



**Monday, May 2, 2022  
City Council Combined Meeting**

**Council Chambers  
3815 Sachse Road, Building B  
6:30 p.m.**

**Members of the public who wish to submit their written comments on a listed agenda item can also submit their comments by filling out the public meeting speaker form at: <http://www.cityofsachse.com/328/Agendas-Minutes-Videos> or by visiting the Agendas & Minutes button on the homepage of the City's website.**

**Comments must be received before 4:00 p.m. on Monday, May 2, 2022.**

**The City of Sachse reserves the right to reconvene, recess, or realign the workshop meeting, regular meeting, called Executive Session, or order of business at any time prior to adjournment.**

**As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.**

**A. 6:30 PM WORKSHOP MEETING**

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1. Call to Order: The City Council of the City of Sachse will hold a Workshop Meeting on Monday, May 2, 2022, at 6:30 p.m. to consider the following items of business. Any workshop item not completed prior to the City Council regular meeting at 7:00 p.m. may be continued following the regular meeting.
2. Discuss and review applications for the 2022 City of Sachse Scholarship.
3. Discussion of City Council meeting agenda items.
4. Adjournment.

**B. 7:00 PM REGULAR MEETING**

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1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, May 2, 2022, at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

**C. Special Announcements**

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1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

**D. Citizen Input**

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1. Citizen Input: The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. However, if your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. The time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take comments under advisement. Issues raised may be referred to City Staff for research and possible future action.

**E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.**

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1. Approve the April 18, 2022, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending March 31, 2022.
3. Authorize the City Manager to extend the depository contract with American National Bank through May 31, 2023.
4. Approve the Consent Agenda Items as presented.

**F. Regular Agenda Items**

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1. Consider a resolution nominating a candidate to fill a vacancy on the Collin Central Appraisal District Board of Directors.
2. Consider authorizing the City Manager to execute and award the bid for the construction of the Public Works Pump Station Backup Generator project to Clark Electric, Inc. in an amount not to exceed Six Hundred Twenty-Four Thousand, Nine Hundred Twenty-Seven and No/100 Dollars (\$624,927.00).
3. Consider authorizing the City Manager to execute a professional services agreement for the design of drainage and erosion control improvements for the Vicksburg Drive drainage easement between the City of Sachse and LJA Engineering, Inc. in the amount of Seventy-Four Thousand and No/100 Dollars (\$74,000.00).
4. Receive Sachse Fire-Rescue's 2021 annual review.

**G. Executive Session**

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1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of an Economic Development incentive for C&C Sachse, LLC. for a project generally located along State Highway (SH) 78 and Country Club Drive, and for retail or commercial business projects seeking to locate within the City of Sachse.

**H. Regular Agenda Items/Meeting Closing**

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1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

  
Leah K Granger, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972.429.4770, via email at [achi@cityofsachse.com](mailto:achi@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



### **Agenda Item Details**

|          |                                                                                                                      |
|----------|----------------------------------------------------------------------------------------------------------------------|
| Meeting  | May 02, 2022 - City Council Combined Meeting                                                                         |
| Category | A. 6:30 PM WORKSHOP MEETING                                                                                          |
| Subject  | 2. Discuss and review applications for the 2022 City of Sachse Scholarship.                                          |
| Access   | Public                                                                                                               |
| Type     | Discussion                                                                                                           |
| Goals    | Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. |

### **Public Content**

#### **BACKGROUND**

The City of Sachse's contract with Community Waste Disposal (CWD) provides for \$1,000.00 to be used for a scholarship to a local youth residing in Sachse. This is the 9th year for the City of Sachse scholarship. Staff received six applications this year. Staff met and reviewed the applications and narrowed those down to the top three candidates for the City Council to review.

#### **RECOMMENDATION**

Staff recommends that the City Council discuss, review, and select a recipient for the 2022 City of Sachse Scholarship.



### Agenda Item Details

|                    |                                                                                                                                                                                                                                            |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting            | May 02, 2022 - City Council Combined Meeting                                                                                                                                                                                               |
| Category           | E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests. |
| Subject            | 1. Approve the April 18, 2022, meeting minutes.                                                                                                                                                                                            |
| Access             | Public                                                                                                                                                                                                                                     |
| Type               | Action (Consent), Minutes                                                                                                                                                                                                                  |
| Recommended Action | Approve the minutes as presented.                                                                                                                                                                                                          |
| Minutes            | <a href="#">View Minutes</a> for Apr 18, 2022 - City Council Meeting                                                                                                                                                                       |

### Public Content

#### **BACKGROUND**

Minutes of the April 18, 2022, meeting.

#### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

#### **RECOMMENDATION**

Approve the minutes as presented.

[04.18.22 City Council Minutes.pdf \(95 KB\)](#)

*All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.*

**CITY COUNCIL OF THE CITY OF SACHSE  
MEETING MINUTES  
APRIL 18, 2022**

The City Council of the City of Sachse held a regular meeting on Monday, April 18, 2022, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Mike Felix; Mayor Pro Tem Jeff Bickerstaff; Councilmembers Brett Franks, Michelle Howarth, Frank Millsap, Chance Lindsey, and Cullen King; City Manager, Gina Nash; City Secretary, Leah Granger; Assistant City Manager, Lauren Rose; IT Manager, Mike Pastor; Finance Director, David Baldwin; Police Chief, Bryan Sylvester; Fire Chief, Marty Wade; Leisure Services Director, Lance Whitworth; Recreation Manager, Cynthia Wiseman; Neighborhood Services Manager, Ray Mendez; and Assistant to the City Manager, Amanda Chi.

Mayor Felix called the meeting to order at 6:30 p.m.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:**

Councilmember King lead the invocation and Councilmember Bickerstaff led the pledges.

**MAYOR AND CITY COUNCIL ANNOUNCEMENTS:**

**Mayor and City Council announcements regarding special events, current activities, and local achievements.**

Councilmember King introduced Animal Services Supervisor, Terri O’Neal, and three-year-old Cookie, one of the dogs from the animal shelter. They noted that there are several large dogs and a few small dogs ready for adoption. They encouraged people to come visit with the animals to find a furry friend for the family. The Shelter is hosting a Spring shot clinic on May 21 which provides low-cost vaccines for pets, and they will be participating in the Cops & Campers program in the Summer. Councilmember King thanked the Leisure Services department for working hard to get the municipal facilities ready for Spring. He touted the upcoming candidate forum and election in May urging residents to learn about the candidates in person. Councilmember King also mentioned the 5 Loaves Ministry silent auction is a fun way to support the organization.

