



# City of Sachse, Texas

## Meeting Agenda

### Economic Development Corporation

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Thursday, April 21, 2016

6:30 PM

Council Chambers

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The Board of Directors of the Economic Development Corporation of the City of Sachse will hold a Regular Meeting on Thursday, April 21, 2016, at 6:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
2. Consent Agenda Items.

[16-3314](#) Consider and take action on minutes of the Sachse Economic Development Corporation regular meeting of March 17, 2016

*ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE BOARD AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS.*

3. Regular Agenda Items.

[16-3318](#) Consider receiving the Monthly Revenue and Expenditure Report for the period ending February 29, 2016, the preliminary summary budget report for March 2016, and an update on recent financial activity in the SEDC.

**Attachments:** [SEDC 2-28-16](#)

[SEDC summary budget March 2016](#)

[EDC special April 2016](#)

[16-3310](#) Discuss SEDC Board Orientation with Attorney.

[16-3316](#) Presentation by City of Sachse Engineering and Public Works Department Director Greg Peters, to update SEDC Board regarding departmental projects and priorities.

[16-3312](#) Consider and take action on the SEDC 2016 Draft Strategic Marketing Plan.

[16-3311](#) Make appointment to the Comprehensive Plan Advisory Committee (CPAC).

[16-3308](#) Consider and take action on reports and presentations by the Sachse Economic Development Corporation President, Board Members, CEO and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention and marketing projects.

[16-3309](#) Future agenda items.

-Entrepreneur and Franchise Workshop-Planning in Progress 4/16

4. Executive Session.

[16-3315](#)

A. Executive Session pursuant to Texas Government Code Section 551.087 Deliberation of Economic Development Negotiations: Deliberation regarding economic development incentive for retail or commercial business projects seeking to locate or expand within the City of Sachse.

B. Executive Session pursuant to the provisions of the Texas Government code section 551.072: Deliberation regarding real estate offers to purchase property: To discuss or deliberate an offer by Serene Builder represented by Odie Hall Realtors to purchase property from the Sachse Economic Development Corporation.

5. Adjournment.

The SEDC Board reserves the right to convene into Executive Session pursuant to the Texas Government Code, Chapter 551.071(2) for the purpose of seeking confidential legal advice from SEDC's general counsel regarding posted items on the meeting agenda.

Posted: April 15, 2016; 5:00 p.m.

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Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Michelle Lewis Sirianni, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date.



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3314      **Version:** 1      **Name:** Minutes March 17, 2016  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/14/2016      **In control:** Economic Development Corporation  
**On agenda:** 4/21/2016      **Final action:**  
**Title:** Consider and take action on minutes of the Sachse Economic Development Corporation regular meeting of March 17, 2016  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Consider and take action on minutes of the Sachse Economic Development Corporation regular meeting of March 17, 2016.

### Background

Minutes of meetings are prepared in writing and distributed for approval.

### Policy Considerations

Robert's Rules of Order.

### Budgetary Considerations

None.

### Staff Recommendations

Staff recommends review, comments or edits for the approval of the minutes of the Sachse Economic Development Corporation regular meeting of March 17, 2016, as a consent agenda item.



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3318      **Version:** 1      **Name:** EDC budget reports April 2016  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/15/2016      **In control:** Economic Development Corporation  
**On agenda:** 4/21/2016      **Final action:**  
**Title:** Consider receiving the Monthly Revenue and Expenditure Report for the period ending February 29, 2016, the preliminary summary budget report for March 2016, and an update on recent financial activity in the SEDC.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [SEDC 2-28-16](#)  
[SEDC summary budget March 2016](#)  
[EDC special April 2016](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Consider receiving the Monthly Revenue and Expenditure Report for the period ending February 29, 2016, the preliminary summary budget report for March 2016, and an update on recent financial activity in the SEDC.

### Background

The Sachse Economic Development Corporation Treasurer will prepare and present financial reports each month updating the Board regarding revenues and expenditures and budgetary progress for the current year. The monthly reports include the revenue and expenditure report presented at the most recent City Council meeting, as well as a preliminary line item report for the most recent month. This report is labeled "preliminary" because the financial period has not been closed.

