



**Tuesday, June 20, 2023
City Council Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

Sachse City Council Meetings are streamed live online (<https://sachsetx.swagit.com/live>) and available on-demand (<https://sachsetx.swagit.com/city-council>).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Tuesday, June 20, 2023, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Public Comment

1. The public is invited to address Council regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Special Announcements

1. Present a proclamation to Nicole Alvarez for earning the 2022-2023 Girl Scout Gold Award.
2. Proclamation recognizing the month of July 2023 as Parks and Recreation Month in Sachse.
3. Mayor and City Council announcements regarding special events, current activities, and local achievements.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

1. Approve the June 5, 2023, regular meeting minutes.
2. Approve a resolution of the City of Sachse, Texas, approving and authorizing the submittal of the grant application to Collin County Park and Open Space Project Funding Assistance Program for the design of the Maxwell Creek Trail Connection within the Cities of Sachse, Wylie, and Murphy; and providing for an effective date.
3. Authorize the City Manager to execute a lease agreement with Verizon Wireless for space for an antenna and equipment located at the Public Works Water Tower at 6420 Sachse Road.

E. Regular Agenda Items

1. Conduct a public hearing to consider an ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Sachse, as heretofore amended, by granting a special use permit to allow for the location of a gas station on land zoned Turnpike Mixed Use, on +/- 1.573 acres, generally located at the northeast corner of President George Bush Turnpike and Merritt Road, City of Sachse, Dallas County, Texas, more particularly described in Exhibit "A" and shown in Exhibit "B" providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense; and providing for an effective date.
2. Conduct a public hearing to consider and act on a request for a sign variance for a mural, generally located west of State Highway 78 and north of Third Street, within Sachse city limits.
3. Consider authorizing the City Manager to execute and award the bid for the construction of the 5th Street District Improvements Phase 1 (Alexander Street) project, R-22-05, to DDM Construction Corporation in the amount of Two Million, Seven Hundred Eighty-Nine Thousand, Nine Hundred Thirty-Three and No/100 Dollars (\$2,789,933.00).
4. Receive an annual update from Community Waste Disposal (CWD), the City's solid waste and recycling services provider.
5. Receive an update on Bond 2021 projects.

F. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the mid-year review of the City Secretary.

G. Regular Agenda Items / Meeting Closing

1. Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the mid-year review of the City Secretary.
2. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 06/16/2023 by 5pm _____ Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972-495-1212, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Special Announcements

Subject	1. Present a proclamation to Nicole Alvarez for earning the 2022-2023 Girl Scout Gold Award.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Recognition

OVERVIEW

After completing a community project, Nicole Alvarez has received the Gold Award, the highest honor in the Girl Scouts.

Nicole graduated from Wylie High School in May 2023, and after attending Collin College for initial coursework, will be attending UNT or UTD to pursue a career in psychology.

RECOMMENDATION

Present a proclamation to Nicole Alvarez for earning the 2022-2023 Girl Scout Gold Award.

Nicole and her family will be present to receive the proclamation.

File Attachments

[C1. Proclamation Girl Scout Gold Award - Nicole Alvarez 2023.pdf \(110 KB\)](#)

Proclamation

WHEREAS, the Girl Scouts of America is one of the nation's largest and most prominent values-based youth development organizations and the Gold Award is the highest achievement expressing a girl's special commitment to herself, her community, her world, and the future; and

WHEREAS, Nicole Alvarez is a member of Girl Scout Troop 1241 and has successfully completed the prerequisite requirements for the prestigious award, which focuses on an interest of the Girl Scout and fulfills a need within her community; and

WHEREAS, Nicole's project "Awareness through Beautification - Exotic Cat Sanctuary" focused on beautifying the In-Sync Exotics Wildlife Rescue and Education Center's sanctuary surroundings with gardens filled with native Texas plants; and

WHEREAS, she and her crew of volunteers prepared three garden beds, planted a variety of flowering plants, placed educational info-graphic plaques for the beds, and created educational material for troops and the sanctuary staff; and

WHEREAS, Nicole Alvarez is commended for achieving such an accomplishment and serves as an example to youth through her high level of personal achievement, leadership, and commitment to the community;

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby recognize and honor the accomplishment of Nicole Alvarez for receiving the prestigious 2022-2023 Girl Scout Gold Award.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 20th day of June, 2023.

Gold
Seal



Jeff Bickerstaff, Mayor

C. Special Announcements

Subject	2. Proclamation recognizing the month of July 2023 as Parks and Recreation Month in Sachse.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Recognition
Goals	Provide excellent government services to Sachse citizens. Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.

BACKGROUND

Since 1985 people in the United States have celebrated Parks and Recreation month in July to promote building strong, vibrant, and resilient communities through the power of parks and recreation and to recognize the more than 160,000 full time professionals, along with hundreds of thousands of part-time and seasonal workers and volunteers, that maintain our country's local, state, and community parks. This year's theme, "Where Community Grows", celebrates the vital role parks and recreation professionals play in bringing people together, providing essential services, and fostering the growth of our communities.

During Parks and Recreation Month, residents are encouraged to learn about the numerous services and programs offered by the Parks and Recreation and Leisure Services Department. Check out the Parks and Recreation Facebook page daily to meet the Leisure Services team, learn about programs and events offered, and find out how you can enter to win a basket of goodies donated by local stores, restaurants, and entertainment centers.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Present a Proclamation for Parks and Recreation Month.

File Attachments C2. Proclamation National Parks and Rec Month 2023.pdf (109 KB)

Proclamation

WHEREAS, parks and recreation are an integral part of communities throughout this country, including the City of Sachse; and

WHEREAS, our parks and recreation programs are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all residents, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the City of Sachse recognizes the benefits derived from parks and recreation resources;

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim July 2023, as

Parks and Recreation Month

in Sachse and encourage all residents to support the effort to create a more active and healthy community through the programs offered by the Sachse Parks and Recreation Department.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas, to be affixed on this 20th day of June, 2023.

