



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, May 11, 2015

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, May 11, 2015, at 7:00 p.m. in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

2. Regular Agenda Items:

[15-2791](#) Consider approval of the minutes of the April 13, 2015 meeting.

Executive Summary

Review and consider approval of the minutes of the April 13, 2015 Library Board meeting.

Attachments: [boardminutes041315](#)

[15-2792](#) Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

Attachments: [April 2015](#)

3. Receive Friends of the Sachse Public Library Report.

4. Library Board announcements regarding special events, current activities, and local achievements.

5. Adjournment.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: May 6, 2015; 5:00 p.m.

Mignon Morse, Library Manager

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 15-2791 **Version:** 1 **Name:** Consider approval of the minutes of the April 13, 2015, meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 4/28/2015 **In control:** Library Board
On agenda: 5/11/2015 **Final action:**
Title: Consider approval of the minutes of the April 13, 2015 meeting.

Executive Summary
Review and consider approval of the minutes of the April 13, 2015 Library Board meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [boardminutes041315](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the April 13, 2015 meeting.

Executive Summary

Review and consider approval of the minutes of the April 13, 2015 Library Board meeting.

Background

Consider approval of the Library Board minutes for the April 13, 2015 meeting.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Recommend approval of the minutes of the April 13, 2015 meeting.

City of Sachse, Texas
Library Board
Library Meeting Room
3815 Sachse Rd., Building C

Regular Meeting Minutes
Monday, April 13, 2015

Attendance:

Sachse City Council Liaison to the Library Board Jeff Bickerstaff, Sachse Library Manager Mignon Morse, Library Board Members Robert Rodgers, Ruth Glover, Dixie Scogin, Sean French, and Billy Ketner.

Absent Board Members – Dia Rhoden and Sean Hunt

Call to Order

Meeting Called to Order 07:00 P.M. Library Board Chair Robert Rodgers

Invocation and Pledge

Prayer by Robert Rodgers

Pledge to U.S. Flag and Texas Flag led by Robert Rodgers

15-2717 Consider approval of the minutes of the March 9, 2015 meeting

Board Chair Robert called for approval of the Library Board Meeting Minutes of 03/09/15 stored on the City of Sachse web site and in printed form for those at the 04/13/15 Library Board Meeting. Board Member Billy Ketner made a motion that those minutes be approved as presented. Board Member Dixie Scogin seconded the motion and it passed unanimously.

15-2747 Discuss and consider a recommendation to City Council for naming the Storybook corner after Pat Davis

Executive Summary

Pat Davis, library clerk for the City of Sachse, was loved by everyone. After a short illness, Pat passed away on March 26. The library staff will miss her terribly. She always had a story to tell. She loved this library and the people she served here, especially the children. She worked at the Sachse Library for approximately ten years. The library staff and family would like to dedicate the story time area to Pat Davis and name it "Pat's Storybook Nook". Even though she was not a story teller, her heart belonged to the children. The family has created a fund to purchase children's books in Pat's memory. All items purchased will have a memorial sticker placed inside. The bear mural that is painted in the area is from the author Karma Wilson, and she writes rhyming

books.

Board Member Billy Ketner made a motion that the Library Board recommend to the City Council that the Storybook corner in the Sachse Public Library be named for Pat Davis. Board Member Dixie Scogin seconded the motion and it passed on a vote of 4 Yes and 1 No vote. Library Board Liaison Jeff Bickerstaff is checking online to the City of Sachse site to see if there are any issues with the Library Board making this recommendation to have the area in the Library named for Pat Davis. He found none.

15-2718 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Mignon Morse made her Library Manager report to the Board for the month of March, 2015. She highlighted AuthorCon upcoming on 05/19/15. She also read through the Library statistics for March, 2015. She was asked to clarify for the Board the meaning and content of titles and copies as they are reported.

There being no more business before the Board, Board Chair Robert motioned to adjourn the Library Board Meeting at 07:30 P.M.

Minutes taken and submitted by Board Member Billy Ketner Monday, April 13, 2015.

Attest:

Approve

Secretary

Chair



Legislation Details (With Text)

File #:	15-2792	Version:	1	Name:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.
Type:	Agenda Item	Status:			Agenda Ready
File created:	4/28/2015	In control:			Library Board
On agenda:	5/11/2015	Final action:			
Title:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.				
	Executive Summary				
	Library Manager Mignon Morse will present Library Manager's Report.				

Sponsors:

Indexes:

Code sections:

Attachments: [April 2015](#)

Date	Ver.	Action By	Action	Result
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Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

Background

Library Manager Mignon Morse will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

This is a discussion item only. No action is necessary.



Departmental Report

April 2015

Fiscal Year 2014		Fiscal Year 2015	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	42,101		38,010*	
Number of Items ★	41,283		39,677	
Number of New Copies	600	3,107	512	2,816
Number of Items Removed	657	944	427	2,834
Donated Items Added	376	987	284	911
Number of E-Books			1,100	
Number of New E-Books			29	282

* "Number of Titles" now reflects only titles with active (not lost) holdings.

Patrons

Number of Patrons	10,255		11,363	
Number of New Patrons	66	523	55	516
Number of Patrons Removed	2	6	0	4

★ Line 2 changed to "Number of Items" to match wording on the Texas State Library Report.

Circulation

Total Circulation	7,319	52,267	8,398	60,370
Books	4,902	34,738	6,090	42,417
DVDs & Blu-Ray	2,027	14,914	1,833	14,623
E-Books	171	1,011	215	1,575
Audio CDs	172	1,295	232	1,439
Music CDs	1	25	0	6

Programs and Services

Number of Internet Sessions	616	4,266	459	3,295
Number of Programs	8	64	10	70
Program Attendance	258	2,252	363	2,572
Interlibrary Loans	29	128	28	269
Number of Volunteer Hours	109	575	85	404

Door Count	3,606	23,125	3,800	24,846
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(Estimate - counter malfunction)

Programs

	Date	Attendance
Easter Storytime	04/02/2015	87
CCGMA - Drip Irrigation	04/04/2015	3
CCGMA - Rainwater Harvesting	04/04/2015	13
Mo Willems Party	04/07/2015	52
Storytime	04/09/2015	61
Mobile Apps Made Easy	04/14/2015	4
Storytime	04/16/2015	41
Authors' Group	04/21/2015	12
Storytime	04/23/2015	35
Storytime	04/30/2015	55
Total		363