



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, May 14, 2012

7:00 PM

Library Meeting room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, May 14, 2012, at 7:00 p.m. in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

2. Call to Order

3. 12-0855 Consider approval of minutes of April 9, 2012 meeting.

Executive Summary

Review and consider approval of the April 9, 2012 meeting minutes.

Attachments: Library board m040912.pdf

4. Friends Report

5. 12-0856 Discuss and consider 2012 Summer Reading Program.

Executive Summary

Present program information for the 2012 Summer Reading Program.

Attachments: lib brochure 2012.pdf

lib srp poster.pdf

lib srp kickoff.pdf

lib srp sponsors.pdf

6. 12-0857 Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach.

Executive Summary

Manager's report.

Attachments: lib APRIL 2012.pdf

7. Library Board announcements regarding special events, current activities, and local achievements.

8. Adjournment

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: Friday, May 11, 2012; 5:00 p.m.

Mignon Morse, Library Manager

Mignon Morse, Library Manager

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse, Texas 75048

Legislation Details (With Text)

File #: 12-0855 **Version:** 1 **Name:** Consider approval of minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 5/4/2012 **In control:** Library Board
On agenda: 5/14/2012 **Final action:**
Title: Consider approval of minutes of April 9, 2012 meeting.

Executive Summary
Review and consider approval of the April 9, 2012 meeting minutes.

Sponsors:

Indexes:

Code sections:

Attachments: [Library board m040912.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of minutes of April 9, 2012 meeting.

Executive Summary

Review and consider approval of the April 9, 2012 meeting minutes.

Background

Review and consider approval of the minutes of the April 9, 2012 meeting.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Review and approve minutes from the April 9, 2012 Library Board meeting.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, April 9, 2012**

Present:

Board Members: Robert Rodgers, Patrece King , Dia Rhoden, Dixie Scogin, Judith Lensch, Diane Model

Library Manager: Mignon Morse

Friends of the Library: Kathy Cobb

1. Invocation and Pledge of Allegiance to U.S. and Texas flags:

Patrece King gave the invocation. No pledges as no flags were displayed.

2. Call to Order:

Robert Rodgers called the meeting to order at 7:03 p.m.

3. Approval of Minutes:

The minutes of February 13, 2012 were reviewed by members present. Robert Rodgers corrected 6a. unpaid library fines accumulated since the introduction of the present library system, and he corrected a grammatical error in #8.

Minutes unanimously approved as revised.

4. Introduction of new Board member:

Diane Model was welcomed as a new Library Board member. Diane had helped previously in the Wylie High School Library.

5. Report from Friends of the Sachse Library:

Kathy Cobb, Friends Chairman stated she had gone to the monthly Chamber of Commerce luncheon representing Friends. She began the on-line Advocacy training and is quite impressed with the program. Friends also received \$550.00 in donations from Kumon Learning Center, UPS and American National Bank.

6. Library Managers Report:

Mignon Morse explained how the counts were taken for number of users, collections, patrons, circulation and programs and services. Diane asked if the door counters malfunctioned, do we have in place a back-up plan. Robert inquired about video cameras in library. No to both inquiries.

Mignon announced the Barnes & Noble Bookfair April 10 thru April 15. The store will issue vouchers benefitting local libraries. Books purchased in store or on-line with a voucher will kick back 15% to the Sachse Public Library.

Creative writing class hosted by author Kat Donnell and other programs have experienced a low response. Mignon will look into possible time changes.

Overdue fine collection was discussed. The fine increase has been voted in and the library employees will be instructed to collect all overdue fines. Fees for overdue books will increase from 5 cents a day to 10 cents a day. DVD's and CD's overdue fines will be \$1.00 a day.

An amnesty period will precede fine collections. (April to June 30)

7. Announcements:

Kathy, Dia and Mignon discussed Advocacy Program.

Paws and Read program was explained by Mignon.

Diane explained that in Woodbridge they are assembling boxes to use in a book share. Box building instructions are available online. Diane asked for volunteers.

Mignon announced April 28 as Library cleanup day. Shelves will be wiped down, books dusted and positioned properly. The event will start at 10AM.