Gold
Seal



Jeff Bickerstaff, Mayor

C. Special Announcements

Subject	3. Mayor and City Council announcements regarding special events, current activities, and local achievements.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Information

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	1. Approve the June 5, 2023, regular meeting minutes.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the June 5, 2023, regular meeting minutes.
Minutes	View Minutes for Jun 5, 2023 - City Council Meeting

BACKGROUND

Minutes from the June 5, 2023, regular Council meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the June 5, 2023, regular meeting minutes.

File Attachments

[D1. 06.05.23 City Council Minutes.pdf \(189 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
JUNE 5, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, June 5, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, and Matt Prestenberg.

Members absent: Councilmember Lindsay Buhler

MEETING OPENING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Mayor Pro Tem Franks led the pledges.

3. Administer the Oath of Office to the recently elected Councilmembers.

Ms. Granger administered the Oath of Office to recently elected Councilmembers Millsap and Lindsey.

4. Consider approving the May 15, 2023, meeting minutes.

Ms. Granger noted that, as stated in the Charter, the meeting minutes that reflected the canvass of a general election should be the second item of business after the Oath of Office.

Mr. Holboke addressed Council about a previous meeting's minutes.

Councilmember Howarth made a motion to approve the minutes as presented. Mayor Pro Tem Franks seconded the motion, and it carried unanimously.

5. Consider electing the Mayor Pro Tem for 2023/2024.

Councilmember Howarth made a motion to reappoint Brett Franks as the Mayor Pro Tem. Councilmember Prestenberg seconded the motion and it passed unanimously.

PUBLIC COMMENT:

- Matthew Holboke commented on a public information request.

SPECIAL ANNOUNCEMENTS:

1. Proclamation recognizing June 3 - July 29, 2023, as Summer Reading 2023 in the City of Sachse.

Mayor Bickerstaff presented a proclamation recognizing the 2023 Summer Reading program.

2. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks commented on the recent opening of J.K. Sachse Park with roughly 1,500 attendees. It was a great success. He also announced the Red, White, and Blue Blast on July 3 at Heritage Park. Councilmember Millsap encouraged people to join the summer reading program and check the calendar for events.

Ms. Nash announcements:

- Bradley Hood and Alek Matson were recently promoted to Fire Lieutenant
- Gloria Huerta and Norma Galvan have joined staff as Police Dispatchers
- Izai Melendez started as a new Maintenance Technician – Streets
- Andrew Leach was hired as a Recreation Aide

Mayor Bickerstaff's announcements:

- Great comments from community about the J.K. Sachse Park opening event and thanked staff
- Many activities for kids this summer through the Library and Parks and Recreation Department – check website for details
- Red, White, and Blue Blast at Heritage Park on July 3
- The Sachse Police Department presents C.R.A.S.E., Civilian Response to an Active Shooter Event, on June 17 at the Public Safety Building. All are welcome to attend.
- The next Citizens Police Academy class starts on August 15 and registrations are open. Gain an understanding of the inner workings of the Sachse Police Department and have an opportunity to share your thoughts and concerns. Some requirements apply, please check the City website for details.
- City offices will be closed on Monday, June 19, in observance of the Juneteenth Holiday. The Council meeting regularly scheduled for that day was moved to Tuesday, June 20.

CONSENT AGENDA:

- 1. Approve the May 9, 2023, special meeting minutes.**
- 2. Approve the May 9, 2023, Joint City Council / EDC meeting minutes.**
- 3. Accept the monthly revenue and expenditure report for the period ending April 30, 2023.**
- 4. Accept the Quarterly Investment Report for the quarter ending March 31, 2023.**
- 5. Authorize the City Manager to execute and award the bid for the construction of drainage and erosion control improvements for the Third Garland Connection Creek Stabilization project between the City of Sachse and Solid Bridge Construction in the amount of \$1,612,625.**

- 6. Approve a Memorandum of Understanding (MOU) between the City of Sachse, City of Wylie, and City of Murphy for the Maxwell Creek Trail Connection Project.**
- 7. Approve a resolution authorizing the submittal of an application for a TxDOT Grant for the purpose of the Maxwell Creek Landfill Trail Connection.**

Councilmember Howarth made a motion to approve the Consent Agenda as presented. Mayor Pro Tem Franks seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

- 1. Consider authorizing the City Manager to execute the Guaranteed Maximum Price (GMP) Amendment and issue a notice to proceed with construction of the new Animal Shelter.**

Chief Sylvester presented the amendment for the GMP with Steele and Freeman for the Animal Shelter. Completion is anticipated in late Summer or early Fall 2024.

Mayor Pro Tem Franks made a motion to approve the amendment as presented. Councilmember Prestenberg seconded the motion and it passed unanimously.

- 2. Consider an ordinance of the City Council of the City of Sachse, Texas, amending the Sachse Code of Ordinances by amending Chapter 3 titled “Building Regulations” by adding a new Article III titled “Rental Registration” to establish regulations for the registration of single-family rental units located within the city.**

Ms. Rose provided a brief summary of prior conversations related to a rental registration program and the requests and comments from Council that have been incorporated. The program includes mandatory registration for single-family rental properties. Initial registration will be open until January 2024. There are no fees associated with the registration, however, the program does include a fine for non-compliance to encourage participation. The maximum fee would be set at \$200 but the judge always has discretion to set and lower the fine. Registration is only triggered with a change in ownership and City notification is required when there is a change in tenancy. There will not be a registration requirement when tenants change, only notification. This change was added to reduce the burden on property owners and to encourage participation in the program. Each rental property will need separate registration, but again, there are no fees associated with registration.

Councilmembers asked about logistics, advertising, and enforcement. Ms. Rose reiterated that the registration only applies to single-family properties rather than commercial properties.

- Matthew Holboke addressed Council about short-term rental properties. Ms. Rose noted that short-term rentals are a separate matter and are not included in this amendment but could be explored if Council wishes.
- Jeanie Marten addressed Council about the program.
- Butch Kemper addressed Council about registrations. Ms. Rose clarified that the goal of the program is to provide the City with contact information for single-family rental property

owners. Mr. Gorfida interjected that there are much more intrusive ordinances that have been upheld by the courts for health and safety purposes.

