



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Board

Thursday, May 14, 2015

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, May 14, 2015, at 7:00 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
2. **Regular Agenda Items:**
 - [15-2803](#) Consider approval of the minutes of the April 16, 2015 meeting.

Executive Summary
Review of the minutes of the most recent meeting.
Attachments: [April 16, 2015 Minutes](#)
3. **Discuss and consider Sachse Amateur Radio Association's overnight use of Salmon Park June 27-June 28.**
4. **Discuss and receive an update on the Friends of Sachse Parks and Recreation.**
5. **Discuss and consider a potential safety hazard at Salmon Park as it pertains to spectators and the distance to Williford Road.**
6. **Discuss and consider the Park Needs Assessment Survey results.**
7. **Discuss the July 3 Red, White, and Blue Blast.**
8. **Discuss the Great American Cleanup/Arbor Day Celebration.**
9. **Receive Staff updates regarding current activities, special events, and personnel.**
10. **Request for future agenda items.**
11. **Set upcoming Parks and Recreation Board meeting date.**
12. **Adjournment.**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: May 8, 2015; 5:00 p.m.

Cynthia Wiseman, Recreation Supervisor

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 15-2803 **Version:** 1 **Name:** Consider approval of the minutes of the April 16, 2015 meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 5/7/2015 **In control:** Parks and Recreation Board
On agenda: 5/14/2015 **Final action:**
Title: Consider approval of the minutes of the April 16, 2015 meeting.

Executive Summary
Review of the minutes of the most recent meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [April 16, 2015 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the April 16, 2015 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Background

Minutes of the last Parks Board meeting.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Approve the minutes of the April 16, 2015 meeting.



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes Parks and Recreation Board

Thursday, April 16, 2015

7:00 PM Community Development Conference Room, First Floor

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, April 16, 2015, at 7:00 p.m. in the Community Development Conference Room, First Floor at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 6 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Terri Hibbs, Board Member Nieves Marquez Jr., and Board Member Terry Bennett

Absent 1 - Board Member Niloufer Watkins

Also present: City Council Liaison Brett Franks, Youth Advisor Adrienne Hibbs, Parks & Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 7:00 PM by Cyndi Mitchell. The invocation and pledge to the U.S. and Texas Flags was led by Lance Whitworth.

2. Regular Agenda Items:

Consider approval of the minutes of the February 12, 2015 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

A motion was made by Terry Bennett and seconded by Diana Smith to accept the minutes as written. Motion passed unanimously.

3. Discuss and receive update on the Friends of Sachse Parks and Recreation.

Tricia Lindsey, Historian for Sachse Park Pals, gave a report on the organization's activities to date. The group was able to collect 400 signatures for the trails grant. The group has submitted 5 grant proposals to various organizations, including those for recycling bins in parks. They expect to hear back in April on a decision on the Keep America Beautiful Coke grant for recycling bins in the parks. They have also submitted a recycling bin grant to Dr. Pepper/Snapple. Sachse Park Pals attended Parks & Recreation events including the Easter Egg Scramble, Doggie Bone Hunt, Flashlight Egg Hunt, and Great American Cleanup event and took pictures throughout the event.

4. Discuss and consider plans for restrooms and other amenities at Firefighters Park.

Mr. Whitworth received quotes for pre-fabricated restrooms to be installed at Firefighters Park. For a 2 stall restroom, the cost would be \$75,000, for a unisex restroom the cost would be \$41,000, and it would cost an additional \$10,000-\$15,000 for plumbing and electrical to be installed. Mr. Whitworth reported that he will request funding for the restroom at Firefighters Park during the budget process for the upcoming 2015/16 budget year.

5. Discuss and consider fence installation at Salmon Park.

Mr. Whitworth reported that after line locates were done at Salmon, we discovered that the location of the lines would prevent us from installing a fence at the desired location of Salmon Park. The board looked at various options and it was decided not to install the fence due to the location of underground utility lines. Mr. Whitworth will move forward with getting permission from the Police Chief to install children at play signs. He will also look into the possibility of putting reflective buttons along Williford Road, as well as suggesting to the baseball association that they put out signs during each game.

6. Discuss and consider past events including the Great American Cleanup/Arbor Day Celebration that was on April 11.

Mr. Whitworth reported on the Cleanup event held on April 11. We had 18 teams and approximately 220 volunteers. Park Board members Diana Smith, Niloufer Watkins, Terry Bennett, Michael Kellam, and Nieves Marquez assisted with registrations, hot dogs, and volunteer bags. Thank you to everyone that helped during the event. He also thanked the Sachse Park Pals for taking pictures throughout the event. We also had the trash, e-waste, HHW, shredding, and Goodwill collection at the Animal Shelter. Saturday was a big success and we had a great turnout.

7. Receive staff updates regarding current activities, special events, and personnel.

Staff request to the Sachse EDC for \$6,500 in funding towards the fireworks at the July 3 Red, White, and Blue Blast was approved. The scoreboards at Heritage Park have been installed. Staff will take the City Scholarship applications on May 4 to the City Council for review. The student chosen will be awarded the scholarship on May 18.

8. Request for future agenda items.

Requests were made to discuss Salmon Park, the needs assessment survey, and the Amateur Radio Association overnight use of Salmon Park.

9. Set upcoming Parks and Recreation Board meeting date.

The meeting was set for May 14, 2015, at 7 PM.

10. Adjournment.

A motion to adjourn was made by Diana Smith and seconded by Terri Hibbs.

ATTEST:

APPROVED:

Diana Smith, Secretary

Cyndi Mitchell, Chairman