8. Adjourn:

Dia Rhoden motioned to adjourn. Robert Rodgers seconded. The motion passed unanimously.

SECRETARY

BOARD CHAIRMAN



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse, Texas 75048

Legislation Details (With Text)

File #: 12-0856 **Version:** 1 **Name:** Discuss and consider Summer Reading Program.
Type: Agenda Item **Status:** Agenda Ready
File created: 5/7/2012 **In control:** Library Board
On agenda: 5/14/2012 **Final action:**
Title: Discuss and consider 2012 Summer Reading Program.

Executive Summary

Present program information for the 2012 Summer Reading Program.

Sponsors:

Indexes:

Code sections:

Attachments: [lib brochure 2012.pdf](#)
[lib srp poster.pdf](#)
[lib srp kickoff.pdf](#)
[lib srp sponsors.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Discuss and consider 2012 Summer Reading Program.

Executive Summary

Present program information for the 2012 Summer Reading Program.

Background

Each year, the Sachse Friends of the Library sponsors the Summer Reading Program featuring informative programs and entertainment at the Library each Thursday. This year's program starts with the kickoff party on June 2 and concludes with the awards ceremony July 26. This item will review the programs scheduled and outline the various publicity used to promote the program, including several sponsors obtained this year.

Policy Considerations

N/A

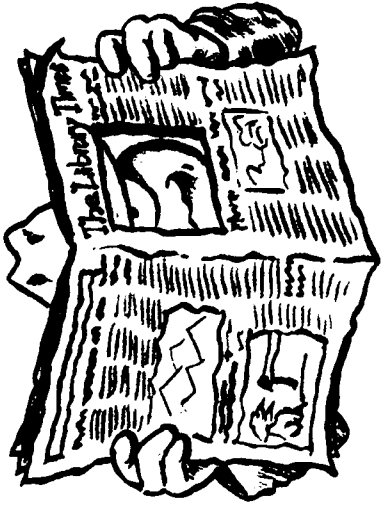
Budgetary Considerations

N/A

Staff Recommendations

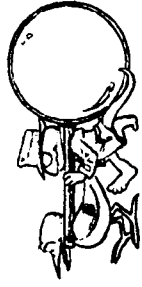
This item is for discussion only. There will be no action taken on this item.

GET A CLUE... AT THE LIBRARY!



To get in on the fun, pick up a reading log at the library and track all the minutes you read between June 2nd and July 19th. Reading logs must be turned in by July 19th, and must include the titles of the books read, the number of minutes spent reading, and a parent's initials.

Happy Reading!



Instructions!

All children age 12 and under are invited to join us for the 2012 Summer Reading Club.

Preschoolers can join the fun by having their parents read to them.

Everyone will have the opportunity to win prizes, earn rewards and read some great books.

The fun will start on June 2nd and run through July 26th. Pick up a reading log at the library to get started tracking the minutes you've read.

Everyone is also invited to our Reading Club programs, every Thursday at 11:00.

Everyone who turns in a reading log by July 19th will be presented with a certificate and be eligible for the door prize drawing at our final party, and awards will be given to the three readers with the most minutes in each

of the following categories:

Preschool — Kindergarten

First Grade — Third Grade

Fourth Grade and up.

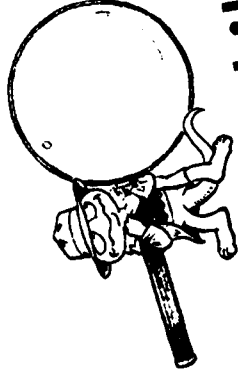


Sachse Public Library

3815 C Sachse Rd • Sachse, TX 75048

972-530-8966

Get a Clue... At the Library!



Sachse Public Library

Sponsored by:

Friends of the
Sachse
Public
Library

Printing sponsored by:

Jeff Bickerstaff

Insurance Agency



Programs!



Kick-Off Pizza Party

Saturday, June 2
1:00 - 4:00 pm

Help us start a summer of fun at our kick-off pizza party! Stop by the amphitheater outside the library for pizza, face painting, snow cones, clowns, and a demonstration by the Sachse Amateur Radio Association. Also, sign up for the Reading Program and pick out your first books!