Mayor Felix announced that the Great American Cleanup is on April 23. Early voting runs from Monday, April 25 through Tuesday, May 3 and Election Day is Saturday, May 7. Dallas County residents may vote in the City Hall Courtroom, and Collin County Residents may vote in the Community Center Reservation Room A & B. Check out the elections page on the City website or call the City Secretary with any questions. Mayor Felix mentioned that the CWD X-treme Green Event will be May 21, running from 8 a.m. to 1 p.m. in the City Hall parking lot. Residents may drop off trash, debris, brush, and appliances at the event, and CWD will be collecting e-waste, hazardous waste, and shredding documents. This event is for Sachse residents only, and you may be asked to show proof of residency. He also advertised the Red, White, and Blue Blast on July 3 at Heritage Park.

### **Recognize the 2022 Recycled Art Contest Winners.**

This item was delayed until all students arrived.

### **Proclamation recognizing April 23, 2022, as Arbor Day in the City of Sachse.**

Mayor Felix presented a proclamation to Mr. Whitworth recognizing April 23 as Arbor Day. Mr. Whitworth noted that this will be the 15<sup>th</sup> year for Sachse to be a “Tree City USA” and the City is proud to have planted over 3,500 trees over those past 15 years. He appreciates the support of Council and the community.

### **Proclamation recognizing April 23, 2022, as Keep America Beautiful - Great American Cleanup Day in the City of Sachse.**

Mayor Felix presented a proclamation to Mr. Whitworth recognizing April 23 as Keep America Beautiful – Great American Cleanup Day in Sachse. Mr. Whitworth commented that this will be the 15<sup>th</sup> year that Sachse has participated in this great program. Thousands of pounds of trash have been collected by hundreds of volunteers. He encouraged people to sign up and participate in this fun and important event. Mayor Felix stated that there were many years without a Parks Department and credited Mr. Whitworth and the department for the work they’ve done to move the city forward.

### **CITIZEN INPUT:**

No citizen input.

**CONSENT AGENDA:** All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

- 1. Approve the minutes of the April 4, 2022, combined meeting.**
- 2. Approve the Consent Agenda Items as presented.**

Mayor Pro Tem Bickerstaff made a motion to approve the consent agenda as presented. Councilmember King seconded the motion and it carried unanimously.

### **REGULAR AGENDA ITEMS:**

### **Recognize the 2022 Recycled Art Contest Winners.**

Mayor Felix welcomed and recognized the Recycled Art Contest Winners from Armstrong Elementary. In honor of Arbor Day, students were challenged to design art pieces using recycled materials. The winners included:

- Kindergarten Winner: Cara Anderson
- 1st Grade Winner: Amelia Brown

- 2nd Grade Winner: Ellena Quan
- 3rd Grade Winner: Shayla Trott
- 4th Grade Winner: Kimberly Argueta
- 5th Grade Winner: Corvan Brandenburg

**Receive an update from the City's Neighborhood Services division.**

Ms. Rose explained the layout of the Neighborhood Services division. There are three subcategories within the division: Neighborhood Appearance, Environmental Services, and Neighborhood Vitality. The group is much more than code enforcement and is working on more proactive engagement with residents. Ms. Rose provided an overview of activity and accomplishments since 2020.

Ms. Rose went on to show that bulk trash violations continue to be the greatest issue facing Neighborhood Services. The ordinance revisions have helped, but unforeseen weather and health related challenges associated with the COVID-19 pandemic presented unusual circumstances over the last year. Enforcement was relaxed during that time but will pick back up. She went on to outline programs that will be initiated, including a mobile tool shed in a repurposed Senior Center bus that lends tools to groups or residents that may benefit from a helping hand; strengthening relationships with existing HOAs; and neighborhood recognition programs such as a 5-Star Neighborhood Designation and a Neighborhood Spotlight.

Councilmember King asked for more detail about the increased enforcement for bulk trash violations. Mr. Mendez showed the new attention-grabbing notices changing the curtesy notice to a notice of violation, which will reduce the amount of time from case initiation to closure. He described how education will be rolled out and increased for trash and parking violations.

Councilmember Franks asked if the goal was still resident compliance to the standards rather than citation, to which Ms. Rose confirmed. Councilmember Franks also questioned the process for nuisance vehicles on the road after they are referred to the Police Department (PD). Mr. Mendez explained that Neighborhood Services does not have jurisdiction over violations on public streets and those cases are referred to PD but that the groups follow up to verify the issue has been corrected. Councilmember Franks requested attention for the disabled and elderly that may need assistance with cleaning up their property. Ms. Rose noted that Neighborhood Services is working on a City-sponsored event that will facilitate connecting groups with those that could benefit from some help. Councilmember King also noted that a local church coalition is also working on these concerns.

After continued discussion and questions, Councilmember Lindsey mentioned that he is excited about the programs to come. He asked about water restrictions and storm detention pond issues in relation to Code Enforcement. Ms. Rose responded that those issues are outside of Neighborhood Services' purview and the Public Works Storm Water Specialist actively handles those matters.

Mr. Matthew Holboke, 5511 Oak Ridge Circle, asked if the bulk trash cases that Neighborhood Services sees are related more to lawn debris or material waste. Mr. Mendez replied that trash rather than brush waste tend to be more common.

**ADJOURNMENT:**

Mayor Felix adjourned the meeting at 7:37 p.m.