Councilmember Lindsey asked if tenant information is subject to public information requests. Mr. Gorfida commented that if the resident's information is already excepted from public information, such as a judge or peace officer, the information would remain excepted.

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Howarth seconded the motion and it carried 4-2, with Councilmembers Millsap and Lindsey voting against the measure.

3. Receive early resident and stakeholder input regarding the fiscal year 2023-2024 budget.

Ms. Nash commented that this is the first formal opportunity for public input on the 2023-2024 fiscal year (FY) budget process. Mr. Baldwin noted that there will be additional opportunities for residents and stakeholders to engage in the budget process including a budget hearing and at any Council meeting during the Public Comment section of the meetings. Residents are also welcome to contact councilmembers or the finance department. The information to do so is located at www.cityofsachse.com/budget. All information related to the budget can be found on this website page. Mr. Baldwin laid out the remainder of the process with pertinent dates. Mr. Baldwin stated that the budget calendar is on the website and is a six-month process, starting internally in March. The proposed budget will be submitted internally to Council on August 15 and will be available for the public on the website or upon request in the City Secretary's office. The City Manager will formally present the proposed budget to Council at the August 21 Council meeting. The latest opportunity to approve a budget for 2023-2024 is September 22. Councilmember Prestenberg appreciates the detailed calendar presented that aids in transparency.

Resident, Cullen King, addressed the Council about the budget.

4. Consider appointments of Council liaisons to the City's boards and commissions.

Ms. Granger explained that each year after an election, Council has the opportunity to review liaison assignments to boards and commissions and leave them as they are or make changes as they see fit.

Councilmember Howarth made a motion to keep the current Council liaison assignments. Councilmember Prestenberg seconded the motion and it passed unanimously.

5. Consider an appointment to the Board of Adjustments.

Ms. Granger noted that there is a vacancy on the Board of Adjustments. She reminded Council that they interviewed applicants at the May 9 special meeting and asked if they would like to make an appointment.

Councilmember Howarth made a motion to appoint Chris Alvarez to the Board of Adjustments. Councilmember Lindsey seconded the motion, and it carried 5-1 with Councilmember Millsap voting no.

EXECUTIVE SESSION:

Mayor Bickerstaff adjourned the Council to Executive Session at 7:39 p.m.

- 1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel: regarding the mid-year review of the City Manager.**
- 2. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Spoke.**

The Council returned to Regular Session at 8:34 p.m.

REGULAR AGENDA ITEMS / MEETING CLOSING:

- 1. Take any action as a result of Executive Session regarding the mid-year review of the City Manager.**

No action at this time.

- 2. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Spoke.**

No action at this time.

3. Adjournment.

Mayor Bickerstaff adjourned the meeting at 8:34 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	2. Approve a resolution of the City of Sachse, Texas, approving and authorizing the submittal of the grant application to Collin County Park and Open Space Project Funding Assistance Program for the design of the Maxwell Creek Trail Connection within the Cities of Sachse, Wylie, and Murphy; and providing for an effective date.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Approve a resolution authorizing the submittal of an application for a Collin County Park and Open Space Grant for the purpose of the Maxwell Creek Landfill Trail Connection.

BACKGROUND

The City of Sachse is proposing a trail over the closed Maxwell Creek Landfill located off Woodbridge Parkway. The goal for this project is to create a comprehensive regional trail system in this portion of Collin County by creating a new link to connect existing trails. Currently, connectivity to an existing trail in the City of Wylie is impossible because of the barrier created by the closed and inactive Maxwell Creek Landfill.

With this project, the cities of Murphy, Sachse, and Wylie seek to resolve that issue by partnering with the North Texas Municipal Water District to create a new connection across the top of the Maxwell Creek Landfill. In doing so, trail users will have access to full connectivity of trails in the northeastern portion of the Metroplex.

OVERVIEW

This project is a partnership between the Cities of Sachse, Wylie, and Murphy and the North Texas Municipal Water District. This resolution is a required component of the grant application. The grant request is currently for an estimated cost of \$295,000.

POLICY CONSIDERATIONS

Should the grant application be awarded, future agenda items regarding an Interlocal Agreement with the County and the necessary budget amendments to account for the revenues and expenses will be prepared for Council's consideration.

RECOMMENDATION

Approve a resolution authorizing the submittal of an application for a Collin County Park and Open Space Grant for the purpose of the Maxwell Creek Landfill Trail Connection.

- File Attachments
- [D2.1 Resolution of Support Collin County.pdf \(85 KB\)](#)
[D2.2 2023 Maxwell Creek Application Collin County.pdf \(10,881 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING AND AUTHORIZING SUBMITTAL OF THE GRANT APPLICATION TO COLLIN COUNTY PARKS AND OPEN SPACE PROJECT FUNDING ASSISTANCE PROGRAM FOR THE DESIGN OF THE MAXWELL CREEK TRAIL CONNECTION WITHIN THE CITIES OF SACHSE, WYLIE, AND MURPHY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Collin County, Texas, issued a call for projects in April 2023 for communities to apply for funding assistance through the Collin County Project Funding Assistance Program; and

WHEREAS, the funds from this grant program may be used for a regional trail connector or trail project. The Collin County Project Funding Assistance Program is a reimbursement program. The City of Sachse would be responsible for all non-reimbursable costs and 100 percent of overruns, if any, for funds from this grant program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The City of Sachse supports funding this project as described in the 2023 Collin County Parks and Open Space Project Assistance Program Application and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City of Sachse is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

SECTION 2. This Resolution shall take effect immediately upon its passage.