Mr. David

Thursday, June 7
11:00 am

Join us for a fun morning with Mister David—we are pleased to bring back a crowd favorite. Laugh and learn with us at a great show that includes puppets and music.

Sponsored by:



Math and
Reading Center
of Sachse

Scavenger Hunt

Friday, June 8

1:00 - 3:00 pm

Get a Clue at the Library! Join us for a fun scavenger hunt to explore the library and the community.

Dallas Zoo Animal Adventures

Thursday, June 14

11:00 am

Get wild at the library! Don't miss a special appearance by exotic animals from around the world, brought to us by the Dallas Zoo.



Museum of Nature and Science

Thursday, June 21

11:00 am

Explore the world of electricity and magnetism through this exciting (and "shockingly" cool) demonstration. Kids will learn about Van de Graff generators, electromagnets, step-down transformers, Tesla coils, and more!

Sponsored by:



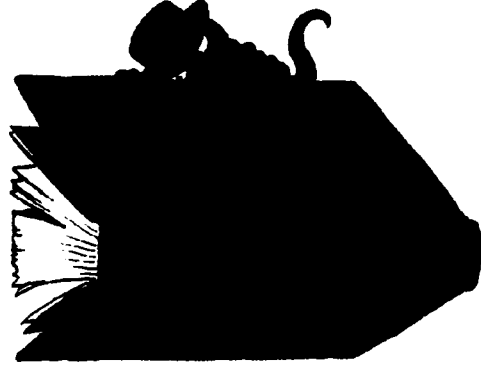
Farmers Electric
Cooperative

Boocoos the Clown

Thursday, June 28

11:00 am

Join us for the "Silly Stuff Clown Show" with Boocoos the Clown. Kids will love the antics, jokes and tricks!



Blackland Prairie

Raptor Center

Thursday, July 5

11:00 am

Learn about native Texas birds of prey by meeting them in person! Live hawks, owls and falcons (and their trainers) will be at the library to teach us about their unique habitats and amazing hunting abilities.

Sponsored by:



AMERICAN NATIONAL BANK
OF TEXAS



James Wand's Secret Agent Magic Show

Thursday, July 12

11:00 am

Kids will assist James Wand, Secret Agent, in finding the clues and solving a mystery—all while learning library skills and the importance of reading.

Cool School with Ms. Maria

Thursday, July 19

11:00 am

Play and learn along with Ms. Maria. Her exciting interactive show includes games, puppets and music. Kids won't even know they're learning!



Sponsored by: The Store of Sachse



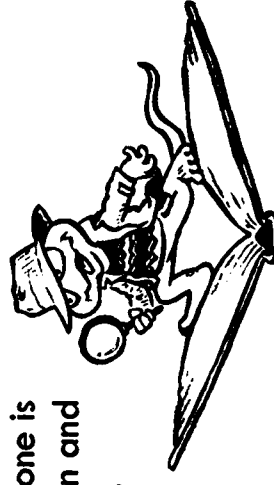
Don't forget to turn in
your reading logs by July 19th!

Awards Party

Thursday, July 26

11:00 - 12:00

Don't forget to come to our final party, where participating children will receive their reading certificates and awards and are automatically entered to win door prizes. Everyone is invited for fun and refreshments.



Sachse Public Library Summer Reading Club 2012

Programs!



Kick-Off Pizza Party
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1:00 - 4:00 pm

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Sponsored by: **KUMON** Math and Reading Center of Sachse
MATH. READING. SUCCESS.

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Sponsored by:  **Farmers Electric Cooperative**
A Texas Farm Bureau Cooperative



Printing sponsored by:

**Jeff Bickerstaff
Insurance Agency**



Sponsored By: **Friends of the
Sachse
Public
Library**

Boocoos the Clown
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Learn about native Texas birds of prey by meeting them in person! Live hawks, owls and falcons (and their trainers) will be at the library to teach us about their unique habitats and amazing hunting abilities.

