



City of Sachse, Texas

Meeting Agenda

City Council

Monday, May 2, 2016

7:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.

The City Council of the City of Sachse will hold a Regular Meeting on Monday, May 2, 2016, at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

1. CONSENT AGENDA.

ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[16-3322](#) Approve the minutes of the April 18, 2016 workshop meeting.

Attachments: [04.18.16 Minutes Workshop](#)

[16-3323](#) Approve the minutes of the April 18, 2016 regular meeting.

Attachments: [04.18.16 Minutes](#)

[16-3327](#) Consider a resolution authorizing purchase of a 2016 Chevrolet 1500 Silverado 4x2 Double Cab for the Public Works Department from Caldwell Country Chevrolet.

Attachments: [Resolution](#)

[2016 Chevrolet 1500 Silverado 4x2 Double Cab HGAC Quote](#)

[16-3332](#) Consider receiving the Monthly Revenue and Expenditure Report for the period ending March 31, 2016.

Attachments: [GF 03-31-16](#)
[UF 03-31-16](#)
[DS 03-31-16](#)
[SEDC 03-31-16](#)
[Sales Tax Analysis May 2016](#)

2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

[16-3321](#) Administer Oath of Office to Martin Wade, Sachse Fire Chief.

[16-3320](#) Administer Oath of Office to Board and Commission member(s).

3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

4. REGULAR AGENDA ITEMS.

[16-3331](#) Discuss and consider fire department staffing plan and update by staff of the fire incident on Friday, April 22, 2016.

Attachments: [Staffing Presentation](#)
[Fire Department Status May 2016](#)

[16-3324](#) Consider awarding the 2016 CDBG Alexander/6th Street Asphalt Reconstruction to Reynolds Asphalt & Construction Company in the amount not to exceed \$91,849.00 and authorizing the City Manager to execute such agreement.

Attachments: [Presentation](#)
[Resolution](#)
[Bid Results](#)

[16-3326](#) Consider a resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, authorizing its execution by the City Manager; and providing an effective date.

Attachments: [Presentation](#)
[Base Bid Resolution to Award Street Lighting](#)
[Base Bid + Alternate Bids Resolution to Award Street Lighting](#)
[Bids Recieved](#)

[16-3319](#) Conduct a public hearing to consider and act on a request for a Special Use Permit for a Retail Drive Through on approximately 4.2 acres of

land, generally located at 7340 SH 78, currently zoned General Commercial District (C2).

Attachments: [Staff Presentation](#)

[Ordinance](#)

[Aerial Location Map](#)

[Site Plan](#)

[Rendering](#)

16-3330

Consider a Resolution of the City Council of the City of Sachse, Texas, authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing Gina Nash or Mike Felix to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP.

Attachments: [Resolution](#)

5. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.072(2) of the Texas Government Code, this meeting may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

Posted: April 28, 2016; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements, please contact Michelle Lewis Sirianni, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date.



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3322 **Version:** 1 **Name:** April 18, 2016 Council Workshop minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 4/22/2016 **In control:** City Council
On agenda: 5/2/2016 **Final action:**
Title: Approve the minutes of the April 18, 2016 workshop meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [04.18.16 Minutes Workshop](#)

Date	Ver.	Action By	Action	Result
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Title

Approve the minutes of the April 18, 2016 workshop meeting.

Background

Minutes of the April 18, 2016 workshop meeting.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Approve the minutes of the April 18, 2016 workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE

WORKSHOP MEETING MINUTES

APRIL 18, 2016

The City Council of the City of Sachse held a workshop meeting on Monday, April 18, 2016 at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Jeff Bickerstaff and Cullen King. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Police Chief, Bryan Sylvester; and Fire Operations Captain, Chris Hall.

Mayor Felix called the meeting to order at 6:34 p.m.

BOARD AND COMMISSION INTERVIEWS: Conduct interviews for the City's Boards and Commissions.

The Council conducted interviews and discussed possible appointments to each Board and Commission.

No action was taken.

ADJOURNMENT: At 7:15 p.m. Mayor Felix adjourned the meeting.

ATTEST:

MIKE J FELIX, MAYOR

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3323 **Version:** 1 **Name:** April 18, 2016 Council minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 4/22/2016 **In control:** City Council
On agenda: 5/2/2016 **Final action:**
Title: Approve the minutes of the April 18, 2016 regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [04.18.16 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title
Approve the minutes of the April 18, 2016 regular meeting.

Background
Minutes of the April 18, 2016 regular meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the April 18, 2016 regular meeting.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

APRIL 18, 2016

The City Council of the City of Sachse held a regular meeting on Monday, April 18, 2016 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Engineer, Greg Peters; Community Development Director, Dustin McAfee; Parks and Recreation Director, Lance Whitworth; Economic Development Director, Leslyn Blake; Fire Operations Captain, Chris Hall and Police Chief, Bryan Sylvester.

Mayor Felix opened the meeting at 7:33 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Mayor Pro Tem Franks and the pledges by Councilman Adams.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests. **16-3302** Approve the minutes of the April 4, 2016 workshop meeting. **16-3303** Approve the minutes of the April 18, 2016 regular meeting. **16-3305** Authorize the City Manager to execute an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) regarding a Microwave Tower on the City of Sachse Public Safety Campus.

Kathy Cobb, 3820 6th Street, requested to pull item 16-3305.

Councilman Bickerstaff made a motion to approve items 16-3302 and 16-3303 as submitted. Councilman Ross seconded that motion and the motion was unanimously approved.

Ms. Cobb asked in regards to item 16-3305, what were the specifications to the tower, its resistance to ice and wind, location of the pad site, if the City has to maintain insurance, if there is any cost to the City, and how many entities have to sign the agreement. Ms. Cobb also asked Council to consider an ordinance to keep drones from flying around the tower.

Chief Sylvester responded that the safety rating on the tower exceeds the current one, the City trusts the engineer from NCTCOG regarding the recommendation of the tower, its material, and build specifications. The tower will be built adjacent to the existing tower. There is no cost to the City and the insurance is nominal at best.

Councilman King made a motion to approve item 16-3305. Councilman Watkins seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS,

Councilman King recognized Dominick with Troop 78 in the audience that was working on a merit badge.

Councilman Ross announced that on Saturday, April 23 the Library would be showing *Norm of the North* movie at noon; the Library will be holding a Manga Art Contest, submissions accepted May 2 to May 9 and will remain on display until a winner is chosen; on May 3 at 6:00 p.m. Ronald McDonald will be at the Library; on May 21 the second annual ArthurCon will take place with over 30 local authors; and the Library is looking for teen volunteers. Anyone interested may check out the city's website for information with interviews to be held May 11 and 12.

Mayor Pro Tem Franks stated that on Saturday, May 7 the Parks and Recreation will be showing *The Good Dinosaur* in the amphitheater. The movie will start around 8:15-ish or as it is dark. Popcorn and drinks will be served.

Mayor Felix stated that the Relay for Life takes place April 29 and on May 6 at the Hyatt Place Garland, the Sachse Chamber will be hosting Men Who Cook at 6:30 p.m.

16-3301 Recognize Evelyn Hernandez for winning the Lions International Peace Poster contest.

Mayor Felix recognized Evelyn Hernandez for her accomplishment along with Laura Long, Evelyn's art teacher, and representatives from the Lions Club.

CITIZENS INPUT:

Tricia Lindsey, 3718 Rock House Road, announced that a preparedness fair is taking place Saturday, April 23 sponsored by the Rowlett CERT for anyone interested as well as the tax free holiday on preparedness items. She encouraged residents to take advantage of this opportunity.

Kathy Cobb, 3820 6th Street, asked if the City has called or made inquiries regarding the recent phone and cable issues with Frontier. She stated that not having communication lines is a safety issue for some residents and asked if there is anything the City can do.

Mrs. Nash responded that the fees that are collected are relative to the lines in the right-of-way. Since the deregulation, there are no fees collected by the City.

REGULAR AGENDA ITEMS:

16-3300 Consider appointments to various City Boards and Commissions.

Councilman King made a motion to appoint Judith Lensch to the Library Board, Jim Mathis to the Animal Shelter Board, Chase Franks as a Youth Advisor to the Parks and Recreation Board, and

Frank Millsap, Robert Corbin, and Troy Riner to the TIF Board. Councilman Ross seconded that motion.

Motion passes with a 6-0 vote and Mayor Pro Tem Franks abstaining due to Chase Franks being his son.

16-3306 Presentation of the Police Department Summer Children's Camp, "Cops and Campers".

Chief Sylvester presented a new summer camp program that is designed to foster relationships between young residents and police as well as provide age appropriate instruction and activities that promote safety, model citizenship, and positive interaction. Chief Sylvester stated that there will be a series of camps for those enrolled in Sachse Elementary or Hudson with a maximum of 20 students per camp. Staffing will consist of the Sachse PD SRO's, employees and volunteers. There will be four sessions held with two weeks in June and two weeks in July. The camps will have instruction as well as activities and a field trip for the campers. The registration will be accepted at the Sachse Police Department and is on a first come first serve basis. There is no cost to the campers. The child safety funds will be utilized to help cover any associated costs.

Mayor Pro Tem Franks asked if they would be doing online registrations and if background checks would be done. Chief Sylvester responded that they may consider online registrations next year and would be conducting background checks on all the volunteers.

Councilman King asked if home schooled children would be welcomed. Chief Sylvester replied that Sachse students would be the priority, so if they are in Sachse, then they would certainly be considered.

Councilman Watkins commented that he thinks it's a great idea and asked if the department has plans to conduct any camps in August or planning to expand next year? Chief Sylvester stated that they will see how this year goes and make any changes for next year.

Councilman Bickerstaff stated that this is a great program idea and asked what is the high school criteria and how do they plan on getting the word out. Robert Beauchamp, SRO officer, responded that they are targeting ninth thru eleventh graders and is geared not to affect this year's seniors. Officer Beauchamp stated that he has already been informally getting the word out and meeting with various clubs at the high school as well as information will be placed on the city's website.

Councilman Ross stated that this is a great way to get young people introduced to the Police and public safety departments.

Mayor Felix thanked the Police Department for everything they are doing with this program and community involvement.

16-3307 Discuss the Stormwater Utility Rate Study.

Mr. Peters introduced this item providing a brief history of the City's diverse drainage system and outlining what a stormwater utility rate study would entail. Mr. Peters provided a list of comparison cities and their current rates. Mr. Peters indicated that the staff received seven proposals and is the

process of reviewing the proposals and selecting finalists to interview. Rate study goals, proposed tasks, and additional study options were also discussed. Council will be presented with a recommended consultant team in May with study to begin this summer.

The Council discussed how the citizens can get involved with the study, the scope of the study, and how long the project could take to complete.

EXECUTIVE SESSION: Section §551.087: Economic Development Deliberations: Discussion of Economic Development incentives for projects.

At 8:44 p.m., the City Council recessed into Executive Session.

At 9:51 p.m., the City Council reconvened back into regular session.

No action was taken.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 9:52 p.m.

ATTEST:

MIKE J FELIX, MAYOR

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3327	Version:	1	Name:	Resolution to Purchase 2016 Chevrolet 1500 Silverado
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/25/2016	In control:		In control:	City Council
On agenda:	5/2/2016	Final action:		Final action:	
Title:	Consider a resolution authorizing purchase of a 2016 Chevrolet 1500 Silverado 4x2 Double Cab for the Public Works Department from Caldwell Country Chevrolet.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution 2016 Chevrolet 1500 Silverado 4x2 Double Cab HGAC Quote				

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City Council of the City of Sachse, Texas, authorizing the purchase of a 2016 Chevrolet 1500 Silverado 4x2 Double Cab from Caldwell Country Chevrolet through the Houston Galveston Area Council purchasing program not to exceed the budgeted funds of twenty-two thousand dollars (\$22,000) for the City of Sachse Public Works Department; and providing for an effective date.