This month's financial reports are expanded to include the Statement of Net Position for the SEDC from the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2015. The SEDC financial statements are audited at the same time as the rest of the City's funds, and the results are included in the City's CAFR--the SEDC portion is included as a discretely presented component unit. This means that the EDC's assets, liabilities, equity, revenues and expenses are not included in the city-wide totals, but always presented on their own.

Expenses for the fiscal year ended September 30, 2015 include a \$500,000 economic development grant that was approved during the year, even though the expenditure will not take place until 2016. This resulted in expenses exceeding the budgeted amount, and also a

negative change in net position (fund balance).

A comparative balance sheet has also been included in this month's financial reports, comparing the assets, liabilities, and equity at September 30, 2015 and March 31, 2016. The \$2.5 million transfer to the Utility Fund for the sewer project is reflected in the March 31 balances. You can see the decrease in cash, which is partially offset by the \$1 million receivable to be repaid with TIF funds, as well as the year-to-date revenue/expense deficit of \$1.076 million, decreasing fund balance.

#### Policy Considerations

Regular financial updates are necessary assist the Board in considering development incentives.

#### Budgetary Considerations

Other than the items described above, there are no budgetary aberrations.

#### Staff Recommendations

Staff recommends receiving the financial reports as presented.

**City of Sachse**  
Monthly Revenue and Expenditure Report  
February 29, 2016  
(Unaudited)

**SACHSE ECONOMIC DEVELOPMENT CORPORATION**

42% of Year Completed

|                                          | Annual Budget     | Current Month<br>Actual | Actual YTD          | YTD Actual as a<br>Percent of Budget | Note<br>Reference<br>42% |
|------------------------------------------|-------------------|-------------------------|---------------------|--------------------------------------|--------------------------|
| <b>Revenue Summary</b>                   |                   |                         |                     |                                      |                          |
| Sales Tax                                | \$ 609,759        | \$ 79,500               | \$ 291,385          | 47.79%                               |                          |
| Other Income                             | \$ -              | \$ 10,000               | \$ 10,000           | N/A                                  |                          |
| Interest Income                          | 8,000             | 576                     | 1,783               | 22.29%                               |                          |
| <b>Total Revenue</b>                     | <b>\$ 617,759</b> | <b>\$ 90,077</b>        | <b>\$ 303,168</b>   | <b>49.08%</b>                        |                          |
| <b>Expenditure Summary</b>               |                   |                         |                     |                                      |                          |
| Expenditures                             | 599,811           | 19,211                  | 130,028             | 21.68%                               |                          |
| <b>Total Budgeted Expenditures</b>       | <b>\$ 599,811</b> | <b>\$ 19,211</b>        | <b>\$ 130,028</b>   | <b>21.68%</b>                        |                          |
| Economic Development Grants              | \$ -              | \$ 1,271,301            | \$ 1,271,301        | N/A                                  | A                        |
| <b>Total Expenditures</b>                | <b>\$ 599,811</b> | <b>\$ 1,290,512</b>     | <b>\$ 1,401,328</b> |                                      |                          |
| <b>Total Revenue Over/Under Expenses</b> | <b>\$ 17,948</b>  | <b>\$ 70,865</b>        | <b>\$ 173,140</b>   |                                      |                          |