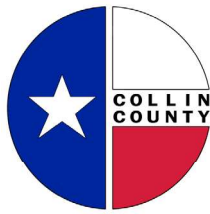
DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the 20th day of June 2023.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary



Collin County
Parks and Open Space
Project Funding Assistance Program
Application

PROJECT APPLICATION

Project Information:	
Legal Name of Entity: City of Sachse	Authorized Project Representative: Amanda Chi
Federal Tax Identification Number: 75-1330279	Telephone Number: 469-429-4783
Project Title: Maxwell Creek Trail Connection Design	Email Address: achi@cityofsachse.com
The categories below are listed in order of the Board's priorities for funding consideration. Please check the one that describes your project. ☐ Land Acquisition for Parks and Open Space ☒ Regional Trail Connector or Trail Project ☐ Facilities (Capital) Improvements for Parks and Open Space	Complete Mailing Address: 3815-B Sachse Road Sachse, Texas 75048
Brief Description of Project Including Parcel(s) Address or Property ID:	
The goal for this project is to create a comprehensive regional trail system in this portion of Collin County by creating a new link to connect existing trails. This trail syncs up with an existing easement trail in Murphy. Currently, connectivity to an existing trail in Wylie is impossible because of the barrier created by the closed Maxwell Creek Landfill. With this project, the cities of Murphy, Sachse, and Wylie seek to resolve that issue by partnering with NTMWD and create a new connection across the top of the landfill.	
Funding and Timing Information:	
Amount of Funding Requested (Cannot be more than 50% of total project costs): 295,000	Projected Start Date of Project (Must be within 6 months of executed ILA) Q2 2024
Total Project Costs: 3,008,688	Projected End Date of Project: Q3 2024
Previous Funding:	
Has the Collin County Parks Foundation Advisory Board previously provided funding for any elements/phases of this project? If so, when and what items were funded? N/A	

PROJECT COSTS AND ELEMENTS

Legal Name of Entity: City of Sachse

Project Title: Maxwell Creek Trail Connection Design

Item No.	Description	U/M	Quantity	Unit Cost	Total	Requested Amount	Match Amount
1	Design of Trail Connection	LS	1	295,000	295,000	295,000	2,713,688
2							
3							
4							
5							
6							
7							
8							
9							
10							
	Project Total						

The items listed in "Requested Amount" should total the amount of funding being requested on page 1 of application. The items listed in "Match Amount" should equal or exceed the total "Requested Amount".

The value of in-kind specialized services will be determined by Collin County based on the usual and customary rates and values for services proposed. For in-kind, non-specialized services, Collin County will use the calculations updated annually by Independent Sector, Inc. as a guideline to determine the value of volunteer time. This value is calculated from the average hourly earnings of all non-agricultural workers as determined by the U.S. Bureau of Labor Statistics and is updated annually. <https://independentsector.org/resource/value-of-volunteer-time/>

Prepared By: Amanda Chi	Title: Assistant to the City Manager
Phone Number: 469-429-4783	Date Prepared: 6/8/2023
E-Mail Address: achi@cityofsachse.com	

AUTHORIZED SIGNATURE

(Signatory must have contract signing authority):

By signing this document, I am certifying that the certifications, assurances, and deliveries included in this application have been reviewed, that to the best of my knowledge all certifications are true and correct and that all required deliverables are included in the application.

I understand that if awarded, applicants will be asked to enter into an Interlocal or Funding Agreement with Collin County that will outline provisions required for the project.

I certify that this application has no false statements and that I understands that signing this application with a false statement is a material breach of contract and shall void the submitted application and any resulting contracts.

I certify that I have carefully reviewed the Project Narrative and to the best of my knowledge, all activities are technically feasible and can be satisfactorily completed within the time frame proposed.

I certify that to the best of my knowledge, the proposed activities and the expenses outlined in the Project Costs and Estimates are reasonable and necessary to accomplish the project objectives, and the proposed expenses are consistent with the costs of comparable goods and services. I will adhere to financial administration and reimbursement procedures.

I assure that if funded, the Authorized Project Representative will comply with the requirements of providing updated action plan/project timeline/progress reports at the end of each quarter (March, June, Sept, Dec), will provide before, during and after photos, and promptly notify the Parks Foundation Advisory Board of any changes in plans.

I assure that if funded, the park or proposed improvements will be accessible to all Collin County residents.

I assure that if funded, I will comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101-12213.

Printed Name: Gina Nash	Title: City Manager
Phone Number: 469-429-4777	E-Mail Address: gnash@cityofsachse.com
Signature: 	Date:

SECTION 6: PROJECT NARRATIVE

City of Sachse – Maxwell Creek Trail Connection

1. Project Description:

The City of Sachse seeks funding in the amount of \$295,000 for the design of the Maxwell Creek Trail Connection beginning in Murphy, Texas from the Maxwell Creek Trail to McCreary Road, from McCreary Road located in Wylie, Texas across the closed Maxwell Creek Landfill located in Sachse, Texas, crossing Woodbridge Parkway and Hensley Lane in Wylie and ending at Founders Park located at 851 Hensley Lane, Wylie, Texas 75098. The requested funding will be used to design the trail connection across the three cities.

Overall, various aspects of this project address multiple issues identified in the *Collin County Parks and Open Space Strategic Plan – Executive Summary*. The following guiding principles that are listed in the Strategic Plan are directly applicable to the proposed project:

- *The parks and open space system should be diverse in its recreational opportunities and accessible for all citizens of the county as it continues to grow and urbanize.*

This project is a shared vision of regional connectivity among several entities and is included in several park and trail master plans. Once this project is completed, it will connect the cities of Murphy, Wylie, and Sachse to the regional Six Cities Trail that was created by the cities of Allen, Frisco, Garland, McKinney, Plano, and Richardson in 2001. If approved, users could use the trail system from Frisco to Wylie. The expanse of this potential trail system extension is significant.

- *The parks and open space system should be an interconnected, multifunctional system that protects important natural, cultural and visual resources while providing appropriate opportunities for recreation.*

The Maxwell Creek Trail Connection is located adjacent to multiple single-family subdivisions, a City park, and two schools, and will be accessible to these communities directly by sidewalk and trail. The proposed trail connection will connect to the existing Maxwell Creek Trail system in Murphy and will connect along Woodbridge Parkway and Hensley Lane that connects to Founder's Park in Wylie.

