

City of Sachse, Texas
Capital Improvement Advisory Committee (CIAC)

Minutes of the Special Meeting of Monday, April 25, 2005
Time: 7:27 PM Place: Sachse City Hall

Members Present:

Mark Durbin
Ed Stelnicki
Bob Boswell
Charles Sprague
Bill Siebert
Jo James Johnston

Members Absent:

Staff Present:

Bill Atkinson, City Manager
Alan Dickerson, Director of Finance
Bunny Harper, Assistant Building Official

Others Present:

Councilwoman Pat McMillan, P&Z Liaison
Councilman Chris Lam
Hal Jones, City Engineer
Bob McLain of Maximus

Item #1:

Election of CIAC Officers:

Mr. Bill Siebert nominated Ms. Jo James Johnston for Chairman; the nomination was seconded by Mr. Charles Sprague & passed unanimously.
Bill Siebert nominated Mr. Ed Stelnicki for Vice Chairman; the nomination was seconded by Charles Sprague & passed unanimously.

Item #2:

Presentation of Semiannual Report – Annual Accounting of Fees Collected & Spent in Accordance with Current Capital Improvements Plan:

Finance Director Alan Dickerson showed a Powerpoint presentation & discussed the annual reconciliation of impact fees. Alan explained the process of collecting impact fees from developers, builders, etc., & presented a detail report of activity & balances accumulated in impact fees. He also presented a report of projects that were/are funded in whole or part with impact fees. Mr. Stelnicki asked if staff could supply a report on roads shown on the city's CIP that were constructed by developers & the cost estimates for those roads. Mr. Dickerson said staff would try to get that information together for the next meeting. More discussion followed.

Item #3:

Review & Discuss information regarding the Updating of the City of Sachse's Capital Improvements Plan & Impact Fee Update in Accordance with Chapter 395 of the Local Government Code:

City Manager Bill Atkinson briefly explained the impact fee development process & introduced Bob McLain with consulting firm Maximus. Bob McLain gave a presentation on land use assumptions. He explained what roads, water & sewer lines on the CIP would need to be improved & the estimated costs for those improvements. Mr. McLain also explained the process of determining priorities of required infrastructure improvements. City Engineer Hal Jones presented his estimated costs of construction for thoroughfare, water & sewer systems. Hal also explained the capacity of the existing water system & the need for additional facilities required with an expected build out population of 29,000. More discussion followed.

There being no further business, Charles Sprague made a motion to adjourn. Mark Durbin seconded the motion and it passed unanimously.

The meeting adjourned at 8:55 p.m.

~~Secretary~~


Chairman