement to points outlined in the RFA;
9. Convenience of location(s) within the expanded solicitation boundaries;
10. Previous service relationship with the City; and
11. Financial strength and stability of the institution.

Application Analysis

The analysis was prepared by Valley View Consulting and was based on the qualified and received applications. An overall review of each financial institution's general financial strength and ability to provide the services outlined in the RFA and meet the City's current and future service needs was performed. Each of the qualified responding financial institutions exhibited acceptable financial strength and the ability to provide services the City requested.

Application Analysis Summary

Each financial institution's fee schedule was analyzed based on the City's banking service needs and estimated activity levels. Where quantifiable and appropriate, the estimated service fees were adjusted for any incentives (including waived fees and transition allowances).

Historically, average annual deposit balances of \$7,025,000 have been maintained by the City. The City reviewed the necessary balances for daily operation and the balance of \$4,000,000 was used in the final analysis.

BBVA USA original application offered the City:

- The Public Funds Analyzed Interest Checking Account (Hybrid) with Earnings Credit (to offset fees) and Interest Rate based on the 91 Day T-Bill less 0.20% with no rate floor. In addition,
- A Money Market Interest Bearing Checking Account was offered with interest rate indexed to Federal Funds Rate less 0.20%.

Prosperity Bank's original application offered the City:

- A "no-fee" for depository services provided and unlimited transaction interest bearing checking account(s) at Prosperity Bank posted NOW rate plus 0.10% or a rate floor of 0.50%. In addition,
- A Money Market Interest Bearing Checking Account was offered with interest rate at Prosperity Bank posted MM rate plus 0.10% or a rate floor of 0.60%.

The American National Bank of Texas original application offered the City two options:

- Earnings Credit Rate of 0.50% (to offset fees) and unlimited transaction interest bearing checking account(s) at a Bank Managed Rate of 1.00% with no rate floor; OR
- A "no-fee" for depository services provided and requiring the City to maintain an average monthly balance of \$3,000,000 in a non-interest bearing checking account. Excess balances would be paid the Bank Managed Rate of 1.00% with no rate floor.

The following comparison of rates reflects changes that occurred during the time period from when the RFA was distributed on January 9, 2020, to the time of the analysis on March 27, 2020. It shows the impact that COVID-19 has had on key financial market interest rates and the Federal Government's measures to mitigate the COVID-19 pandemic. This was occurring during the period the City and Valley View Consulting were analyzing the applications and attempting to arrive at an informed recommendation.

Impact of COVID -19 Pandemic on Key Interest Rates

Rate Index	RFA Distributed 01/09/20	RFA Due 02/10/20	BAFO Due 03/09/20	Rates on 03/27/20
91 Day T-Bill	1.51%	1.55%	0.32%	0.03%
Fed Funds Effective Rate	1.55%	1.58%	1.09%	0.10%
Fed Funds Target Rate	1.50-1.75%	1.50-1.75%	1.00-1.25%	0.00-0.25%
*Texpool (LGIP) Rate	1.60%	1.60%	1.36%	0.56%

In view of the dramatic changes in financial market rates the decision was made to allow the banks to provide a Best and Final Offer (BAFO) in order to restate their various interest rates if they wished to do so. The BAFO was requested on March 4, 2020 and was due back from the financial institutions on March 9, 2020.

Summary of Best and Final Offers

The BAFO responses received on March 9, 2020 resulted in the following changes from the original application submitted for each financial institution:

- BBVA USA – Waived the Deposit Supervisory Fee and changed the index for the Money Market Interest Bearing Checking Account to Federal Funds Rate +/- 0%.
- Prosperity Bank – Removed the rate floors which had been offered for the unlimited interest bearing checking account(s) as well as the Money Market Interest Bearing Checking Account.
- The American National Bank of Texas – Added a rate floor of 0.50% for the Earnings Credit Rate and a rate floor of 0.25% for the unlimited interest bearing checking account(s).

During the initial review of applications and continuing analysis, the City was interested in further review and discussion with BBVA USA. Representatives from BBVA USA presented to City officials a demonstration of depository/treasury services on March 18, 2020. The City did find this presentation by BBVA USA helpful and appreciated the presentation provided by BBVA USA.