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OF TEXAS**

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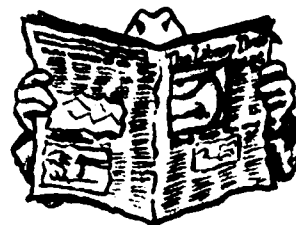
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Sponsored by:  **The Book Store of Sachse**

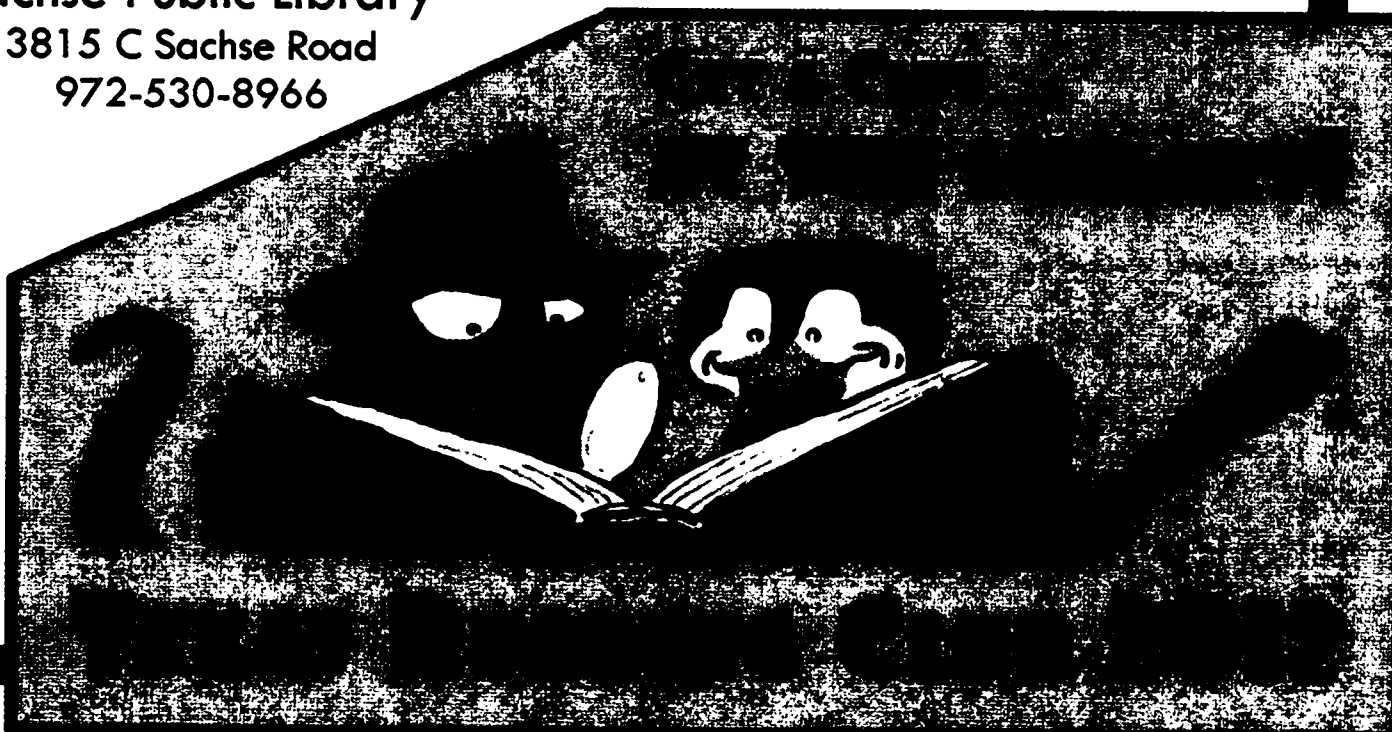
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Sachse Public Library
3815 C Sachse Road
972-530-8966



Kickoff!

Saturday, June 2

1:00 - 4:00 pm



Help us start a summer of fun!

Join us in the amphitheater outside the library for
our Reading Club kick-off and pizza party!

