

Sachse Parks and Recreation Commission Meeting Minutes
May 15, 2002

The Parks and Recreation Commission of the City of Sachse met in regular session on Wednesday, May 15, 2002 at 12:00 Noon at Sachse City Hall.

Commissioners Present:

Patty Montagno, Chairman
Warren Bird, Vice-Chairman
Jeff Bickerstaff
Rob Hurmence
Bobby Tillman

Commissioners Absent:

Scott Whitfield, Secretary
Benny Hollis

Others Present:

Bill Atkinson, City Manager
Alan Dickerson, Finance Director
Craig Roan, Parks Department

CALL TO ORDER

Chairman Montagno called the meeting to order. Chairman Montagno appointed Commissioner Bickerstaff as Acting Secretary for the meeting.

AGENDA ITEMS

1. Approval of Minutes

Approval of regular meeting minutes of April 3, 2002. **Motion** was made by Commissioner Tillman, seconded by Vice-Chairman Bird to approve the minutes as submitted. **Motion carried:** 5 Ayes, 0 Nays

2. Discuss Fiscal Year 2002-2003 Budget for Parks Department

Bill Atkinson, City Manager, addressed the Commission about the budget process. The overall parks budget was discussed. Alan Dickerson, Finance Director, was also present to answer questions. For the current budget year (2001-2002), \$206,449 in funds is available as of May 10, 2002. Current parks staff consists of a Crew Leader (shared with the Streets Department), Supervisor, and Technician. City staff is looking to add a Parks Director and Technician in the next budget year (2002-2003). One discussion item was what the Parks and Recreation Commission wanted to see in the upcoming budget. The following items were listed in order of importance.

1. Hire a Parks Director
2. Light the third ball field at Heritage Park
3. Hire a Parks Technician
4. Install an entry feature on State Highway 78 at the northeast city limits line with Wylie
5. Parking lot expansion for Heritage Park (double the amount of spaces)

Revenue sources for the Parks Department were discussed. The General Fund and Park Dedication Fund are the two primary revenue sources. The Park Dedication Fund has a balance of approximately \$185,000 as of May 10, 2002. Expenditures for the Parks Department include a contract to mow some city rights-of-way and city properties, TXU Electric (electricity to primarily light ball fields) and City of Sachse water.

Improvements for existing parks were discussed. These included irrigation improvements, new tree plantings, new light bulbs for light standards, a north entry feature on State Highway 78, and continued maintenance of existing parks.

NOTE: Commissioner Hurmence excused himself from the meeting at 12:55 p.m.

Commissioners were asked to submit personal wish lists (goals, objectives, mission statements) for a 3-year budget period using the worksheets provided in the packet. **No motion on this item.**

3. Update on Texas Parks and Wildlife and Stream Team Activities

Bill Atkinson updated the Commission on the progress of the Stream Team by stating that the project to improve Salmon Park had been assigned an Army Corp of Engineers project number and project manager. Due to the backlog of work, the project is proposed to begin the design phase in the fall, although this is subject to change. Mr. Atkinson has also been in contact with Mr. Ken Mayfield of the Natural Resource Conservation Service and with Ann Bagley and Kala Krishnan with Wilbur Smith Associates about the status of the project. **No motion on this item.**

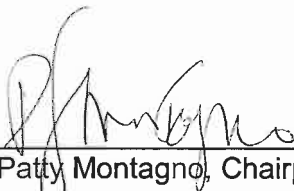
4. Future Topics

Chairman Montagno asked that Commissioners return their goals, objectives, and mission statements to Bill Atkinson by June 5, 2002. The next meeting is scheduled for June 19, 2002 at 12:00 noon. **No motion on this item.**

5. Adjourn

There being no further business to come before the Parks and Recreation Commission, **motion** was made by Vice-Chairman Bird, seconded by Commissioner Tillman to adjourn the meeting. **Motion carried:** 4 Ayes, 0 Nays (Commissioner Hurmence was not present). The meeting was adjourned at 1:12 p.m.

Jeff Bickerstaff, Acting Secretary



Patty Montagno, Chairperson

**REGULAR MEETING
OF THE
PARKS AND RECREATION COMMISSION**

OF THE CITY OF SACHSE

MAY 15, 2002

12:00 NOON

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Wednesday, May 15, 2002 at 12:00 noon at Sachse City Hall, 5560 Highway 78, to discuss the following items of business:

1. Approval of MinutesChairman
2. Discuss Fiscal Year 2002-2003 Budget for Parks Department.....City Manager
3. Update on Texas Parks & Wildlife and Stream Team ActivitiesCity Manager
4. Future TopicsChairman
5. AdjournChairman

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Dated: May 10, 2002 4:00 p.m.

Denise Vice, Projects Coordinator

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.