Background

The Public Works Department has researched the available vehicles on the market and has chosen the Chevrolet 1500 Silverado 4x2 Double Cab. This vehicle is available for purchase through Texas State Contract HT06-14 through Caldwell Country Chevrolet in Caldwell, Texas. The final purchase price of the vehicle is \$21,062.00. The cost for delivery has been quoted to be \$572.00.

This vehicle will replace a truck in use by the department is 13 years old with extensive wear and mileage. Public Works staff will use this truck for a wide range of utility maintenance projects throughout the City. It will be used to haul project materials to and from project sites and also to haul demolished materials away from project sites.

Policy Considerations

None

Budgetary Considerations

The FY 2015-2016 Budget for the Public Works Department (Water Operations) includes \$22,000.00 for the purchase of a pickup truck.

Staff Recommendations

Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas,

authorizing the purchase of a 2016 Chevrolet 1500 Silverado 4x2 Double Cab from Caldwell Country Chevrolet through the Houston Galveston Area Council purchasing program not to exceed the budgeted funds of twenty-two thousand dollars (\$22,000) for the City of Sachse Public Works Department; and providing for an effective date, as a Consent Agenda item.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AUTHORIZING THE PURCHASE OF A 2016 CHEVROLET 1500 SILVERADO 4X2 DOUBLE CAB FROM CALDWELL COUNTRY CHEVROLET THROUGH THE HOUSTON GALVESTON AREA COUNCIL PURCHASING PROGRAM NOT TO EXCEED THE BUDGETED FUNDS OF TWENTY-TWO THOUSAND DOLLARS (\$22,000) FOR THE CITY OF SACHSE PUBLIC WORKS DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Sachse, Texas, pursuant to the authority granted by Chapter 271, Subchapter D, of the Texas Local Government Code, desires to participate in intergovernmental purchasing; and

WHEREAS, the City Council is of the opinion that participation in this program will be highly beneficial to the taxpayers of this City, through the anticipated savings to be realized through the intergovernmental purchase of products including municipal vehicles and equipment; and

WHEREAS, funding has been appropriated in the fiscal year 2015-2016 budget for the purchase of a pickup truck for the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The City Council approves the use of cooperative purchasing through the Houston Galveston Area Council from Caldwell Country Chevrolet to purchase a 2016 Chevrolet 1500 Silverado 4X2 Double Cab.

SECTION 2. The City Manager is hereby authorized to execute any documents necessary to complete this transaction.

SECTION 3. This Resolution shall take effect immediately from and after its passage, and it is, accordingly, so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas,
this ____ day of May, 2016.

CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary



CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract
No.:

VE11-15

Date
Prepared:

04/06/2016

*This Form must be prepared by Contractor, and provided to End User to attach to Purchase Order, with copy to H-GAC.
The H-GAC administrative fee shall be calculated and shown as a separate line item. Please type or print legibly.*

Buying Agency:	CITY OF SACHSE	Contractor:	CALDWELL COUNTRY CHEVROLET
Contact Person:	JEREMY WISEMAN	Prepared By:	AVERYT KNAPP
Phone:	469-429-9833	Phone:	979-567-6116
Fax:		Fax:	979-567-0853
Email:	JWISEMAN@CITYOFSACHSE.COM	Email:	AKNAPP@CALDWELLCOUNTRY.COM

Product Code:	A33	Description:	2016 CHEVROLET 1500 SILVERADO 4X2 DOUBLE CAB SWB CC15753
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 19,890.00

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal B:	0

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)

Description	Cost	Description	Cost
DELIVERY	572		
EXTERIOR COLOR WHITE			
		Subtotal D:	572

E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D) 20462

Quantity Ordered:	1	X Subtotal of A + B + C + D:	20462	= Subtotal E:	20462
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F. H-GAC Fee Calculation (From Current Fee Tables)	Subtotal F:	600
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G. Trade-Ins / Other Allowances / Special Discounts

Description	Cost	Description	Cost
		Subtotal G:	0

Delivery Date:	90 DAYS APPX	H. Total Purchase Price (E+F+G):	21062
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City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3332 **Version:** 1 **Name:** Monthly budget reports May 2016
Type: Agenda Item **Status:** Agenda Ready
File created: 4/26/2016 **In control:** City Council
On agenda: 5/2/2016 **Final action:**
Title: Consider receiving the Monthly Revenue and Expenditure Report for the period ending March 31, 2016.

Sponsors:

Indexes:

Code sections:

Attachments: [GF 03-31-16](#)
[UF 03-31-16](#)
[DS 03-31-16](#)
[SEDC 03-31-16](#)
[Sales Tax Analysis May 2016](#)

Date	Ver.	Action By	Action	Result
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Title

Consider receiving the Monthly Revenue and Expenditure Report for the period ending March 31, 2016.

Background

The Finance Department will prepare a report each month to update the City Council regarding the revenues and expenditures for the City. The report includes unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, and Sachse Economic Development Corporation. The attached reports are for the month ending March 31, 2016.

Policy Considerations

City Charter requires that the City Manager submit a report summarizing revenues and expenditures on a monthly basis.

Budgetary Considerations

There are no significant variances requiring a budget amendment at this time.

Staff Recommendations

Receive the Monthly Revenue and Expenditure Report for the period ending March 31, 2016.

City of Sachse
Monthly Revenue and Expenditure Report
March 31, 2016
(Unaudited)

GENERAL FUND

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Property Tax	\$ 9,106,824	\$ 90,373	\$ 9,147,310	100.44%	A
Sales Tax	1,244,094	96,530	694,543	55.83%	
Franchise Fees	1,590,122	242,871	975,737	61.36%	
Licenses and Permits	535,500	72,529	386,623	72.20%	
Service Fees	681,500	88,913	433,419	63.60%	
Fines	275,000	38,321	139,743	50.82%	
Interest Income	12,000	3,240	6,068	50.57%	
Miscellaneous Income	372,360	4,569	113,381	30.45%	
Intergovernmental Revenue	986,945	82,245	493,473	50.00%	
Total Revenue	\$ 14,804,345	\$ 719,591	\$ 12,390,296	83.69%	
Expenditure Summary					
City Manager	\$ 374,652	\$ 22,156	\$ 190,026	50.72%	B
City Secretary	157,148	10,394	62,526	39.79%	
Human Resources	294,803	18,822	136,881	46.43%	
Finance	608,428	48,581	311,792	51.25%	
Municipal Court	212,197	15,641	91,647	43.19%	
Parks & Recreation	1,004,375	68,877	472,724	47.07%	
Senior Programs	122,821	9,971	59,154	48.16%	
Library Services	371,686	25,054	182,325	49.05%	
Community Development	810,899	77,823	399,241	49.23%	
Streets & Drainage	1,259,147	81,250	590,392	46.89%	
Facility Maintenance	463,404	32,638	209,081	45.12%	
Police	4,566,001	306,402	2,233,033	48.91%	
Animal Control	225,172	15,763	118,517	52.63%	
Fire/EMS	3,295,682	208,707	1,578,889	47.91%	
Combined Services	577,463	47,012	456,666	79.08%	
City Engineer	299,968	17,472	130,696	43.57%	
Total Expenditures	\$ 14,643,846	\$ 1,006,563	\$ 7,223,589	49.33%	
Total Revenue Over/Under Expenses	\$ 160,499	\$ (286,973)	\$ 5,166,707		

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Explanation of Major Variances:

- A** Property Tax receipts peak in December and January
- B** Total annual property and liability premium paid in October

City of Sachse
Monthly Revenue and Expenditure Report
March 31, 2016
(Unaudited)

UTILITY FUND

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Water Revenue	\$ 4,839,836	\$ 359,394	\$ 2,573,952	53.18%	
Sewer Revenue	4,132,115	339,603	2,002,696	48.47%	
Fees	156,300	14,328	87,721	56.12%	
Interest Income	2,500	1,483	1,259	50.36%	
Transfer In-Debt Service	138,194			0.00%	
Miscellaneous Income	-	50	50		
Total Revenue(Budgeted)	\$ 9,268,945	\$ 714,857	\$ 4,665,677	50.34%	
Transfer In-EDC			1,271,301	N/A	A
Transfer In-TIF			1,074,272	N/A	A
Total Revenue	\$ 9,268,945	\$ 714,857	\$ 7,011,250	N/A	
Expenditure Summary					
Utility Administration	\$ 285,823	\$ 41,955	\$ 152,046	53.20%	
Water Operations	5,034,698	358,669	2,242,985	44.55%	
Sewer Operations	3,427,132	331,267	1,572,422	45.88%	
Meter Reading	227,045	19,738	142,863	62.92%	
Total Expenditures	\$ 8,974,698	\$ 751,629	\$ 4,110,316	45.80%	
Total Revenue Over/Under Expenses	\$ 294,247	\$ (36,771)	\$ 2,900,934		

Explanation of Major Variances:

A Project-specific transfers for Third Sewer Connection Project

Monthly Revenue and Expenditure Report
March 31, 2016
(Unaudited)

Debt Service Fund

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Property Tax	\$ 3,001,087	\$ 29,471	\$ 2,957,013	98.53%	
Interest Income	1,500	43	95	6.31%	
Total Revenue	\$ 3,002,587	\$ 29,514	\$ 2,957,108	98.49%	
Expenditure Summary					
Fees	\$ 1,000		\$ 806	80.63%	
Principal	1,325,000		1,325,000	100.00%	A
Interest	1,553,433		787,441	50.69%	A
Transfer Out-Utility Fund	138,146	-	-	0.00%	
Total Expenditures	\$ 3,017,579	\$ -	\$ 2,113,248	70.03%	
Total Revenue Over/Under Expenses	\$ (14,992)	\$ 29,514	\$ 843,860		

A Principal payments are due in February and interest payments in February and August

City of Sachse
Monthly Revenue and Expenditure Report
March 31, 2016
(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Sales Tax	\$ 609,759	\$ 48,265	\$ 339,650	55.70%	
Other Income	\$ -		\$ 10,000	N/A	
Interest Income	8,000	1,091	2,874	35.93%	
Total Revenue	\$ 617,759	\$ 49,356	\$ 352,524	57.06%	
Expenditure Summary					
Expenditures	599,811	26,659	156,687	26.12%	
Total Budgeted Expenditures	\$ 599,811	\$ 26,659	\$ 156,687	26.12%	
Economic Development Grants	\$ -		\$ 1,271,301	N/A	A
Total Expenditures	\$ 599,811	\$ 26,659	\$ 1,427,987		
Total Revenue Over/Under Expenses	\$ 17,948	\$ 22,697	\$ 195,837		

Explanation of Major Variances:

A Grant to City of Sachse for Third Sewer Connection

CITY OF SACHSE

2015/2016 SALES TAX ANALYSIS

FY 2015	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget	FY 2016	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	149,053	85,169	85,169	7.30%	October	156,703	89,540	89,540	7.34%
November	227,089	129,759	214,928	18.43%	November	223,828	127,895	217,435	17.83%
December	162,100	92,624	307,552	26.37%	December	162,793	93,020	310,455	25.46%
January	158,992	90,848	398,400	34.16%	January	198,309	113,314	423,769	34.75%
February	257,209	146,969	545,369	46.75%	February	278,265	159,001	582,769	47.79%
March	141,655	80,941	626,311	53.69%	March	168,935	96,530	679,299	55.70%
April	135,136	77,217	703,527	60.31%	April	165,486	94,559	773,858	63.46%
May	226,142	129,217	832,745	71.39%	May				
June	166,541	95,162	927,907	79.55%	June				
July	155,796	89,022	1,016,929	87.18%	July				
August	228,922	130,806	1,147,735	98.40%	August				
September	165,152	94,368	1,242,103	106.49%	September				
TOTAL	2,173,787	1,242,103			TOTAL	1,354,319	773,858		
BUDGET		1,166,444			BUDGET		1,219,518		



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3321 **Version:** 1 **Name:** Administer Oath of Office to Fire Chief.
Type: Agenda Item **Status:** Agenda Ready
File created: 4/21/2016 **In control:** City Council
On agenda: 5/2/2016 **Final action:**
Title: Administer Oath of Office to Martin Wade, Sachse Fire Chief.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Administer Oath of Office to Martin Wade, Sachse Fire Chief.