**Explanation of Major Variances:**

**A** Grant to City of Sachse for Third Sewer Connection



City of Sachse

## Budget to Actual Account Summary

For Fiscal: 2015-2016 Period Ending: 03/31/2016

|                                             |                           | Prior Year<br>Budget | Prior Year<br>YTD | 2015-2016<br>Budget | MTD<br>Activity  | YTD<br>Activity   | Encumbrances | Percentage     | Remaining Balance |
|---------------------------------------------|---------------------------|----------------------|-------------------|---------------------|------------------|-------------------|--------------|----------------|-------------------|
| <b>Fund: 06 - ECONOMIC DEVELOPMENT FUND</b> |                           |                      |                   |                     |                  |                   |              |                |                   |
| <b>Revenue</b>                              |                           |                      |                   |                     |                  |                   |              |                |                   |
| <b>000 - Non-Departmental</b>               |                           |                      |                   |                     |                  |                   |              |                |                   |
| <u>06-000-40060</u>                         | Sales Tax                 | 583,222.00           | 313,155.46        | 609,759.00          | 48,264.87        | 339,649.72        | 0.00         | 55.70 %        | 270,109.28        |
| <u>06-000-45000</u>                         | Interest Income           | 7,500.00             | 4,510.45          | 8,000.00            | 0.00             | 1,783.16          | 0.00         | 22.29 %        | 6,216.84          |
| <u>06-000-46120</u>                         | Misc Grants and Donations | 0.00                 | 0.00              | 0.00                | 0.00             | 10,000.00         | 0.00         | 0.00 %         | -10,000.00        |
| <b>000 - Non-Departmental Total:</b>        |                           | <b>590,722.00</b>    | <b>317,665.91</b> | <b>617,759.00</b>   | <b>48,264.87</b> | <b>351,432.88</b> | <b>0.00</b>  | <b>56.89 %</b> | <b>266,326.12</b> |
| <b>Revenue Total:</b>                       |                           | <b>590,722.00</b>    | <b>317,665.91</b> | <b>617,759.00</b>   | <b>48,264.87</b> | <b>351,432.88</b> | <b>0.00</b>  | <b>56.89 %</b> | <b>266,326.12</b> |

