



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, May 13, 2013

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, May 13, 2013, at 7:00 p.m. in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business

1. **Call to Order**
2. **Invocation**
3. 13-1535 Consider approval of the minutes of the April 8, 2013 Library Board meeting.

Executive Summary
Review and approve minutes of the April 8, 2013 Library Board meeting
Attachments. [library minutes 040813.pdf](#)
4. 13-1536 Discuss and consider presentations for Mad Hatter Tea Party and Summer Reading Program

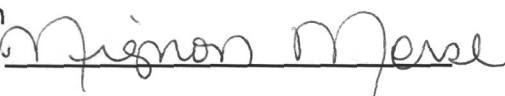
Executive Summary
Library Manager will present slideshow of the Mad Hatter Tea Party and video promoting the Summer Reading Program.
Attachments. [lib mad hatter Presentation.pdf](#)
5. **Discuss Friends of the Sachse Public Library Monthly Report.**
6. 13-1537 Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach

Executive Summary
Library Manager presents report on statistics, events, community outreach, offers announcements and upcoming projects for the board
Attachments [lib April 2013 stats.pdf](#)
7. **Discuss Library Board announcements regarding special events, current activities, and local achievements.**
8. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted: May 10, 2013, 5:00 p m

Mignon Morse, Library Manager



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse, Texas 75048

Legislation Details (With Text)

File #	13-1535	Version	1	Name:	Consider approval of the minutes of the April 8, 2013 Library Board meeting
Type	Agenda Item	Status:			Agenda Ready
File created:	5/8/2013	In control:			Library Board
On agenda	5/13/2013	Final action:			
Title:	Consider approval of the minutes of the April 8, 2013 Library Board meeting				
	Executive Summary				
	Review and approve minutes of the April 8, 2013 Library Board meeting				
Sponsors.					
Indexes:					
Code sections.					
Attachments:	library minutes 040813.pdf				

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the April 8, 2013 Library Board meeting

Executive Summary

Review and approve minutes of the April 8, 2013 Library Board meeting.

Background

Review and approve the minutes of the April 8, 2013 Library Board meeting

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends approval of the minutes of the April 8, 2013 Library Board meeting.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, April 8, 2013, 7:00 p.m.**

Present Board Members: Robert Rodgers, Patrece King, Dia Rhoden, Mary Saathoff and Judith Lensch

Absent Board Members: Terry Bennett, Dixie Scoggins

Library Manager: Mignon Morse

Friends of the Library: Mary Saathoff

1. Invocation:

Dia Rhoden

2. Call to Order:

Robert Rodgers called the meeting to order at 7 02 p m.

3. Consider approval of the minutes of the March 11, 2013 Library Board meeting:

The March 11, 2013 minutes were reviewed by the members present. Mary Saathoff moved to accept the minutes as written, Patrece King seconded The minutes were unanimously approved

4. Discuss, consider, and make a recommendation to City Council for an amendment to the Library Circulation Policy:

Mignon would like to recommend the following amendments to the Library Circulation Policy Remove the parenthetical phrase "excluding videos & DVD's" from item 6.

Remove the parenthetical phrase "excluding videos & DVD's" from item 7.

Remove VCR tapes from the list of items the library owns.

Mary Saathoff motioned we accept these amendments to the Library Circulation Policy Judith Lensch seconded The motion was carried The item will be on a future council agenda

5. Discuss Friends of the Sachse Public Library Monthly Report.

Please visit the Sachse Public Library Facebook or the Friends of the Sachse Public Library Facebook pages to review the promotional video for the fundraiser

Library Board members are encouraged to share the following benefits of the Mad Hatter Tea with potential attendees/sponsors

- Tickets are tax deductible
- Proceeds benefit Summer Reading Club at the Sachse Public Library

6. Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events and community outreach:

To celebrate National Library Week (April 14 - 20), the Sachse Public Library offered an Amnesty Week. During this period, patrons were given the opportunity to return overdue items and donate items on the Sachse Animal Shelter's wish list instead of paying fines.

Other library events included:

- Poetry Contest – April 1 to April 20 with a Poetry Reading scheduled for May 2. Winners will receive Barnes and Noble gift cards. An Open Poetry Reading (featuring winners of the poetry contest) will be held on May 2 at 6 30 PM
- Prince and Princess Party on April 16 at 4:00 p m
- Manga Art contest started May 1

Circulation is down slightly, but incentives like Amnesty Week will give patrons the opportunity to get rid of fines and start using their library cards again.

7. Discuss Library Board announcements regarding special events, current activities, and local achievements:

Dia Rhoden, Mary Saathoff, Terry Bennett, and Robert Rodgers attended the April 1, 2013 City Council meeting to support the Library. Mignon and Ellen received the Excellence in Library Award on the behalf of the Sachse Public Library. Mignon presented the annual library briefing to council.

A proclamation for National Library Week will be presented by Mayor Mike Felix at the Monday, April 15, 2013 Council meeting. Mignon encouraged the members of the Library Board to attend.

8. Adjournment:

Patrece King motioned to adjourn the Library Board Meeting for Monday, April 8, 2013 at 7.50 p.m. Mary Saathoff seconded. The motion carried and the meeting was adjourned at 7:50 p.m.