- *The parks and open space system should reflect sustainable, financial, cultural and environmental objectives the promote the conservation of natural and human resources for current and future citizens.*

Due to the lack of available land and associated costs, a project like this has the ability to transform a piece of land that would otherwise remain vacant for another 15-years. This project endeavors to start a transformation process, activating a site that has not been usable for many years. If approved, this project will lay the foundation for even more recreational possibilities once the former landfill officially closes in its 30-year period.

- *The parks and open space system should include public/private coordination, cooperation and partnering where possible to obtain key aspects of the plan and the communities' desires.*

With this project, the cities of Murphy, Sachse, and Wylie seek to resolve the connectivity issue by partnering with the North Texas Municipal Water District (NTMWD) and create a new connection across the top of the Maxwell Creek Landfill. In doing so, trail users will have access to full connectivity of trails in the northeastern portion of the Metroplex.

2. Objectives and Need for Project:

The City of Sachse has a population of approximately 25,607 in 2019 with approximately 80% of the City's land area dedicated for single-family use. As the City and surrounding areas continue to experience a high rate of development, high levels of demand have been placed on the City to provide recreational opportunities.

The 2010 City of Sachse Parks, Recreation and Open Space Master Plan lists seven goals and objectives and the following are directly applicable to the proposed project:

- Develop a park system that will be responsive to the needs and desires of Sachse's citizens.
- Plan a park system that will provide a variety of recreational opportunities for all age groups and for persons with differing abilities and interests.
- Acquire additional park land north of State Highway 78 in order to provide a balance of recreational opportunities.
- Develop a multi-use trail system which will benefit and serve all citizens of Sachse and will link schools and parks.
- Develop a trail system to connect adjacent cities of Murphy, Wylie and Rowlett.

Hike and bike trails are listed as the top priority on the 10-year Priority List – Recreational Outdoor Facility Development Listing table in the Master Plan. In the Parks, Recreation and Open Space Master Plan, residents identified trails as their number one priority for recreation needs in Sachse.

The goal for this project is to create a comprehensive regional trail system in this portion of Collin County by creating a new link to connect existing trails. The link to the trail begins at Breckenridge Park in the City of Richardson. This trail syncs up with an existing easement trail in the City of Murphy. Currently, connectivity to an existing trail in the City of Wylie is impossible because of the barrier created by the closed Maxwell Creek Landfill. This project gives trail users access to full connectivity of trails in the northeastern portion of the Metroplex.

The City of Wylie is working closely with the Wylie Independent School District to install new concrete sidewalks from the Maxwell Creek Landfill to Founder's Park that is located on the other side of Raymond Cooper Junior High School. These sidewalks have been identified by both the City and the school district as an important enhancement due to the pedestrian traffic between the schools, neighborhoods, and adjacent park.

The City of Murphy is in the process of establishing a partnership with a developer that will assist in the development of a low water crossing from the already established Maxwell Creek Trail in Murphy to McCreary Road. There is currently an Oncor easement that crosses this area that will be used as a path for this project. Since this portion of the project has already begun, it is not included in the overall design.

3. Funding Mechanism:

Proposed funding for the design of this project includes a joint effort between the City of Sachse, City of Wylie, and City of Murphy. Although a funding mechanism has not been officially established, a Memorandum of Understanding has been executed between all three cities, signaling each of the cities' intentions to move forward with the project. City Attorneys from all three cities are in the process of creating an Interlocal Agreement between the entities as well as between the City of Sachse and the North Texas Municipal Water District for the use of the landfill. If granted, the City is confident that all funding mechanisms will be in place within the six months from the time funding is authorized if this projected is selected for award. The cities are also seeking other grant opportunities for the construction of this project.

The City anticipates using any received funding for the design of the following:

- a trail connection from the Oncor easement in Murphy to McCreary Road in Wylie,
- concrete sidewalk down McCreary Road to the Maxwell Creek Landfill in Sachse,
- a gravel trail with fencing on both sides across the Maxwell Creek Landfill,
- a wider concrete sidewalk up Woodbridge Parkway to Hensley Lane and down Hensley Lane to Founders Park in Wylie.

On behalf of the three cities, Sachse respectfully requests that the Collin County Parks Foundation Board agree to provide a grant in the amount of \$295,000 to assist in the design of the trail connection.

4. Project Schedule:

The City anticipates 36-months for the full completion of the project. Project design and planning preparation is anticipated to begin in the second quarter of 2024 and is scheduled to be completed within 6-months.

5. Implementation and Maintenance:

The City of Sachse has taken the lead on the oversight of this project. The City utilized the expertise from the Parks and Public Works Departments to seek out the most reputable firm to design this project.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING AND AUTHORIZING SUBMITTAL OF THE GRANT APPLICATION TO COLLIN COUNTY PARKS AND OPEN SPACE PROJECT FUNDING ASSISTANCE PROGRAM FOR THE DESIGN OF THE MAXWELL CREEK TRAIL CONNECTION WITHIN THE CITIES OF SACHSE, WYLIE, AND MURPHY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Collin County, Texas, issued a call for projects in April 2023 for communities to apply for funding assistance through the Collin County Project Funding Assistance Program; and

WHEREAS, the funds from this grant program may be used for a regional trail connector or trail project. The Collin County Project Funding Assistance Program is a reimbursement program. The City of Sachse would be responsible for all non-reimbursable costs and 100 percent of overruns, if any, for funds from this grant program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The City of Sachse supports funding this project as described in the 2023 Collin County Parks and Open Space Project Assistance Program Application and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City of Sachse is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

SECTION 2. This Resolution shall take effect immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the 20th day of June 2023.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

STATE OF TEXAS

§

MEMORANDUM OF UNDERSTANDING

COUNTY OF COLLIN

§

§

This Memorandum of Understanding (MOU) is made by and between the Cities of Sachse Texas (Sachse) Wylie Texas (Wylie) and Murphy Texas (Murphy) (collectively the Parties) acting by and through their authorized representatives

WHEREAS the Parties desire to create a comprehensive regional trail system located in Collin County Texas by creating a new link between existing trails which shall be known as the Maxwell Creek Trail (Trail) as depicted in Exhibit A attached hereto and