## Budget to Actual

For Fiscal: 2015-2016 Period Ending: 03/31/2016

| Expense                                             | Prior Year<br>Budget | Prior Year<br>YTD | 2015-2016<br>Budget | MTD<br>Activity  | YTD<br>Activity      | Encumbrances | Percentage         | Remaining Balance   |
|-----------------------------------------------------|----------------------|-------------------|---------------------|------------------|----------------------|--------------|--------------------|---------------------|
| <b>019 - Economic Development Services</b>          |                      |                   |                     |                  |                      |              |                    |                     |
| 06-019-50000 Wages and Salaries                     | 103,300.00           | 45,754.24         | 109,304.00          | 7,482.70         | 53,886.21            | 0.00         | 49.30 %            | 55,417.79           |
| 06-019-50030 Longevity Pay                          | 0.00                 | 0.00              | 122.00              | 0.00             | 80.00                | 0.00         | 65.57 %            | 42.00               |
| 06-019-50050 Social Security and Med Fica Contribut | 7,902.00             | 3,242.05          | 8,371.00            | 529.00           | 3,868.28             | 0.00         | 46.21 %            | 4,502.72            |
| 06-019-50060 TMRS Contributions                     | 10,638.00            | 5,239.06          | 11,844.00           | 923.80           | 6,104.26             | 0.00         | 51.54 %            | 5,739.74            |
| 06-019-50070 Health Insurance                       | 5,869.00             | 2,831.88          | 5,592.00            | 446.20           | 2,677.20             | 0.00         | 47.88 %            | 2,914.80            |
| 06-019-50080 Dental Insurance                       | 293.00               | 143.40            | 268.00              | 21.90            | 131.40               | 0.00         | 49.03 %            | 136.60              |
| 06-019-50090 Life and LTD Insurance                 | 233.00               | 0.00              | 246.00              | 0.00             | 0.00                 | 0.00         | 0.00 %             | 246.00              |
| 06-019-50100 Workers Compensation                   | 350.00               | 260.36            | 370.00              | 0.00             | 256.30               | 0.00         | 69.27 %            | 113.70              |
| 06-019-50110 Unemployment Tax                       | 414.00               | 60.98             | 414.00              | 226.49           | 241.13               | 0.00         | 58.24 %            | 172.87              |
| 06-019-51030 Utilities - Communications             | 1,560.00             | 847.96            | 1,560.00            | 90.00            | 734.15               | 0.00         | 47.06 %            | 825.85              |
| 06-019-51050 Office Supplies                        | 2,000.00             | 184.85            | 2,000.00            | 333.78           | 1,438.33             | 0.00         | 71.92 %            | 561.67              |
| 06-019-51070 Postage                                | 1,000.00             | 383.64            | 1,000.00            | 0.00             | 186.93               | 0.00         | 18.69 %            | 813.07              |
| 06-019-51230 Business Retention Efforts             | 3,500.00             | 6,859.45          | 7,000.00            | 109.84           | 554.72               | 0.00         | 7.92 %             | 6,445.28            |
| 06-019-51400 Special Programming Supplies           | 4,000.00             | 1,481.84          | 3,500.00            | 0.00             | 4,190.82             | 0.00         | 119.74 %           | -690.82             |
| 06-019-51510 Small Tools and Equipment              | 1,000.00             | 0.00              | 700.00              | 0.00             | 0.00                 | 0.00         | 0.00 %             | 700.00              |
| 06-019-51550 Fuel and Lubricants                    | 0.00                 | 88.01             | 0.00                | 1.00             | 30.77                | 0.00         | 0.00 %             | -30.77              |
| 06-019-51650 Printing Supplies                      | 0.00                 | 0.00              | 0.00                | 0.00             | 750.84               | 0.00         | 0.00 %             | -750.84             |
| 06-019-51800 Dues and Subscriptions                 | 3,580.00             | 2,210.00          | 3,580.00            | 600.00           | 2,520.00             | 0.00         | 70.39 %            | 1,060.00            |
| 06-019-51810 Employee Training                      | 11,000.00            | 939.28            | 9,000.00            | 4,006.60         | 4,454.19             | 0.00         | 49.49 %            | 4,545.81            |
| 06-019-51820 Mileage Reimbursement                  | 0.00                 | 46.00             | 0.00                | 0.00             | 36.23                | 0.00         | 0.00 %             | -36.23              |
| 06-019-52000 Vehicle Repairs and Maintenance        | 500.00               | 163.67            | 300.00              | 10.52            | 136.23               | 0.00         | 45.41 %            | 163.77              |
| 06-019-53002 Professional Fees                      | 87,000.00            | 31,816.30         | 90,000.00           | 936.43           | 5,198.93             | 0.00         | 5.78 %             | 84,801.07           |
| 06-019-53060 Printer Services                       | 3,500.00             | 151.54            | 2,600.00            | 0.00             | 0.00                 | 0.00         | 0.00 %             | 2,600.00            |
| 06-019-53380 Advertising and Legal Publications     | 114,500.00           | 20,456.18         | 114,500.00          | 229.00           | 27,115.97            | 0.00         | 23.68 %            | 87,384.03           |
| 06-019-53500 Web Page Services                      | 9,000.00             | 1,744.03          | 7,000.00            | 0.00             | 1,823.76             | 0.00         | 26.05 %            | 5,176.24            |
| 06-019-54500 Local Business Grant Program           | 164,000.00           | 11,758.00         | 164,000.00          | 6,000.00         | 12,000.00            | 0.00         | 7.32 %             | 152,000.00          |
| 06-019-55000 Operating Transfer Out - General Fund  | 51,414.00            | 25,706.88         | 56,540.00           | 4,711.68         | 28,270.08            | 0.00         | 50.00 %            | 28,269.92           |
| 06-019-57000 Economic Development Grants            | 0.00                 | 0.00              | 0.00                | 0.00             | 1,271,300.50         | 0.00         | 0.00 %             | -1,271,300.50       |
| <b>019 - Economic Development Services Total:</b>   | <b>586,553.00</b>    | <b>162,369.60</b> | <b>599,811.00</b>   | <b>26,658.94</b> | <b>1,427,987.23</b>  | <b>0.00</b>  | <b>238.07 %</b>    | <b>-828,176.23</b>  |
| <b>Expense Total:</b>                               | <b>586,553.00</b>    | <b>162,369.60</b> | <b>599,811.00</b>   | <b>26,658.94</b> | <b>1,427,987.23</b>  | <b>0.00</b>  | <b>238.07 %</b>    | <b>-828,176.23</b>  |
| <b>Fund 06 Revenue Over/(Under) Expenses</b>        | <b>4,169.00</b>      | <b>155,296.31</b> | <b>17,948.00</b>    | <b>21,605.93</b> | <b>-1,076,554.35</b> | <b>0.00</b>  | <b>-5,998.19 %</b> | <b>1,094,502.35</b> |
| <b>Total Revenue Over/(Under) Expenses:</b>         | <b>4,169.00</b>      | <b>155,296.31</b> | <b>17,948.00</b>    | <b>21,605.93</b> | <b>-1,076,554.35</b> | <b>0.00</b>  | <b>-5,998.19 %</b> | <b>1,094,502.35</b> |