Background

Mr. Wade served as interim Fire Chief from January 11, 2016 through April 15, 2016. During that time, the city completed a full hiring and executive search process for Sachse's next Fire Chief. Mr. Wade was one of three finalists and ultimately selected and hired as the City of Sachse's Fire Chief effective May 2, 2016.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Administer the Oath of Office.



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3320 **Version:** 1 **Name:** Administer Oath of Office - Board/Commissions
Type: Agenda Item **Status:** Agenda Ready
File created: 4/21/2016 **In control:** City Council
On agenda: 5/2/2016 **Final action:**
Title: Administer Oath of Office to Board and Commission member(s).
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Administer Oath of Office to Board and Commission member(s).

Background

The City Council recently made appointments and re-appointments to various Boards and Commissions at their April 18, 2016 meeting. The City Council may now administer their Oath of Office to each Board and Commission member(s) appointed.

- Jim Mathis - Animal Shelter Board
- Judith Lensch - Library Board
- Chase Franks - Parks and Recreation Board

- Frank Millsap - TIF Board
- Troy Riner - TIF Board
- Robert Corbin - TIF Board

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Administer Oath of Office to the newly appointed board members.



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3331	Version:	2	Name:	Fire Department Update
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/26/2016	In control:		In control:	City Council
On agenda:	5/2/2016	Final action:		Final action:	
Title:	Discuss and consider fire department staffing plan and update by staff of the fire incident on Friday, April 22, 2016.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Staffing Presentation Fire Department Status May 2016				

Date	Ver.	Action By	Action	Result
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Title

Discuss and consider fire department staffing plan and receive updates from staff of the fire incident on Friday, April 22, 2016.

Background

The City of Sachse has two fire stations, located at the Municipal Complex on Sachse Road (Fire Station 1) and the northeast corner of Ranch Road and Maxwell Creek Road (Fire Station 2). The City currently employs a mix of full time and part time professional firefighters to staff the two stations. Over the last year, the City Council and City staff have made progress towards the development of plans to increase staffing and move away from part-time staff and toward a staffing plan of only full time firefighters.

Chief Martin Wade became the Interim Fire Chief for Sachse in January of this year. During February-April, Chief Wade has been working with the City Manager to develop and implement process improvements and best management practices in the Fire Department. In addition, Chief Wade has been developing a staffing and apparatus plan for the department.

As a part of the staffing plan, the City has applied for a SAFER Grant, which is a federal grant through FEMA. The SAFER Grant provides 24 months of salary and benefit funding for firefighter positions. The grant was originally scheduled to open in October 2015. However, FEMA delayed the grant opening until February 2016. The City of Sachse applied for the grant in March 2016. Per FEMA, the results of the grant submission should be posted by April of 2017.

Below is a timeline of the steps taken by the City of Sachse regarding firefighter staffing:

- June 2015
 - Formulated plan for 6 full time firefighters
 - City Manager identified SAFER Grant to fund positions

- September 2015
 - City Council approved 6 full time firefighters for the FY15-16 budget
 - City Manager/City Council Discussion - Apply for Safer Grant to help fund firefighter positions
- October 2015
 - City Manager commissions fire management study
 - SAFER Grant supposed to open. FEMA delays release of grant.
- December 2015
 - Fire Management Study Completed
- January 2016
 - Fire Chief retires
 - Interim Fire Chief hired
- February 2016
 - Interim Fire Chief begins implementation of process improvements and best management practices
 - SAFER Grant opens for applications.
- March 2016
 - Interim Fire Chief develops staffing and apparatus plan.
 - City applies for SAFER Grant.
- April 2016
 - Interim Fire Chief hired as Fire Chief
- May 2, 2016
 - New Fire Chief sworn in
- April 2017
 - Anticipated response on SAFER Grant submittal

City staff and the City Council will continue to implement plans to work toward fulfilling the staffing and apparatus needs identified for the Sachse Fire Department.

Chief Wade will present the timeline of events relative to the house fire on Friday, April 22, 2016 in the Parkwood Ranch Subdivision.

Policy Considerations

Authorize the City Manager to begin the hiring process for the 6 firefighters identified in the FY 2015-2016 Budget.

Budgetary Considerations

The FY 2015-2016 General Fund Budget included a margin of revenues over expenditures of \$103,347.00. The projected result of changes in personnel and operations to the Fire Department for 2016 results in a \$39,622.00 negative variance. This variance can be absorbed by the current budget surplus. Staff will return to the City Council with the necessary budget amendments following the City Council's decision.

Staff Recommendations

Authorize the City Manager to begin the hiring process for the 6 firefighters identified in the FY 2015-2016 Budget.



SACHSE FIRE RESCUE STAFFING

**CITY COUNCIL
MAY 2, 2016**

BACKGROUND

- **June 2015**
 - Formulated plan for 6 full time firefighters
 - City Manager identified SAFER Grant to fund positions
- **September 2015**
 - City Council approved 6 full time firefighters for the FY15-16 budget
 - City Manager/City Council Discussion – Apply for Safer Grant to help fund firefighter positions
- **October 2015**
 - City Manager commissions fire management study
 - SAFER Grant supposed to open. FEMA delays release of grant.
- **December 2015**
 - Fire Management Study Completed
- **January 2016**
 - Fire Chief retires
 - Interim Fire Chief hired



BACKGROUND

- February 2016
 - Interim Fire Chief begins implementation of process improvements and best management practices
 - SAFER Grant opens for applications.
- March 2016
 - Interim Fire Chief develops staffing and apparatus plan.
 - City applies for SAFER Grant.
- April 2016
 - Interim Fire Chief hired as Fire Chief
- May 2, 2016
 - New Fire Chief sworn in
- April 2017
 - Anticipated response on SAFER Grant submittal



OBJECTIVES

1. SFR Current Staffing Levels
2. Negative Impacts
3. Emergency Response Coverage
4. Recommendations
5. SAFER Grant
6. Future Considerations



SACHSE FIRE-RESCUE (SFR)

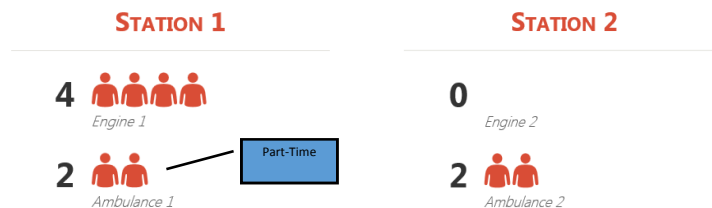
- SFR Personnel

1	Fire Chief
1	Administrative Assistant
1	Captain - Operations
1	Captain – Fire Marshal
3	Lieutenants
15	Fire Rescue Specialists (Full Time)
24	Fire Rescue Specialists (Part Time)



CURRENT STAFFING LEVELS

- Every Day 6 Full-Time and 2 Part-time personnel protect the city utilizing 2 fire stations



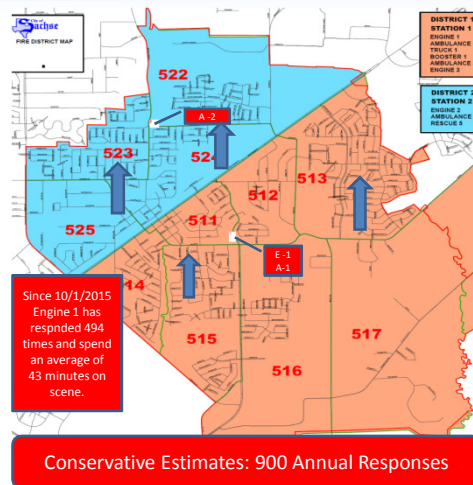
NEGATIVE IMPACT OF CURRENT STAFFING

- Dependency of Part-Time personnel
 - We have some really great part-time personnel
- Excessive Overtime (**We are already over budget by 16%**)
- Accountability
 - Station 2 personnel are unsupervised
- Limited to No Career Path for appropriate succession planning
 - Driver Positions should be implemented
- Limited Fire Response Capabilities



CURRENT EMERGENCY RESPONSE COVERAGE

- The current staffing model does not allow for redundancy.
- Every time Engine 1 responds to a call, the city is left without an immediate fire response.
- We have mutual aid and automatic aid agreements however these are subject to availability and often take time to coordinate.
- What happens when there is a serious vehicle accident at Merritt and George Bush? What if there are multiple patients?



OPTIMAL VS. PERFECT WORLD

- In a perfect world we would have redundancy in both Fire and EMS response capabilities
- It would consist of two fire stations fully staffed with full time personnel 24 hours a day. (13 full time personnel each day)



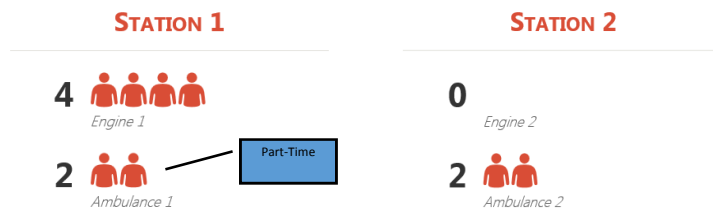
ITS NOT A PERFECT WORLD SO WE MUST USE AN OPTIMAL APPROACH

- It doesn't have to be perfect for us to begin addressing the staffing issue.
- We must Optimize how we utilize our resources
- In 2015, 6 positions were approved with the understanding that they would be able to replace the part-time positions.
 - These positions have not been filled
 - They will be a great start at eliminating the part-time positions, however does nothing for our response coverage or overtime usage



STAFFING LEVELS + 6

- Every Day there will be 8 Full-Time personnel protecting the city utilizing 2 fire stations



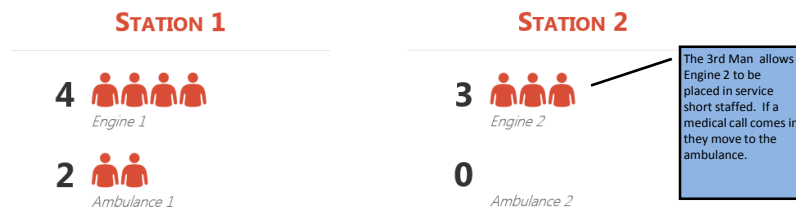
RECOMMENDATION

- Immediately Fill the 6 Vacant Positions
- 3 Additional full-time personnel.
 - *FY 16/17 mid-year one-time cost of \$113,896. FY 17/18 ongoing cost of \$233,753 (estimates include salary, benefits, step raise)*
- Reduce the use of Part-Time personnel from 2 per day to only 1 (16/17)
- Begin staffing a Fire Engine at Station 2 with the option for dual response (16/17)
- Initiate Supervisory roles at Station 2 (16/17)



FY 16/17 STAFFING + 3

- Every Day there will be 9 Full-Time personnel protecting the city utilizing 2 fire stations



Part-Time personnel will still be utilized to supplement this model to maintain three personnel at Station 2 or Fully staff with four.



STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE (SAFER) GRANT

The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the National Fire Protection Association (NFPA). NFPA 1710 and/or NFPA 1720.

- SFR applied for 6 positions through SAFER
- Grants are awarded in 2017
- The Grant awards firefighter salaries for 2 years



STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE (SAFER) GRANT

- If Successful
 - We may consider eliminating part-time positions
 - We provide enough personnel to fully staff Engine 2
 - We provide 1 additional person per shift to reduce overtime or place Ambulance 2 in service
 - We receive salaries for 6 personnel for 2 years.



SAFER GRANT (FY 17/18)

FY 15/16 – 6 Positions

FY 16/17 – 3 Positions

FY 17/18 – 6 Positions (SAFER)

STATION 1

4 
Truck 1

2 
Ambulance 1

STATION 2

3 
Engine 2

2 
Ambulance 2

0
Shift Commander

If Part-Time personnel are still available, we would utilize 1 per shift to place 4 personnel on Engine 2.