The summary below is based on original application terms offered, BAFO terms offered and interest rates/indexes as of March 27, 2020. The term is for both the two (2) year initial contract term, and the full five (5) year term, allowing for the three (3) possible one-year extensions at the option of the City.

Initial Two-Year Term	ANBTX (1)	ANBTX BAFO (1)	ANBTX (2)	ANBTX BAFO (2)	BBVA	BBVA BAFO	Prosperity	Prosperity BAFO
Bank Fees	(\$30,495)	(\$30,495)	\$0	\$0	(\$31,022)	(\$19,502)	\$0	\$0
Earnings Credit	30,495	30,495	0	0	31,022	(13,600)	0	0
Net Bank Fees	0	0	0	0	0	(19,502)	0	0
Incentives	0	0	0	0	3,878	2,438	0	0
Interest Earnings	19,573	6,850	32,000	11,200	87,315	0	40,000	16,000
Net Income / (Cost)	\$19,573	\$6,850	\$32,000	\$11,200	\$91,193	(\$17,065)	\$40,000	\$16,000
Initial Five-Year Term								
Bank Fees	(\$76,238)	(\$76,238)	\$0	\$0	(\$77,556)	(\$48,756)	\$0	\$0
Earnings Credit	76,238	76,238	0	0	77,556	(34,000)	0	0
Net Bank Fees	0	0	0	0	0	(48,756)	0	0
Incentives	0	0	0	0	3,878	2,438	0	0
Interest Earnings	48,932	17,126	80,000	28,000	222,165	(46,318)	100,000	40,000
Net Income / (Cost)	\$48,932	\$17,126	\$80,000	\$28,000	\$222,165	(\$46,318)	\$100,000	\$40,000

Recommendation

Based on the analysis results, evaluation criteria, impact of interest rates on the final analysis and discussions with City staff, it was determined that the application provided by The American National Bank of Texas represents the most advantageous terms for the City. Prosperity Bank did offer a competitive application with a slight projected interest earning advantage. The consideration of the possible cost incurred by the City to transition to a new depository, the lack of an interest rate floor for interest bearing checking accounts and the decision to close the Prosperity Bank banking center in Sachse, eliminated any advantage for Prosperity Bank.

The American National Bank of Texas has served the City of Sachse in an efficient and professional manner during the term of the current depository contract. The stability and knowledge of maintaining the depository bank services relationship with The American National Bank of Texas during these unsettled times, is of benefit to the City of Sachse.

We concur with the staff recommendation that the City Council award the Primary Depository Bank Services contract to The American National Bank of Texas and authorize the City Manager to process and sign on behalf of the City of Sachse, the agreements necessary to begin the new depository term with The American National Bank of Texas.

Upon City Council award and signing of all necessary Primary Depository Bank Service Agreements, the new contract will commence on Monday, June 1, 2020.

Please contact Tom Ross, Tim Pinon, Dick Long, or me to discuss any questions or for additional information needs.

Thank you for this opportunity as we continue providing the City of Sachse with our full range of Investment Advisory Services.

Sincerely,



E. K. Hufstedler, III
Valley View Consulting, L.L.C.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS AWARDING THE AMERICAN NATIONAL BANK OF TEXAS AS THE CITY'S PRIMARY DEPOSITORY BANK AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS NECESSARY FOR PRIMARY DEPOSITORY BANK SERVICES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act established the process for selecting a depository bank; and

WHEREAS, staff has advertised for and received applications from local banks; and

WHEREAS, staff, with the assistance of Valley View Consulting, L.L.C., has reviewed all the applications submitted and recommends that the primary Depository Bank Services contract be awarded to The American National Bank of Texas.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City Council hereby awards the City's bank depository contract to The American National Bank of Texas based upon specifications and their overall proposal for the initial two-year period of June 1, 2020 through May 31, 2022, and the option to renew for three additional one-year periods under the same terms and conditions upon satisfactory performance.

SECTION 2. The City Manager is hereby authorized to execute all documents and to take all other actions necessary to finalize, act under, and enforce the contract.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas on this 20th day of April 2020.

