

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

MAY 18, 2020

The City Council of the City of Sachse held a regular meeting on Monday, May 18, 2020, at 6:30 p.m. via virtual teleconference. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Chance Lindsey, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Parks and Recreation Director, Lance Whitworth; Parks and Recreation Manager, Cynthia Wiseman; Library Manager, Daniel Laney; IT Manager, Danny Wheeler; Strategic Services Manager, Lauren Rose; Finance Director, Teresa Savage; Public Works and CIP Director, Corey Nesbit; Development Services Director, Matt Robinson; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade; and Police Chief, Bryan Sylvester.

Mayor Felix opened the regular meeting at 6:30 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:

Councilman King offered the invocation and Councilman Bickerstaff led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King reminded residents of activities still taking place but to remember to keep practicing social distancing.

Mayor Pro Tem Howarth reminded residents of the services available at the Library including curbside pick-up or delivery.

Councilman Bickerstaff congratulated all the seniors and wished them the best of luck in their future endeavors.

Recognize Bailey Balderson, recipient of the 2020 City of Sachse Scholarship.

Mayor Felix introduced Ms. Balderson and congratulated her on receiving this year's scholarship sponsored by Community Waste Disposal. Mayor Felix stated they were extremely impressed with her application, essay, and all that she accomplished while growing up in Sachse.

Ms. Balderson thanked the Council and highlighted her time growing up in Sachse along with her future plans and choice of college.

CITIZEN INPUT:

No comments were submitted.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the May 4, 2020, combined meeting.**
- 2. Accept the Quarterly Budget and Investment Reports for the quarter ended March 31, 2020.**
- 3. Approve a resolution adopting the Dallas County Hazard Mitigation Action Plan 2020.**
- 4. Authorize the Fire Chief to complete the purchase of ten Wello non-contact temperature scanning machines for City facilities in an amount not to exceed eighty-seven thousand five hundred dollars and zero cents (\$87,500.00).**

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Mayor Pro Tem Howarth seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Discuss a proposal regarding the Sachse Police Department prisoner housing.

Chief Sylvester presented a plan to the City Council to consider housing Sachse prisoners at the City of Rowlett facility. Chief Sylvester outlined the City's current process, options to consider if the City was to continue housing prisoners, and what would be included if the City chose to partner with the City of Rowlett. Chief Sylvester noted budgetary impacts and improved efficiency considerations. Chief Sylvester indicated that the City of Rowlett will present this item to its City Council on May 19, upon which they will look to finalize the interlocal agreement. Staff will bring the item back for Council consideration on June 1.

The City Council discussed the options presented, the ability to keep the facility where they could reactivate if needed, transportation times, booking process, and the City of Rowlett's facility.

Consider an Interlocal Agreement with Collin County under the County's Emergency Program for Direct Costs Expended by Municipalities located in Collin County to address and respond to COVID-19.

Mrs. Nash stated Collin County received federal funding under the CARES Act to assist municipalities within the County in recovering costs directly incurred in responding to the COVID-19 emergency. Funds were allocated to each municipality within Collin County based on its

population size. The City will use a special segregated account solely for holding and dispersing the funds.

Councilman King asked if they will be discussing the usage of these funds. Mrs. Nash responded that she will bring this item back to the City Council with a proposal for the use of funds for the City Council to consider.

Mayor Felix thanked Commissioner Williams.

Councilman Bickerstaff made a motion to approve an Interlocal Agreement with Collin County under the County's Emergency Program for Direct Costs Expended by Municipalities located in Collin County to address and respond to COVID-19. Councilman King seconded that motion and the motion was unanimously approved.

Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the Families First Coronavirus Response Act.

Mrs. Nash updated the City Council on the phased approach of re-opening City buildings. She noted that there are some necessary building modifications that need to be done before fully re-opening. Phase III, to begin June 2, will include City Hall, the Library, and the Community Center opening in limited capacities. The Public Safety lobby, the Senior Center, and the Animal Shelter will remain closed, with the Animal Shelter staff available to meet by appointment only.

