

City of Sachse
Parks and Recreation Commission Meeting Minutes
June 19, 2008

Present:

Jeff Bickerstaff, Chairperson
Scott Whitfield, Vice-Chairperson
Kerry Andersen, Secretary
Dan Stevens
Spencer Hauenstein
Bill Adams, City Council Liaison
Lance Whitworth, Parks Director
Cynthia Wiseman, Activity Coordinator

Absent:

Brent Adams

The meeting was called to order by Chairperson Jeff Bickerstaff.

Item 1 – Minutes of the May 29, 2008 Meeting: Minutes from the May meeting were reviewed. Motion was made by Scott Whitfield and seconded by Kerry Andersen to accept the minutes. Motion passed unanimously.

Item 2 – Citizen Input: No citizen input.

Item 3 – Presentation and Discussion of Parks Master Plan: Mr. Lenny Hughes and Francois Dekock with Halff presented a proposal for the Parks Master Plan.

The board took a recess at 11:34 a.m. The board reconvened at 11:41 a.m.

Mr. Mike Frazee and Brian Hossell with MESA presented a proposal for the Parks Master Plan.

Chairperson Jeff Bickerstaff moved item 4 to the end of the meeting.

Item 5 – Discuss ribbon cutting ceremony for Joe and Patricia Stone Park Shelter and Consider recommendation of date for ceremony: The board decided to have a ribbon cutting for the Joe and Patricia Stone Park Pavilion at the regular July 17, 2008 meeting. The board will meet at 12:00 p.m. at the Parks and Recreation office and recess to go out to the Park and then reconvene at the Parks and Recreation office following the ribbon cutting.

Item 6 – Update on Parks and Recreation 2008-2009 Budget: Mr. Whitworth reported that he met with the City Manager on his budget. Requests were made for an additional maintenance technician, batwing mower, and small front end loader tractor. A new line item has been created for Park Maintenance.

Item 7 – Update on Parks and Recreation Facilities Survey: Ms. Wiseman reported that the survey is complete and a total of 464 responses have been received. The top five facility needs in Sachse are trails, recreation center, picnic area with pavilion, playground areas, and swimming pool. A presentation was given summarizing the results. These results will be given to the consultant chosen to complete the Parks Master Plan to be included in the report.

Item 4 – Discuss and Consider recommendation to City Council regarding selection of firm for completion of Parks Master Plan: A motion was made by Scott Whitfield and seconded by Spencer Hauenstein to recommend to City Council the firm of Dunkin, Sims, Stoffels for the preparation of the Parks Master Plan.

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Item 8 – Staff Updates: No staff updates.

Item 9 – Request for Future Agenda Items: Discuss Parks Master Plan.

Item 10 – Set Upcoming Board Meeting: There will be a regular board meeting that will start at 12:00 p.m. on July 17, 2008 at the Parks and Recreation office.

Motion to adjourn was made by Dan Stevens and seconded by Jeff Bickerstaff. The motion passed unanimously.

ATTEST:

APPROVED:

Kerry Andersen, Secretary

Jeff Bickerstaff, Chairperson