**City of Sachse, Texas**  
**SCHEDULE OF REVENUES, EXPENSES, AND CHANGES**  
**IN NET POSITION - BUDGET AND ACTUAL**  
**SACHSE ECONOMIC DEVELOPMENT CORPORATION**  
**For the Year Ended September 30, 2015**

|                               | <u>Original &amp;<br/>Final Budget</u> | <u>2015<br/>Actual</u> | <u>Variance with<br/>Final Budget<br/>Positive<br/>(Negative)</u> |
|-------------------------------|----------------------------------------|------------------------|-------------------------------------------------------------------|
| <b><u>Revenues</u></b>        |                                        |                        |                                                                   |
| Sales tax                     | \$ 583,222                             | \$ 622,305             | \$ 39,083                                                         |
| Grants and donations          | -                                      | -                      | -                                                                 |
| Investment income             | 7,500                                  | 8,650                  | 1,150                                                             |
| Other income                  | -                                      | 1,000                  | 1,000                                                             |
| <b>Total Revenues</b>         | <u>590,722</u>                         | <u>631,955</u>         | <u>41,233</u>                                                     |
| <b><u>Expenses</u></b>        |                                        |                        |                                                                   |
| Community development         | 586,320                                | 946,051                | (359,731)                                                         |
| <b>Total Expenses</b>         | <u>586,320</u>                         | <u>946,051</u>         | <u>(359,731)</u>                                                  |
| <b>Change in Net Position</b> | <u>\$ 4,402</u>                        | <u>(314,096)</u>       | <u>\$ (318,498)</u>                                               |
| Beginning net position        |                                        | <u>4,508,295</u>       |                                                                   |
| <b>Ending Net Position</b>    |                                        | <u>\$ 4,194,199</u>    |                                                                   |

Notes to Required Supplementary Information

1. Annual budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).

**SACHSE ECONOMIC DEVELOPMENT CORPORATION**  
**COMPARATIVE BALANCE SHEET**

| <b>ASSETS:</b>                        | <u>As of September 30, 2015</u> |                    | <u>As of March 31, 2016</u> |                    |
|---------------------------------------|---------------------------------|--------------------|-----------------------------|--------------------|
| Cash and cash equivalents             | \$3,411,627                     |                    | \$1,221,636                 |                    |
| Investments-CD                        | \$1,003,382                     |                    | \$1,004,508                 |                    |
| Receivables                           | \$108,718                       |                    | \$108,718                   |                    |
| Other Receivables                     | \$0                             |                    | \$1,074,272                 |                    |
| Prepaid Expenses                      | \$4,155                         |                    | \$4,155                     |                    |
| Assets held for sale                  | \$225,999                       |                    | \$225,999                   |                    |
| <b>TOTAL ASSETS</b>                   | <u>\$4,753,881</u>              | <u>\$4,753,881</u> | <u>\$3,639,287</u>          | <u>\$3,639,287</u> |
| <br>                                  |                                 |                    |                             |                    |
| <b>LIABILITIES:</b>                   |                                 |                    |                             |                    |
| Accounts payable and accrued expenses | \$59,682                        |                    | \$21,643                    |                    |
| Economic development grant payable    | \$500,000                       |                    | \$500,000                   |                    |
| <b>TOTAL LIABILITIES</b>              | <u>\$559,682</u>                | <u>\$559,682</u>   | <u>\$521,643</u>            | <u>\$521,643</u>   |
| <br>                                  |                                 |                    |                             |                    |
| <b>EQUITY:</b>                        |                                 |                    |                             |                    |
| Beginning fund balance-unrestricted   | \$4,508,295                     |                    | \$4,194,198                 |                    |
| Current surplus(deficit)              | -\$314,096                      |                    | -\$1,076,554                |                    |
| <b>TOTAL EQUITY</b>                   | <u>\$4,194,199</u>              | <u>\$4,194,199</u> | <u>\$3,117,644</u>          | <u>\$3,117,644</u> |
| <br>                                  |                                 |                    |                             |                    |
| <b>TOTAL LIABILITIES AND EQUITY</b>   |                                 | <u>\$4,753,881</u> |                             | <u>\$3,639,287</u> |



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3310      **Version:** 1      **Name:** Discuss SEDC Board Orientation with Attorney.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/14/2016      **In control:** Economic Development Corporation  
**On agenda:** 4/21/2016      **Final action:**  
**Title:** Discuss SEDC Board Orientation with Attorney.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Discuss SEDC Board Orientation with Attorney.