Daniel Laney, Library Manager presented the next phase of the Library re-opening. Beginning June 2, the Library will re-open with temporary hours from 10:00 a.m. to 5:00 p.m., Tuesday through Saturday with continued curbside and delivery services. In-house services will include library card registrations, self-checkout, self-service printing, and a one-hour time limit on the computers. They will not be taking meeting room reservations or donations. Mr. Laney stated as a precaution, they will be limiting patrons, have social distancing markers and signage, have barriers at the information desk, will remove non-essential seating, and will utilize the outdoor book return only.

Mayor Pro Tem Howarth asked about the time limits and suggested considering limits on the number of guests from each household to avoid not allowing several patrons in at a time.

Cynthia Wiseman, Parks and Recreation Manager presented the next phase of the Community Center re-opening. Beginning June 2, the Community Center will re-open with temporary hours from 10:00 a.m. to 5:00 p.m., Tuesday through Saturday and will be by appointment only. Members will be able to call and schedule a time to reserve their activities, which will be limited to one hour. The hours will be staggered to avoid any overlapping and to allow time for cleaning. Mrs. Wiseman reviewed safety precautions and their next steps.

Councilman Franks asked if the Wellbeats will continue free of charge and asked if there is sufficient staffing to clean and sanitize the Center. Mrs. Wiseman replied that at this time, they will continue to offer Wellbeats free of charge through May 31. Users will be notified if that is extended. She noted that since the activities are being scheduled on intervals, they will have time in between guests to clean.

Councilman King asked if the video game area would be open. Mrs. Wiseman stated it would not be open, but the ping pong table would be available for use.

Councilman Watkins asked if masks would be required. Mrs. Wiseman stated staff would be wearing and patrons will be encouraged to wear them, but will not be required to do so.

Mayor Pro Tem Howarth asked if members can only come for an activity and asked how they can sign up. Mrs. Wiseman stated they will have the schedule on the website to register or members may call.

Councilman King asked about the types of masks used for employees. Mrs. Nash stated cloth masks and/or disposable masks are provided to employees, based on their preference. N95 masks are reserved for police and fire staff. Staff is planning on providing the required hygienic training as outlined in the Governor's guide to re-opening Texas.

Receive a staff briefing regarding the status of the FY 2019-2020 budget and effects of COVID-19.

Mrs. Savage presented an update on the FY 2019-2020 budget, which included information from the General Fund, sales tax revenues, property tax considerations, the Utility Fund, utility collections, expenditure impacts from COVID-19, and the City's fiscal management contingency plan.

Mrs. Nash stated that the conservative decisions of the City Council has placed the City in a good financial position. She noted that they need to start filling vacancies in some departments, as they are in dire need of assistance.

Discuss and make a recommendation on the July 3, 2020, Red, White, and Blue Blast event.

Mrs. Wiseman stated staff researched cities in the Metroplex to see how they were handling summer events such as firework shows, parades, and festivals. The plans ranged from complete cancellations to modified events. Staff did not find any cities that are having festivals or parades. Mrs. Wiseman presented several options. Option one proposed hosting the firework portion of the event and cancelling the parade, vendors, food trucks, kids' activities, etc. The fireworks would be larger in scale, allowing residents to watch them from their homes and simulcast the music with the show. Option two proposed cancelling the entire event and having the fireworks and the band at a later date or at another event. Staff contacted the vendors that required pre-payment for the event should the City cancel. All of them, with one exception, have agreed to credit the full payment towards next year (2021) should the City Council decide not to have the festival portion of the event. Staff is requesting direction on whether to cancel the July 3 festivities, but not the fireworks show, cancel the entire event and move everything to 2021, or cancel the entire event, but move the fireworks and the band to a different date.

The City Council discussed cancelling completely and moving to 2021, the obstacles of just having the fireworks portion, and moving the fireworks/band to a future event such as the Christmas Extravaganza.

Councilman King made a motion to cancel the July 3, 2020, Red, White, and Blue Blast event. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

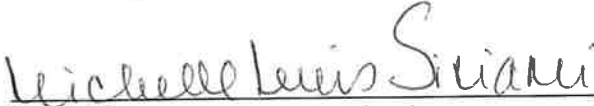
ADJOURNMENT:

Mayor Felix adjourned the meeting at 8:56 p.m.



MIKE J. FELIX, MAYOR

ATTEST:



Michelle Lewis Sirianni, City Secretary