Pizza ^{Friends of the}
provided by ^{Sachse} **L** ^{Public}
^{Library}



Snow Cones

Demonstrations by the
Sachse Amateur Radio
Association



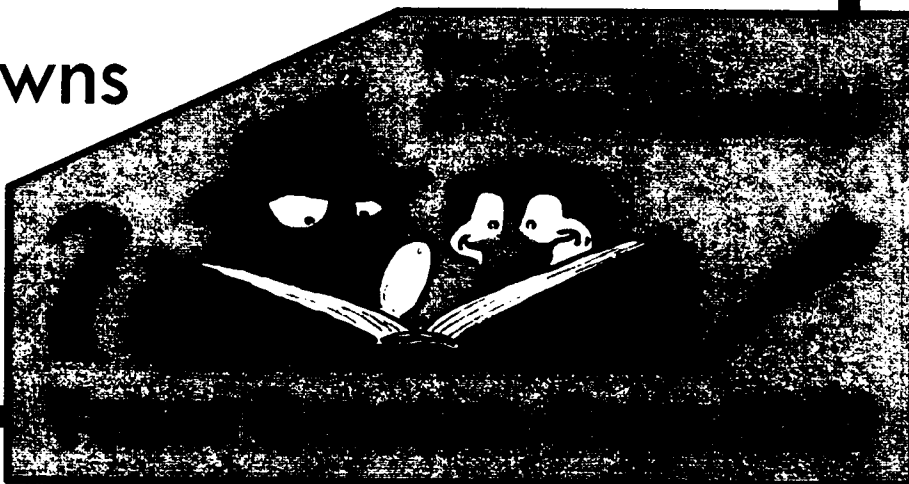
Face Painting



Jarvis The Funguy
and his rabbit Stu

Clowns

Plus, sign up for the
Reading Club and
pick out some books!



A big thank-you
to all our
sponsors!

Friends of the
L Sachse
Public
Library



**AMERICAN NATIONAL BANK
OF TEXAS**



**Farmers Electric
Cooperative**

A Touchstone Energy Cooperative



Jeff
Bickerstaff
Insurance
Agency

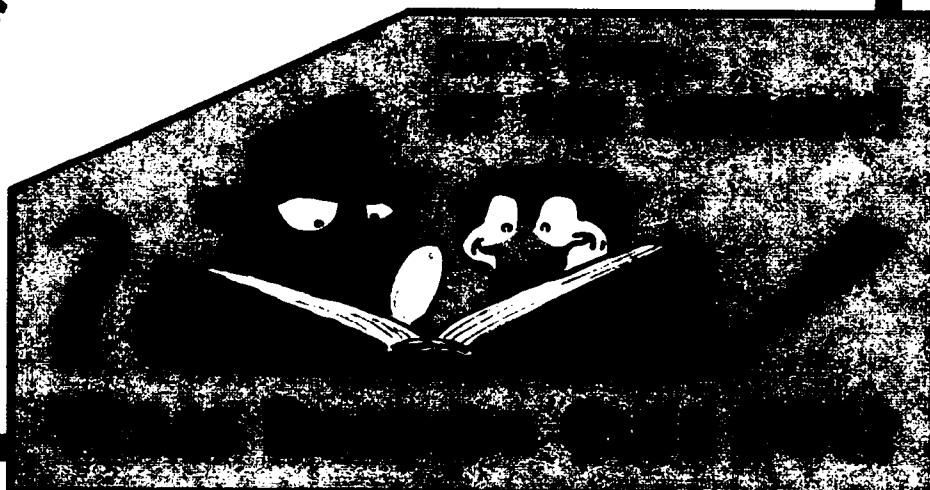
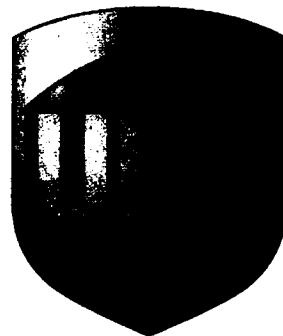
On Your Side®

KUMON

Math and Reading Center
of Sachse



The UPS
Store
of Sachse





Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse, Texas 75048

Legislation Details (With Text)

File #:	12-0857	Version:	1	Name:	Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach.
Type:	Agenda Item	Status:			Agenda Ready
File created:	5/7/2012	In control:			Library Board
On agenda:	5/14/2012	Final action:			
Title:	Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach.				
	Executive Summary Manager's report.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	lib APRIL 2012.pdf				

Date	Ver.	Action By	Action	Result
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Title

Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach.