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Mike J. Felix, Mayor

ATTEST:

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Leah K Granger, City Secretary



### Agenda Item Details

|                    |                                                                                                                                                                                                                                            |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting            | May 02, 2022 - City Council Combined Meeting                                                                                                                                                                                               |
| Category           | E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests. |
| Subject            | 2. Accept the monthly revenue and expenditure report for the period ending March 31, 2022.                                                                                                                                                 |
| Access             | Public                                                                                                                                                                                                                                     |
| Type               | Action (Consent)                                                                                                                                                                                                                           |
| Preferred Date     | May 02, 2022                                                                                                                                                                                                                               |
| Fiscal Impact      | No                                                                                                                                                                                                                                         |
| Recommended Action | Accept the monthly revenue and expenditure report for the period ending March 31, 2022.                                                                                                                                                    |

### Public Content

#### **BACKGROUND**

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of year-to-date sales tax revenue.

#### **POLICY CONSIDERATIONS**

The City Charter requires the City Manager to submit a monthly report covering revenues and expenditures.

#### **RECOMMENDATION**

Accept the monthly revenue and expenditure report for the period ending March 31, 2022.

[Sales Tax Report April 2022.pdf \(85 KB\)](#)

[All Funds March 2022.pdf \(114 KB\)](#)

*All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.*

# CITY OF SACHSE

## 2021/2022 SALES TAX REPORT

|           | Total                  | General Fund | General Fund | YTD Percent |           | Total                  | General Fund | General Fund | YTD Percent | GF YTD Growth |
|-----------|------------------------|--------------|--------------|-------------|-----------|------------------------|--------------|--------------|-------------|---------------|
| FY 2021   | Sales tax <sup>1</sup> | Sales Tax    | Year-To-Date | of Budget   | FY 2022   | Sales tax <sup>1</sup> | Sales Tax    | Year-To-Date | of Budget   | Over Prior Yr |
| October   | \$264,016              | \$150,859    | \$150,859    | 9%          | October   | \$308,288              | \$176,156    | \$176,156    | 9%          | 17%           |
| November  | 374,502                | 213,991      | 364,850      | 22%         | November  | 409,774                | 234,145      | 410,301      | 21%         | 12%           |
| December  | 286,729                | 163,837      | 528,687      | 32%         | December  | 342,831                | 195,894      | 606,194      | 31%         | 15%           |
| January   | 323,637                | 184,926      | 713,613      | 43%         | January   | 362,244                | 206,986      | 813,181      | 42%         | 14%           |
| February  | 435,095                | 248,614      | 962,226      | 57%         | February  | 512,916                | 293,095      | 1,106,275    | 57%         | 15%           |
| March     | 279,789                | 159,871      | 1,122,098    | 67%         | March     | 333,651                | 190,657      | 1,296,933    | 67%         | 16%           |
| April     | 247,713                | 141,543      | 1,263,641    | 75%         | April     | 303,762                | 173,578      | 1,470,511    | 75%         | 16%           |
| May       | 387,674                | 221,517      | 1,485,158    | 89%         | May       |                        |              |              |             |               |
| June      | 301,551                | 172,306      | 1,657,464    | 99%         | June      |                        |              |              |             |               |
| July      | 311,326                | 177,892      | 1,835,356    | 110%        | July      |                        |              |              |             |               |
| August    | 411,760                | 235,280      | 2,070,636    | 124%        | August    |                        |              |              |             |               |
| September | 333,489                | 190,556      | 2,261,191    | 135%        | September |                        |              |              |             |               |
| TOTAL     | \$3,957,282            | \$2,261,191  |              |             | TOTAL     | \$2,573,466            | \$1,470,511  |              |             |               |
| BUDGET    |                        | \$1,675,000  |              |             | BUDGET    |                        | \$1,950,000  |              |             |               |

### Notes

- <sup>1</sup>- Includes General Fund, Economic Development and Street Maintenance
- Sales tax displayed as cash-basis, reflecting month revenue was received
- Excludes mixed beverage sales tax

**City of Sachse**  
**Monthly Revenue and Expenditure Report**  
**March 31, 2022**  
(Unaudited)

**GENERAL FUND**

50% of Year Completed

|                                          | Annual Budget        | Current Month<br>Actual | Actual YTD           | YTD Actual as a<br>Percent of Budget | Note<br>Reference |
|------------------------------------------|----------------------|-------------------------|----------------------|--------------------------------------|-------------------|
| <b>Revenue Summary</b>                   |                      |                         |                      |                                      |                   |
| Property Tax                             | \$ 13,516,200        | \$ 154,753              | \$ 13,938,281        | 103.1%                               | <b>A</b>          |
| Sales Tax                                | 1,980,000            | 194,321                 | 1,305,414            | 65.9%                                | <b>B</b>          |
| Franchise Fees                           | 1,876,250            | 61,295                  | 930,386              | 49.6%                                |                   |
| Licenses and Permits                     | 904,500              | 77,832                  | 473,245              | 52.3%                                |                   |
| Service Fees                             | 1,063,500            | 154,654                 | 1,048,109            | 98.6%                                | <b>C</b>          |
| Fines                                    | 250,000              | 32,387                  | 111,406              | 44.6%                                |                   |
| Interest Income                          | 50,000               | 2,458                   | 17,821               | 35.6%                                |                   |
| Miscellaneous Income                     | 401,718              | 31,876                  | 186,957              | 46.5%                                |                   |
| Intergovernmental Revenue                | 1,408,831            | 117,403                 | 704,416              | 50.0%                                |                   |
| <b>Total Revenue</b>                     | <b>\$ 21,450,999</b> | <b>\$ 826,978</b>       | <b>\$ 18,716,033</b> | <b>87.3%</b>                         |                   |
| <b>Expenditure Summary</b>               |                      |                         |                      |                                      |                   |
| City Manager                             | \$ 531,986           | \$ 30,987               | \$ 221,782           | 41.7%                                |                   |
| City Secretary                           | 240,862              | 9,765                   | 76,941               | 31.9%                                |                   |
| Human Resources                          | 499,675              | 30,770                  | 186,637              | 37.4%                                |                   |
| Finance                                  | 760,828              | 29,616                  | 387,216              | 50.9%                                |                   |
| Municipal Court                          | 248,682              | 16,410                  | 97,796               | 39.3%                                |                   |
| Parks                                    | 1,071,570            | 99,515                  | 461,801              | 43.1%                                |                   |
| Senior Programs                          | 147,367              | 18,709                  | 60,891               | 41.3%                                |                   |
| Library Services                         | 566,496              | 53,645                  | 253,857              | 44.8%                                |                   |
| Development Services                     | 838,674              | 56,480                  | 478,878              | 57.1%                                |                   |
| Streets & Drainage                       | 2,397,856            | 772,813                 | 1,167,905            | 48.7%                                |                   |
| Facility Maintenance                     | 681,201              | 77,709                  | 315,081              | 46.3%                                |                   |
| Police                                   | 5,735,348            | 525,060                 | 2,738,934            | 47.8%                                |                   |
| Animal Services                          | 241,131              | 21,800                  | 112,832              | 46.8%                                |                   |
| Fire/EMS                                 | 5,105,049            | 667,054                 | 2,579,567            | 50.5%                                |                   |
| Combined Services                        | 430,805              | 14,851                  | 300,857              | 69.8%                                | <b>D</b>          |
| Recreation                               | 399,390              | 26,323                  | 177,614              | 44.5%                                |                   |
| Engineering                              | 436,933              | 32,809                  | 181,850              | 41.6%                                |                   |
| Information Technology                   | 789,859              | 203,248                 | 484,748              | 61.4%                                | <b>E</b>          |
| Neighborhood Services                    | 380,111              | 37,061                  | 172,942              | 45.5%                                |                   |
| <b>Total Expenditures</b>                | <b>\$ 21,503,823</b> | <b>\$ 2,724,624</b>     | <b>\$ 10,458,129</b> | <b>48.6%</b>                         |                   |
| <b>Total Revenue Over/Under Expenses</b> | <b>\$ (52,824)</b>   | <b>\$ (1,897,646)</b>   | <b>\$ 8,257,904</b>  |                                      |                   |