CITY OF SACHSE, TEXAS:

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Apr 20, 2020 - City Council Regular Meeting
Category	E. Regular Agenda Items
Subject	3. Receive a report regarding Library activities for 2019-2020.
Access	Public
Type	Information, Reports
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.

Public Content**BACKGROUND**

Staff will present a summary of Library activities for 2019 and 2020, including statistics, new and ongoing programs and services, and changes to Library services as a result of the COVID-19 pandemic.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive a report regarding Library activities.

Library Report 2019-2020 Presentation.pdf (687 KB)

2019-2020 Library Activities

APRIL 20, 2020

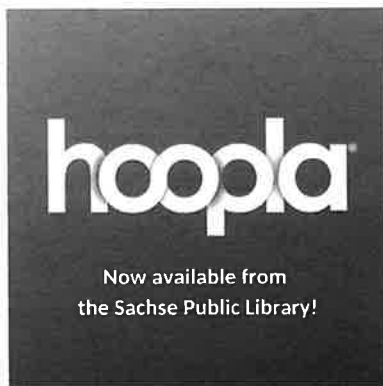
Library Mission Statement

“We link people to the world by enriching lives, creating community, and inspiring curiosity.”

FY 2019 Library Statistics

- 44,524 Items in Collection **(4.1% increase)**
 - 138,495 Checkouts **(0.5% increase)**
 - 1,799 Library Card Registrations **(43.6% increase)**
 - 13,379 Event Attendees **(22.9% increase)**
 - 1,476 Summer Reading Participants **(17.0% increase)**
 - 69,545 Visitors **(3.1% increase)**
- 

New Programs, Services, and Awards



Hoopla

- Streaming movies, TV series, music, eBooks, audiobooks, and comics
- 243 user registrations
- 661 checkouts since February 2020



Board Game Collection

- 40+ board games
- 7 day checkout
- 248 checkouts since November 2019



3D Design Classes

- Attendees learn to create 3D models using TinkerCAD
- Primary audience is adults and teens



2019 Achievement of Excellence in Libraries

- Awarded by the Texas Municipal Library Directors Association
- Second consecutive year

Fine-Free Observations

- Beginning October 1, 2019, the Library no longer charges daily fines for overdue Library materials
- 33.1% decrease in the 30-day overdue rate
- 11.2% decrease in the item renewal rate
- Patron response to this change is universally positive

Changes as a Result of COVID-19

- Online Resources
- Digital Library Card
- Virtual Story Times
- Social Media
- Summer Reading Program

Online Resources



CloudLibrary

- Downloadable eBooks and audiobooks
- Accessible via mobile app or web interface
- Increased checkout limit to 5 items at a time



Hoopla

- Streaming movies, TV series, music, eBooks, audiobooks, and comics
- Accessible via mobile app, web interface, streaming device or smart TV
- Checkout limit increased to 20 items per month



myON

- Educational eBooks for kids
- Access provided by Garland ISD
- Available to all Sachse residents

Digital Library Card

- Provides access to the Library's online resources
 - Residents can sign-up online
 - Valid for one year
 - Does not permit the checkout of physical materials
 - Can be upgraded to a normal Library Card
 - 92 Digital Library Cards issued since March 20
- 

Virtual Story Times



- Hosted each Thursday at noon via Facebook Premiere
- “Teaser” videos featuring individual songs, rhymes, and felt board stories
- Videos will remain accessible for public viewing

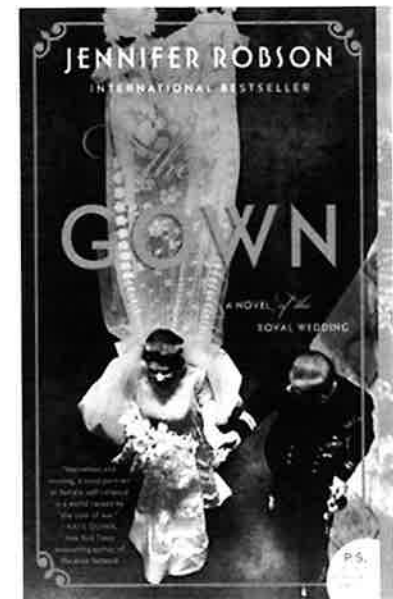
Social Media

Educational Resources

- Articles and linked resources for families
- Reading and early literacy, art, music, math, coding, science, and social studies
- Full list is available on the Library's web page