WHEREAS the Trail currently begins at Breckenridge Park located in Richardson Texas then joins an existing easement trail in Murphy

WHEREAS connectivity to an existing trail in Wylie is not possible because of the barrier created by the closed Maxwell Creek Landfill and

WHEREAS the Parties seek to resolve the connectivity issue by partnering with the North Texas Municipal Water District (NTMWD) to create a new connection across the Maxwell Creek Landfill to provide trail users with full connectivity of trails in the northeastern portion of the Metroplex

NOW THEREFORE in exchange for the mutual covenants set forth herein and other valuable consideration the sufficiency and receipt of which is hereby acknowledged the Parties agree as follows

1 Sachse s Responsibilities Subject to available funding Sachse shall be responsible for the design and construction of the Trail over the closed Maxwell Creek Landfill with the connection being at McCreary Road and Woodbridge Parkway NTMWD has granted Sachse full permission to use the Maxwell Creek Landfill for the Trail

2 Murphy s Responsibilities Subject to available funding Murphy shall be responsible for the design and construction for that portion of the Trail connecting with the Oncor easement located within Murphy s city limits that crosses 5 Maxwell Creek Road then connects to McCreary Road

3 Wylie s Responsibilities Subject to available funding Wylie shall be responsible for the design and construction of that portion of the Trail connecting from Woodbridge Parkway to Hensley Lane leading to Founders Park

4 Administrative Costs The Parties desire to share the administrative costs incurred for the Maxwell Creek Trail project equally

5 Miscellaneous

5 1 This MOU constitutes the sole and only agreement between the Parties and supersedes any prior understandings written or oral agreements between the Parties with respect to this subject matter

5 2 This MOU may be amended by mutual written agreement of the Parties

5 3 Each Party shall designate a representative to act on their behalf to negotiate or mediate any grievances that may arise between the Parties

(signature page to follow)

EXECUTED this 8th day of June, 2023.

City of Sachse, Texas

By: 
Gina Nash, City Manager

EXECUTED this 30 day of May, 2023.

City of Wylie, Texas

By: 
Brent Parker, City Manager

EXECUTED this 7th day of June, 2023.

City of Murphy, Texas

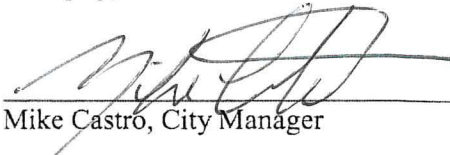
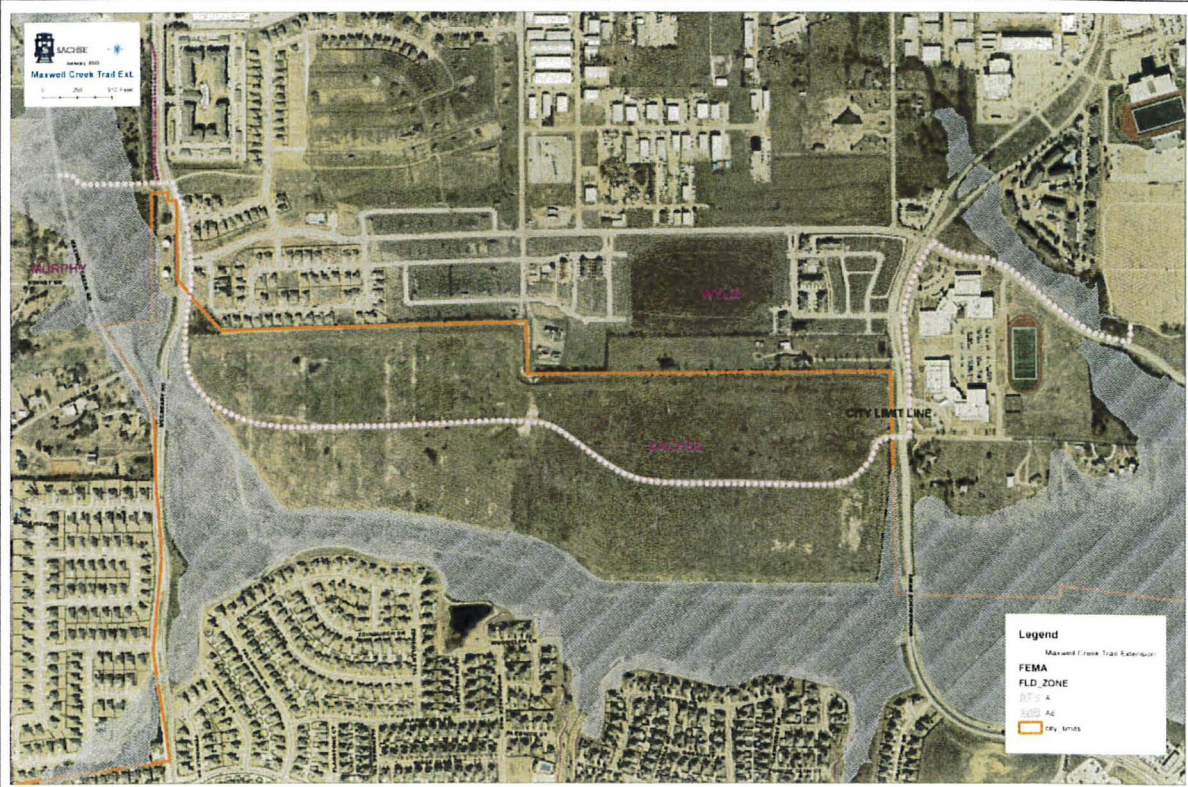
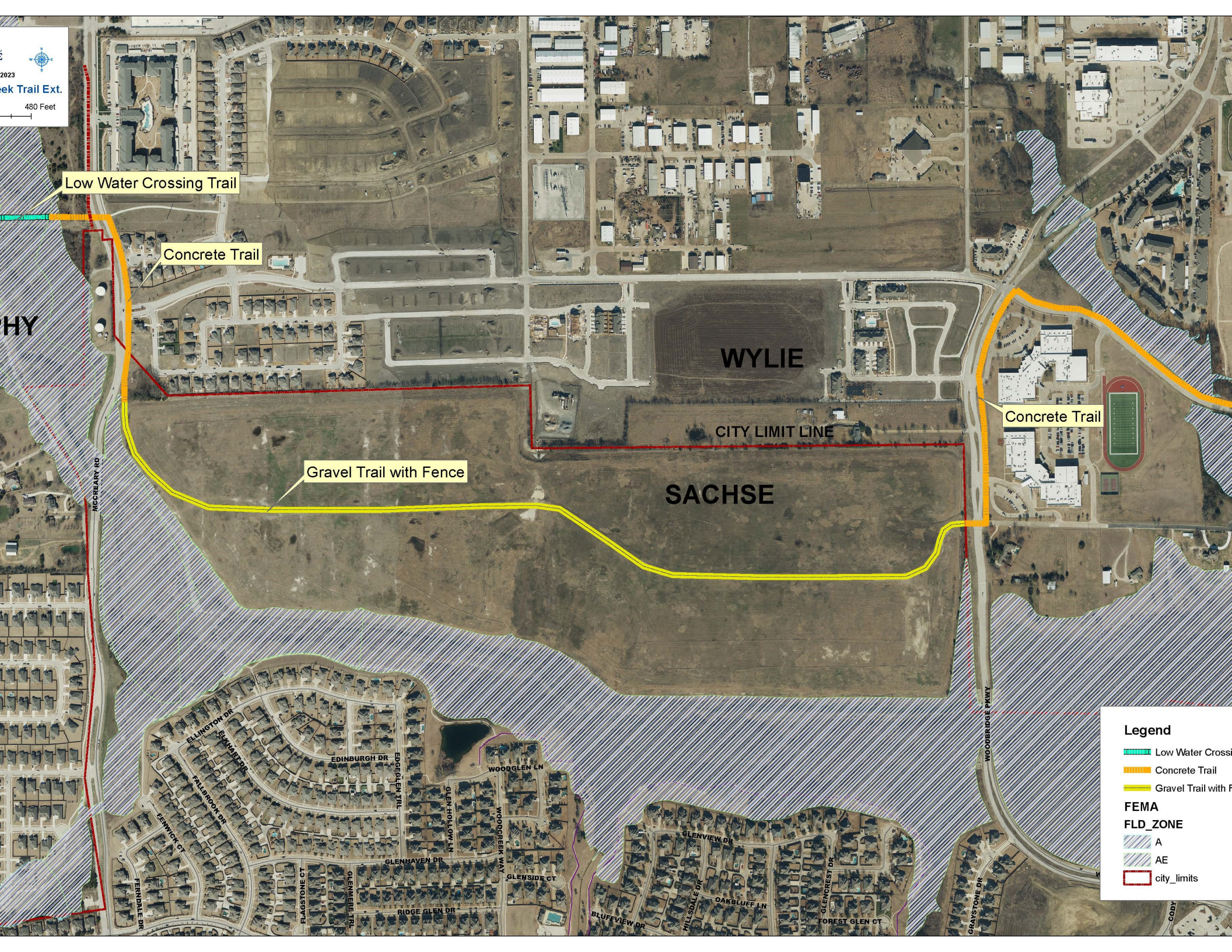
By: 
Mike Castro, City Manager