**Explanation of Major Variances:**

- A** Property Tax receipts peak in December and January
- B** Sales Tax collections exceed projections
- C** Plan Review and Ambulance Service Fees are above projections
- D** Total annual property and liability premium paid in October
- E** Expenses include annual computer software license renewal

**City of Sachse**  
**Monthly Revenue and Expenditure Report**  
 March 31, 2022  
 (Unaudited)

**UTILITY FUND**

50% of Year Completed

|                                          | Annual Budget        | Current Month<br>Actual | Actual YTD          | YTD Actual as a<br>Percent of Budget | Note<br>Reference |
|------------------------------------------|----------------------|-------------------------|---------------------|--------------------------------------|-------------------|
| <b>Revenue Summary</b>                   |                      |                         |                     |                                      |                   |
| Water Revenue                            | \$ 7,921,000         | \$ 499,609              | \$ 3,255,554        | 41.1%                                |                   |
| Sewer Revenue                            | 5,705,000            | 507,793                 | 2,981,143           | 52.3%                                |                   |
| Drainage Revenue                         | 215,000              | 18,468                  | 109,451             | 50.9%                                |                   |
| Fees                                     | 151,000              | 24,042                  | 102,243             | 67.7%                                |                   |
| Interest Income                          | 60,000               | 5,309                   | 31,899              | 53.2%                                |                   |
| <b>Total Revenue</b>                     | <b>\$ 14,052,000</b> | <b>\$ 1,055,221</b>     | <b>\$ 6,480,290</b> | <b>46.1%</b>                         |                   |
| <b>Expenditure Summary</b>               |                      |                         |                     |                                      |                   |
| Utility Administration                   | \$ 491,941           | \$ 24,838               | \$ 200,163          | 40.7%                                |                   |
| Water Operations                         | 6,614,493            | 483,837                 | 3,309,873           | 50.0%                                |                   |
| Sewer Operations                         | 4,417,149            | 340,573                 | 2,165,425           | 49.0%                                |                   |
| Drainage Projects                        | 150,000              | 24,890                  | 47,609              | 31.7%                                |                   |
| <b>Total Expenditures</b>                | <b>\$ 11,673,583</b> | <b>\$ 874,138</b>       | <b>\$ 5,723,070</b> | <b>49.0%</b>                         |                   |
| <b>Total Revenue Over/Under Expenses</b> | <b>\$ 2,378,417</b>  | <b>\$ 181,082</b>       | <b>\$ 757,220</b>   |                                      |                   |

**Explanation of Major Variances:**

# City of Sachse

## Monthly Revenue and Expenditure Report

March 31, 2022

(Unaudited)

### SACHSE ECONOMIC DEVELOPMENT CORPORATION

50% of Year Completed

|                                          | Annual Budget     | Current Month<br>Actual | Actual YTD        | YTD Actual as a<br>Percent of Budget | Note<br>Reference |
|------------------------------------------|-------------------|-------------------------|-------------------|--------------------------------------|-------------------|
| <b>Revenue Summary</b>                   |                   |                         |                   |                                      |                   |
| Sales Tax                                | \$ 975,000        | \$ 95,329               | \$ 648,466        | 66.5%                                | A                 |
| Other Income                             | 10,000            | -                       | 10,000            | 100.0%                               | B                 |
| Interest Income                          | 5,000             | 172                     | 2,871             | 57.4%                                |                   |
| <b>Total Revenue</b>                     | <b>\$ 990,000</b> | <b>\$ 95,500</b>        | <b>\$ 661,337</b> | <b>66.8%</b>                         |                   |
| <b>Expenditure Summary</b>               |                   |                         |                   |                                      |                   |
| Expenditures                             | \$ 627,204        | \$ 29,280               | \$ 369,016        | 58.8%                                | C                 |
| <b>Total Expenditures</b>                | <b>\$ 627,204</b> | <b>\$ 29,280</b>        | <b>\$ 369,016</b> | <b>58.8%</b>                         |                   |
| <b>Total Revenue Over/Under Expenses</b> | <b>\$ 362,796</b> | <b>\$ 66,221</b>        | <b>\$ 292,321</b> |                                      |                   |

#### Explanation of Major Variances:

- A Sales Tax collections exceed projections
- B Garland ISD grant received in December
- C Includes asbestos abatement and demolition