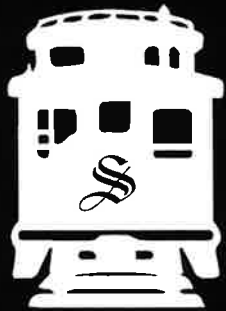
Online Book Club

- "SPL Online Book Club" Facebook Group
- Monthly featured book
- eBook and audiobook copies available via Hoopla
- Weekly online discussion moderated by staff



Summer Reading Program

- No large attendance events this year
- Online Summer Reading Program via Beanstack
- Registration and reading logs available via mobile app
- Staff will track participation and conduct prize drawings



Council Discussion



Agenda Item Details

Meeting	Apr 20, 2020 - City Council Regular Meeting
Category	E. Regular Agenda Items
Subject	4. Consider approving a four (4) year lease agreement with Dell Financial Services, purchased through GTS Technology Solutions, for a refresh of employee computers in the amount of one hundred and fifty-one thousand, eight hundred and twenty-five dollars and forty-eight cents (\$151,825.48).
Access	Public
Type	Action, Discussion, Information
Budgeted	Yes
Budget Source	VERF
Recommended Action	Approve as presented.
Goals	Provide excellent government services to Sachse citizens.

Public Content

BACKGROUND

The FY2020 Budget included \$75,000 in IT transfers to the VERF to begin a long-term funding solution for replacement of technology hardware. First-year expenditures from the VERF were estimated at \$35,000, allowing the remaining \$40,000 to carry forward for future replacements. The IT Department has completed an inventory and assessment of the PC fleet and is recommending replacement of 106 units that can be accomplished within the budgeted funding for FY2020. All PC's and laptops being replaced are either over five years old, with some approaching ten years. COVID-19 has further highlighted the declined state of our end-user technology. IT is continually managing increased hardware failures therefore increasing help desk volume. Departments such as Engineering, Public Works, and Code Enforcement cannot work remotely due to aged machines that are not mobile. Users that do have mobile machines are finding that their age is precluding their use remotely due to slow VPN performance.

The purchase cost of these 106 units with all associated peripheral equipment is approximately \$140,000 from the selected vendor, GTS Technology Solutions. Staff proposes to utilize lease/purchase financing through Dell Financial Services over a four-year term at an annual cost of \$37,956.37. Four-year payments total \$151,825.48.

OVERVIEW

IT has selected GTS, a Dell partner, to begin replacing the City's current obsolete PC fleet and implement a lifecycle program where PCs are replaced on a four (4) year schedule. The solution will be purchased directly from GTS and financed using a four (4) year lease agreement with Dell Financial Services. The proposed lease agreement with Dell Financial Services utilizes state contract pricing through the State of Texas Department of Information Resources (Texas DIR). The total cost of one hundred and fifty-one thousand, eight hundred and twenty-five dollars and forty-eight cents (\$151,825.48) over the four-year lease term includes the cost of the equipment plus service costs such as four (4) years of Next Business Day (NBD) support directly from the manufacturer as well as services provided by GTS that include imaging, deployment, and recycling of old assets, totaling one hundred and thirty-nine thousand, nine hundred and twenty-six dollars and fifteen cents (\$139,926.15) with the remaining balance being the interest owed on the lease.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute a four-year lease agreement with Dell Financial Services for computer equipment in the total principal and interest amount of one hundred and fifty-one thousand, eight hundred and twenty-five dollars and forty-eight cents (\$151,825.48).