ADDITIONAL CONSIDERATIONS

- Apparatus Replacement Plan (June)
 - Truck 1 Replacement - Immediate need
- Career Path/Succession Planning (August)
- Part Time Personnel – Continue utilizing personnel to supplement operations however redesign the program and expectations. (July)



SPECIFIC CONSIDERATION

Ladder Truck Placement

- Truck 1 is in need of replacement
- Apparatus Build Team
- Replacement Cost - \$1,000,000+
- Truck design based on community needs
- Data driven decision for placement
- Average Truck Build is 18 Months



NEXT STEPS

- Immediately fill the 6 vacant positions utilizing funds from the current FY 15/16 Budget
 - Promote 3 part-time personnel to full time
 - Administer Fire Fighter Entrance Exam to fill the remaining 3 positions
- Consider 3 Additional FF positions FY 16/17
- Request Truck 1 be replaced ASAP





**SACHSE FIRE RESCUE
BUDGETARY ANALYSIS**
CITY COUNCIL
MAY 2, 2016

FY2016 BUDGET-SFR

- \$465,746 6 Full-Time Fire/Rescue Specialists
- (\$230,869) Eliminate Part-Time Program
- \$234,877 Net Increase for Transition

Cost of full-time positions includes all benefits as well as salaries; vacancies year-to-date have offset excessive overtime expenses.



YEAR-TO-DATE ANALYSIS

CATEGORY	BUDGET	YEAR TO DATE	ESTIMATED MAY-SEPT	ESTIMATED TOTAL	VARIANCE
Personnel	2,583,306*	1,425,698	1,122,060	2,547,758	+35,548
Supplies	295,890	138,598	132,848	271,446	+24,444
Maintenance/ Services	150,486	163,199	78,680	241,879	-91,393
Capital	266,000*	28,620	245,601	274,221	-8,221
Total	3,295,682	1,756,115	1,579,189	3,335,304	-39,622

*Includes budget transfer of \$46,000 from Personnel to Capital for Opticom



FY2016 BUDGET IMPACT

- \$103,347 Budgeted surplus
- (\$39,622) Negative variance with proposed changes



FY2016-2017 CONSIDERATIONS

- Total annual expense for 1 full-time position \$75,931—3 additional positions would be \$227,793
- Full-year impact would depend on timing of hiring
- Part-time program was eliminated in FY2016 budget and will need to be included in FY2017 in order to maintain staffing—at a level to be determined.
- Recommend apparatus funding through capital lease—include in debt service levy to maintain tax rate outside of rollback limitations.





City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3324	Version:	1	Name:	2016 CDBG Alexander/ 6th Street Reconstruction
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/25/2016	In control:		In control:	City Council
On agenda:	5/2/2016	Final action:		Final action:	
Title:	Consider awarding the 2016 CDBG Alexander/6th Street Asphalt Reconstruction to Reynolds Asphalt & Construction Company in the amount not to exceed \$91,849.00 and authorizing the City Manager to execute such agreement.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Presentation Resolution Bid Results				

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the 2016 Community Development Block Grant (CDBG) Alexander/ 6th Street Asphalt Reconstruction project to Reynolds Asphalt & Construction Company, in the amount not to exceed ninety-one thousand eight hundred and forty-nine dollars (\$91,849.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

Executive Summary

This item is to award the bid for the reconstruction of Alexander Street and 6th Street through the Community Development Block Grant Program in association with Dallas County.

Background

Dallas County and the City of Sachse are partners in the annual CDBG program, which provides funding for infrastructure improvements in low to moderate income areas in the city.

Dallas County administers the CDBG program throughout the county each year. The CDBG program is federally funded. Project funding is provided to Dallas County, which reimburses the City for the cost of the project, up to the available funding amount, upon completion of the project.

The 2016 CDBG project for the City of Sachse was identified in the Community Development Block Grant FY 2012 Program (Grant No. B-12-UC-480003) as 6th Street & Alexander Street Asphalt Reconstruction from 5th Street to Boone Street. The Engineering Department of the City of Sachse completed the design and prepared the construction plans, specifications, and bid documents with assistance from the City of Sachse Public Works Department and Dallas County.

The project was advertised in the Sachse News on March 3rd, April 7th and April 14th of this year. .

The project was also posted online, at www.civcast.com, an online plan room. A non-mandatory pre-bid meeting was held on March 17th, 2016 in the City Council Chambers. Two addenda were issued for the project. Addendum one was issued March 24th, 2016 and the second addendum was issued April 6th, 2016. Sealed bids were opened and read aloud in the City Council Chambers on April 22nd, 2016. Three bids were received.

The lowest qualified bid was received from Reynolds Asphalt & Construction Company, Incorporated with a bid of \$85,490.30.

Policy Considerations

The Community Development Block Grant program provides annual funding for infrastructure projects in low to moderate income areas in the City.

Budgetary Considerations

The original project budget as shown in the 2015-16 Capital Improvement Plan is \$76,173.00. However, the total available CDBG funding for the project is \$91,849, as provided by Dallas County to City staff via email on April 14, 2015. Any remaining funds upon completion of the project will be utilized by Dallas County for future CDBG projects.

Staff Recommendations.

Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the 2016 CDBG Alexander/ 6th Street Asphalt Reconstruction project to Reynolds Asphalt & Construction Company, in the amount not to exceed ninety-one thousand eight hundred and forty-nine dollars (\$91,849.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.



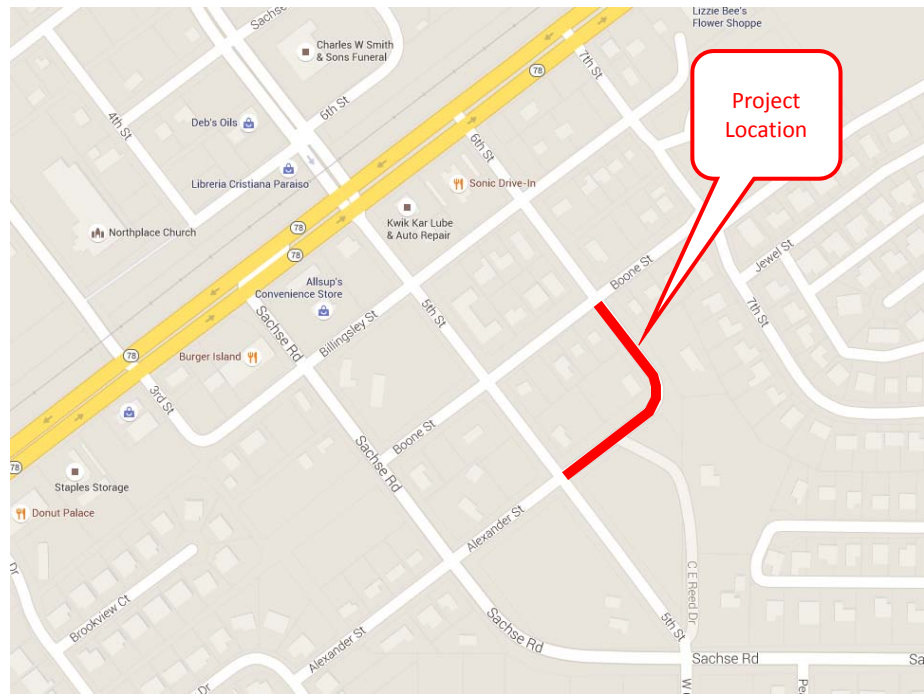
2016 CDBG Project

City Council
May 2, 2016

Project Stakeholders

- Citizens/Property Owners
- Dallas County
- City of Sachse
- Contractor selected for the project

Project Location



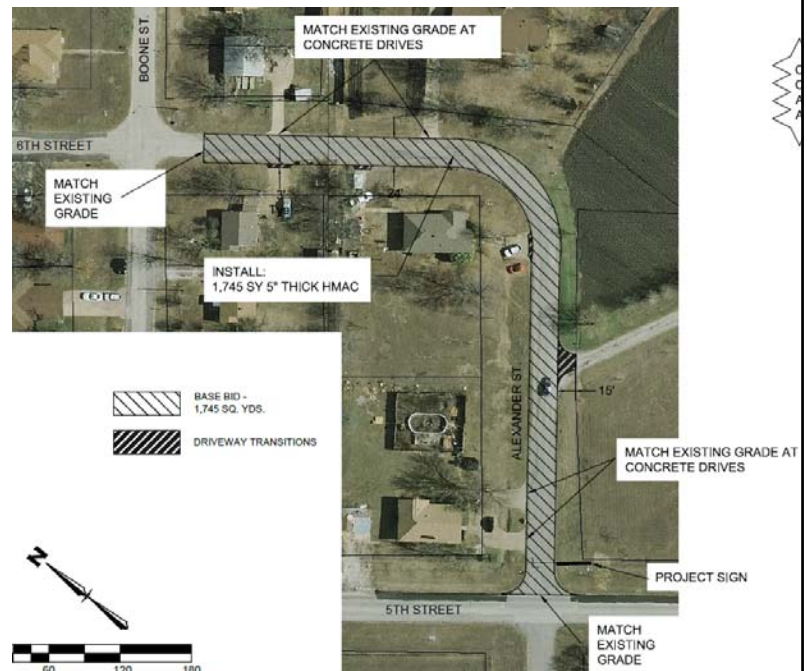
Project Scope

- Mill and Remove Existing Asphalt Pavement
- Construct New Asphalt Street (5" HMAc)
- Match Driveway Connection Elevations

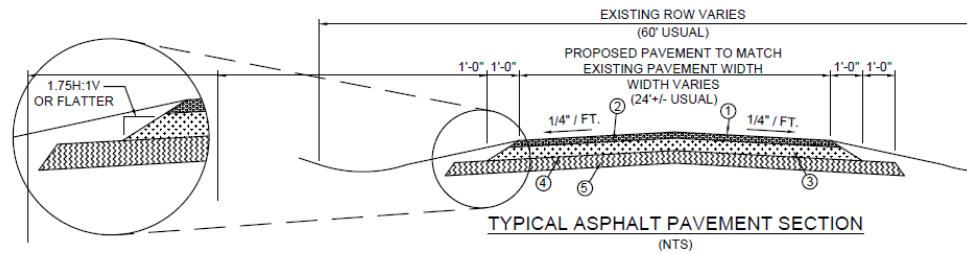
Mill and Remove Existing Asphalt Pavement



Construct New Asphalt Street



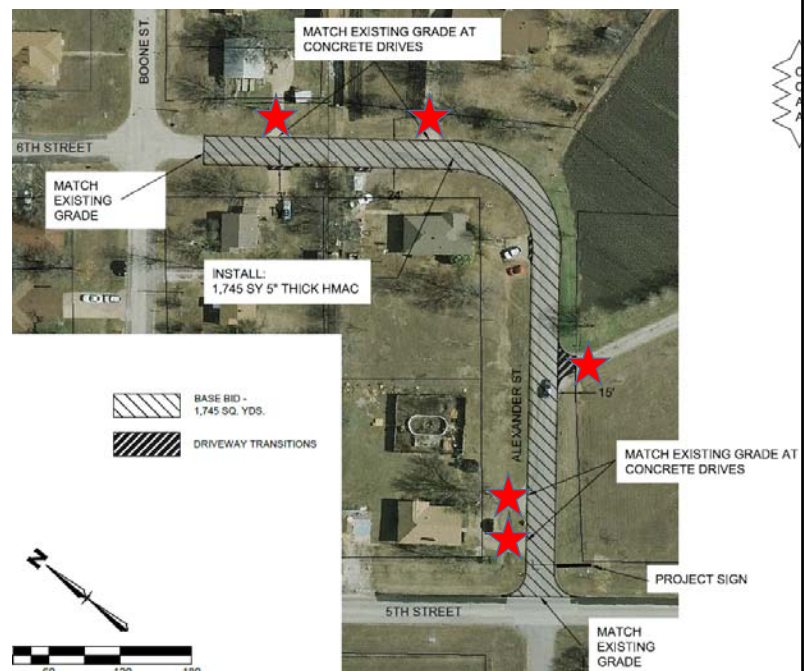
Construct New Asphalt Street



BASE BID

1. 2" MIN. THICKNESS ASPHALT CONCRETE PAVEMENT, TYPE D
2. ASPHALT TACK COAT (0.10 GAL/SY)
3. 3" MIN. THICKNESS ASPHALT CONCRETE PAVEMENT TYPE B OR C
4. ASPHALT PRIME COAT (0.25 GAL/SY)
5. 6" MIN. CEMENT TREATED SUBBASE (32 LBS/SY) COMPACTED TO A MIN. OF 95% OF THE MAX. DRY DENSITY WITH A MOISTURE CONTENT OF AT LEAST +3% ABOVE THE SOIL/CEMENT OPTIMUM MOISTURE CONTENT AS DETERMINED BY ASTM D-558, AND MAINTAIN COMPACTED LIFT THICKNESS TO 8" OR LESS.

