

**Library Board  
Library Meeting Room  
3815 Sachse Road, Building C  
Regular Meeting Minutes  
Monday, June 12, 2017 at 7:00 p.m.**

Attendees: Dixie Scogin, Ruth Glover, Lauren A. McKinney, Billy Ketner, Sean French, Library Manager Mignon Morse, David Davila (Library Assistant and Volunteer Programming), and Councilman Charlie Ross

Absent: Judith Lynch

Meeting called to order at 7:00 p.m. by Dixie Scogin, Chairperson

**1. Invocation and Pledge of Allegiance to the US Flag and Texas Flag.**

**2. 17-3835 Consider approval of the May 14, 2017 meeting minutes.**

Billy Ketner made a motion to accept the minutes as read. Ruth Glover seconded the motion. A voice vote occurred and the motion passed.

**3. 17-3834 Receive and discuss presentation from David Davila regarding recent library programs and duties.**

David Davila (Library Assistant and Volunteer Programming) delivered a presentation which provided a historical synopsis of the library volunteer program and recent library programs. Historically the library volunteer participant count has been below 10 and now the count is over 20. Retention has been the challenge in previous years with a 100% turnover rate of students from school year to school year. The goal the 2017-2018 year is to continue building relationships with the students and develop their professional development needs. Recently, with the assistance of the library volunteer associates, over 900 patrons were served at the June 10, 2017 Summer Reading Kick Off program.

**4. 17-3847 Discuss the Library's Long Range Plan.**

Mignon Morse reviewed the Library's Long Range Plan (LRP) that was passed the 2014 Fiscal Year (FY). The LRP had 4 goals which include, Marketing and Programming, Materials, Technology, and Staffing. As the majority of the goals have been met, the library staff began a comprehensive needs assessment to ascertain what previous needs have been met and what new needs the patrons and facility have. The LRP for the 2017 FY proposes 6 Goals (Space Needs, Community Gathering Place, Technology, Expansion of Services, Collections, and Staffing and Volunteers) that will be worked towards until the 2023 FY.

**5. Receive demonstration and discuss the Library's consortium.**

On May 15, 2017 the council approved the City of Sachse Library joining a statewide consortium. Currently, the consortium has about 10 other libraries as members and has increased Sachse patron access to over 35,000 eBooks and audio books. It is anticipated that an additional 35,000 resources (eBooks and audiobooks) will be added in the month of June. Sachse patrons virtually checked out over 272 items within the first four days of the library joining the consortium. Mignon concluded the presentation by providing a demonstration of how to access and check out items from the consortium.

**6. 17-3836 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.**

Monthly statistics were presented for the month of May which included patron activity, material circulations, program and services updates, and door counts for events. The Summer Reading Kickoff occurred on June 10, 2017, hosted over 900 patrons, and featured face painters, a balloon artist, bounce house, and more.

**7. Discuss volunteer opportunities.**

Upcoming opportunities for Board Members to volunteer in the months of June and July were discussed. Currently, there is coverage for the standing events that are contained within the Sachse Public Library summer pamphlet, however, Board Members may always volunteer. The Summer Reading Program concludes on Thursday, July 27, 2017.

**8. Request for future agenda items.**

No future agenda item suggestions were made.

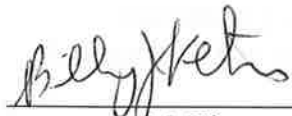
**9. Receive and discuss Library Board announcements regarding special events, current activities and local achievements.**

The Memorial Day Program was discussed and applauded. No additional announcements specific to the Library Board were discussed.

**10. Adjournment**

Meeting adjourned at 8:00 p.m.

Attest:



Lauren A. McKinney  
Secretary

Approve:

  
Dixie Scogin  
Chairman