Thursday, May 25, 2023
Animal Shelter Board Meeting

Council Chambers
3815-B Sachse Road
Sachse, TX 75048
7 p.m.

A. Regular Meeting

1. Call to Order: The Animal Shelter Board of the City of Sachse will hold a regular meeting on Thursday, May 25, 2023, at 7 p.m. to consider the following items of business:

2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

3. Public Comment: The public is invited at this time to address the Board. Please come to the microphone and state your name and address for the record. However, if your remarks pertain to a specific agenda item, please hold them until that item, at which time the presiding officer will solicit your comments. The time limit is 3 minutes per speaker. The Board is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.

4. Consider approval of the December 6, 2022, meeting minutes.

5. Receive an update and discuss the quarterly Animal Shelter report.

6. Receive an update on the Animal Shelter construction project.

7. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Leah K Granger, City Secretary

Posted: 05/22/2023 by 5 p.m. Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972-495-1212, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Regular Meeting

Subject	**4. Consider approval of the December 6, 2022, meeting minutes.**
Meeting	May 25, 2023 - Animal Shelter Board Meeting
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes as presented.
Minutes	View Minutes for Dec 6, 2022 - Animal Shelter Board Meeting

File Attachments
12.06.2022 Animal Shelter Board Minutes.pdf (68 KB)

ANIMAL SHELTER BOARD OF THE CITY OF SACHSE
DECEMBER 6, 2022, MEETING MINUTES

The Animal Shelter Board of the City of Sachse held a regular meeting on Tuesday, December 6, 2022, at 7 p.m. in the Sachse City Council Chambers 3815-B Sachse Road. Those present were Chairperson Jim Mathis; Vice Chairperson Brandi Petee; Secretary Shelly Monroe; Board members Kimberly McClurg, Janice Brooks, BJ Futrell, and David Lockaby; Councilmember Matt Prestenberg; Police Chief Bryan Sylvester; Assistant Police Chief, Steven Baxter; Animal Services Supervisor Terri O'Neal; and Animal Services Officer Brenda Smith.

Chairperson Mathis called the meeting to order at 7:10 p.m.

REGULAR MEETING:

Invocation and pledges of allegiance to the US and Texas flags.
Ms. McClurg offered the invocation and Mr. Mathis led the pledges.

Public Comment.
No public comments were given.

Consider approval of the June 29, 2022, meeting minutes.
A motion to approve the corrected minutes of the June 29 meeting was made by Ms. Monroe and seconded by Ms. Petee. The motion carried unanimously.

Receive an update and discuss the quarterly Animal Shelter report.
Ms. O'Neal presented the quarterly update to the Board and fielded questions.

Receive an update on the Animal Shelter construction project.
Chief Baxter gave a detailed presentation on the progress of the new animal shelter project and responded to questions. Chief Sylvester emphasized that the Animal Services staff have been greatly involved in the design process to be sure all needs are met.

Adjournment.
Mr. Mathis adjourned the meeting at 7:41 p.m.

APPROVE:

_____
Jim Mathis, Chairperson

ATTEST:

_____
Shelly Monroe, Secretary

A. Regular Meeting

Subject	**5. Receive an update and discuss the quarterly Animal Shelter report.**
Meeting	May 25, 2023 - Animal Shelter Board Meeting
Access	Public
Type	Discussion, Information, Reports

A. Regular Meeting

Subject	**6. Receive an update on the Animal Shelter construction project.**
Meeting	May 25, 2023 - Animal Shelter Board Meeting
Access	Public
Type	Discussion, Information, Reports

File Attachments
Presentation_Animal Shelter Update May 2023.pdf (2,696 KB)