Match Driveway Connection Elevations



Bid Process

- The project was advertised in the Sachse News on March 3rd, April 7th and April 14th of this year.
- The project was also posted online, at www.civcast.com, an online plan room.
- A non-mandatory pre-bid meeting was held on March 17th, 2016 in the City Council Chambers.
- Two addendums were issued for the project. Addendum one was issued March 24th, 2016 and the second addendum was issued April 6th, 2016. Sealed bids were opened and read aloud in the City Council Chambers on April 22nd, 2016. Three bids were received.
- The lowest qualified bid was received from Reynolds Asphalt & Construction Company, Incorporated with a bid of \$85,490.30.

Project Funding

- The Community Development Block Grant program provides annual funding for infrastructure projects in low to moderate income areas in the City.
- The original project budget as shown in the 2015-16 Capital Improvement Plan is \$76,173.00.
- However, the total available CDBG funding for the project is \$91,849, as provided by Dallas County to City staff via email on April 14, 2015.
- Any remaining funds upon completion of the project will be utilized by Dallas County for future CDBG projects.

Next Steps

- Council to consider awarding the project to the lowest qualified bidder (Reynolds Asphalt).
- Staff to coordinate with the contractor and Dallas County on a construction schedule.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDING THE BID FOR THE 6TH STREET PAVING IMPROVEMENTS FROM BOONE STREET TO 5TH STREET AS A COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT TO REYNOLDS ASPHALT & CONSTRUCTION COMPANY, INCORPORATED IN THE AMOUNT NOT TO EXCEED NINETY ONE THOUSAND EIGHT HUNDRED FORTY NINE DOLLARS AND NO CENTS (\$91,849.00); AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT IN A FORM APPROVED BY THE CITY ATTORNEY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for a contractor to furnish and install paving improvements to 6th Street AND Alexander Street from Boone Street to 5th Street; and

WHEREAS, the City has received Community Development Block Grant (CDBG) funding allocated by Dallas County under Grant No. B-14-UC-48-0003 in Dallas County District No. 2; and

WHEREAS, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting specifications; and

WHEREAS, the City Council of the City of Sachse, Texas desires to award the contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the Bid for the installation of paving improvements to 6th Street and Alexander Street from Boone Street to 5th Street is hereby awarded to Reynolds Asphalt & Construction Company, Inc. in the amount totaling ninety one thousand eight hundred forty nine dollars and no cents (\$91,849.00).

Section 2: That the City Manager is authorized, after approval of the City Attorney, to execute a contract with Reynolds Asphalt & Construction Company, Inc. in the amount totaling ninety one thousand eight hundred forty nine dollars and no cents (\$91,849.00).

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this ____ day of May, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary



OPENING DATE: April 22, 2016, 2:00 P.M.
LOCATION: CITY OF SACHSE CITY COUNCIL CHAMBERS

[illegible]



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3326	Version:	1	Name:	Award SH 78 and 5th Street Lighting Project
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/25/2016	In control:		In control:	City Council
On agenda:	5/2/2016	Final action:		Final action:	
Title:	Consider a resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, authorizing its execution by the City Manager; and providing an effective date.				

Sponsors:

Indexes:

Code sections:

Attachments: [Presentation](#)
[Base Bid Resolution to Award Street Lighting](#)
[Base Bid + Alternate Bids Resolution to Award Street Lighting](#)
[Bids Recieved](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, authorizing its execution by the City Manager; and providing an effective date.

Background

The City's Capital Improvement Plan (CIP) includes the construction of lighting improvements to State Highway 78 and 5th Street/Dewitt Road. The project was advertised with a base bid and two alternate bids. The base bid was identified as the original project in the 2015-16 Capital Improvement Plan, as a part of the FY15-16 Operating Budget for the City. The base bid was for State Highway 78 from Murphy Road to 5th Street, and 5th Street/Dewitt Road from State Highway 78 to Ranch Road.

The First Alternate Bid was for State Highway 78 from 5th Street to Williford Road. The Second Alternate Bid was for State Highway 78 from Williford Road to Ranch Road. The alternate bids were included to allow flexibility for the City to complete additional street lighting based upon bid prices received and final available funds.

Policy Considerations

The project is in the Capital Improvements Program and will be funded through 2006 BOND funds and RCC Funds.

The project was originally advertised for a bid opening on March 31st, 2016. However, due to some technology upgrades in the light fixture specifications, staff re-advertised the project for an April bid

date, to allow the vendor time to distribute correct pricing and light fixture information. Notice to bidders was published in the *Sachse News* on April 7th and April 14th of this year. The project was also posted online, at www.civcast.com, an online plan room.

One addendum was issued for the project on April 15th, 2016. The second addendum was issued for the project on April 19th, 2016. Sealed bids were opened and read aloud in the City Council Chambers on April 22nd, 2016. Two bids were received.

Sealed bids were received in the City Secretary's Office until 3:00 pm, April 22, 2016 and then publicly read aloud in the City Hall Council Chambers in accordance with the Texas Local Government Code.

Two bids were received. The low bid was received from Mels Electric, LP. City staff recommends awarding the contract to Mels Electric LP.

Base Bid - \$832,605.90

Alternate Bid One - \$232,342.65

Alternate Bid Two - \$264,049.25

Mel's Electric, LP, has successfully completed street lighting projects in the City of Sachse in the past. City staff checked the references provided by Mel's Electric, LP to confirm their qualifications.

Bid Alternate Funding Options

- The 2006 Bond Funds have an unencumbered balance of \$1,099,862.00
- 2006 Bond Funds are already included in the project as a funding source
- Additional 2006 Bond Funds may be used to fund the Bid Alternates

Budgetary Considerations

The project will be funded through 2006 BOND funds and RCC Funds as shown in the City of Sachse 2015-2016 Capital Improvement Plan.

Since the two alternate bids exceed the total available funding for the project, inclusion of alternate bid 1 and alternate bid 2 in the project scope requires an additional \$496,391.90 in project funding by the City. Staff is recommending that the City Council utilize additional 2006 Bond Funds to fund the two bid alternates.

Staff Recommendations

Staff recommends that the City Council select one of two resolutions provided:

Base Bid

A resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, in the amount not to exceed eight hundred thirty two thousand six hundred five

dollars and ninety cents (\$832,605.90); authorizing its execution by the City Manager; and providing an effective date.

Base Bid + Alternate Bids 1 & 2

A resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, in the amount not to exceed one million three hundred twenty-eight thousand nine hundred ninety-seven dollars and eighty cents (\$1,328,997.80); authorizing its execution by the City Manager; and providing an effective date.



Award Construction Contract State Highway 78 & 5th Street Lighting

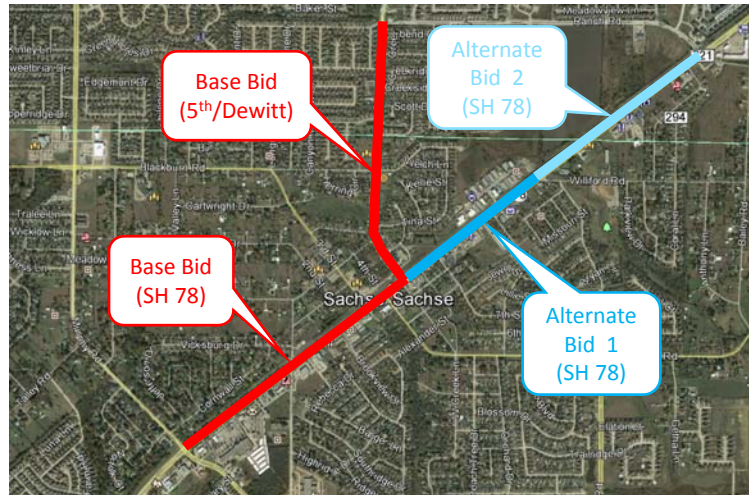
City Council
May 2, 2016

Overview

- Project Scope
- Engineering Design
- Light Fixture Selection
- Bid Process
- Bid Alternates
- Banner Information
- Staff Recommendation
- Next Steps

Project Scope

- New street lights in the median of State Highway 78 from Bunker Hill/Murphy Road to 5th Street
- Alternate Bid 1 for State Highway 78 from 5th Street to Williford
- Alternate Bid 2 for State Highway 78 from Williford to Ranch Road
- New street lights in the median of 5th Street and Dewitt Road from State Highway 78 to Ranch Road



Engineering Design

- Staff completed the civil engineering for the project
- Gerard & Associates completed the electrical engineering for the project
- The design has been through 3 rounds of review by TxDOT
- Staff has responded and addressed all TxDOT comments
- A final set of plans was provided to TxDOT for final approval in March
- Staff expects to receive final approval in May

Light Fixture Selection

- The City Council reviewed different LED light fixture options presented by staff in 2013 and 2014.
- A final selection as made at the City Council meeting on August 18, 2014.



Bid Process

- Staff advertised the project on the City website, in the Sachse News, and on Civcast.com, an online plan room.
- The original bid date was moved from March 31st to April 22nd due to the light vendor changing some standards on internal components in the light fixture to the latest technology.
- Two Bids were received:

<u>Company</u>	<u>Base Bid</u>	<u>Alternate Bid 1</u>	<u>Alternate Bid 2</u>
• Mel's Electric, L.P.	\$832,605.90	\$232,342.65	\$264,049.25
• Roadway Solutions	\$1,008,538.50	\$274,674.50	\$318,710.00

Project Funding

- Funding for the project is identified in the CIP as a sum of \$851,839.00, including:
 - \$310,000 from the 2006 Bond Funds
 - \$541,839 from RCC Funds
- To date, \$17,445.10 has been expended for electrical engineering design and plan printing costs.
- Remaining available funds total \$834,393.90

Bid Alternates – Funding Options

- Bid Alternate Scope (total cost of \$496,391.90)
 - Bid Alternate 1
 - Scope: 5th Street to Williford Road
 - Cost: \$232,342.65
 - Bid Alternate 2
 - Scope: Williford Road to Ranch Road
 - Cost: \$264,049.25
- Bid Alternate Funding Option
 - The 2006 Bond Funds have an unencumbered balance of \$1,099,862.00
 - 2006 Bond Funds are already included in the project as a funding source
 - Additional 2006 Bond Funds may be used to fund the Bid Alternates

Banner Information

- At the City Council Meeting, Council provided the following feedback regarding banners on SH 78, including:
 - Banner Placement – every 3rd light pole on SH 78 (none on 5th/Dewitt)
 - Banner Types:
 - Standard City of Sachse Banner
 - Christmas Banner
 - Red White & Blue Blast Banner
 - Seek potential opportunities
- In order to save cost, staff separated the banners from the construction project scope. The banners can be installed by City staff with the rental of a bucket truck.
- Staff will be returning to the City Council for final consideration and funding options of the banners once the construction project is underway.

Staff Recommendation

- Staff recommends that the City Council select one of two resolutions provided:
- Base Bid
 - A resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, in the amount not to exceed eight hundred thirty two thousand six hundred five dollars and ninety cents (\$832,605.90); authorizing its execution by the City Manager; and providing an effective date.
- Base Bid + Alternate Bids 1 & 2
 - A resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, in the amount not to exceed one million three hundred twenty-eight thousand nine hundred ninety-seven dollars and eighty cents (\$1,328,997.80); authorizing its execution by the City Manager; and providing an effective date.