*Executive Summary
Manager's report.*

Background

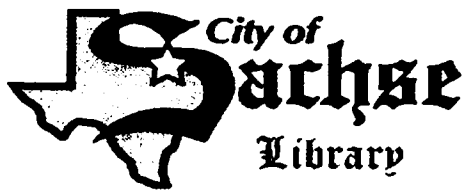
Library Manager Mignon Morse will present the report including statistics and announcements.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations

This item is for discussion purposes only. There will be no action taken on this item.



Departmental Report

April 2012

Current Month/2011	Year to Date/2011	Current Month/2012	Year to Date/2012
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Collection

Number of Titles	38,507	n/a	38,039	n/a
Number of Copies	36,613	n/a	38,363	n/a
Number of New Copies	239	1,911	323	2,447
Number of Items Removed	96	2,260	1035	2,092

Patrons

Number of Patrons	14,701	n/a	15,720	n/a
Number of New Patrons	60	422	63	466
Number of Patrons Removed	0	5	3	25

Circulation

Total Circulation	4,372	33,046	6,312	46,060
Books	2,933	22,713	4,365	31,555
DVDs & Blu-Ray	1,279	9,273	1,810	13,277
E-Book Readers	3	3	0	19
Audio CDs	113	708	12	824
Digital Audio (Playaway)	3	40	3	22
Music CDs	18	168	12	126
Business Library	0	10	3	84

Programs and Services

Number of Internet Sessions	439	3,866	641	4,641
Number of Wireless Users	70	472	132	762
Number of Programs	12	55	14	60
Program Attendance	154	705	345	1,791
Interlibrary Loans	0	54	7	131
Number of Volunteer Hours	16	110	134	391
Reference USA #of searches	80	604		522
Tumble Books	n/a	n/a	n/a	39
Texshare	n/a	n/a	12	177
Newspaper database	n/a	n/a	0	8

Door Count	n/a	2253	2357	16,281
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Programs

	Date	Attendance
Creative Writing	4-Apr	5
Storytime	5-Apr	55
A Slice of Rainbow Storytelling	9-Apr	15
Computer Class	9-Apr	3
City Council Storytime	10-Apr	32
Creative Writing	11-Apr	5
Storytime	12-Apr	31
Paws and Read	17-Apr	10
Creative Writing	18-Apr	5
Storytime (Horse)	19-Apr	62
Computer Class	23-Apr	3
Creative Writing	25-Apr	5
Storytime	26-Apr	34
Presentation at Chamber		80

345

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, May 14, 2012**

Present

Board Members: Amos Pettis, Patrece King, Dia Rhoden, Dixie Scogin, Judith Lensch, and Diane Model

Library Manager: Mignon Morse

Friends of the Library: Kathy Cobb

2. ✕ Invocation and Pledge of Allegiance to the U.S. and Texas Flags

Amos Pettis gave the invocation. No pledges were done as no flags were present.

1 ✕ Call to Order

Judith Lensch called the meeting to order at 7:00 p.m.

3. Approval of Minutes

12-0855 Consider approval of minutes of the April 9, 2012 meeting

The minutes from the April 9, 2012 regular meeting were reviewed. Amos Pettis made a motion to approve the minutes as corrected (a minor wording correction), and Patrece King seconded. The April minutes were unanimously approved as corrected.

4. Friends Report

Kathy Cobb provided an update of the Friends' activities. The Library webinar was beneficial. The new Friends flyer looks good and will be included with the new Chamber of Commerce welcome letter. Tina Hager was a guest speaker and did a good job. Next Tuesday Dr. Edward Gilbert Cobb will speak; he has traveled a lot and is a self-published author. Free storage for the next book sale has been generously donated by Advantage Storage in Sachse.

