

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JUNE 15, 2020

The City Council of the City of Sachse held a regular meeting on Monday, June 15, 2020, at 6:30 p.m. via virtual teleconference. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Chance Lindsey, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Attorney, Joe Gorfida; Parks and Recreation Director, Lance Whitworth; IT Manager, Danny Wheeler; Strategic Services Manager, Lauren Rose; Finance Director, Teresa Savage; Public Works and CIP Director, Corey Nesbit; Development Services Director, Matt Robinson; Economic Development Corporation CEO, Leslyn Blake; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:30 p.m.

COVID-19 UPDATE / CARES ACT: Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the CARES Act.

Mrs. Nash provided an overview of the CARES Act funding the City is set to receive from both Collin and Dallas counties. The CARES Act provides municipalities with funding to cover eligible costs associated with responding to the COVID-19 pandemic. Eligible expenditures include COVID-19 containment/mitigation efforts, telecommuting expansion, public health services, contact tracing, and certain payroll reimbursements for qualified COVID-19 work. Ineligible expenditures include any items that were previously budgeted for prior to the pandemic, reimbursements to donors for donated items or services, and government revenue replacements, among other categories. Mrs. Nash noted that both Dallas and Collin counties are providing rental and other assistance programs for county residents using their allotments of the CARES Act funds. Mrs. Nash stated the City is proposing a phased, multi-faceted plan for how to use its allocation of CARES Act funds from both counties. Staff presented a matrix of proposed funding categories/projects that included building modifications for COVID-19 mitigation/containment, the purchase of necessary personal protective equipment (PPE) for sanitation purposes, software packages and equipment to help enhance telecommuting capabilities, and a proposed community outreach program that supports the 5 Loaves Food Pantry. Staff recommends these projects be tackled in phases, with items taking the longest amount of time to acquire going first due to the limited time that CARES Act funds are available. Timing of the remaining phases will be dependent on approval from Dallas County, availability of goods and vendor availability for service. The final phase is payroll reimbursement for the City. This is to ensure that all other needs are met first and to be prepared in the event that other COVID-19 needs arise in the coming months. Staff is seeking input on the proposed plan and community outreach allocation.

The Council discussed the community outreach proposal, the high heat unit for sterilizing police vehicles, and the type of ultrasound unit listed in the proposed project list. The Council supported the plan as presented.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 7:11 p.m.

Mayor Felix opened the regular meeting at 7:12 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:

Councilman King offered the invocation and Councilman Bickerstaff led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman Franks reminded residents that the Community Center is open by appointment only. Members may call or email Community Center staff to schedule a visit.

Councilman King stated the Animal Shelter is closed to the public, but residents may schedule an appointment to visit the shelter. He also thanked those for all the continued donations received at the Animal Shelter.

CITIZEN INPUT:

Mayor Felix read the following comments received for Citizen Input into the record:

Kristen Hall, 5408 Lacey Circle, asked in reference to consent agenda item number two (2), what was the cost of the previously funded project on Brookview. Mrs. Nash responded that the total cost of the project paid to Affordable Concrete was \$180,805 with a total amount reimbursed by Dallas County under the CDBG Program was \$113,824. The remaining amount to be covered by the City was \$66,981.

Matthew Holboke, 511 Oakridge Circle, asked "What is the plan to fix multiple roads in Sachse? A bond issue was suggested and now that has been canceled. What is the plan? Your attempts at pothole patching on Sachse Road are admirable but foolish. You can't fix trench holes with bag mix and the road gets worse every day. Do you drive it? If the county says 'no' or 2022, what is the plan and when can some real information be provided?" Mrs. Nash replied stating Sachse qualifies for a 50/50 match with Dallas County and will be looking to budget this 50/50 match in the next fiscal year.

Matthew Holboke, 511 Oakridge Circle, also stated "We can go to church, the gym, out to eat and water parks. When will City Council meetings return to in person meetings? If you do not have a date, what set of guidelines are you using to decide this issue?" Mrs. Nash replied that the City Council decided to suspend in-person meetings until further notice. The declaration issued by the Governor, which was extended, allows the Council to continue the in-person meeting suspension.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the June 1, 2020, combined meeting.**
- 2. Approve an Interlocal Cooperation Agreement with Dallas County for the CDBG/Home/ESG programs for the fiscal years 2021, 2022, and 2023.**
- 3. Cancel the July 6, 2020 City Council combined meeting.**

Councilman King made a motion to approve the consent agenda items as presented. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Consider an ordinance amending the Code of Ordinances Chapter 6 titled "Health and Sanitation" by amending Section 6-11 titled "Solid Waste Regulations" by amending Subsection G titled "Trash and Bulk Storage/Pick-up".