**City of Sachse**  
Monthly Revenue and Expenditure Report  
March 31, 2022  
(Unaudited)

**DEBT SERVICE FUND**

50% of Year Completed

|                                          | Annual Budget       | Current Month<br>Actual | Actual YTD          | YTD Actual as a<br>Percent of Budget | Note<br>Reference |
|------------------------------------------|---------------------|-------------------------|---------------------|--------------------------------------|-------------------|
| <b>Revenue Summary</b>                   |                     |                         |                     |                                      |                   |
| Property Tax                             | \$ 5,311,399        | \$ 59,303               | \$ 5,342,989        | 100.6%                               | <b>A</b>          |
| Interest Income                          | 4,000               | (271)                   | 3,868               | 96.7%                                | <b>B</b>          |
| <b>Total Revenue</b>                     | <b>\$ 5,315,399</b> | <b>\$ 59,032</b>        | <b>\$ 5,346,857</b> | <b>100.6%</b>                        |                   |
| <b>Expenditure Summary</b>               |                     |                         |                     |                                      |                   |
| Fees                                     | \$ 3,000            | \$ -                    | \$ 950              | 31.7%                                |                   |
| Principal                                | 4,100,000           | -                       | 4,105,000           | 100.1%                               | <b>C</b>          |
| Interest                                 | 1,239,319           | -                       | 632,255             | 51.0%                                | <b>C</b>          |
| <b>Total Expenditures</b>                | <b>\$ 5,342,319</b> | <b>\$ -</b>             | <b>\$ 4,738,205</b> | <b>88.7%</b>                         |                   |
| <b>Total Revenue Over/Under Expenses</b> | <b>\$ (26,920)</b>  | <b>\$ 59,032</b>        | <b>\$ 608,651</b>   |                                      |                   |

**A** Property Tax receipts peak in December and January

**B** Interest income will exceed budget projection

**C** Principal payments are due in February and interest payments in February and August

# City of Sachse

## Monthly Revenue and Expenditure Report

March 31, 2022

(Unaudited)

### MUNICIPAL DEVELOPMENT DISTRICT

50% of Year Completed

|                                   | Annual Budget | Current Month<br>Actual | Actual YTD | YTD Actual as a<br>Percent of Budget | Note<br>Reference |
|-----------------------------------|---------------|-------------------------|------------|--------------------------------------|-------------------|
| Revenue Summary                   |               |                         |            |                                      |                   |
| Sales Tax                         | \$ 450,000    | \$ 45,765               | \$ 313,274 | 69.6%                                | A                 |
| Interest Income                   | 1,000         | 98                      | 1,074      | 107.4%                               |                   |
| Total Revenue                     | \$ 451,000    | \$ 45,864               | \$ 314,348 | 69.7%                                |                   |
| Expenditure Summary               |               |                         |            |                                      |                   |
| Expenditures                      | \$ 1,449,000  | \$ 2,633                | \$ 81,697  | 5.6%                                 |                   |
| Total Expenditures                | \$ 1,449,000  | \$ 2,633                | \$ 81,697  | 5.6%                                 |                   |
| Total Revenue Over/Under Expenses | \$ (998,000)  | \$ 43,231               | \$ 232,651 |                                      |                   |

#### Explanation of Major Variances:

**A** Interest income exceeds budget projection



### Agenda Item Details

|                    |                                                                                                                                                                                                                                            |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting            | May 02, 2022 - City Council Combined Meeting                                                                                                                                                                                               |
| Category           | E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests. |
| Subject            | 3. Authorize the City Manager to extend the depository contract with American National Bank through May 31, 2023.                                                                                                                          |
| Access             | Public                                                                                                                                                                                                                                     |
| Type               | Action (Consent)                                                                                                                                                                                                                           |
| Preferred Date     | May 02, 2022                                                                                                                                                                                                                               |
| Recommended Action | Authorize the City Manager to extend the depository contract with American National Bank through May 31, 2023.                                                                                                                             |
| Goals              | Be a model of financial stewardship through growth management, responsible investment, and financial transparency.                                                                                                                         |

### Public Content

#### **BACKGROUND**

Chapter 105 of the Texas Local Government Code stipulates that a municipal depository contract cannot exceed five (5) years. On April 20, 2020, the City Council approved Resolution 3976, approving a depository services contract with American National Bank to serve as the City's primary depository bank for the initial two-year period of June 1, 2020, through May 31, 2022. Per the Resolution, the contract may be extended for three (3) additional one-year periods under the same terms and conditions upon satisfactory performance. This is the first extension available for the current contract.

#### **RECOMMENDATION**

Authorize the City Manager to extend the depository contract with American National Bank through May 31, 2023.

[ANBTX Depository Extension Letter 2022.pdf \(147 KB\)](#)

[Res. 3976 Award American National Bank Depository Bank Services - April 2020.pdf \(71 KB\)](#)

*All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.*



May 2, 2022

Mr. Greg Jebsen  
Municipal Finance Director  
The American National Bank of Texas  
102 West Monroe Avenue  
Terrell, Texas 75160

RE: City of Sachse, Texas Depository Services Contract Extension

Dear Mr. Jebsen:

The expiration of the initial two-year term of the Depository Services Contract between the City of Sachse (City) and The American National Bank of Texas (Bank) is May 31, 2022. The City is opting to exercise the first of the three (3) one-year contract extension options permitted in the Contract to extend the term through May 31, 2023, under the same terms and conditions.

To confirm the Bank's acceptance of this contract extension, please complete the section below and return a copy of this letter to me.

We have appreciated our business relationship with you and the Bank over the initial term of the current depository contract and look forward to the extended term.

Should you have any questions or need additional information or explanation, please contact David Baldwin, Finance Director, at 469-429-4775.

