

City of Sachse
Parks and Recreation Commission Meeting Minutes
May 29, 2008

Present:

Jeff Bickerstaff, Chairperson
Scott Whitfield, Vice-Chairperson
Kerry Andersen, Secretary
Dan Stevens
Spencer Hauenstein
Bill Adams, City Council Liaison
Lance Whitworth, Parks Director
Cynthia Wiseman, Activity Coordinator

Absent:

Brent Adams

The meeting was called to order by Chairperson Jeff Bickerstaff.

Item 1 – Minutes of the April 17, 2008 Regular Meeting: Minutes from the April meeting were reviewed. Motion was made by Scott Whitfield and seconded by Kerry Andersen to accept the minutes. Motion passed unanimously.

Item 2 – Minutes of the May 1, 2008 Special Meeting: Minutes from the May 1, 2008 Special Meeting were reviewed. Motion was made by Kerry Andersen and seconded by Dan Stevens to accept the minutes. Motion passed unanimously.

Item 3 – Citizen Input: No citizen input.

Item 4 – Presentation and Discussion of Parks Master Plan: Mr. Dennis Sims and Molly Walters with Dunkin Sims Stoffels Inc. presented a proposal for the Parks Master Plan.

The board took a recess at 11:37 a.m. The board reconvened at 11:47 a.m.

Mr. Dwight Heezley and Maria Pena with CEI presented a proposal for the Parks Master Plan.

Item 5 – Update on Parks and Recreation Facilities Survey: Ms. Wiseman reported that 322 internet and paper surveys have been received. To date, the top five facility needs in Sachse are trails, recreation center, playground areas, picnic area with pavilion, and swimming pool. June 2nd is the last day that surveys will be recorded. After that date, all data will be entered and analyzed.

Item 6 – Consider recommendation to City Council regarding Parks and Recreation Commission meeting time: Mr. Whitworth asked the board the following question: Do you want to change the Park Board meeting time to the evening or do you want to keep it at noon on Thursday?

The board members responded as follows:

Spencer Hauenstein said that it would be easier for him in the evening but he can make the noon meeting time.

Scott Whitfield would prefer the noon meeting time.

Dan Stevens prefers the noon meeting time because he is able to spend more time with his family.

Kerry Andersen prefers the noon meeting time.

Jeff Bickerstaff said that with his schedule, he would prefer the noon meeting time.

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Kerry Andersen made a motion that was seconded by Spencer Hauenstein to recommend to Council that the Parks and Recreation Commission meeting remain at 12:00 p.m. on the 3rd Thursday with the exception that a quarterly meeting be scheduled to be held at 7:00 p.m. on Thursday and a 7:00 p.m. meeting as needed. Motion passed unanimously.

Item 7 – Update on Parks Projects: Mr. Whitworth reported that he met with the Council about the Salmon Park Bond Project and they advised him to have the company selected to do the Parks Master Plan to also develop a Master Plan for Salmon Park. He also reported that the forms have been laid for the concrete at Joe Stone and the concrete will be poured once the area is dry.

Item 8 – Staff Updates: A park maintenance technician and senior center bus driver were recently hired.

Item 9 – Request for Future Agenda Items: Future agenda items should include budget, presentation from consultants, and a recommendation to Council on the firm chosen to do the Parks Master Plan.

Item 10 – Set Upcoming Board Meeting: There will be a regular board meeting that will start at 11:00 a.m. on June 19, 2008.

Motion to adjourn was made by Spencer Hauenstein and seconded by Jeff Bickerstaff. The motion passed unanimously.

ATTEST:

APPROVED:

Kerry Andersen, Secretary

Jeff Bickerstaff, Chairperson