Animal Shelter Project

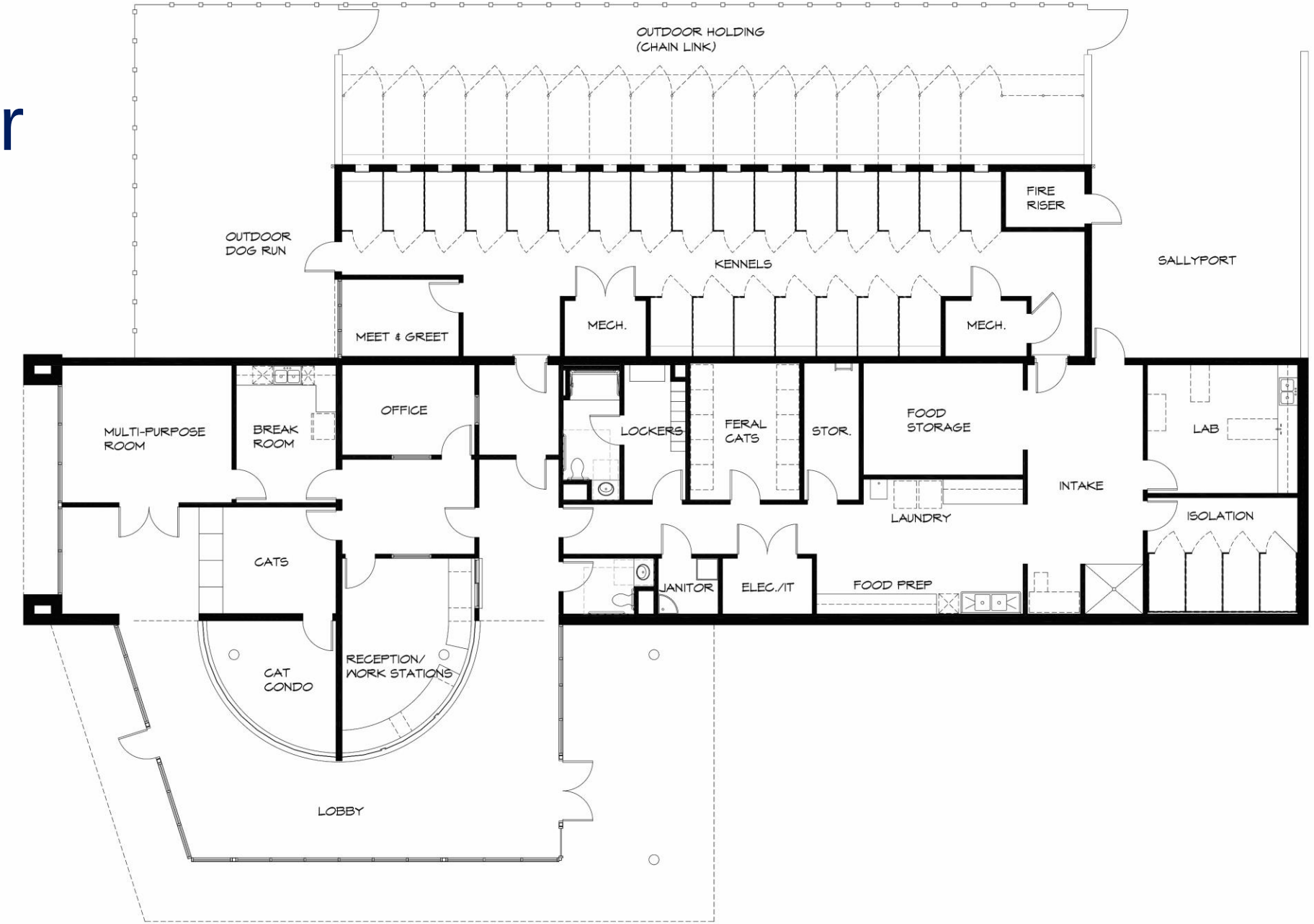
City Council Update

May 15, 2023

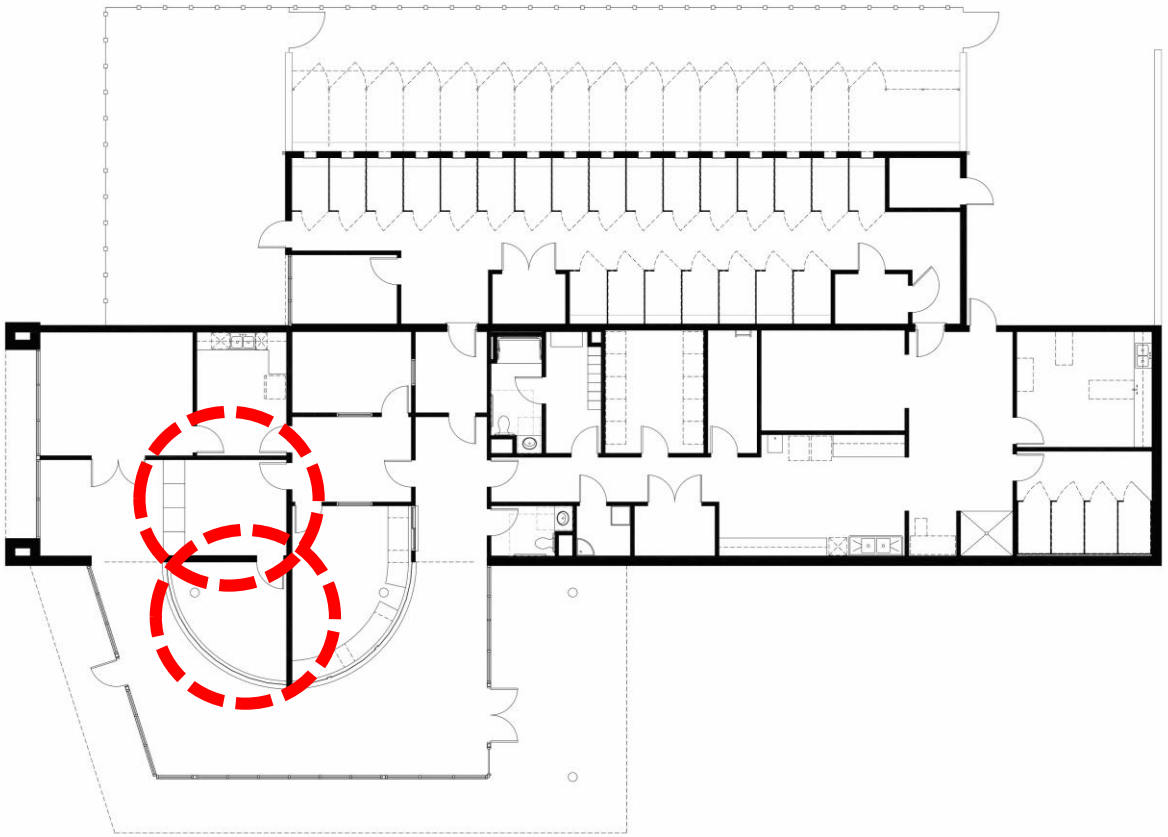
Background

- Construction documents completed
- Sub-Contractor bids received & evaluated
- Proposed Guaranteed Maximum Price (GMP) prepared
- Project presentation prepared

