

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

MAY 4, 2020

The City Council of the City of Sachse held a regular meeting on Monday, May 4, 2020, at 6:30 p.m. via virtual teleconference. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Chance Lindsey, Cullen King, and Jeff Bickerstaff; Police Chief, Bryan Sylvester; City Secretary, Michelle Lewis Sirianni; City Attorney, Joe Gorfida; Parks and Recreation Director, Lance Whitworth; IT Manager, Danny Wheeler; Strategic Services Manager, Lauren Rose; Finance Director, Teresa Savage; Public Works and CIP Director, Corey Nesbit; Development Services Director, Matt Robinson; Human Resources Director, Melinda Walter; Sachse Economic Development Corporation CEO, Leslyn Blake, and Fire Chief, Marty Wade. City Manager, Gina Nash, was absent.

Mayor Felix opened the workshop meeting at 6:30 p.m.

SCHOLARSHIP APPLICATIONS: Discuss and review applications for the 2020 City of Sachse Scholarship.

Mrs. Rose stated that the City Council received a packet of information that included six applicants to review for this year's scholarship. This pool of applicants was narrowed down from the 15 applicants received and reviewed by the staff scholarship committee.

Mayor Felix asked to receive the top three applicants from each councilmember. The Council further discussed how the applicant's grades should not be the most important item to consider. Mayor Pro Tem Howarth stated that she looked to see if the applicant had volunteered with the City as well as the quality of the essay. Councilman Franks agreed that volunteering was an important factor in his decision.

The Council narrowed down the applications to applicant number six, applicant number four, and applicant number five. Mrs. Rose added that the committee had narrowed their choices down to the same group of applicants as well. Mayor Felix asked each councilmember to go back and state their top pick based on their discussion. The consensus of the City Council was to award the scholar to applicant number five.

Mrs. Rose stated they will find a creative way to acknowledge this person at the next City Council meeting given the alternative circumstances caused by COVID-19.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 6:47 p.m.

Mayor Felix opened the regular meeting at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:

Councilman King offered the invocation and Councilman Watkins led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King requested residents donate to community organizations that are in need like 5 Loaves food pantry. He encouraged everyone to be safe and smart if they are venturing out and to continue to social distance.

CITIZEN INPUT:

Mayor Felix stated no comments were received.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the April 20, 2020, regular meeting.**
- 2. Accept the monthly revenue and expenditure report for the period ending March 31, 2020.**
- 3. Approve a resolution that Oncor Electric Delivery Company LLC's application for approval to amend its distribution cost recovery factor to increase distribution rates within the City should be denied.**

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Councilman King seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the Families First Coronavirus Response Act.

Mrs. Rose provided an update to the City Council which included an overview of the governor's executive orders and City operations. Mrs. Rose stated facilities will remain closed to the public until further notice. The closed facilities include City Hall, the Community Center, the Senior Center, the Animal Shelter, and the Library. Although the Library will remain closed to finish an inventory project, they will add two new services to serve residents during this time. These new services are curbside pick-up and home delivery.

Mrs. Rose stated in regards to staffing, the first floor of City Hall will continue on a rotation schedule until further notice, the second floor of City Hall, which is largely administration and has limited public interaction, has started returning along with all department heads. The Human Resources Department is working on return to work guidelines and providing hand sanitizer, masks, and non-contact thermometers for employees. All employees are required to maintain

social distancing. The City Council and any other Board and Commission meetings will remain virtual until further notice. Utility Billing will continue to waive fees for its customers.

Mrs. Rose stated that the City will make a determination regarding Phase 2, which contemplates further openings and expansion of operations, following input from the Governor's office on the status of cases.

Councilman King asked about the capacity of the Animal Shelter and adoptions. Chief Sylvester responded indicating the population of animals at the shelter is minimal with limited activity. Adoptions can still be made by appointment and the City is waiving fees for those wishing to adopt during this time.

Mrs. Rose provided additional details regarding Library services, indicating that residents will be able to make selections and reserve materials online. They will then be contacted via phone or email to determine how they wish to receive their items.

Receive Sachse's Fire-Rescue 2019 annual review.

Chief Wade presented the City Council with an overview from 2019, which included staffing, operational statistics regarding response data, types of calls per month, fire loss data, ambulance service fees, mutual aid calls, training, community outreach, the CERT program, achievements, COVID-19 efforts and impacts, and what's planned for the upcoming year.

The City Council thanked and expressed appreciation to him and Sachse Fire-Rescue for all they do. The City Council also discussed false alarm calls, operational statistics, revenue, mutual aid call data, keeping the warning sirens operational, collecting volunteer hours from the RACES group, and receiving an ISO 1 rating.

EXECUTIVE SESSION:

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.087: Economic Development Deliberations: Deliberation regarding a program to provide grants to local small businesses impacted by COVID-19.

At 7:51 p.m., the City Council recessed into Executive Session.

At 8:40 p.m., the City Council reconvened back into the regular meeting.

Councilman King made a motion to approve a Sachse EDC small business support grant with maximum funds of \$125,000 and a maximum amount of \$5,000 per business on the reimbursement of one month's rent and utilities. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 8:42 p.m.

ATTEST:

Michelle Lewis Sirianni
Michelle Lewis Sirianni, City Secretary


MIKE J. FELIX, MAYOR