Next Steps

- City Council to consider Bid Alternate 1 and 2 for the project.
- City Council to award the construction of the lighting project.
- Staff to coordinate with TxDOT to receive final signed approval.
- Staff to work with the contractor to determine a project schedule.
- Construction to begin this Summer.
- Staff to return to the City Council later this year to discuss final banner options and funding.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDING THE CONSTRUCTION OF THE STATE HIGHWAY 78 AND 5TH STREET/DEWITT ROAD LIGHTING CONSTRUCTION PROJECT TO MEL'S ELECTRIC, LP, A LIMITED TEXAS PARTNERSHIP, IN THE AMOUNT NOT TO EXCEED EIGHT HUNDRED THIRTY TWO THOUSAND SIX HUNDRED FIVE DOLLARS AND NINETY CENTS (\$832,605.90); AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's Capital Improvement Plan includes street lighting improvements for both State Highway 78 and 5th Street/Dewitt Road; and

WHEREAS, the State Highway 78 Lighting and 5th Street/Dewitt Road Lighting projects are identified in the City's Capital Improvement Plan as capital street projects and listed as projects in the 2015-2016 City of Sachse Capital Improvement Plan; and

WHEREAS, the project funding sources include 2006 Bond Funds and RCC Funds; and

WHEREAS, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting the specifications; and

WHEREAS, the City Council of the City of Sachse, Texas desires to award the contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the Bid for the construction of the State Highway 78 and 5th Street/Dewitt Road Lighting construction project is hereby awarded to Mel's Electric, LP.

Section 2: That the City Manager is authorized to execute an agreement with Mel's Electric, LP, in a form approved by the City Attorney.

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this 2nd day of May, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE CONSTRUCTION OF THE STATE HIGHWAY 78 AND 5TH STREET/DEWITT ROAD LIGHTING CONSTRUCTION PROJECT TO MEL'S ELECTRIC, LP, A LIMITED TEXAS PARTNERSHIP, IN THE AMOUNT NOT TO EXCEED ONE MILLION THREE HUNDRED TWENTY-EIGHT THOUSAND NINE HUNDRED NINETY-SEVEN DOLLARS AND EIGHTY CENTS (\$1,328,997.80); AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's Capital Improvement Plan includes street lighting improvements for both State Highway 78 and 5th Street/Dewitt Road; and

WHEREAS, the State Highway 78 Lighting and 5th Street/Dewitt Road Lighting projects are identified in the City's Capital Improvement Plan as capital street projects and listed as projects in the 2015-2016 City of Sachse Capital Improvement Plan; and

WHEREAS, the project funding sources include 2006 Bond Funds and RCC Funds; and

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Section 2: That the City Manager is authorized to execute an agreement with Mel's Electric, LP, in a form approved by the City Attorney.

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this 2nd day of May, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary



BID OPENING FOR:

SH 78 and 5th Street Lighting Project

OPENING DATE: April 22, 2016, 3:00 P.M.

LOCATION: CITY OF SACHSE CITY COUNCIL CHAMBERS

[illegible]



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3319	Version:	1	Name:	SUP 16-02 7340 SH 78 - CC
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/20/2016	In control:		In control:	City Council
On agenda:	5/2/2016	Final action:		Final action:	
Title:	Conduct a public hearing to consider and act on a request for a Special Use Permit for a Retail Drive Through on approximately 4.2 acres of land, generally located at 7340 SH 78, currently zoned General Commercial District (C2).				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Staff Presentation Ordinance Aerial Location Map Site Plan Rendering				

Date	Ver.	Action By	Action	Result
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Title

Conduct a public hearing to consider and act on a request for a Special Use Permit for a Retail Drive Through on approximately 4.2 acres of land, generally located at 7340 SH 78, currently zoned General Commercial district (C2).

SUP Overview

Chapter 11 of the Sachse Code of Ordinances requires Drive Through uses obtain a Special Use Permit (SUP) to legally operate in the C2 district.

An SUP is required of uses that the zoning ordinance may allow, but uses that are screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal. Thus, Council has broad discretionary approval of the requested SUP.

Project Information

- SUP for a Retail Drive Through
- Applicant: Woodbridge Shopping Center, LP
- Owner: Same
- Size: Approximately 4.2 acres
- Current Zoning: Commercial (C2)
- Site Attributes: empty parking lot
- 149 property owners noticed @ 1,000' (no negative responses received)
- Built in 2005 (35 thousand sf of retail)

Concept Plan

- Sits on a natural pad between the gas station and Church's Chicken.
- Sufficient on-site parking exists for the proposed building, as the subject property was over-parked when it was originally constructed.
- The applicant plans to relocate the existing ice kiosk elsewhere on site, depending.
- The concept plan was reviewed by Building, Engineering, Fire, & Planning.
- Simple layout - no fire lanes nor major access drives impacted.
- The final design shall be at time of permitting.

Policy Considerations

- The current zoning (C2) and FLUP both support the requested use.
- The new retail building will generate additional ad valorem and sales tax revenue.
- Many cities do not require an SUP for drive through uses.
- If the applicant desires, the property can be subdivided in the future, in compliance with the governing subdivision regulations.
- The current shopping center is valued at over \$2 million dollars.
- One person (Chevron owner) had questions regarding visibility and potential competition.

Proposed Special Ordinance Provisions

- The subject property shall generally develop per the attached concept plan.
- The building shall be architecturally similar (mixed application of brick and stone, articulation) to the building located at 7360 SH 78.

Staff Recommendation

- Staff recommends approval of the proposed SUP with the special ordinance provisions discussed herein.
- The Planning & Zoning Commission unanimously recommended approval of the requested SUP at its April 11th regular meeting.



SACHSE PLAZA DRIVE THROUGH

CITY COUNCIL

MAY 2, 2016

SUP OVERVIEW

Chapter 11 of the Sachse Code of Ordinances requires Drive Through uses obtain a Special Use Permit (SUP) to legally operate in the C2 district.

An SUP is required of uses that the zoning ordinance may allow, but uses that are screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal. Thus, Council has broad discretionary approval of the requested SUP.

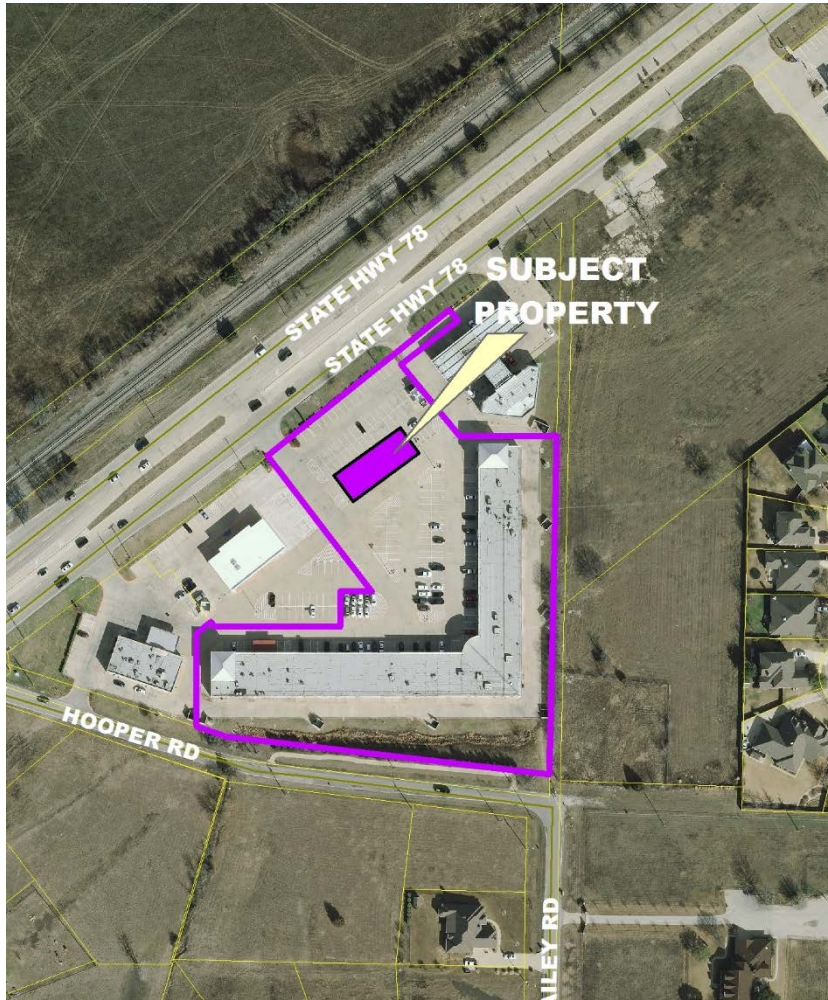
APPLICANT REQUEST

Conduct a public hearing to consider and act on a request for a Special Use Permit for a Retail Drive Through on approximately 4.2 acres of land, generally located at 7340 SH 78, currently zoned General Commercial district (C2).

PROJECT INFORMATION

- SUP for a Retail Drive Through
- Applicant: Woodbridge Shopping Center, LP
- Owner: Same
- Size: Approximately 4.2 acres
- Current Zoning: Commercial (C2)
- Site Attributes: empty parking lot
- 149 property owners noticed @ 1,000' (no negative responses received)
- Built in 2005 (35 thousand sf of retail)

AERIAL MAP



- The subject property is located at 7340 SH 78, within City limits.
- Sits on a natural pad between the gas station and Church's Chicken.
- Sufficient on-site parking exists for the proposed building, as the subject property was over-parked when it was originally constructed.
- The applicant plans to relocate the existing ice kiosk elsewhere on site, depending.

150'

State Highway 78

Lot 1
0.8358 Acres
36,409 Sq. Ft.

Lot 2
0.9133 Acre
39,782 Sq. Ft.

Lot 3
4.2290 Acres
184,172 Sq. Ft.

Hooper Road

One Story Stucco/Brick Building

One Story Brick/Stone Building

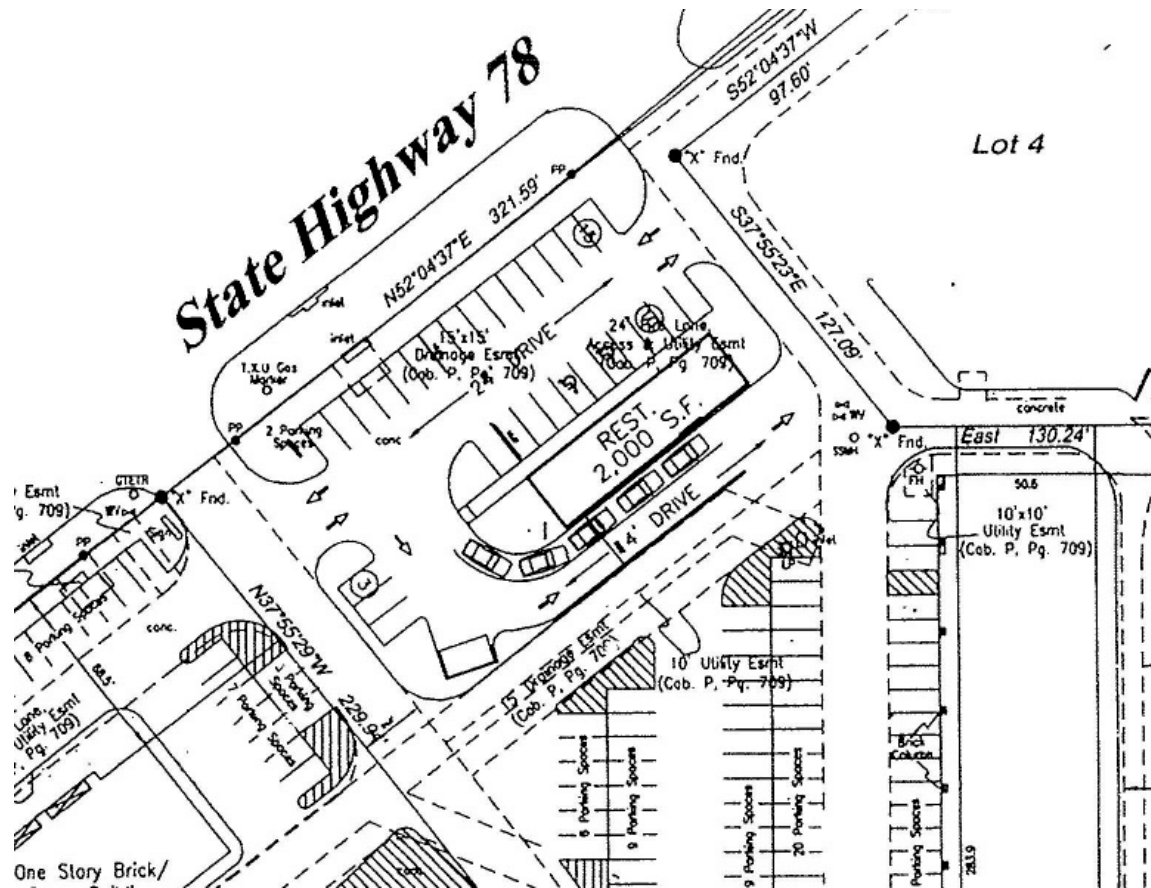
One Story Stucco Building

Various easements and boundaries are labeled, including utility, drainage, and fire access easements.