Sincerely,

Gina Nash  
City Manager  
City of Sachse, Texas

**THE AMERICAN NATIONAL BANK OF TEXAS**

**Accepted by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

cc: Delivered via email to [GregJebsen@anbtx.com](mailto:GregJebsen@anbtx.com)

3815-B Sachse Road  
Sachse, Texas 75048



[www.cityofsachse.com](http://www.cityofsachse.com)

**3976**  
**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS AWARDED THE AMERICAN NATIONAL BANK OF TEXAS AS THE CITY'S PRIMARY DEPOSITORY BANK AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS NECESSARY FOR PRIMARY DEPOSITORY BANK SERVICES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act established the process for selecting a depository bank; and

**WHEREAS**, staff has advertised for and received applications from local banks; and

**WHEREAS**, staff, with the assistance of Valley View Consulting, L.L.C., has reviewed all the applications submitted and recommends that the primary Depository Bank Services contract be awarded to The American National Bank of Texas.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

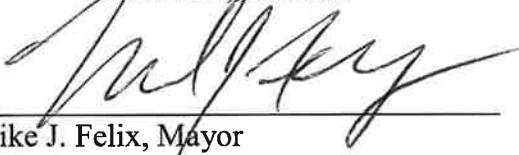
**SECTION 1.** That the City Council hereby awards the City's bank depository contract to The American National Bank of Texas based upon specifications and their overall proposal for the initial two-year period of June 1, 2020 through May 31, 2022, and the option to renew for three additional one-year periods under the same terms and conditions upon satisfactory performance.

**SECTION 2.** The City Manager is hereby authorized to execute all documents and to take all other actions necessary to finalize, act under, and enforce the contract.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas on this 20<sup>th</sup> day of April 2020.



CITY OF SACHSE, TEXAS:

  
Mike J. Felix, Mayor

ATTEST:

  
Michelle Lewis Sirianni, City Secretary



### Agenda Item Details

|                    |                                                                                                                                             |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting            | May 02, 2022 - City Council Combined Meeting                                                                                                |
| Category           | F. Regular Agenda Items                                                                                                                     |
| Subject            | 1. Consider a resolution nominating a candidate to fill a vacancy on the Collin Central Appraisal District Board of Directors.              |
| Access             | Public                                                                                                                                      |
| Type               | Action, Discussion                                                                                                                          |
| Preferred Date     | May 02, 2022                                                                                                                                |
| Absolute Date      | May 16, 2022                                                                                                                                |
| Recommended Action | Consider a resolution nominating _____ as Sachse's candidate to fill a vacancy on the Collin Central Appraisal District Board of Directors. |

### Public Content

#### **BACKGROUND**

According to the Texas Property Tax Code Section 6.03(L), if a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser, and the board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

#### **OVERVIEW**

The Sachse City Council has the option to nominate an individual that resides within the district for the Collin Central Appraisal District (CCAD) Board of Directors to consider to fill the vacancy. The nomination deadline is May 23.

#### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

#### **RECOMMENDATION**

Consider a resolution nominating a candidate to fill a vacancy on the Collin Central Appraisal District Board of Directors.

[Board Vacancy.pdf \(124 KB\)](#)

[Resolution - CCAD\\_Nomination to fill vacancy\\_2022.pdf \(40 KB\)](#)



# Collin Central Appraisal District

---

April 7, 2022

Leah Granger, City Secretary  
City of Sachse  
3815 B Sachse Rd.  
Sachse, TX 75048

RE: Board of Directors Vacancy

Dear Ms. Granger:

Please be advised that the District's board of directors now has a vacancy, and this letter is the first step in filling the vacancy. The details of the vacancy are as follows.

Name: Earnest R. Burke

Nature of Resignation: Medical

Date of Resignation: March 30, 2022

Original Term of Office: January 1, 2022 – December 31, 2023

Vacated Board Term to Complete: Election Date (May 2022 est.) - December 31, 2023

## **Property Tax Code Section 6.03(L)**

*If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.*

## **Mr. Burke's Election Information**

Nominating Entity: Plano ISD

Entities Casting Votes for Mr. Burke: Collin College, McKinney ISD, Plano ISD, City of Richardson & City of Sachse

### **Step 1: Nominations**

A taxing unit's nomination must be made in an open meeting and a written resolution from the presiding officer of your governing body must be submitted to the Chief Appraiser by May 23, 2022. The resolution should include the name and address of the candidate nominated. To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office.

### **Step 2: Election of Board Member (vacancy)**

By May 28, 2022, the chief appraiser must submit a list of nominees to the board of directors. The board of directors, by a majority vote, will elect one of the nominees to fill the vacancy.

### **Step 3: Election Results**

The chief appraiser will notify the taxing units regarding the board's election of the member to complete Mr. Burke's vacated term.

### **Notes:**

The process for filling a vacancy on the District's Board of Directors is outlined in the Texas Property Tax Code, § 6.03(L) and differs from the original election of board members. The role of our taxing units in filling a vacancy is to nominate and each taxing unit is entitled to nominate only one candidate. In this election the board of directors elects the new board member to fill the vacancy. Therefore, there is not an allocation of votes or a ballot.

Sincerely,



Gary Rodenbaugh, Chairman



Brian Mantzey, Secretary

CC: Bo Daffin, Chief Appraiser

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF SACHSE, TEXAS, NOMINATING  
\_\_\_\_\_  
AS A CANDIDATE TO BE A MEMBER OF THE  
BOARD OF DIRECTORS OF THE COLLIN CENTRAL APPRAISAL DISTRICT.**

**WHEREAS**, the Collin Central Appraisal District Board of Directors has been charged with the responsibility of filling a vacancy on that Board of Directors, according to the Texas Property Tax Code Section 6.03(L); and

**WHEREAS**, if a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy; and

**WHEREAS**, the taxing unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees; and

**WHEREAS**, the board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

**SECTION 1.** That the Council of the City of Sachse, Texas does hereby nominate \_\_\_\_\_, who resides at \_\_\_\_\_, as a candidate to be a member of the Board of Directors of the Collin Central Appraisal District.

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND APPROVED** by the City Council of the City of Sachse, Texas, this the 2<sup>nd</sup> day of May, 2022.