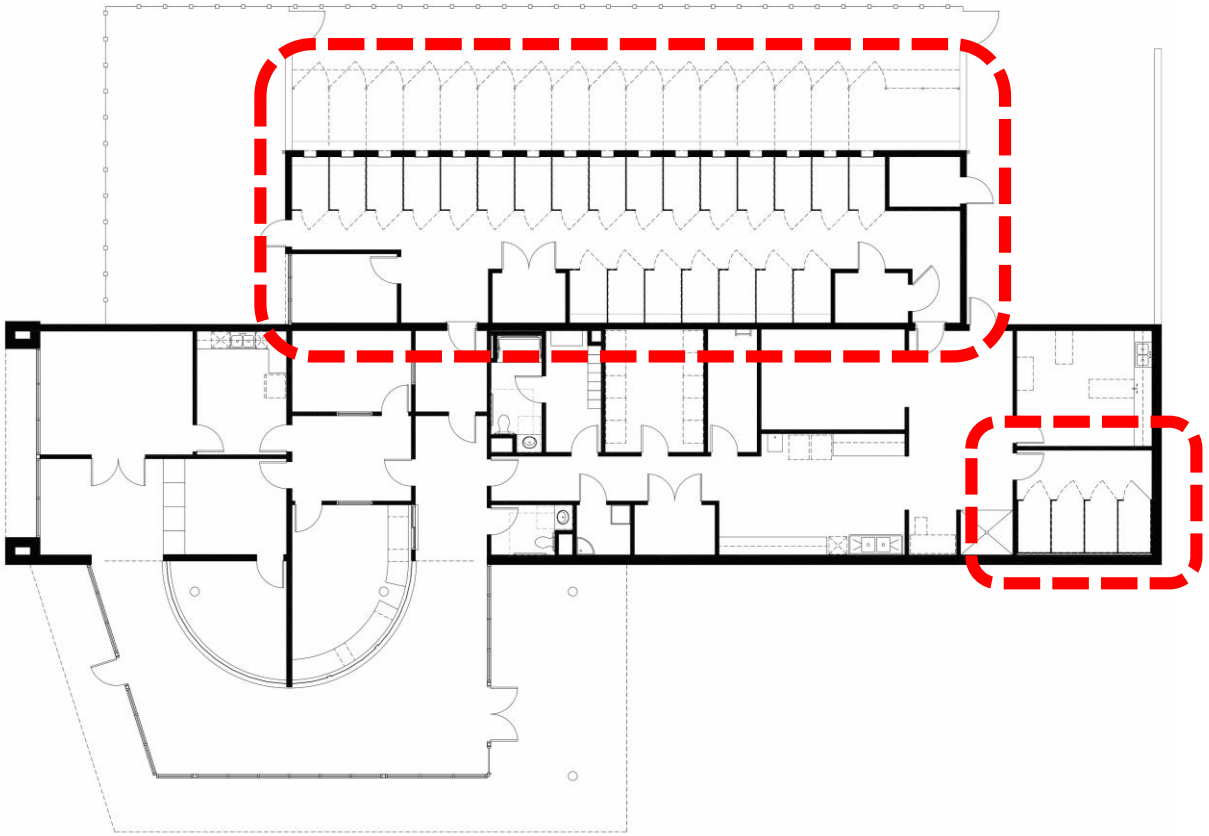
Interior


OUTDOOR HOLDING
(CHAIN LINK)
OUTDOOR
DOG RUN
KENNELS
FIRE
RISER
SALLYPORT
MEET & GREET
MECH.
MECH.
MULTI-PURPOSE
ROOM
BREAK
ROOM
OFFICE
LOCKERS
FERAL
CATS
STOR.
FOOD
STORAGE
LAB
INTAKE
LAUNDRY
ISOLATION
CATS
JANITOR
ELEC./IT
FOOD PREP
CAT
CONDO
RECEPTION/
WORK STATIONS
LOBBY

Equipment



Equipment



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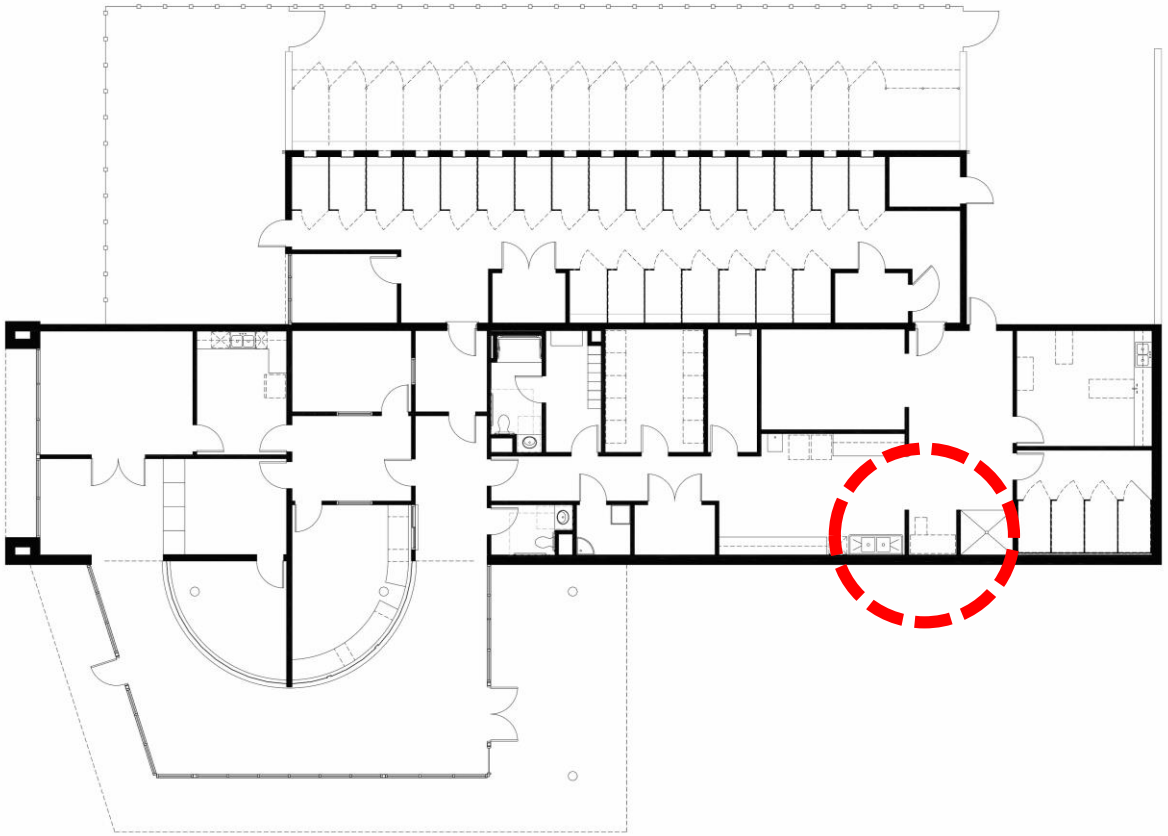