78 Lander Miller, LTD
Texas LTD, P.O. Box 56855
Vol. 5625, Pg. 1321, CCLR

George & Judy Smith, 2.0 Acres
Vol. 3187, Pg. 381, CCLR

ENLARGED



- The concept plan was reviewed by Engineering, Fire, Building, & Planning.
- Simple layout – no fire lanes nor major access drives impacted.
- The final design shall be at time of permitting.

POLICY CONSIDERATIONS

- The current zoning (C2) and FLUP both support the requested use.
- The new retail building will generate additional ad valorem and sales tax revenue.
- Many cities do not require an SUP for drive through uses.
- If the applicant desires, the property can be subdivided in the future, in compliance with the governing subdivision regulations.
- The current shopping center is valued at over \$2 million dollars.
- 1 person (Chevron owner) had questions regarding visibility and potential competition.

PROPOSED SPECIAL ORDINANCE PROVISIONS

- The subject property shall generally develop per the attached concept plan.
- The building shall be architecturally similar (mixed application of brick and stone, articulation) to the building located at 7360 SH 78.

PICTURES



STAFF RECOMMENDATION

✓ - Staff recommends approval of the proposed SUP with the special ordinance provisions discussed herein.

✓ - The Planning & Zoning Commission unanimously recommended approval of the requested SUP at its April 11th regular meeting.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP SO AS TO GRANT A SPECIAL USE PERMIT FOR A RETAIL DRIVE-THROUGH, ON APPROXIMATELY 4.2 ACRES OF LAND, IN THE WOODBRIDGE SHOPPING CENTER, GENERALLY LOCATED AT 7340 SH 78, SACHSE, DALLAS COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A”, AND LOCATED IN A GENERAL COMMERCIAL DISTRICT (C2); PROVIDING FOR THE APPROVAL OF THE SITE PLAN ATTACHED AS EXHIBIT “B”; PROVIDING FOR THE APPROVAL OF THE ARCHITECTURAL RENDERING ATTACHED AS EXHIBIT “C”; PROVIDING FOR SPECIAL CONDITIONS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Sachse and the governing body of the City of Sachse, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and in the exercise of its legislative discretion, the City Council of the City of Sachse has concluded that the Comprehensive Zoning Ordinance and Map should be amended as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Sachse, Texas, as heretofore amended, be and the same are hereby amended to grant a Special Use Permit for a retail drive-through on approximately 4.2 acres of land in the Woodbridge Shopping Center, generally located at 7340 SH 78, (the “Property”), being situated in the City of Sachse, Dallas County, Texas, and being more particularly described as set forth in Exhibit “A,” attached hereto and incorporated as if set forth herein.

SECTION 2. That the above-described property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, subject to the following special conditions:

- (1) the Special Use Permit shall be for a retail drive through;

- (2) the Property shall be developed and operated in accordance with the Site Plan attached hereto as Exhibit “B”; and
- (4) the structure on the Property shall be architecturally similar to the rendering attached as Exhibit “C” in terms of its mixed application of brick/stone and vertical articulation.

SECTION 3. That all provisions of the ordinances of the City of Sachse in conflict with the provisions of this ordinance be and the same are hereby repealed.

SECTION 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 5. That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the _____ day of _____, 2016.

APPROVED:

Mike J. Felix
Mayor

DULY ENROLLED:

Michelle Lewis Sirianni
City Secretary

APPROVED AS TO FORM:

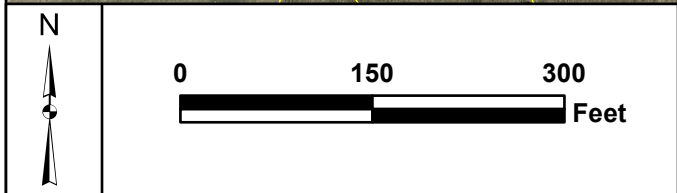
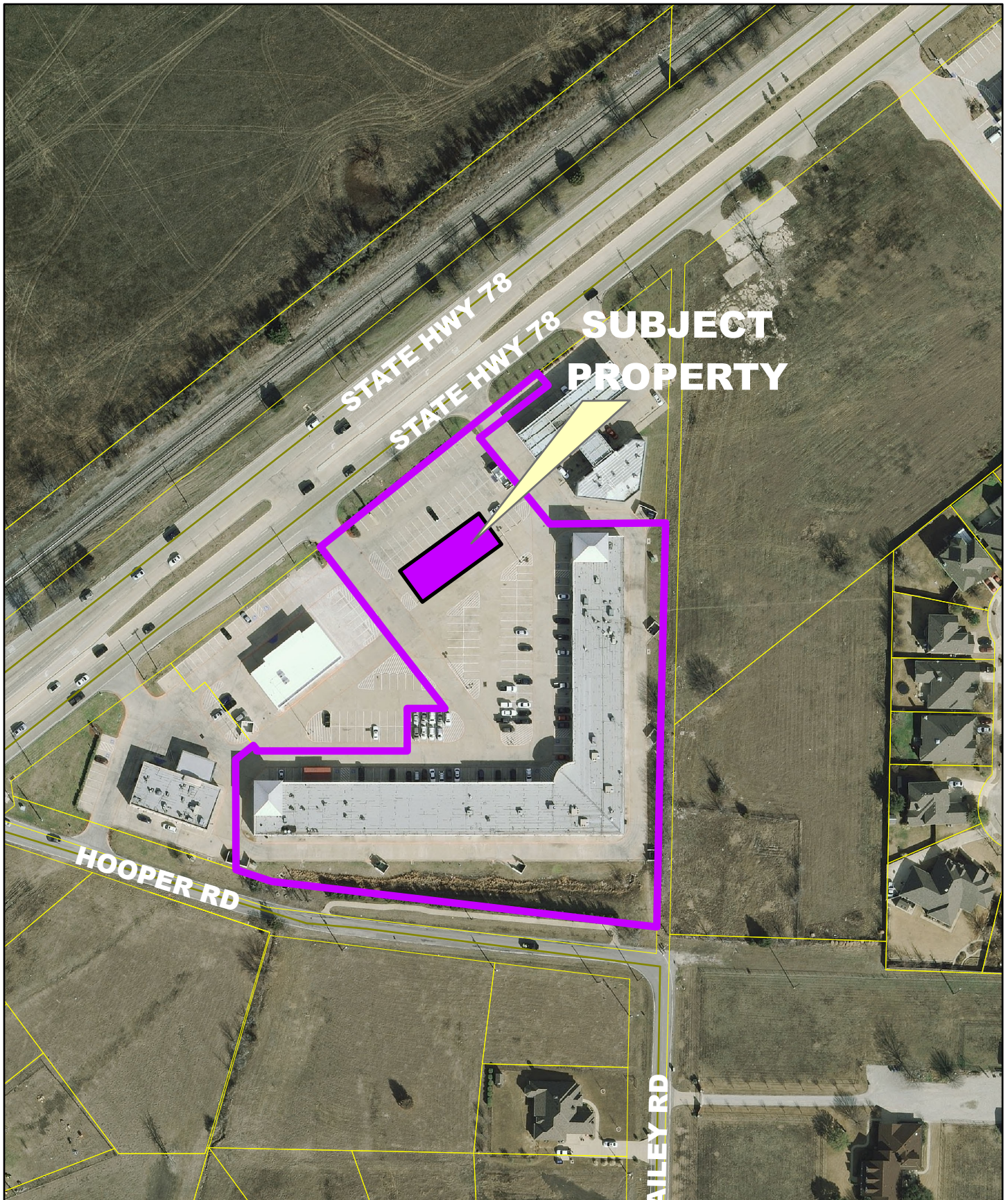
Peter G. Smith
City Attorney
(04-15-16/76482)