EXHIBIT "A"
Trail Depiction







Low Water Crossing Trail

Concrete Trail

Gravel Trail with Fence

Concrete Trail

WYLIE

SACHSE

CITY LIMIT LINE

Legend

- Low Water Crossing Trail
- Concrete Trail
- Gravel Trail with Fence
- FEMA FLD_ZONE
 - A
 - AE
- city_limits

[illegible]

PARKS, RECREATION & OPEN SPACE



CITY OF
MURPHY

LIFE LIVED AT YOUR PACE



2017 COMPREHENSIVE MASTER PLAN

CITY OF MURPHY, TEXAS
August 2017

V. City-Wide Trail System Plan

Collin County Regional Trail System

In 2012, the City of Murphy participated in a collaborative Multi-Jurisdictional Planning Effort to develop the Collin County Regional Trails Master Plan. This Master Plan exists with the primary goal of providing coordination and connectivity within the county for future trail development. The Regional Trail Master Plan (RTMP) reviewed existing planned trails in Collin County as well as developed a plan to connect all major trail corridors in the county; known as the Regional Trail System. Once the development plans were established, the RTMP then provided guidelines for implantation of development. These guidelines included recommendations in planning, designing, and maintenance of the Regional Trail System.

The following trail location is a trail that has been built that connects Murphy to other city's trail systems:

1. Along the ONCOR Easement between South Maxwell Creek Road and South Murphy Road.
 - a. This connects Murphy, to the west, with Plano's trail system and on into Breckenridge Park in Richardson.
 - b. This will eventually connect to the east and into Wylie and Sachse.

The following locations are trails in Murphy that are planned to connect to other city's trail systems:

1. Along Maxwell Creek at McCreary Road and along the KCS Railroad at McCreary Road.
 - a. This will connect Murphy, Wylie and Sachse.
 - b. While Murphy currently has no development plans for trails along the railroad, there is a hard surface (concrete) trail along Maxwell Creek.
2. Along McWhirter Road between Maxwell Creek and McCreary Road.
 - a. This will connect Murphy, Wylie and Parker.
 - b. Murphy currently has plans to develop hard surface trails along Maxwell Creek.