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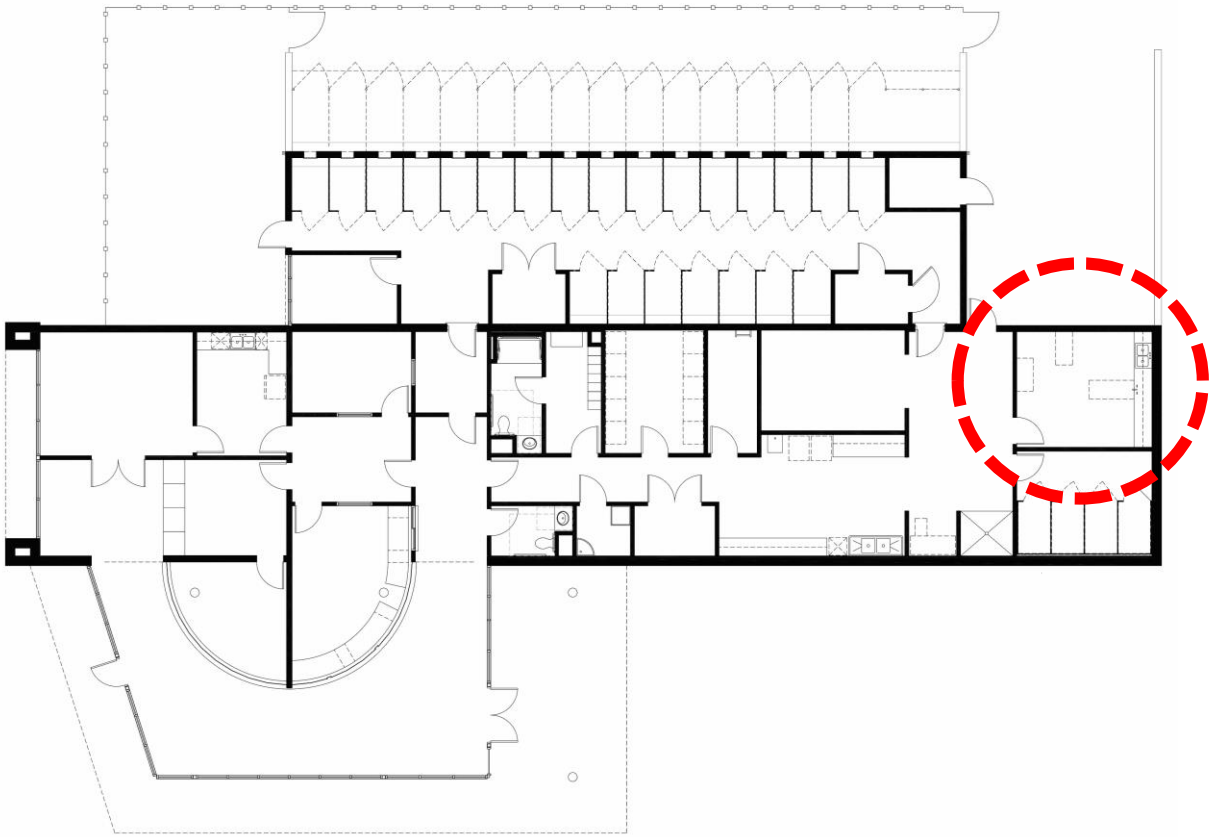
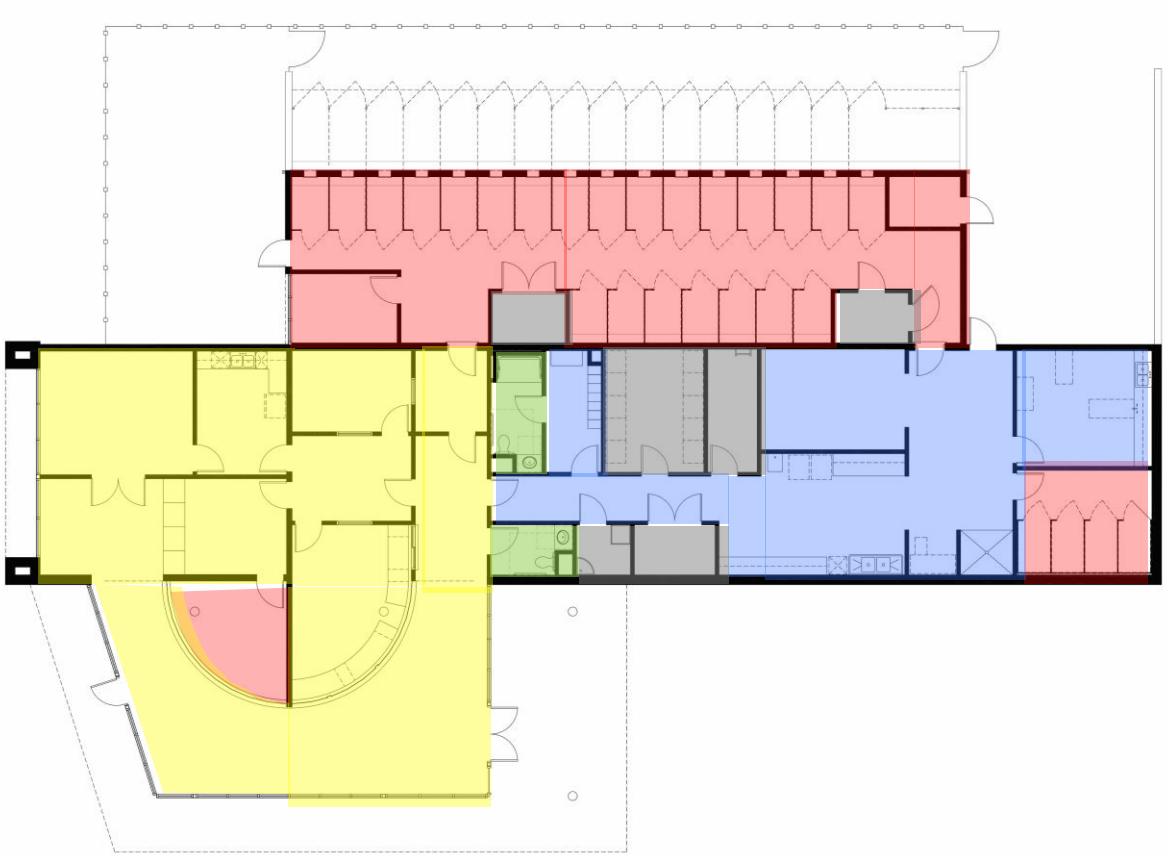