**EXHIBIT “A”
LEGAL DESCRIPTION**

**EXHIBIT “B”
SITE PLAN**

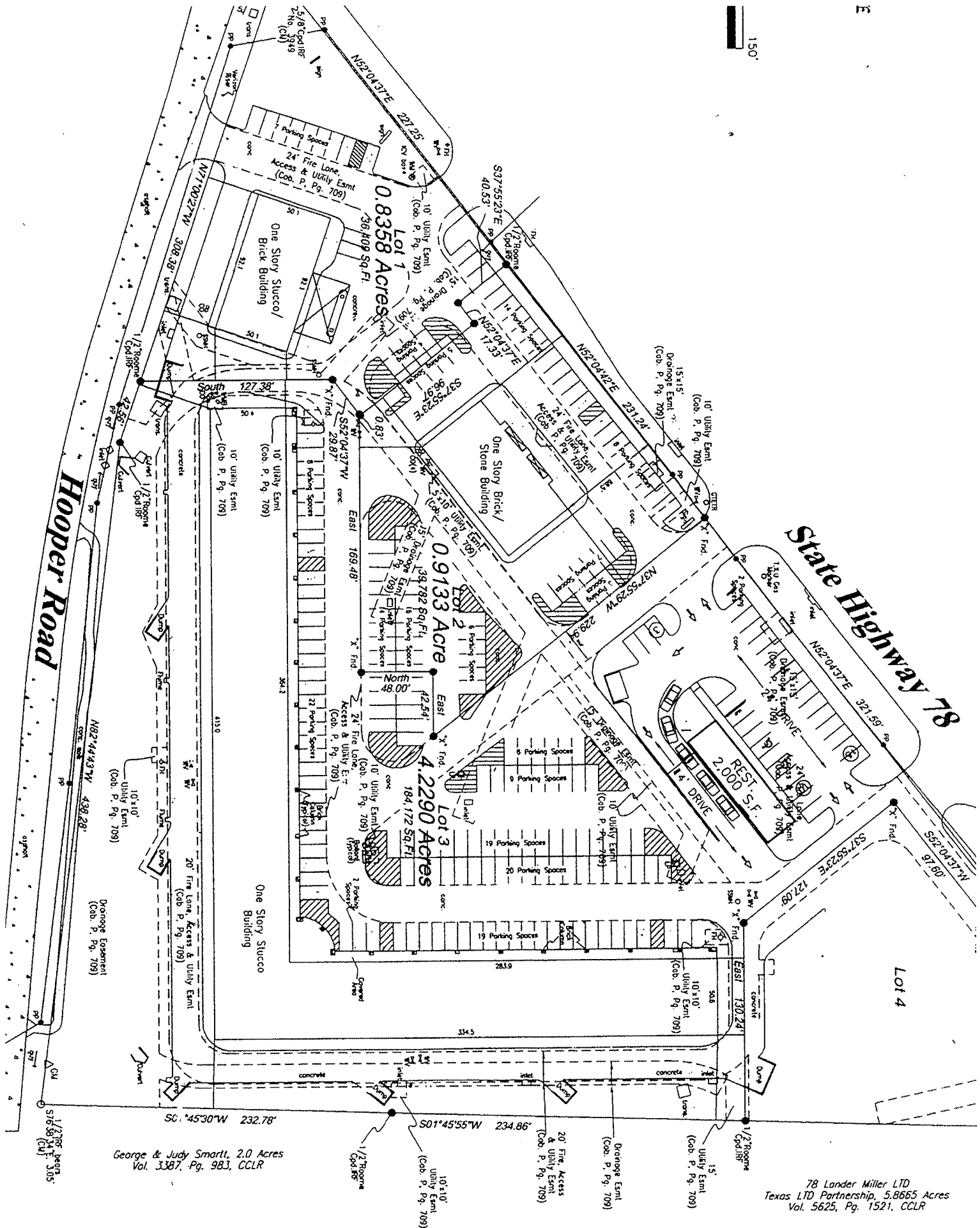
EXHIBIT “C”
ARCHITECTURAL RENDERING





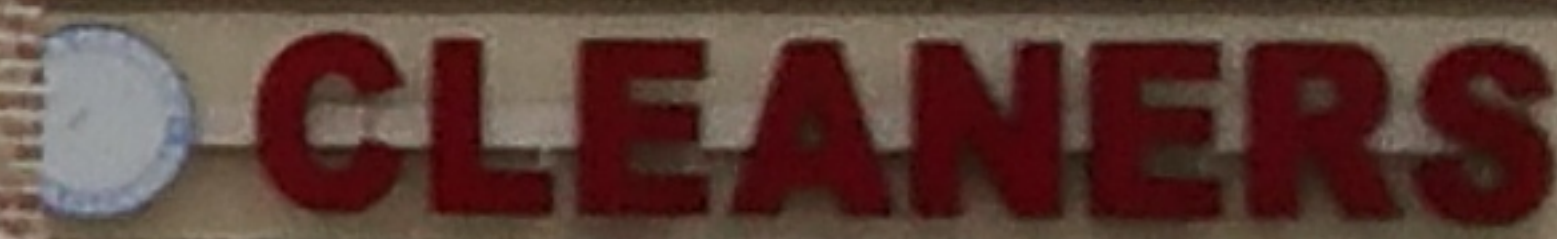
AERIAL LOCATION MAP

7340 Hwy 78
FILE: SUP 16-02, Drive Through
Map Created: March 16, 2016



George & Judy Smartt, 2.0 Acres
Vol. 3387, Pg. 983, CCLR

78 Lander Miller LTD
Texas LTD Partnership, 5.8665 Acres
Vol. 5625, Pg. 1521, CCLR





City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3330	Version:	1	Name:	TCAP Resolution May 2016
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/26/2016	In control:		In control:	City Council
On agenda:	5/2/2016	Final action:		Final action:	
Title:	Consider a Resolution of the City Council of the City of Sachse, Texas, authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing Gina Nash or Mike Felix to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP.				

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a Resolution of the City Council of the City of Sachse, Texas, authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing Gina Nash or Mike Felix to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP.

Background

In mid-January TCAP member cities were contacted regarding the second opportunity for members to contract for electricity for the post-2017 time period. The information package submitted included a sample resolution, staff report explaining the process and goals, and a link to a video. In order to participate in this second round, member cities were required to submit a resolution by February 25, 2016. However, Sachse did not receive the initial packet until January 27th, which seriously impacted staff's ability to investigate the options available; TCAP extended the deadline to March 8th for the City of Sachse.

On March 8th, City Council approved a resolution authorizing Gina Nash or Mike Felix to execute an electric supply agreement effective for deliveries of electricity effective January 1, 2018 at rate not to exceed **3.6 cents per kWh**. The negotiated rate of **3.68 cents per kWh** for the North and West zones was announced during a conference call with member cities on March 9th, and the City was not able to proceed with executing the contract at that price.

The City of Sachse did solicit quotes for long-term pricing through an energy broker, but the rates for

a five-year contract were significantly higher than the pricing available through TCAP. Since March 9th, several cities have successfully requested to join the rest of the coalition cities with the pricing obtained on March 9th, so staff reached out to TCAP to be included. TCAP's designated supplier NextEra has agreed to allow the City of Sachse to join other coalition cities in this pricing round; once again, we cannot know the exact pricing until the contract is offered, but the action presented here tonight will enable the City to contract for electricity at a rate not to exceed 3.75 cents per kWh effective January 1, 2018.

Budgetary Considerations

The pricing of electricity under a new contract would first have a budgetary effect in FY2018.

The chart below compares the cost of electricity being proposed to the current rate in effect until December 31, 2017 of 7.44 cents per kWh, based on the billed usage in 2015:

Price per kWh	<u>7.44</u>	<u>3.75</u>	<u>3.68</u>
Total	\$296,495	\$151,237	\$146,654
Savings	N/A	\$145,258	\$149,841

Staff Recommendations

Approve a Resolution of the City Council of the City of Sachse, Texas, authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing Gina Nash or Mike Felix to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP.

RESOLUTION _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AUTHORIZING THE TEXAS COALITION FOR AFFORDABLE POWER, INC. (TCAP) TO NEGOTIATE AN ELECTRIC SUPPLY AGREEMENT FOR FIVE YEARS FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2018; AUTHORIZING TCAP TO ACT AS AN AGENT ON BEHALF OF THE CITY TO ENTER INTO A CONTRACT FOR ELECTRICITY; AUTHORIZING GINA NASH or MIKE FELIX TO EXECUTE AN ELECTRIC SUPPLY AGREEMENT FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2018 AND COMMITTING TO BUDGET FOR ENERGY PURCHASES IN 2018 THROUGH 2022 AND TO HONOR THE CITY'S COMMITMENTS TO PURCHASE POWER FOR ITS ELECTRICAL NEEDS IN 2018 THROUGH 2022 THROUGH TCAP

1. **WHEREAS**, the City of **Sachse**, Texas (City) is a member of Texas Coalition For Affordable Power, Inc. (TCAP), a non-profit, political subdivision corporation dedicated to securing electric power for its more than 170 members in the competitive retail market; and
2. **WHEREAS**, TCAP has unique rights under Texas law to negotiate directly in the wholesale market and arrange separate contracts for power supply and retail services which provides TCAP leverage to achieve contract provisions that single city negotiations with a Retail Electric Provider (REP) would be unlikely to produce; and
3. **WHEREAS**, TCAP's geographic diversity across all four ERCOT zones produces an aggregated peak load that is lower than the total of individual peak loads of the individual TCAP members, allowing price benefits in the wholesale market that are not likely to be available to any given TCAP member alone; and
4. **WHEREAS**, TCAP and its predecessor organizations, Cities Aggregation Power Project, Inc. (CAPP) and South Texas Aggregation Project, Inc. (STAP), negotiated favorable contract terms that resulted in rebates from the wholesale supplier and reasonable commodity

prices for delivered electricity since 2002 resulting in stable budgets for electricity for members; and

5. **WHEREAS**, commodity prices for electricity experienced significant volatility between 2002 and 2009, with prices ranging from 4 cents to over 13 cents per kWh, causing CAPP and STAP members to welcome a five year contractual commitment that came close to cutting the 2008 prices in half, with that contract being extended until December 31, 2017, with a negotiated price reduction of about 1 cent per kWh; and

6. **WHEREAS**, TCAP has become a forceful voice for consumer protections and market reform to benefit the public and well as cities and other political subdivisions; and

7. **WHEREAS**, TCAP is owned by its members and distributes monetary and other resources according to relative load size of members and is controlled by a 15 member Board of Directors, all of whom must be city employees of members who represent diversity in size and geography; and

8. **WHEREAS**, wholesale power prices within the deregulated Texas market are largely determined by the NYMEX gas futures prices for natural gas which are currently low and relatively stable, but which change daily; and

9. **WHEREAS**, daily price changes require retail customers to execute a contract immediately upon receipt of a favorable offer; and

10. **WHEREAS**, pursuant to Texas Local Government Code Section 252.022(a)(15) expenditures for electricity are exempt from competitive bidding requirements; and

11. **WHEREAS**, on any given day, TCAP is able to capture a favorable wholesale price for any period of time, comparable to or better than any given REP or broker; and

12. **WHEREAS**, TCAP intends to continue to contract with its current wholesale supplier, NextEra, because the relationship with NextEra is such that NextEra is willing, after it knows the size of a given load, to execute a contract at or below prescribed price and terms; and

13. **WHEREAS**, the City desires to execute a contract for electricity for the period beyond the expiration of its current contract on December 31, 2017, that locks-in favorable wholesale prices under one of three different supply options:

Option 1 - fixed-price, full-requirements at a price not to exceed 3.75 cents per kWh for the North and West zones or 4.25 cents per kWh for the South and Houston zones;

Option 2 - fixed price for on-peak hours and variable spot market prices for off-peak hours;

Option 3 - block energy at a fixed price to cover the base load hours, a fixed price for solar energy to cover mid-day peak hours (approximately 10% of total load) and variable spot market prices for all remaining consumption; and

14. **WHEREAS**, TCAP allowed members six weeks from initial receipt of this resolution to consider whether to participate in this second opportunity to contract for post-2017 electrical supply, and thereafter allow NextEra until June 30, 2016 to contract for power for five years at a price not to exceed 3.75 cents per kWh in the North and West zones and a price not to exceed 4.25 cents per kWh in the South and Houston zones for Option 1, so long as the aggregated load for any of the three supply options reaches at least 50 megawatts; and

15. **WHEREAS**, wholesale suppliers demand assurance that TCAP will pay for all contracted load; and

16. **WHEREAS**, the City needs to assure TCAP that it will sign a Commercial Electric Supply Agreement (CESA) reflecting the contract extension and budget for energy purchases for

the post-2017 period and honor its commitment to purchase power for its electrical needs for 2018 through 2022 through TCAP,

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

Section 1:

That the TCAP Board of Directors and its consultants and advisors are agents authorized to negotiate for the City's electricity needs as a member of TCAP for the period 2018 through 2022 at a price not to exceed 3.75 cents per kWh for the North and West zones and a price not to exceed 4.25 cents per kWh in the Houston and South zones for supply Option 1;

Section 2:

The City prefers to participate in supply Option 1 with the following understanding: a) while supply Option 1 is a full-requirements, fixed-price option, Options 2 (fixed price on-peak, variable spot prices for off-peak usage) and 3 (fixed price for base load, fixed price for a portion of peak load, and variable spot market for remainder) have variable price components and savings over Option 1 cannot be guaranteed, and b) if there is insufficient desire among members to achieve a 50 MW threshold for either Option 2 or 3, the member selecting the inadequately subscribed option will be placed in the Option 1 category. If no option is selected, TCAP will assume that a passed Resolution approves of Option 1.

Section 3:

Assuming this resolution is passed before May 3, 2016 and the combined load of TCAP members passing this resolution exceeds 50 megawatts for the preferred Option and NextEra is able to provide TCAP an opportunity prior to June 30, 2016 to contract for power to be delivered to members at a price not to exceed 3.75 cents per kWh for the North and West zones and not to exceed 4.25 cents per kWh in the Houston and South zones for supply Option 1 for the period January 1, 2018 through December 31, 2022, any one of the following individuals is hereby authorized to sign an electric supply agreement for the City within 24 hours of receipt of a contract that has been approved and recommended by the TCAP Board of Directors: Gina Nash or Mike Felix.

Section 4:

That the City will commit to purchase power to meet all of its electricity needs eligible for competition pursuant to the TCAP approved supply agreement and approve funds necessary to pay electricity costs proportionate to the City's load under the supply agreement (whether wholesale or retail) arranged by TCAP and signed by TCAP's Executive Director or President or other TCAP representatives authorized by the TCAP Board.

Section 5:

That a copy of this resolution shall be sent to Jay Doegey, Executive Director, TCAP, 15455 Dallas Parkway, Suite 600, Addison, Texas 75001 and Geoffrey M. Gay, legal counsel to TCAP at 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PRESENTED AND PASSED on this the _____ day of May, 2016, by a vote of _____
_____ ayes and _____ nays at a regular meeting of the City Council of Sachse, Texas.

Mayor

ATTEST:
