

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
MAY 15, 2023**

The City Council of the City of Sachse held a regular meeting on Monday May 15 2023 at 6 30 p m at Sachse City Hall 3815 B Sachse Road Councilmembers present were Mayor Jeff Bickerstaff Mayor Pro Tem Brett Franks Councilmembers Michelle Howarth Frank Millsap Chance Lindsey Lindsay Buhler and Matt Prestenberg

Members of staff present included City Manager Gina Nash City Attorney Joe Gorfida City Secretary Leah Granger Assistant City Manager Lauren Rose Assistant to the City Manager Amanda Chi Finance Director David Baldwin Assistant Finance Director Ryan Bredehoeft Public Works/CIP Director Corey Nesbit Assistant Public Works/CIP Director Brian Jaffe Leisure Services Director Lance Whitworth Recreation Manager Cynthia Wiseman Library Services Manager Daniel Laney Neighborhood Services Supervisor Ray Mendez Police Chief Bryan Sylvester Fire Chief Marty Wade and Deputy Fire Chief Lee Richardson

MEETING OPENING

Mayor Bickerstaff called the meeting to order at 6 30 p m

In lieu of the invocation Mayor Bickerstaff recalled the recent tragedy at Allen Mall and the two young girls that were killed He asked for a moment of silence to remember the victims Councilmember Buhler led the pledges

SPECIAL ANNOUNCEMENTS

1 Recognize Kylie Kaneshige, recipient of the 2023 City of Sachse Scholarship

Kylie Kaneshige was recognized as the recipient of the 2023 City of Sachse scholarship

5 Proclamation recognizing the week of May 21 27, 2023, as National Public Works Week in the City of Sachse **This item was presented early due to timing of attendees*

Mayor Bickerstaff recognized the Public Works Department for their contribution to the community with a proclamation during Public Works Week

2 Present a proclamation recognizing the outstanding achievement of the Sachse High School Varsity Bowling Team for advancing to the 2023 Texas High School Bowling Club State Championship Team Tournament

Mayor Bickerstaff presented a proclamation to the Sachse High School Varsity Bowling Team and coach for advancing to the 2023 State Championship Tournament

3 Present a proclamation recognizing the outstanding achievement of the Sachse High School Boys Soccer Team for advancing to the 2023 UIL Boys Soccer State Championship

Mayor Bickerstaff presented a proclamation to the Sachse High School Boys Soccer Team and coaches for advancing to the 2023 UIL State Championship Tournament

4 Present a proclamation to John Murray for being named the 2023 Secondary Teacher of the Year in Garland ISD

Mayor Bickerstaff presented a proclamation to John Murray for being named Teacher of the Year for secondary schools in Garland ISD

6 Mayor and City Council announcements regarding special events, current activities, and local achievements

Councilmember Prestenberg announced that more than 100 animals were vaccinated at the recent clinic. He thanked staff and volunteers for a job well done. Mayor Pro Tem Franks noted that the second pickleball tournament had a good turnout and encouraged people to sign up for the next one. He also reminded the community of the J K Sachse Park Grand Opening on Saturday June 3. Councilmember Millsap invited readers to participate in the Summer Reading Kickoff also on June 3.

Mayor Bickerstaff's announcements

- The CWD X treme Green and drug take back event will be May 20
- The annual Fire Station Open House and blood drive event is May 27

PUBLIC COMMENT

- Cullen King spoke about the Animal Shelter shot clinic and encouraged people to come adopt a pet, particularly kittens
- Matthew Holboke expressed displeasure on the cost for the Sachse delegation to travel to Austin to discuss local issues and would like the budget reevaluated

CONSENT AGENDA

1 Approve the May 1 2023 meeting minutes

Matthew Holboke was not satisfied with the note on the May 1 minutes regarding the misspoken name of a construction company during the April 3 meeting. Ms. Nash noted that it would be addressed.

Councilmember Howarth made a motion to accept the minutes as presented. Councilmember Lindsey seconded the motion and it passed unanimously.

2 Consider authorizing the City Manager to execute a lease agreement with the Federal Aviation Administration (FAA) for space for an antenna and equipment located at Fifth Street and Sachse Road

Councilmember Prestenberg made a motion to approve the lease agreement as presented Councilmember Howarth seconded the motion and it carried unanimously

REGULAR AGENDA ITEMS

1 Consider an ordinance canvassing the returns and declaring the results of the General Election held on Saturday, May 6, 2023, for the purpose of electing a Councilmember Place 3 and Councilmember Place 4

Ms Granger presented the results of the May 6 election to determine Councilmember Place 3 and Councilmember Place 4 for the record

Councilmember Place 3						
Combined Totals						
	Early Voting	Early Voting	Election Day	Early Voting	Total	Vote /
	In Person	Mail	In Person	Provisional		
Frank Millsap	709	9	392	0	1 110	100 00%
Totals	709	9	392	0	1 110	100 00%
Overvotes	0	0	0	0	0	
Undervotes	156	3	96	0	255	

Councilmember Place 4						
Combined Totals						
	Early Voting	Early Voting	Election Day	Early Voting	Total	Vote /
	In Person	Mail	In Person	Provisional		
Richard Chandler	244	6	151	0	401	32 73%
Chance Lindsey	538	6	280	0	824	67 27%
Totals	782	12	431	0	1 225	100 00%
Overvotes	0	0	0	0	0	
Undervotes	83	0	57	0	140	

Mayor Pro Tem Franks made a motion to approve the ordinance canvassing the returns and declaring the results of the General Election held on May 6 2023 for the purpose of electing a Councilmember Place 3 and Councilmember Place 4 Councilmember Howarth seconded the motion and it carried unanimously

2 Discuss and provide direction on the establishment of a rental inspection program

Ms Rose reviewed the history and overview of the concept of a rental inspection program in Sachse as it was contemplated in the 2017 Comprehensive Plan She presented three options

identified by staff in relation to the program 1) registration only 2) registration and inspection and 3) take no action

Councilmember Lindsey was concerned about the legal ramifications of internal inspections and consequences of non compliance Ms Rose noted that the Neighborhood Services Department has established a precedent of working with residents and property owners and using citations as a last resort option Councilmember Lindsey does not see the benefit of a program Councilmember Howarth likes the registration piece but is not sure about the details of the inspection piece She wants to make sure the measures are applied evenly Councilmember Prestenberg was concerned about the fairness and would want to focus on safety only in relation to inspections Ms Rose noted that staff would certainly not want to prevent a tenant from moving in and want to focus on expediency and efficiency He later noted that he is in favor of the registration option Councilmember Millsap is not in favor of the program seeing it as creating different standards for different residents Ms Rose clarified that this presentation and options do not take value into account in order to apply it evenly to all properties Mayor Pro Tem Franks clarified that the contact information for owner/tenant are not collected on the current utility billing forms Ms Rose expounded that contact information that the City has is cobbled together from different sources and often times is not able to be found Particularly in emergency issues it can cause problems when the City cannot contact an owner Mayor Pro Tem Franks is in favor of a registration and inspection program Councilmember Buhler thinks the registration and inspection option is too cumbersome and is in favor of the registration only option along with providing guidelines for safety and tenant advocacy After listening to the discussion Councilmember Lindsey clarified that he is in favor of the registration only option Mayor Bickerstaff agreed that the registration piece of the program is an obvious choice to pursue He went on to say that inspections are required on single and multi family properties and requiring them on single family rental properties would actually be a fairer application of regulations However consensus of the Council seems to be for the registration only option along with guidelines for tenants at this time and inspections can be reconsidered later if necessary

Matthew Holboke asked if short term rentals are included in the program He does not have a problem with the registration option Ms Rose explained that short term rentals are being taken up at the state level and staff is watching progress on those legislative bills closely

Butch Kemper thinks this is a solution in search of a problem and thinks the data will be out of date quickly He is not in favor of a registration program and would rather respond to code issues as needed Ms Rose reminded Council that code enforcement has moved toward a proactive approach to Neighborhood Services and is trying to both get ahead of problems before they become major issues and to be more present in the community They have established programs to develop relationships with property owners The rental inspection program is one of those tools being explored and is in response to Council's direction of not wanting to wait for a problem to arise that needs attention

Mayor Bickerstaff reiterated that council's direction is to start a rental registration program for now

3 Discuss the hours of operation at the Sachse Public Library and the Michael J Felix Community Center

Mr Whitworth provided an overview of options for changes in hours of operations at the Library and the Community Center. He said that City events have had record breaking turnouts since the pandemic. Looking at the Library first, feedback from the resident survey indicated there is a desire for more programs at all ages and more convenient times. Mr Whitworth presented three options involving increased staff and hours to respond to interest and needs of the community. He also gave suggestions for additional programs to be considered.

Councilmembers asked various questions to understand the current staffing and hours as well as the requested programming changes. Mr Laney provided estimates of additional costs for each of the options.

In relation to the Michael J Felix Community Center, Mr Whitworth reviewed the feedback from the resident survey. There is an interest for more programs for all ages and community events. In order to respond to this need, the Community Center would need to take on additional hours and employees. He also gave suggestions for additional programs and events.

Councilmembers were happy to see the additional options and hours presented. All options will impact the availability for room rentals. Upon request, Ms Wiseman provided financial impact for additional staff and hours. Direction from Council was to pursue option two on both the Library and Community Center recommendations. Ms Nash explained that staff will take the feedback from Council and position and program requests will be brought back during the budget review process. If approved, new hours would not go into effect until 2024 to give time for hiring and training of new people.

4 Receive an update on the Animal Shelter Construction Project and consider the proposed Guaranteed Maximum Price (GMP)

Chief Sylvester gave a project update and overview of the new Animal Shelter. He provided more detail of the design and materials for the concept. He noted that some items were pulled back and/or value engineered in order to maintain the budget. Care was taken to ensure durable and cost effective materials will be used. Chief explained that the animal services staff was integral in the development of the design to safeguard the needs of a functional and growing shelter. Relative to the Guaranteed Maximum Price (GMP), any project savings realized in the process will revert to the City. Staff is seeking an approval of Steele and Freeman's GMP. If approved, an amendment will be brought to Council at the June 5 meeting. Ground breaking would be in July 2023 and projected completion would be the Fall of 2024. Councilmembers commented on the higher dollar amount than expected but noted its relation to shortage of materials, increased costs, and overall markup of materials.

Matthew Holboke asked if a schedule of values would be published. Chief Sylvester noted that this presentation was for the overall price. The amendment will have more detail, but bid information will not be provided as that is under the purview of Steele and Freeman in their role as the Construction Manager at Risk.

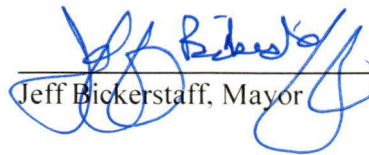
Cullen King spoke in regard to the need the community has had for an expanded animal shelter. The staff and design are more concerned with functionality than attractiveness. He expressed appreciation to staff and urged Council to approve the GMP presented.

After some discussion and questions related to the details, Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Buhler seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS / MEETING CLOSING:

1. Adjournment.

Mayor Bickerstaff adjourned the meeting at 9:56 p.m.



Jeff Bickerstaff, Mayor

ATTEST:



Leah K Granger, City Secretary

