

# **CITY COUNCIL OF THE CITY OF SACHSE**

## **MEETING MINUTES**

**MAY 1, 2017**

The City Council of the City of Sachse held a regular meeting on Monday, May 1, 2017 at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Charlie Ross, Council Members Brett Franks, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Community Development Director, Dusty McAfee; Parks and Recreation Director, Lance Whitworth; Finance Director, Teresa Savage; Human Resources Director, Melinda Walter; Director of Public Works and Engineering, Greg Peters; Economic Development Director, Leslyn Blake; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix opened the meeting at 7:37 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG:** The invocation was offered by Councilman King and the pledges by Councilman Franks.

**CONSENT AGENDA:** All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests.

**17-3782 Approve the minutes of the April 17, 2017 workshop meeting.**

**17-3783 Approve the minutes of the April 17, 2017 regular meeting.**

**17-3785 Approve an Interlocal Agreement with Cedar Hill, Texas for the purchase of medical goods and services.**

**17-3792 Renew a standard professional services agreement with Bureau Veritas North America, Inc. for backup plan review and inspection services.**

**17-3794 Accept the Monthly Revenue and Expenditure Report for the period ending March 31, 2017.**

Councilman Franks requested to remove item 17-3785.

Councilman Bickerstaff made a motion to approve items 17-3782, 17-3783, 17-3792, and 17-3794 as submitted. Councilman Watkins seconded that motion and the motion was unanimously approved.

Councilman Franks asked for clarification in regards to what was included within the Interlocal Agreement. Chief Wade responded that the Interlocal is a Co-Op and Cedar Hill is the entity name,

and includes all medical supplies. It gives the City more buying power by using the Interlocal Agreement.

Councilman Franks made a motion to approve item 17-3785 as submitted. Councilman Watkins seconded that motion and the motion was unanimously approved.

#### **MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:**

Councilman Franks gave an update regarding the Veterans Moving Wall event being held Memorial Day weekend.

Councilman King announced the annual Men Who Cook event being hosted by the Sachse Chamber of Commerce that is being held on Friday, May 5, as well as the Animal Shelter Shot Clinic being at the Animal Shelter on Saturday, May 7 from 10:00 a.m. to 2:00 p.m.

Mayor Pro Tem Ross stated that on Tuesday, May 2 at 6:00 p.m., the Library is hosting the Knight and the Princess with Medieval Times, on Thursday, May 11 a musical Storytime will take place at 11:00 a.m., On Saturday, May 20 the movie 'Sing' will be showed, and Saturday, June 10 kicks off the Summer Reading program.

Mayor Felix announced that on Saturday, June 3, the Parks and Recreation Department will be showing a movie in the park and on Monday, July 3 the annual Red, White and Blue Blast will take place at Heritage Park.

The Sachse Park Pals provided an update of the Temporary Dog Park. The Park Pals have an opportunity with Garland to utilize space that will be built for a dog park. The Park Pals have to go through the approval process with Garland, but it would be open for a year and close when the City of Garland is ready to open theirs. The Park Pals would still like to consider the Sachse Animal Shelter site if this is not approved by Garland.

#### **17-3788 Recognize Michael Crank for completing his Eagle Scout project for the City of Sachse Animal Shelter.**

Mayor Felix presented Michael Crank with a Proclamation recognizing him for all his achievements.

#### **17-3790 Proclamation declaring the week of May 8, 2017 Economic Development Week in the City of Sachse.**

Mayor Felix presented Leslyn Blake, Economic Development Director with a Proclamation recognizing Economic Development Week in Sachse.

### **CITIZENS INPUT:**

Scott McMurdie, 7510 Taylor Lane, expressed his concern over a letter that was posted on a non-city ran social media page that displayed a personal cell number. Mr. McMurdie would like the City to consider a Social Media Policy.

Robin Palmer, 3711 Rock House Road, expressed her concern over communications through a non-city ran social media page.

Butch Kemper, 7107 Long Meadow Drive, stated he would like to see the City get a community based sales tax on a ballot for the remaining 1/4 % sales tax.

Ben Peacock, 5108 Brook Hollow, stated his concerns over the drainage ditch behind his property.

Bobby Tillman, 6314 Ben Road, provided update to Council on the Veterans Moving Wall event.

Shawn Riner, 7511 Keith Lane, asked the City to consider a Social Media Policy or a Charter review.

Tricia Lindsey, 3718 Rock House Road, stated that CERT will be set up from 5:30 p.m. to 7:30 p.m. at Heritage Park on Tuesday, May 2 to collect donation for Canton.

### **REGULAR AGENDA ITEMS:**

#### **17-3795 Consider receiving the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ending September 30, 2016.**

Mike Brooks with Brooks Cardiel, PLLC presented Council with an overview of the audit including highlights, recommendations for the General Fund Balance to be amended to include annually committing unassigned fund balance above 40% to capital projects, and GASB implementations. Mr. Brooks noted that the City has no unusual entries and commended the Finance Department for allowing them to conduct the audit in a smooth and efficient manner.

Councilman Franks made a motion to approve the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending September 30, 2016 as received. Mayor Pro Tem Ross seconded that motion and the motion was unanimously approved.

#### **17-3791 Presentation of the Police Department Summer Children's Camp, "Cops and Campers".**

Chief Sylvester presented Council the City's 2017 Cops and Campers Program. Chief Sylvester provided information on who could attend, the hours of the camp, staff involved, activities that would take place, the schedule, what's new for 2017, and how to enroll.

The Council commended the Police Department for building trust and a safe community through this program and for the hard work staff has put into it. The Council would still like there to be some paper applications available at various locations in case someone would like to register.

**17-3786 Receive the 2016 Year in Review from the Fire Department.**

Chief Wade presented Council with an annual update of the Fire Department. Chief Wade provided updates on staffing, operational statistics, training, fire prevention, community outreach including a survey that was conducted, a CERT update, and achievements within 2016. The most notable achievement being the ISO 2 rating. Chief ended with a summary of upcoming goals and programs for 2017.

Council thanked the department and there display of progress over the last year. They are very proud of the department.

**17-3797 Receive and discuss update of the City's Strategic Plan.**

Mrs. Nash presented Council with an update of the City's Strategic Plan and the progress made on the action items within the plan. Mrs. Nash touched on the following goals:

- Goal 1 (Public Safety) – Accomplishments and service enhancements.
- Goal 2 (Public Works) – Accomplishments, initiatives, and investments being made within the city's infrastructure.
- Goal 3 (Finance) – Policy initiative accomplishments and goals.
- Goal 4 (Parks and Recreation/EDC) – Accomplishments through service enhancements and upcoming initiatives.
- Goal 5 (Planning) – Accomplishments, initiatives, and enhancements.
- Goal 6 (Services/Human Resources) – Accomplishments, service enhancements, and community outreach.

Mrs. Nash stated that new actions items will be developed and new action items will be presented at the June 19 Council meeting, which will allow Council to provide feedback and direction on the additional items for the FY 2018-19 Plan.

No further comments were made.

**ADJOURNMENT:**

Mayor Felix adjourned the meeting at 9:23 p.m.

ATTEST:

  
Michelle Lewis Sirianni, City Secretary

  
MIKE J FELIX, MAYOR

