



City of Sachse, Texas

Meeting Agenda

Library Board

Monday, May 14, 2018

7:30 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, May 14, 2018, at 7:30 p.m. at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
2. [18-4260](#) Consider approving the minutes of the April 9, 2018 Library Board meeting.
Attachments: [2018-04 Sachse Library Board Minutes](#)
3. Discuss the 2018 Summer Reading Program.
4. [18-4261](#) Receive and discuss the Library Manager's monthly report.
Attachments: [April 2018](#)
5. Request for future agenda items.
6. Discuss Library Board announcements regarding special events, current activities, and local achievements.
7. Adjournment.

Posted: May 10, 2018; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Michelle Lewis Sirianni, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date.



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4260 **Version:** 2 **Name:** Library Board Minutes - April 9, 2018
Type: Agenda Item **Status:** Agenda Ready
File created: 5/9/2018 **In control:** Library Board
On agenda: 5/14/2018 **Final action:**
Title: Consider approving the minutes of the April 9, 2018 Library Board meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [2018-04 Sachse Library Board Minutes](#)

Date	Ver.	Action By	Action	Result
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Title

April 9, 2018 meeting minutes.

Background

Minutes for the April 9, 2018 meeting.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Approve the minutes of the April 9, 2018 meeting.

City of Sachse – Library Board Monthly Meeting Meeting Minutes

April 9, 2018 7:00 p.m.

I. Call to order

Billy Ketner called to order the regular meeting of the Library Board at 7:00 p.m. on April 9, 2018 at the Sachse Public Library meeting room.

II. Roll call

The following persons were present: Billy Ketner (Chairman), Ruth Glover (Co-Chairwoman), Amy R. Brooks (Secretary), Sean French (Board Member), Dixie Scogin (Board Member) Charlie Ross (City of Sachse Council Liaison to the Library Board), and Daniel Laney (Library Manager). Absent were Kyle Graves (Board Member), and Lauren McKinney (Board Member).

III. Approval of Minutes from Previous Meetings

- a) 18-4212 Consider approval of the March 12, 2018 meeting minutes
 - i) Minutes from March 12, 2018 meeting reviewed, amended, and approved.

IV. Open issues

- a) 18-4214 Receive and discuss the Library's story time parent survey
 - i) Story Time Survey Statistics
 - 1. On March 7th, story time changed from an all ages even to an age specific event due to survey feedback.
 - 2. Preschool story time moved to an afternoon time to accommodate children attending morning Pre-Kindergarten classes.
 - ii) Story Time Survey Suggestions
 - 1. Adult programming success as game/card nights, art classes, themed book clubs, Master Gardener's seminars, law seminars, and Sachse Historical seminars.

2. Discussion regarding location of story time moving to the meeting room rather than the children's area to accommodate the growing number of attendees. It was agreed story time should stay in the children's area at this time.
- b) 18-4213 Receive and discuss the Library Manager's monthly report
 - i) March 2018 Monthly Report
 1. Audio CDs are down due to library no longer purchasing audio CDs
 2. Spring Break Programs were very successful, and the library is making game night a monthly event. Donation requests have been sent to board game manufacturers.
 3. Easter Story Time had a record turnout.

V. Upcoming events/Announcements

- a) Earth Day Craft Table will be available the week of April 17 through April 21.

VI. New business

- a) No requests for future business items

VII. Adjournment

Billy Ketner adjourned the meeting at 7:38 p.m.

Minutes submitted by: Amy R Brooks



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4261 **Version:** 1 **Name:** April 2018
Type: Agenda Item **Status:** Agenda Ready
File created: 5/9/2018 **In control:** Library Board
On agenda: 5/14/2018 **Final action:**
Title: Receive and discuss the Library Manager's monthly report.
Sponsors:
Indexes:
Code sections:
Attachments: [April 2018](#)

Date	Ver.	Action By	Action	Result
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Title
Library Manager's Report

Background
Library Manager Daniel Laney will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
Discussion only.



Departmental Report		April 2018	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	42,060		41,297	
Number of Items	43,304		42,506	
Number of New Items	711	3,523	577	3,462
Number of Items Removed	148	3,009	902	2,665
Donated Items Added	8	326	6	131
Number of E-Books	2,809		2,741	
Number of New E-Books	58	290	0	140

Patrons

Number of Patrons	10,688		11,945	
Number of New Patrons	99	599	67	542
Number of Patrons Removed	0	11	2	4

Circulation

Total Circulation	9,492	72,170	10,504	74,978
Adult Fiction	717	5,257	617	4,607
Adult Non- Fiction	536	3,953	555	3,184
Juvenile Fiction	4,850	36,709	4,598	33,062
YA materials	288	1,355	274	1,949
Interlibrary Loans	50	383	53	372
Juvenile Non-Fiction	707	5,061	717	4,609
DVDs & Blu-Ray	1,946	16,029	2,198	15,413
E-Books (Sachse Patron Checkouts)	307	2,554	680	5,406
E-Books (Other Patron Checkouts)			775	5,958
Audio CDs	91	818	37	418

Programs and Services

Number of Internet Sessions	453	3,310	576	3,206
Number of Programs	12	84	21	129
Program Attendance	721	4,762	596	4,260
Number of Volunteer Hours	17	517	149	685
ILL incoming requests			35	322
ILL incoming received			40	332
ILL outgoing requests			140	961
ILL outgoing shipped			72	515
Literacy Computer Uses	2,056	8,612	1,481	8,830
Door Count	4,975	15,181	5,432	33,605

Programs	Date	Attendance
Mad Lib Poetry	All Month	40
April Guessing Game	All Month	89
Infant Story Time	4-Apr	8
Preschool "Sensory" Story Time	4-Apr	56
Toddler "Sensory" Story Time	5-Apr	52
Family Movie, "Ferdinand"	7-Apr	10
Family Game Night	10-Apr	45
Infant Story Time	11-Apr	4
Preschool Story Time	11-Apr	27
Toddler Story Time	12-Apr	25
Earth Day Come & Go Craft	16-Apr	65
Infant Story Time	18-Apr	3
Preschool Story Time	18-Apr	30
Toddler Story Time	19-Apr	42
Family Earth Day Story Time	21-Apr	4
Family Movie, "LEGO DC: The Flash"	21-Apr	8
Kid's "Trolls" Yoga Adventure	24-Apr	16
Infant Story Time	25-Apr	4
Preschool Story Time	25-Apr	32
Toddler Story Time	26-Apr	35
Genealogy for Children	28-Apr	1
Total		596

Programs by Type	Number	Attendance
Story Times	13	322
Childrens Programs	2	81
Teen Programs	0	0
Adult Programs	0	0
Family Programs	6	193
Total	21	596