Kathy Cobb thanked the members who have attended Friends meetings and said the Friends are accepting donations.

5. 12-0856 Discuss and consider 2012 summer reading program.

Library Manager Mignon Morse provided an update of the upcoming Summer Reading Program. Nice flyers have been provided, with printing generously donated by Jeff Bickerstaff, with Librarian Ellen Ritchie doing the layout. June 2nd will be the kickoff with a scavenger hunt on

June 8th, and volunteers are needed for both events. Ms. Morse gave a video presentation, which was well-received. The goals of the Program will be for participants and family members to learn to use the Library and have fun. Ms. Morse gave kudos to the Library staff for their hard work. The Program should have appropriate activities for older and younger kids.

This is the last year for free graphics support from the state, but the funding has been a victim of the state budget cuts.

No items needed consideration or formal action by the Board on this matter.

6. 12-0857 Library Manager's Report including announcements, statistics, upcoming projects for the Board, events, and community outreach.

Ms. Morse said she and the staff are trying to keep detailed numbers on Library usage in an effort to determine what is being used and what is working.

Amos Pettis asked about internet and computer usage increases and whether the Library's resources were sufficient. Ms. Morse said the computers stayed in use but were probably sufficient to meet the demand and that the City's IT staff was helpful.

Dixie Scoggin discussed a creative writing program offered through the Library.

Ms. Morse also discussed the next year's budget. The City is still on a flat budget, but she has asked for increased office supplies and for funds to replace NTLP money from the Lone Star program which has been cut by the state budget. This program actually saves money for the Library.

Ms. Morse said the survey is still going on as they need more community response.

Ms. Morse also discussed the upcoming Patriot Paws program.

Dia Rhoden asked about stats from the Barnes & Noble book sale. Ms. Morse thanked Barnes & Noble for the opportunity but said it only produced approximately \$45 for the Library.

7. **Library Board announcements regarding special events, current activities, and local achievements**

Dia Rhoden had a Get A Clue (the theme of the Summer Reading Program) brochure with a magnifying glass and song lyrics she obtained directly from the author, Sally Mayers.

Ms. Morse said she booked the Sachse High School jazz band for September and thanked member Patrece King for her assistance in getting this booking.

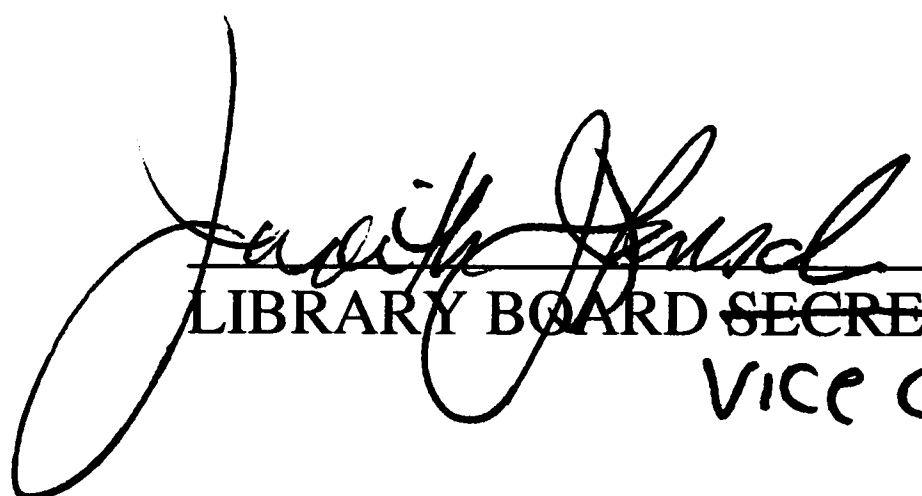
Amos Pettis gave kudos to Ms. Morse for her weekly email re the Library that has been going out.

8. Adjournment

Diane Model made a motion to adjourn, seconded by Patrece King. The motion carried and the meeting was adjourned at 7:52 p.m.

ATTEST:

APPROVED:


LIBRARY BOARD SECRETARY
Vice Chair


LIBRARY BOARD CHAIR