Attest:

Approved.

Secretary

Chairman



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse Texas 75048

Legislation Details (With Text)

File #: 13-1536 **Version:** 1 **Name:** Discuss and consider presentations for Mad Hatter Tea Party and Summer Reading Program
Type: Agenda Item **Status:** Agenda Ready
File created: 5/8/2013 **In control:** Library Board
On agenda: 5/13/2013 **Final action:**
Title: Discuss and consider presentations for Mad Hatter Tea Party and Summer Reading Program

Executive Summary

Library Manager will present slideshow of the Mad Hatter Tea Party and video promoting the Summer Reading Program

Sponsors:

Indexes:

Code sections

Attachments [lib mad hatter Presentation pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Discuss and consider presentations for Mad Hatter Tea Party and Summer Reading Program.

Executive Summary

Library Manager will present slideshow of the Mad Hatter Tea Party and video promoting the Summer Reading Program

Background

Staff created a slideshow from pictures taken at the the Mad Hatter Tea Party and a promotional video for the Summer Reading Program. Library Manager Mignon Morse will present these to the Board

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

No action necessary on this item

MAD HATTER TEA PARTY



SAT MAY 4 @ NOON

Contact 972-530-8966
or purchase tickets online at
www.sachselibraryfriends.org



Ticket Prices
\$20 Adult
\$15 Child

Children must be accompanied by an adult.

Mad Hatter Hat Contest
(wear your craziest hat!)
3-Course Tea
Face Painting
Meet the Characters
Memory Photos

Door Prizes!!!!
Color Nook eReader
And MORE!!!

Fundraiser benefiting the library and the Summer Reading Club Program



























































American National Bank
Sachse

Barnes and Noble

Firewheel

Cici's Pizza

Colonial Savings

D& D Photography of
Sachse

Deb's Oils Sachse

Janet Urquhart—Mary

Kay Consultant

Kroger-Sachse



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse, Texas 75048

Legislation Details (With Text)

File #:	13-1537	Version:	1	Name	Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach
Type:	Agenda Item	Status:			Agenda Ready
File created:	5/8/2013	In control:			Library Board
On agenda:	5/13/2013	Final action			
Title:	Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach				
	Executive Summary				
	Library Manager presents report on statistics, events, community outreach, offers announcements and upcoming projects for the board				
Sponsors.					
Indexes					
Code sections:					
Attachments:	lib April 2013 stats.pdf				

Date	Ver.	Action By	Action	Result
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Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach

Executive Summary

Library Manager presents report on statistics, events, community outreach, offers announcements and upcoming projects for the board.

Background

Library Manager presents monthly report including announcements, statistics, upcoming projects for the board, events, and community outreach

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

No action necessary on this item



Departmental Report

April 2013

Current Month/2012	Year to Date/2012	Current Month/2013	Year to Date/2013
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Collection

Number of Titles	38,039	n/a	39,425	n/a
Number of Copies	38,363	n/a	39,898	n/a
Number of New Copies	323	2,447	333	2,706
Number of Items Removed	1,035	2,092	296	1,692
Donated Items Added	n/a	n/a	66	717

Patrons

Number of Patrons	15,720	n/a	9,172	n/a
Number of New Patrons	63	466	102	545
Number of Patrons Removed	3	25	4	23

Circulation

Total Circulation	6,312	46,169	8,120	47,100
Books	4,365	31,555	5,787	32,187
DVDs & Blu-Ray	1,810	13,277	2,122	13,763
E-Book Readers	0	19	0	2
Audio CDs	121	933	166	916
Digital Audio (Playaway)	3	22	0	2
Music CDs	12	126	1	36
Business Library	3	84	29	140

Programs and Services

Number of Internet Sessions	641	4,641	776	5,265
Number of Programs	14	60	8	60
Program Attendance	345	1,791	211	1,969
Interlibrary Loans	7	131	15	83
Number of Volunteer Hours	134	391	140	657

Door Count	2,357	16,281	4,503	24,767
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Programs

	Date	Attendance
Story time	04/04/2013	28
Paws & Read	04/04/2013	7
Beginner's Facebook Class	04/09/2013	6
Story time	04/11/2013	14
Prince and Princess Party	04/16/2013	79
Paws & Read	04/18/2013	7
story time	04/18/2013	22
story time	04/25/2013	48
Total		211

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Library Manager: Mignon Morse

Friends of the Library: Mary Saathoff

1. Invocation:

Dia Rhoden

2. Call to Order:

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Mary Saathoff motioned we accept these amendments to the Library Circulation Policy Judith Lensch seconded. The motion was carried The item will be on a future council agenda.

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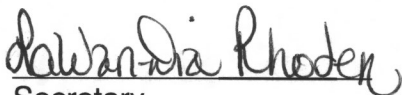
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8. Adjournment:

Patrece King motioned to adjourn the Library Board Meeting for Monday, April 8, 2013 at 7 50 p m. Mary Saathoff seconded. The motion carried and the meeting was adjourned at 7 50 p m.

Attest:


Secretary

Approved:


Chairman