Mrs. Rose presented a recap of direction provided by the City Council when this item was originally presented at the June 1 workshop meeting with the consensus of the City Council being that bulk trash be set-out no earlier than 48-hours prior to scheduled collection day, brush, tree limbs, etc. to be set-out no earlier than the Saturday before scheduled collection day, and the clean-up of the reference to curb line set-back. If approved, staff will begin to work on a six-month grace period/campaign to educate residents.

Mayor Felix stated a question was received regarding this item. He read the following into the record.

Kristin Hall, 5408 Lacey Circle, asked if are there proposed dates for the various zones and/or a standing bulk pick-up date. Mrs. Rose replied there have been no changes to zones and no changes in the collection dates.

Councilman Bickerstaff made a motion to approve an ordinance amending the Code of Ordinances Chapter 6 titled "Health and Sanitation" by amending Section 6-11 titled "Solid Waste Regulations" by amending Subsection G titled "Trash and Bulk Storage/Pick-up". Mayor Pro Tem Howarth seconded that motion and the motion was unanimously approved.

Consider an ordinance prohibiting the processing or disposal of solid waste in certain areas of the city and designating other areas of the city in which such activities are not prohibited.

Mrs. Nash stated attorneys are on the call if the City Council should have any questions.

Councilman King stated that this ordinance is simply stating where this type of use may go within the city. Mrs. Nash confirmed.

Councilman King made a motion to approve an ordinance prohibiting the processing or disposal of solid waste in certain areas of the city and designating other areas of the city in which such activities are not prohibited. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider authorizing the City Manager to execute an Interlocal Agreement between the City of Sachse and City of Rowlett for prisoner housing services.

Chief Sylvester presented an overview of the current process, budget and efficiency considerations, and provisions within the proposed Interlocal Agreement. Chief Sylvester stated the City of Rowlett City Council voted unanimously to enter into an agreement at its meeting on June 2, 2020. Staff is recommending approval.

Kristin Hall, 5408 Lacey Circle, asked how much the City spent on housing prisoners in the last fiscal year and what would happen if someone taken into custody was refused by the City of Rowlett. Chief Sylvester responded that they currently budget \$25,000 and moving forward with the Interlocal Agreement, it would be a flat fee. Chief Sylvester commented that depending on each situation, they ensure each person receives proper care and/or medically cleared before taken into the housing facility. He added if the City of Rowlett refused to take a prisoner, other arrangements would be pursued including filing charges at large, pending the charges or transporting directly to the county as appropriate to the circumstances.

Councilman King asked if the City of Rowlett would decide to terminate the agreement, what would be the City's plan. Chief Sylvester responded that they are making no immediate changes to the facility or the infrastructure and would be able to operate the facility again if needed.

Councilman Watkins asked how many prisoners are housed per year. Chief Sylvester responded that they roughly have 300 +/- per year.

Councilman Watkins made a motion to approve authorizing the City Manager to execute an Interlocal Agreement between the City of Sachse and City of Rowlett for prisoner housing services. Councilman Lindsey seconded that motion and the motion was unanimously approved.

Consider approving and authorizing the City Manager to execute a contract for professional services between the City of Sachse and Lee Engineering for traffic signal design in the amount of sixty-two thousand one hundred dollars and zero cents (\$62,100.00).

Mr. Nesbit presented this item by indicating the project locations at Cody Lane at Woodbridge Parkway and Ranch Road at Dewitt Road. There is significant congestion at these intersections during peak traffic times in the morning and evening. The City hired Lee Engineering to complete a traffic signal warrant study for the two intersections in Fall 2019 as part of the Collin County Call for Projects. The funding request was denied by Collin County as the proposed projects were out-ranked by other needs within the county. However, Collin County has funding available from other project savings that can be reallocated to these projects in the amount of \$154,605. Staff recommends approval and if approved, staff will begin the design project this month.

Councilman Watkins asked when construction would begin. Mr. Nesbit responded sometime in the late fall.

Councilman Bickerstaff asked if they will be able to place both projects within the same Interlocal Agreement with the county. Mr. Nesbit replied, yes, since they will be doing both at the same time.

Councilman Lindsey asked if there is any consideration for the Fire Station to have any extra control of the light with a direct connection for emergencies. Mr. Nesbit stated he could certainly ask the consultant for their recommendation.

Councilman King made a motion to approve and authorize the City Manager to execute a contract for professional services between the City of Sachse and Lee Engineering for traffic signal design in the amount of sixty-two thousand one hundred dollars and zero cents (\$62,100.00). Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 8:03 p.m.

ATTEST:

Michelle Lewis Sirianni
Michelle Lewis Sirianni, City Secretary

Mike J. Felix
MIKE J. FELIX, MAYOR