Presentation PC Refresh.pdf (156 KB)

Replacement of Aged City PC Infrastructure

CITY COUNCIL

APRIL 20, 2020



Background

- The majority of the current PC environment at the city is over 5 years old and out of warranty, with some machines approaching the 10-year age range.
- The IT department fields multiple tickets per week for slow or failing equipment in all departments.
- Prior to 2018, PCs have been purchased mostly on an ad-hoc basis with no standard specifications or platform.
- City staff needs have changed and technology has evolved since most of the PC fleet was purchased.

COVID-19

The COVID-19 pandemic has placed our aging technology in the city into even sharper focus than before. IT issues include:

- Most City desktops are large and very cumbersome to move. Staff cannot move these computers to their homes if need to work remotely.
 - Some users must come to the office to file reports and complete other tasks because they have desktops. These users are forced to work with the general public, then come to the office to complete their reporting and other tasks.
 - Some departments use resource intensive software (GIS/CAD) that works poorly on the current machines, and even more poorly when coupled with VPN.
- 

COVID-19 (cont.)

The COVID-19 pandemic has placed our aging technology in the city into even sharper focus than before. IT issues include:

- Many machines are still using outdated operating systems and cannot be upgraded to Windows 10, which would allow users to take advantage of more of the city's cloud services. These cloud services, such as OneDrive, are meant to enable users to access files remotely. Because of their outdated machines, they have had to work in the office, increasing chances of exposure.
- Hardware failures have drastically increased the number of “touches” required to assist our users. Each interaction with users and equipment that users physically come in contact with each week increases chance for COVID-19 spread

Overview

- IT has coordinated with each department head and the majority of the City users in determining what machine types and specifications are needed for replacements.
- This will be the first phase of PC replacements that will eventually have all machines on 4 year lifecycles.
- Dell PCs have been chosen to replace current fleet, as the IT department is familiar with this brand, and their support and warranty processes.
- From this point forward, PCs will be on a 4-year replacement schedule to ensure that users have technology and equipment to adequately perform their roles and responsibilities.

Overview (cont.)

- FY2020 budget included \$75,000 IT transfer to the VEF and \$35,000 in hardware expenditures from the VEF to build future hardware replacement and fund first-year replacements included in this quote.
- The City will purchase from GTS, a reputable Dell partner, who will also handle services such as imaging, installation and recycling. The purchase will be made on the on the Texas Department of Information Resources cooperative purchasing agreement DIR-TSO-3763-R. Total cost of equipment and services is \$139,926.15
- The lease/purchase agreement will be through Dell Financial Services. Financing costs over the 4-year term of the lease total \$11,899.33.

PC Type and Quantity Breakdown

Function	Type	Specs	Quantity
General Office PC	Desktop (Tiny)	i5/8GB RAM/256GB SSD	68
Engineering PC	Workstation (Large)	i9/32GB RAM/1TB SSD	7
General Office Mobile PC	Laptop (non-rugged)	i5/8GB RAM/512GB SSD	5
General All In One PC	Desktop (All-in-One)	i5/8GB RAM/256GB SSD	18
Rugged Mobile PC	Laptop (rugged)	i5/8GB RAM/256GB SSD	8

PC Types

General Office PC



Engineering PC



General Use Mobile PC



General All In One PC



Rugged Mobile PC



PC Quantity Breakdown By Department

Department	Quantity	Department	Quantity
Animal Services	4	PD	26
Council Chambers	8	Senior Center	5
City Secretary	1	Facility Maintenance	1
Code Enforcement	2	HR	3
Conference Rooms	1	IT	1
Court/Finance/Utilities	6	Community Center	2
Development Services	5	FD	7
EDC	1	Library	23
Engineering/Public Works	9	Parks	1

Staff Recommendation

Staff recommends that the City Council authorize the City Manager to execute a four-year lease agreement with Dell Financial Services for computer equipment in the total principal and interest amount of one hundred and fifty-one thousand, eight hundred and twenty-five dollars and forty-eight cents (\$151,825.48).

**Agenda Item Details**

Meeting	Apr 20, 2020 - City Council Regular Meeting
Category	F. Executive Session
Subject	1. The Sachse City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Negotiations: Deliberation regarding economic development incentive for retail or commercial business projects seeking to locate within the City of Sachse.
Access	Public
Type	Closed Session

Public Content