APPROVED:

\_\_\_\_\_  
Mike J. Felix, Mayor

ATTEST:

\_\_\_\_\_  
Leah K Granger, City Secretary



### Agenda Item Details

|                    |                                                                                                                                                                                                                                                                                                        |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting            | May 02, 2022 - City Council Combined Meeting                                                                                                                                                                                                                                                           |
| Category           | F. Regular Agenda Items                                                                                                                                                                                                                                                                                |
| Subject            | 2. Consider authorizing the City Manager to execute and award the bid for the construction of the Public Works Pump Station Backup Generator project to Clark Electric, Inc. in an amount not to exceed Six Hundred Twenty-Four Thousand, Nine Hundred Twenty-Seven and No/100 Dollars (\$624,927.00). |
| Access             | Public                                                                                                                                                                                                                                                                                                 |
| Type               | Action                                                                                                                                                                                                                                                                                                 |
| Preferred Date     | May 02, 2022                                                                                                                                                                                                                                                                                           |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                    |
| Dollar Amount      | 624,927.00                                                                                                                                                                                                                                                                                             |
| Budgeted           | Yes                                                                                                                                                                                                                                                                                                    |
| Budget Source      | Utility Fund                                                                                                                                                                                                                                                                                           |
| Recommended Action | Authorize the City Manager to execute and award the bid for the construction of the Public Works Pump Station Backup Generator project to Clark Electric, Inc. in an amount not to exceed Six Hundred Twenty-Four Thousand, Nine Hundred Twenty-Seven and No/100 Dollars (\$624,927.00).               |
| Goals              | Strategically invest in the City's existing and future infrastructure.                                                                                                                                                                                                                                 |

### Public Content

#### **BACKGROUND**

The federally mandated Risk and Resiliency Study, completed in 2021, identified the lack of back-up power at Sachse's pump station facility as a critical component that needed to be addressed immediately to prevent the potential loss of water supply throughout the City.

The existing Public Works Pump Station does not currently have an emergency power stand-by generator. During the recent winter storm events power was lost several times due to the rolling black-outs experienced in the region. This power supply will prevent any future disruption of service to the pumping capacity of the City system. Construction of this project is critical to ensure that we can provide water service consistently and without interruption during critical events such as power failures or winter storms to the residents of Sachse.

Kimley-Horn has prepared and designed plans and specifications for a generator system to serve the current and future expansion needs to the pump station.

#### **OVERVIEW**

Sealed bids were received and opened by the City of Sachse for the Public Works Pump Station Backup Generator project on April 21, 2022, at 2:00 p.m. The project was advertised in the Sachse News, and a total of three (3) bids were received.

The apparent low bid was submitted by Clark Electric, Inc. Based on the evaluation of their bid and references, Clark Electric, Inc. is considered capable of performing the proposed work in the contract documents. Therefore, based on our

review of the bids, staff recommends awarding Clark Electric, Inc. the contract in the amount of \$624,927 (total bid) for the Public Works Pump Station Backup Generator Project, W-21-05.

**POLICY CONSIDERATIONS**

This project is listed in the City's Capital Improvement Plan for the FY21-22 budget. Project funding will come from the Utility Fund.

**RECOMMENDATION**

Authorize the City Manager to execute and award the bid for the construction of the Public Works Pump Station Backup Generator project to Clark Electric, Inc. in an amount not to exceed Six Hundred Twenty-Four Thousand, Nine Hundred Twenty-Seven and No/100 Dollars (\$624,927.00).

[Award Recommendation-PWPS-Backup-Generator.pdf \(80 KB\)](#)



April 27, 2022

Mr. Corey Nesbit  
Director of CIP and Public Works  
City of Sachse  
3815-B Sachse Road,  
Sachse, Texas 75048

Re: Public Works Pump Station Backup Generator – Recommendation of Award  
KH No. 061290305

Dear Mr. Nesbit:

On Thursday, April 21, 2022, the City of Sachse received bids for the Public Works Pump Station Backup Generator. Three bids were received with an apparent low bid price of \$624,927.00 (see attached bid tabulation) from Clark Electric, Inc. The bid received is within a reasonable range of the engineer's estimate of \$600,000. A Bid Bond was included with the bid, and three references were contacted and verified as part of the qualification review process. Based on their qualifications, we have found that they are regularly engaged in projects of this nature and obtain the competency to perform this work. Therefore, Kimley-Horn recommends that the City of Sachse award the contract to Clark Electric, Inc. for the amount of \$624,927.00.

If you have any questions or comments, please call me at (817) 335-6511.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.  
TBPE No. F-928

A handwritten signature in blue ink, appearing to read "Kyle Welden P.E.", with a stylized flourish at the end.

Kyle Welden, P.E.

Copy to: Martin Donk, City of Sachse  
Jonathan Lara, City of Sachse

Attachment – Bid Tabulation

\\ftwfp01\TX\_FTW\FTW\_Uilities\061290305-PW PS Backup Generator\CCA\Bidding\Award Recommendation-PWPS-Backup-Generator.docx

# BID TABULATION

KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY:



Kyle Welden, P.E.