### Background

Pete Smith, City Attorney, will present his annual orientation to SEDC Board

### Policy Considerations

None.

### Budgetary Considerations

None.

### Staff Recommendations

Discuss SEDC Board orientation with City Attorney Pete Smith.



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3316      **Version:** 1      **Name:** Update re: departmental projects and priorities  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/14/2016      **In control:** Economic Development Corporation  
**On agenda:** 4/21/2016      **Final action:**  
**Title:** Presentation by City of Sachse Engineering and Public Works Department Director Greg Peters, to update SEDC Board regarding departmental projects and priorities.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Presentation by City of Sachse Engineering and Public Works Department Director Greg Peters, to update SEDC Board regarding departmental projects and priorities.

### Background

Mr. Peters will present departmental projects and priorities on behalf of City of Sachse Engineering and Public Works Department.

### Budgetary Considerations

None.

### Staff Recommendations

None.



# City of Sachse, Texas

## Legislation Details (With Text)

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**File #:** 16-3312      **Version:** 1      **Name:** Strategic Marketing Plan  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/14/2016      **In control:** Economic Development Corporation  
**On agenda:** 4/21/2016      **Final action:**  
**Title:** Consider and take action on the SEDC 2016 Draft Strategic Marketing Plan.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Consider and take action on the SEDC 2016 Draft Strategic Marketing Plan.

### Background

It is the intent of the SEDC Board to work harmoniously with other groups for the purpose of new business development and growth opportunities for Sachse.

### Policy Considerations

Marketing Budget approved by City Council

### Budgetary Considerations

None.

### Staff Recommendations

Staff recommends approval.



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3311      **Version:** 1      **Name:** CPAC Appointment - SEDC  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/14/2016      **In control:** Economic Development Corporation  
**On agenda:** 4/21/2016      **Final action:**  
**Title:** Make appointment to the Comprehensive Plan Advisory Committee (CPAC).  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Make appointment to the Comprehensive Plan Advisory Committee (CPAC).

### Composition

- 10 total members
- 7 residents (1 appointed by each Council member)
- 1 from P&Z
- 1 from EDC
- 1 from Parks
- Boards & Commissions choose their own representative at their next meeting

### Duties

- Meets with the Consultant team
- Provides input in terms of visioning, recommendations, and community values
- Reviews first drafts of various plan elements
- Ambassadors for the Plan
- Purpose: Assist in forging a shared vision for Sachse's future

### Commitment & Expectations

- Attendance is imperative
- Meets irregularly & intensely - meetings are for purpose and sometimes with considerable content to review
- Participation (sharing & listening)
- Positive approach to problem solving
- Selfless - allow the process to work
- Community focused & driven (no hi-jackers)

### Next Steps

- City Council appointed 7 members at its April 4<sup>th</sup> regular meeting.
- Remaining 3 members will be appointed by P&Z, Parks, and EDC, respectively, at their next regular meeting.
- Appoint one (1) member of P&Z to the CPAC.



# City of Sachse, Texas

## Legislation Details (With Text)

|                       |                                                                                                                                                                                                                                                                                                                      |                      |   |                      |                                  |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---|----------------------|----------------------------------|
| <b>File #:</b>        | 16-3308                                                                                                                                                                                                                                                                                                              | <b>Version:</b>      | 1 | <b>Name:</b>         | Reports and presentations.       |
| <b>Type:</b>          | Agenda Item                                                                                                                                                                                                                                                                                                          | <b>Status:</b>       |   | <b>Status:</b>       | Agenda Ready                     |
| <b>File created:</b>  | 4/14/2016                                                                                                                                                                                                                                                                                                            | <b>In control:</b>   |   | <b>In control:</b>   | Economic Development Corporation |
| <b>On agenda:</b>     | 4/21/2016                                                                                                                                                                                                                                                                                                            | <b>Final action:</b> |   | <b>Final action:</b> |                                  |
| <b>Title:</b>         | Consider and take action on reports and presentations by the Sachse Economic Development Corporation President, Board Members, CEO and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention and marketing projects. |                      |   |                      |                                  |
| <b>Sponsors:</b>      |                                                                                                                                                                                                                                                                                                                      |                      |   |                      |                                  |
| <b>Indexes:</b>       |                                                                                                                                                                                                                                                                                                                      |                      |   |                      |                                  |
| <b>Code sections:</b> |                                                                                                                                                                                                                                                                                                                      |                      |   |                      |                                  |
| <b>Attachments:</b>   |                                                                                                                                                                                                                                                                                                                      |                      |   |                      |                                  |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Consider and take action on reports and presentations by the Sachse Economic Development Corporation President, Board Members, CEO and Staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, and business retention projects and marketing activities.

