

City of Sachse, Texas
Planning and Zoning Commission

Minutes of the Regular Meeting of Monday, May 24, 2004

Time: 7:00 PM Place: Sachse City Hall

Members Present:

Mark Durbin
Bill Hession
Bill Siebert
Charles Sprague
Chris Lam
Ed Stelnicki
Bob Boswell

Members Absent:

Mark Durbin opened the meeting, and a quorum was declared.

Item #1: Minutes of May 10, 2004 Meeting:

A motion was made by Bob Boswell to accept the minutes as submitted. Charles Sprague seconded the motion & it passed unanimously.

Note: Bill Hession arrived at 7:05 p.m. – after the approval of minutes

Item #2: Presentation & Discussion on the Role & Responsibilities the P&Z Commission has on Impact Fee Studies:

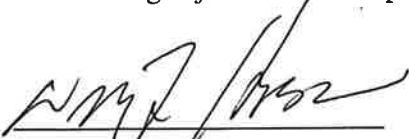
Bob McLain with consulting firm DMG Maximus, was unable to attend tonight's meeting & give a presentation as originally scheduled. Community Development Director, Garry Adams, gave the presentation & conducted a brief question & answer session with P&Z. Garry advised the board that the Capital Improvement Advisement Committee role has been assigned to P&Z. The city is looking to update impact fee process & schedule. Impact fee policies should be periodically updated to maintain compliance to laws. The board asked questions as to whether information would be supplied to them regarding the fees of surrounding cities. Garry advised that the consultant would get them information comparing surrounding cities. City Engineer, Hal Jones also answered some questions from the members regarding the CIP. Garry advised that staff would forward a copy of the current impact fee calculation schedule to each member.

Item #3a: Workshop Session – Discuss Facilities Needs Assessment & Discuss Mixed-Use Regulations:

Item #3b: P&Z and staff continued workshoping the facilities needs & mixed-use regulations. EDC is to make a decision on a professional planner to propose a scope of services. Once a consultant is determined, P&Z will need to consider a vote to proceed with the study. Community Development Director, Garry Adams also advised that feedback from the city's Fire & Park Depts., regarding the areas that P&Z have recommended to date for city facilities, would be solicited & forwarded to the board. There were no public comments.

There being no further business, Bill Hession made a motion to adjourn, Charles Sprague seconded the motion and it passed unanimously.

The meeting adjourned at 7:37 p.m.


Secretary


Chairman