Epoxy

Sheet Vinyl

LVT

Ceramic Tile

Sealed Concrete

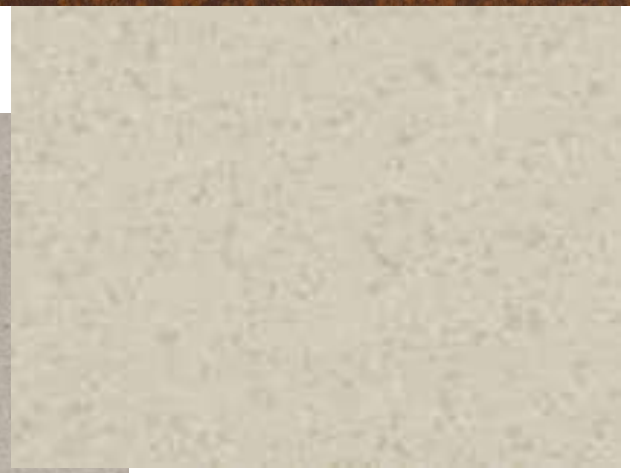
Finishes

Metal Panels

Epoxy Floor

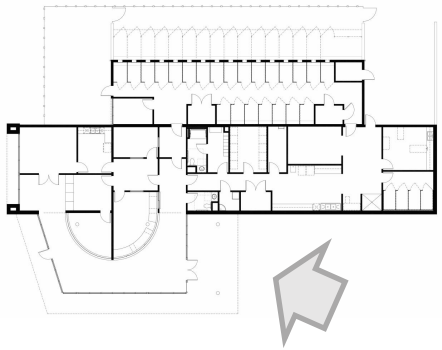
Limestone

Ceramic Tile

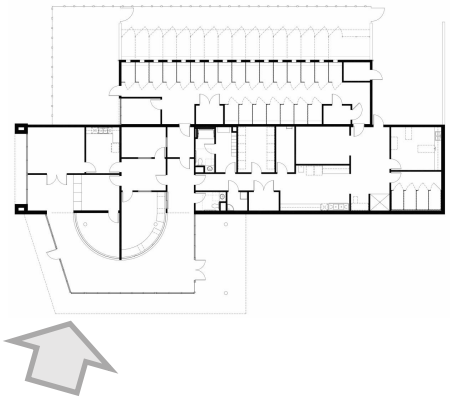


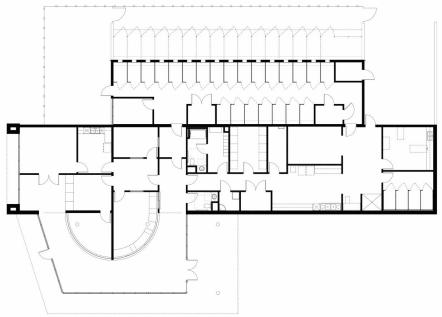
Vinyl Sheet Floor