### Background

Announcements are made at this time only for information purposes.

### Policy Considerations

There is no action or discussion of topics presented.

### Budgetary Considerations

None.

### Staff Recommendations

None.



# City of Sachse, Texas

## Legislation Details (With Text)

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|                      |                      |                      |   |                      |                                  |
|----------------------|----------------------|----------------------|---|----------------------|----------------------------------|
| <b>File #:</b>       | 16-3309              | <b>Version:</b>      | 1 | <b>Name:</b>         | Future agenda items.             |
| <b>Type:</b>         | Agenda Item          | <b>Status:</b>       |   | <b>Status:</b>       | Agenda Ready                     |
| <b>File created:</b> | 4/14/2016            | <b>In control:</b>   |   | <b>In control:</b>   | Economic Development Corporation |
| <b>On agenda:</b>    | 4/21/2016            | <b>Final action:</b> |   | <b>Final action:</b> |                                  |
| <b>Title:</b>        | Future agenda items. |                      |   |                      |                                  |

-Entrepreneur and Franchise Workshop-Planning in Progress 4/16

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Future agenda items.

-Entrepreneur and Franchise Workshop-Planning in Progress 4/16.

### Background

The Board makes suggestions on topics to be discussed at future meetings.

### Policy Considerations

Only the items on the agenda can be discussed.

### Budgetary Considerations

None.

### Staff Recommendations

None.



# City of Sachse, Texas

## Legislation Details (With Text)

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|                      |                                                                                                                                                                                                                                                                                   |                      |   |                      |                                  |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---|----------------------|----------------------------------|
| <b>File #:</b>       | 16-3315                                                                                                                                                                                                                                                                           | <b>Version:</b>      | 1 | <b>Name:</b>         | Convene Executive Session        |
| <b>Type:</b>         | Agenda Item                                                                                                                                                                                                                                                                       | <b>Status:</b>       |   | <b>Status:</b>       | Agenda Ready                     |
| <b>File created:</b> | 4/14/2016                                                                                                                                                                                                                                                                         | <b>In control:</b>   |   | <b>In control:</b>   | Economic Development Corporation |
| <b>On agenda:</b>    | 4/21/2016                                                                                                                                                                                                                                                                         | <b>Final action:</b> |   | <b>Final action:</b> |                                  |
| <b>Title:</b>        | A. Executive Session pursuant to Texas Government Code Section 551.087 Deliberation of Economic Development Negotiations: Deliberation regarding economic development incentive for retail or commercial business projects seeking to locate or expand within the City of Sachse. |                      |   |                      |                                  |

B. Executive Session pursuant to the provisions of the Texas Government code section 551.072: Deliberation regarding real estate offers to purchase property: To discuss or deliberate an offer by Serene Builder represented by Odie Hall Realtors to purchase property from the Sachse Economic Development Corporation.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

A. Executive Session pursuant to Texas Government Code Section 551.087 Deliberation of Economic Development Negotiations: Deliberation regarding economic development incentive for retail or commercial business projects seeking to locate or expand within the City of Sachse.

B. Executive Session pursuant to the provisions of the Texas Government Code Section 551.072: Deliberation regarding real estate offers to purchase property: To discuss or deliberate an offer by Serene Builder represented by Odie Hall Realtors to purchase property from the Sachse Economic Development Corporation.

Consider any action necessary as a result of Executive Session.

### Background

Executive Session is for the purpose of discussion.

### Policy Considerations

There is no action taken during Executive Session.

### Budgetary Considerations

None.

Staff Recommendations

None.