Owner: **City of Sachse**

Job No.: **061290305**

Project: **PWPS Backup Generator**

Date: **April 21, 2022**

|                       |                                                               |          |      | <b>BIDDER 1</b>                                                   |                     | <b>BIDDER 2</b>                                              |                     | <b>BIDDER 3</b>                                                             |                     |
|-----------------------|---------------------------------------------------------------|----------|------|-------------------------------------------------------------------|---------------------|--------------------------------------------------------------|---------------------|-----------------------------------------------------------------------------|---------------------|
|                       |                                                               |          |      | Clark Electric, Inc.<br>246 S. Collins Rd.<br>Sunnyvale, TX 75185 |                     | Prater Electric, LLC<br>5216 Donovan Ct<br>Rowlett, TX 75088 |                     | McDonald Municipal and Industrial<br>5044 Timber Creek<br>Houston, TX 77017 |                     |
| Item No.              | Item Description                                              | Quantity | Unit | Unit Price                                                        | Item Cost           | Unit Price                                                   | Item Cost           | Unit Price                                                                  | Item Cost           |
| <b>Base Bid</b>       |                                                               |          |      |                                                                   |                     |                                                              |                     |                                                                             |                     |
| 1                     | Mobilization                                                  | 1        | LS   | \$12,000.00                                                       | \$12,000.00         | \$50,000.00                                                  | \$50,000.00         | \$50,000.00                                                                 | \$50,000.00         |
| 2                     | Sound Attenuated Enclosure                                    | 1        | LS   | \$20,000.00                                                       | \$20,000.00         | \$20,000.00                                                  | \$20,000.00         | \$50,000.00                                                                 | \$50,000.00         |
| 3                     | Automatic Transfer Switch and MCC Modifications               | 1        | LS   | \$180,000.00                                                      | \$180,000.00        | \$216,000.00                                                 | \$216,000.00        | \$40,000.00                                                                 | \$40,000.00         |
| 4                     | Generator Concrete Pad                                        | 1        | LS   | \$100,000.00                                                      | \$100,000.00        | \$35,000.00                                                  | \$35,000.00         | \$40,000.00                                                                 | \$40,000.00         |
| 5                     | Conduit and Conductors                                        | 1        | LS   | \$112,927.00                                                      | \$112,927.00        | \$110,000.00                                                 | \$110,000.00        | \$264,369.00                                                                | \$264,369.00        |
| 6                     | SCADA Integration (Generator Status & Alarms)                 | 1        | LS   | \$20,000.00                                                       | \$20,000.00         | \$25,000.00                                                  | \$25,000.00         | \$20,000.00                                                                 | \$20,000.00         |
| 7                     | 750 KW Diesel Generator w/ 48 hour Sub-Base Fuel tank (UL142) | 1        | LS   | \$170,000.00                                                      | \$170,000.00        | \$214,000.00                                                 | \$214,000.00        | \$250,000.00                                                                | \$250,000.00        |
| 8                     | Erosion Control                                               | 1        | LS   | \$10,000.00                                                       | \$10,000.00         | \$500.00                                                     | \$500.00            | \$100.00                                                                    | \$100.00            |
| <b>Total Base Bid</b> |                                                               |          |      |                                                                   | <b>\$624,927.00</b> |                                                              | <b>\$670,500.00</b> |                                                                             | <b>\$714,469.00</b> |



### **Agenda Item Details**

|                    |                                                                                                                                                                                                                                                                                                                          |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting            | May 02, 2022 - City Council Combined Meeting                                                                                                                                                                                                                                                                             |
| Category           | F. Regular Agenda Items                                                                                                                                                                                                                                                                                                  |
| Subject            | 3 Consider authorizing the City Manager to execute a professional services agreement for the design of drainage and erosion control improvements for the Vicksburg Drive drainage easement between the City of Sachse and LJA Engineering, Inc. in the amount of Seventy-Four Thousand and No/100 Dollars (\$74,000.00). |
| Access             | Public                                                                                                                                                                                                                                                                                                                   |
| Type               | Action (Consent), Discussion                                                                                                                                                                                                                                                                                             |
| Preferred Date     | May 02, 2022                                                                                                                                                                                                                                                                                                             |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                                      |
| Dollar Amount      | 74,000.00                                                                                                                                                                                                                                                                                                                |
| Budgeted           | Yes                                                                                                                                                                                                                                                                                                                      |
| Budget Source      | Funds will be used from the Drainage Utility Fund.                                                                                                                                                                                                                                                                       |
| Recommended Action | Authorize the City Manager to execute a professional services agreement for the design of drainage and erosion control improvements for the Vicksburg Drive drainage easement between the City of Sachse and LJA Engineering, Inc. in the amount of Seventy-Four Thousand and No/100 Dollars (\$74,000.00).              |

### **Public Content**

#### **BACKGROUND**

During heavy rain events, some parcels along the drainage easement/channel between Vicksburg Drive and Ponderosa Drive experience flooding and drainage issues. Staff met with residents in the fall of 2021 to discuss the issues and work on a solution to bring them some relief.

Staff presented the option and notice for residents to start relocation efforts of fences and other structures to aid in data collection for a future design project, which caused friction towards staff from effected residents. Due to this resistance, staff has curated a less invasive option for data collection.

#### **OVERVIEW**

Staff has selected LJA Engineering, Inc. to offer a proposal for this design project. Field topographic information and survey data will be collected this summer by a small unmanned aircraft (drone). A subsurface utility evaluation (SUE) will also take place to identify any potential utility or franchise conflicts. This survey method will not require any relocation of structures or fences. There will be no impact or disturbance to any residents. Staff will create a concept plan with this data in the fall that will be shared with Council and the residents. After the concept plan has been evaluated we will work toward to completing the full design by the end of the year. Construction plans and contract documents will be finalized and bidding the construction project is anticipated to occur at the beginning of 2023.

#### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item. The funding was approved by the City Council in a previously planned project.

#### **RECOMMENDATION**

Authorize the City Manager to execute a professional services agreement for the design of drainage and erosion control improvements for the Vicksburg Drive drainage easement between the City of Sachse and LJA Engineering, Inc. in the

amount of Seventy-Four Thousand and No/100 Dollars (\$74,000.00).

*All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.*



### **Agenda Item Details**

|          |                                                                                                                                                                                                                         |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting  | May 02, 2022 - City Council Combined Meeting                                                                                                                                                                            |
| Category | F. Regular Agenda Items                                                                                                                                                                                                 |
| Subject  | 4. Receive Sachse Fire-Rescue's 2021 annual review.                                                                                                                                                                     |
| Access   | Public                                                                                                                                                                                                                  |
| Type     | Information                                                                                                                                                                                                             |
| Goals    | <p>Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.</p> <p>Meet the public safety needs of a growing citizen, student, and business population.</p> |

### **Public Content**

#### **BACKGROUND**

Sachse Fire-Rescue (SFR) updates the City Council annually to keep them apprised of departmental accomplishments, challenges, and goals for the upcoming year.

#### **OVERVIEW**

Chief Wade will provide an overview of the department, its accomplishments, and activities from 2021.

#### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

#### **RECOMMENDATION**

Receive Sachse Fire-Rescue's 2021 annual review.



### **Agenda Item Details**

|          |                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting  | May 02, 2022 - City Council Combined Meeting                                                                                                                                                                                                                                                                                                                                                                                |
| Category | G. Executive Session                                                                                                                                                                                                                                                                                                                                                                                                        |
| Subject  | 1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of an Economic Development incentive for C&C Sachse, LLC. for a project generally located along State Highway (SH) 78 and Country Club Drive, and for retail or commercial business projects seeking to locate within the City of Sachse. |
| Access   | Public                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Type     | Closed Session                                                                                                                                                                                                                                                                                                                                                                                                              |

### **Public Content**