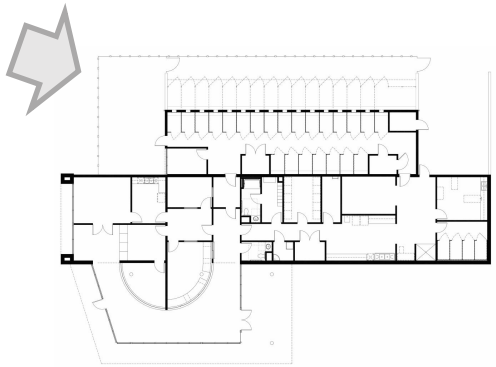
LVT Flooring

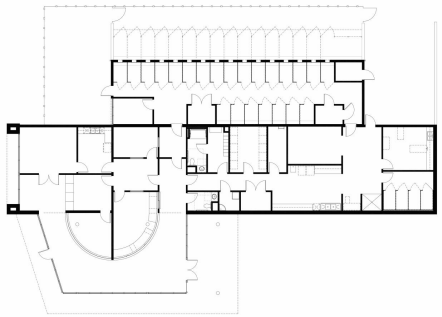


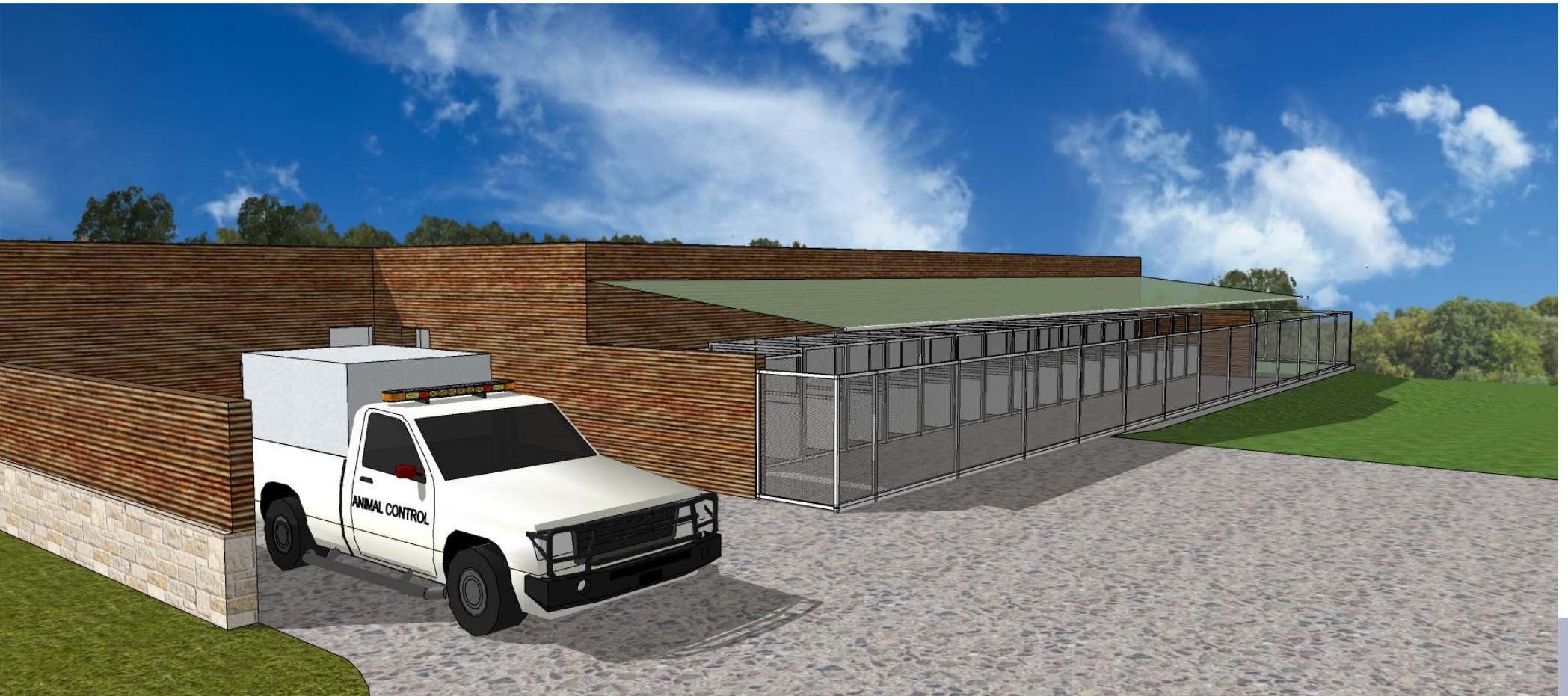
SACHSE ANIMAL SHELTER



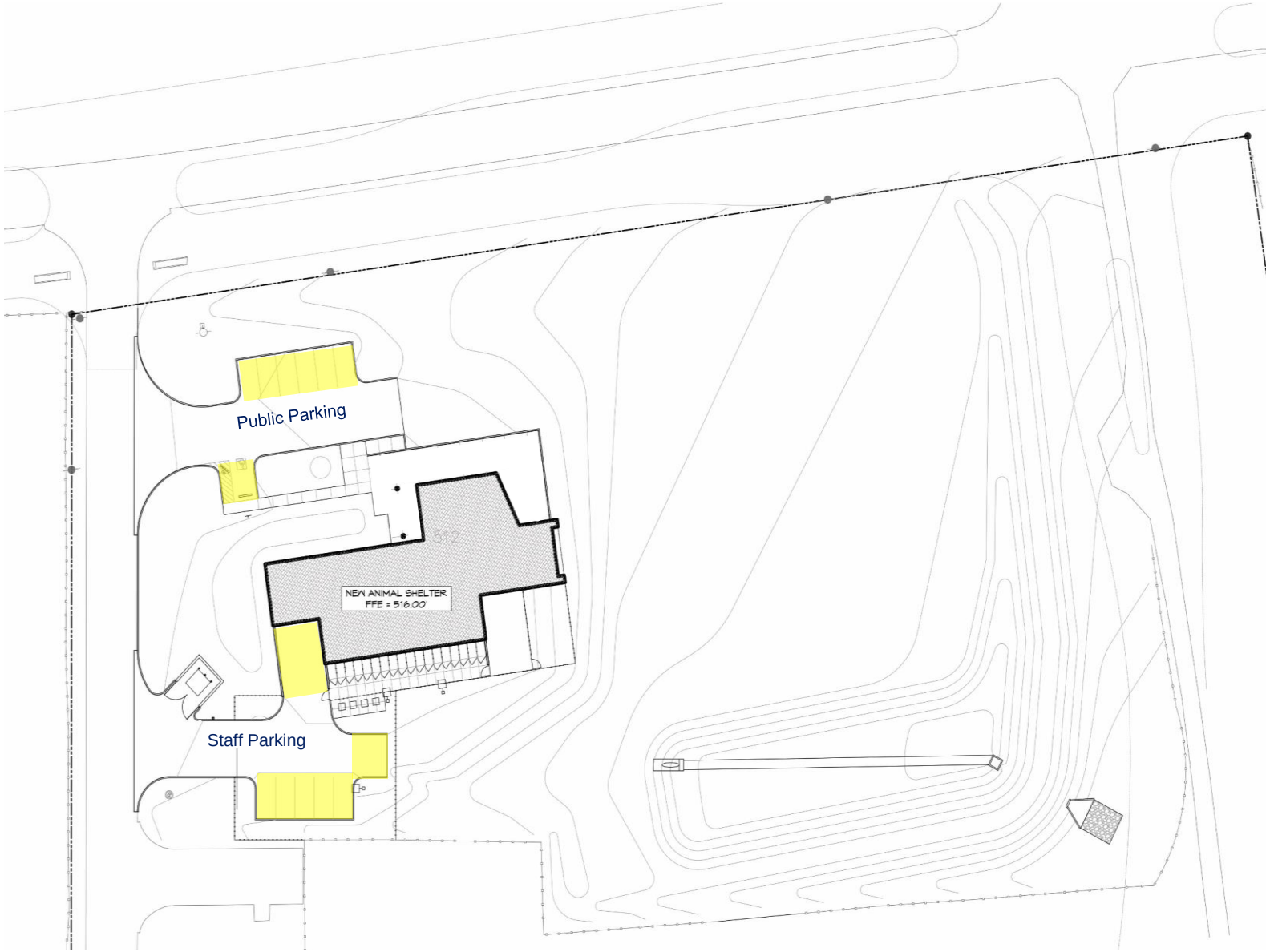




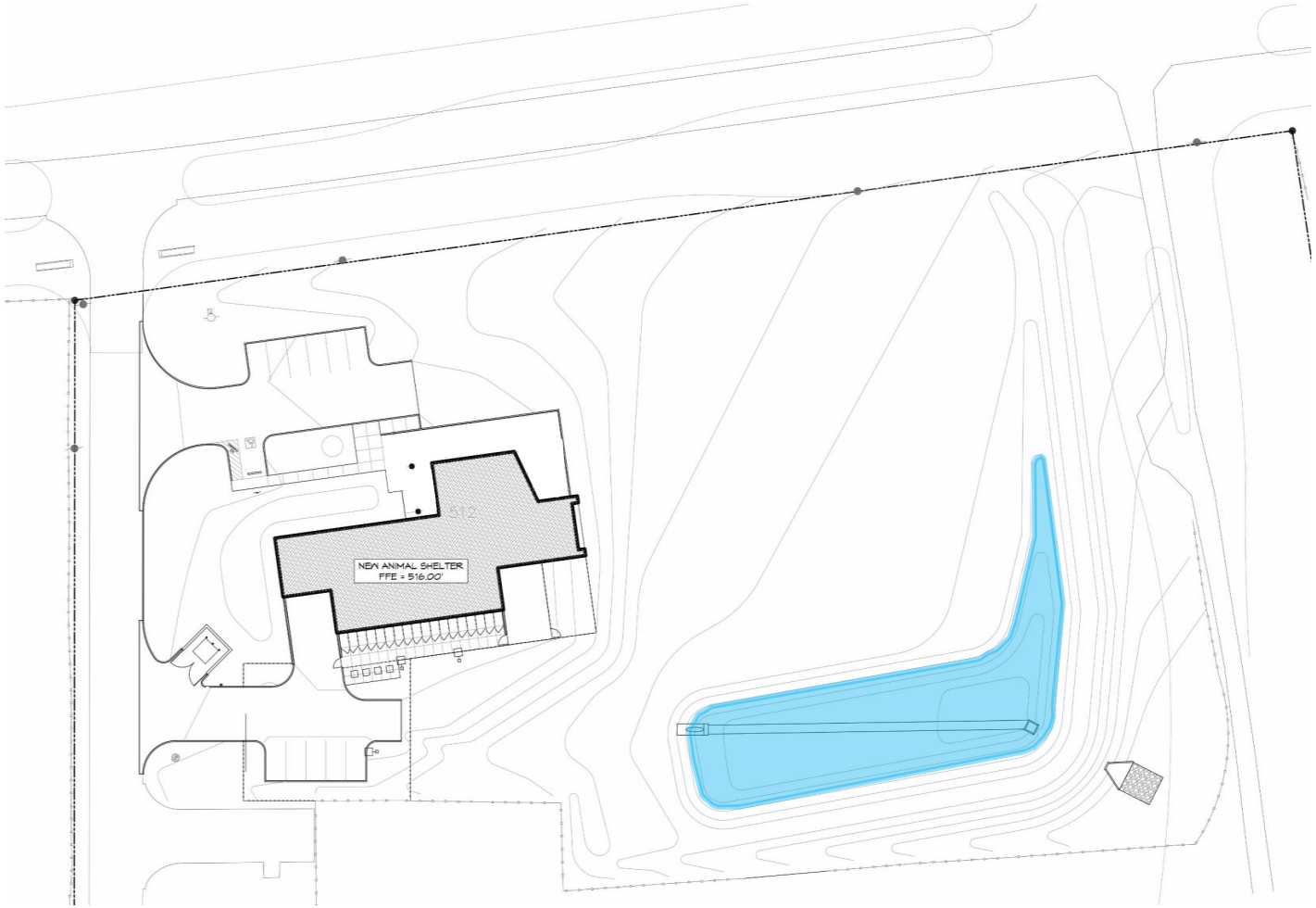



ANIMAL CONTROL

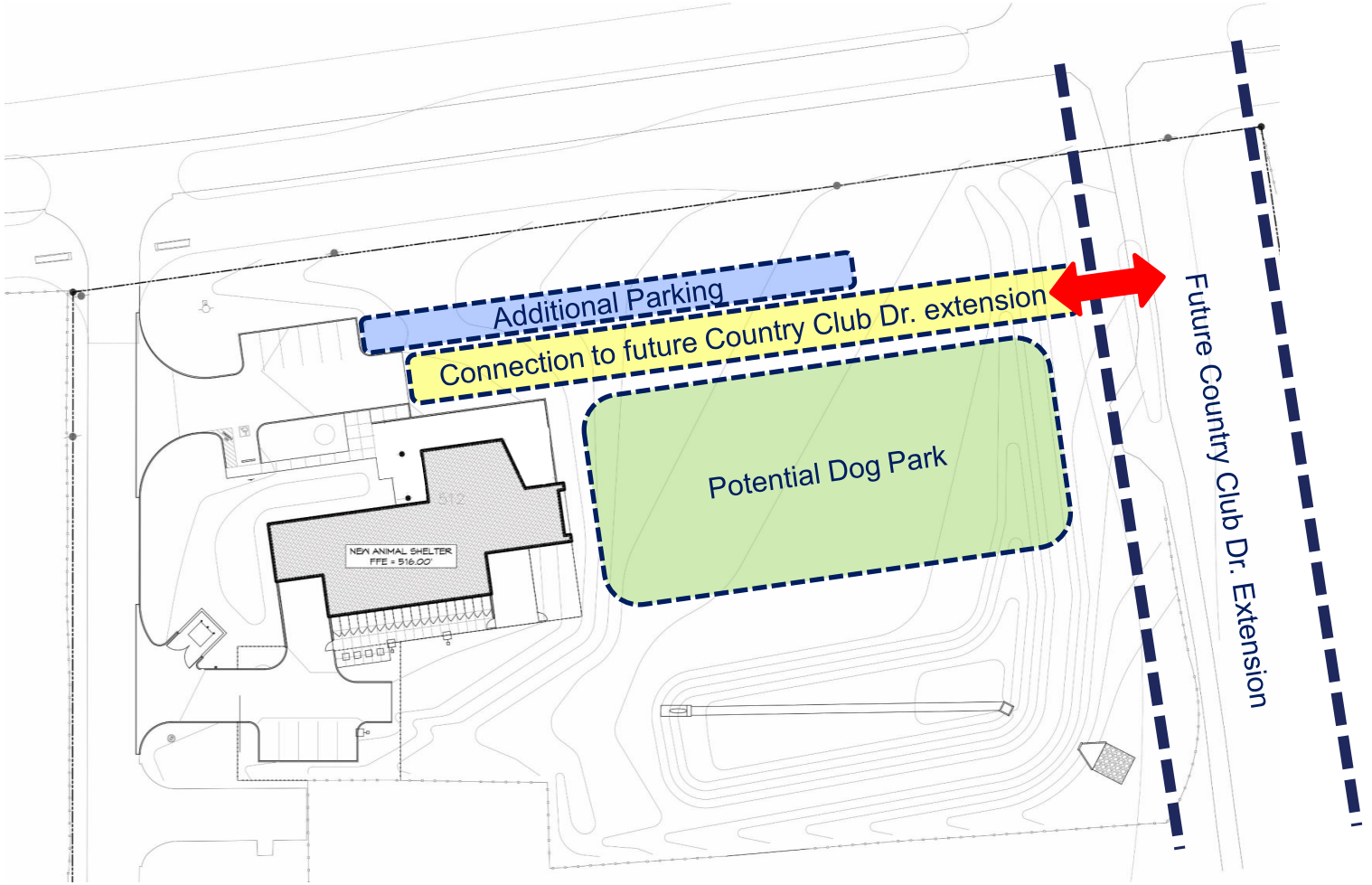
Parking



Detention Pond



Future Considerations



Guaranteed Maximum Price (GMP)

Steele & Freeman Inc.

- Construction Cost: $4,445,912 (GMP)
- Professional Fees:
  - Architect/Engineering $313,950
- FF&E $182,000
- Miscellaneous
  - Materials & Soils Testing
  - Surveys/Printing $56,100

Total Project Cost: $4,997,962

Next Steps

- Acceptance, rejection or further negotiation of GMP.
- Acceptance:
  - Execution of GMP Amendment (June 5 Council Meeting)
  - Commencement of pre-construction meetings
  - Groundbreaking ceremony: July 2023
  - Projected completion: Fall 2024