Inter-City Trail/Sidewalk Connection



City of Sachse Parks, Recreation and Open Space Master Plan

Parks & Trails Map



0 1,050 2,100 Feet

Legend

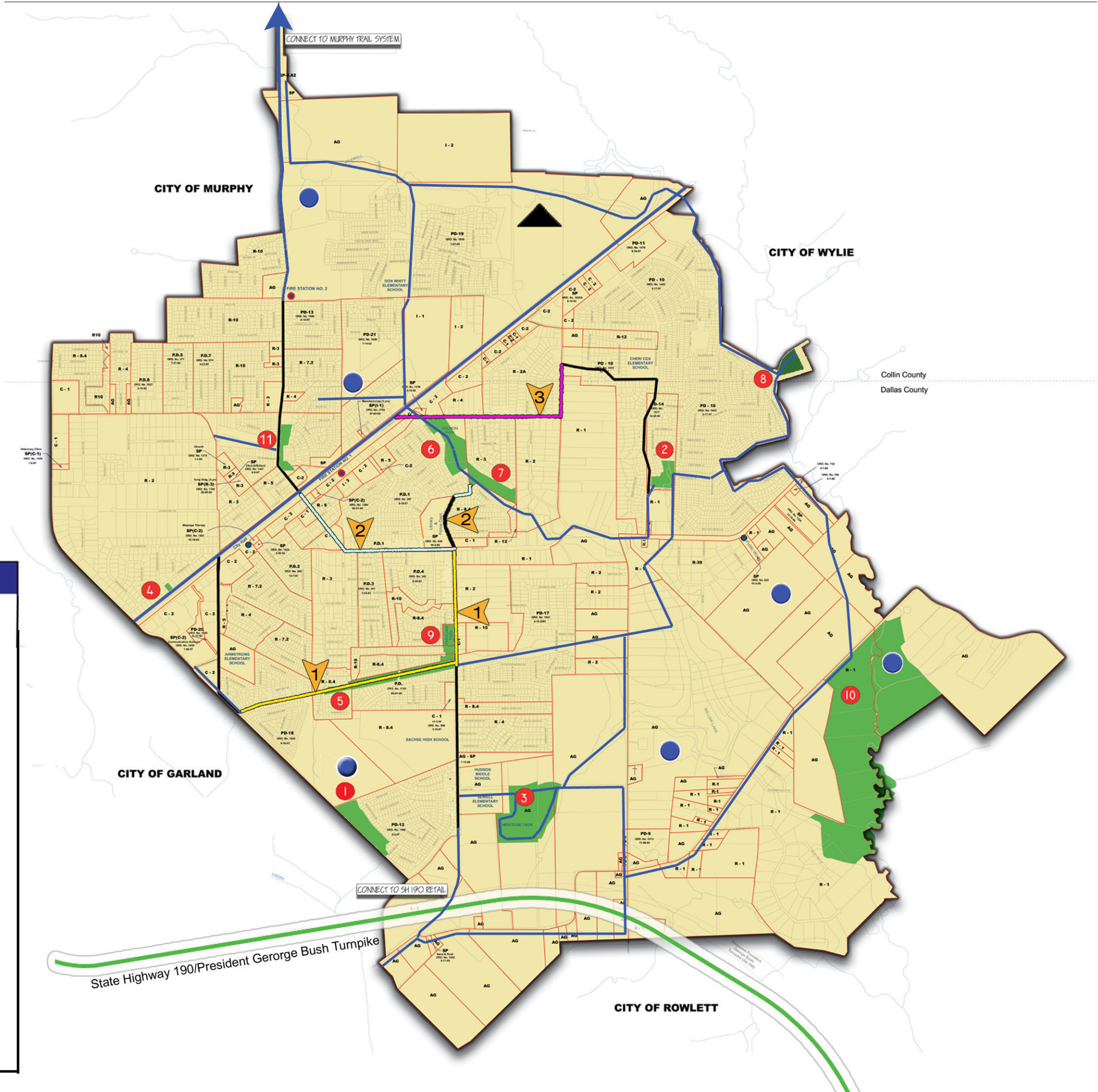
- Future Neighborhood Park
- Future Community Park
- Park and Open Spaces
- Proposed Trail & Sidewalks
- Existing Trail & Sidewalks

Construction Priority

- 1
- 2
- 3
- 4

Existing Parks Legend

- 1) Bunker Hill Park
- 2) Joe J. & Patricia D. Stone Park
- 3) Heritage Park
- 4) Cornwall Lane Park
- 5) Cedar Creek Estates Park
- 6) Salmon Park
- 7) Sachse on the Creek Park
- 8) Creek Crossing Park
- 9) Park Lake Park
- 10) Muddy Creek Preserve
- 11) 5th St. Park



LEGEND	
R-39	SINGLE FAMILY RESIDENTIAL
R-15	" " "
R-12	" " "
R-10	" " "
R-8.4	" " "
R-7.2	" " "
R-5	" " "
R-4	" " "
R-3	" " "
R-2A	" " "
R-2	" " "
R-1	" " "
P.D.	PLANNED DEVELOPMENT
C-1	NEIGHBORHOOD SHOPPING DISTRICT
C-2	GENERAL COMMERCIAL DISTRICT
I-1	RESTRICTED MANUFACTURING/WAREHOUSE
I-2	GENERAL INDUSTRIAL DISTRICT
AG	AGRICULTURAL
SP	SPECIAL USE PERMIT



PRIORITY RANKINGS

8



PRIORITY RANKINGS

Establishing clear priorities for the park system is essential for guiding a successful Master Plan. This allows City leaders to understand the importance of annual budgeting and strategies that will meet the needs throughout the Wylie community. The priorities in this section are a result of incorporating the inventory of the current resources, benchmarking outcomes, and citizen survey into a ranking of priority needs.

Process for Rankings

At the completion of the citizen survey during the needs assessment phase, a method of ranking priorities was implemented. This method included using specific input from the citizen survey results, Park Board, City Staff, and the Dunaway team. The following weighted values were assigned to each:

Citizen Input / Survey Results (55%)

The specific needs and requests by the Wylie community as tabulated from the citizen survey

Steering Committee (20%)

The specific parks and recreation needs in Wylie as identified by the appointed Steering Committee members

Parks & Recreation Department Staff (15%)

The specific needs as identified by City staff based upon recreation programs and demands upon resources

Dunaway Team (10%)

The specific recommendations by the Dunaway planning team based upon assessing the unique needs of the Wylie community, current park resources, demographic profile, and future demands for recreational resources

The results of the priority ranking were tabulated into three categories: High Priority, Moderate Priority, and Low Priority. The table on the following page provides a summary of the priorities for Wylie.

Wylie Priority Rankings

Rank	Action Plan	High	Moderate	Low
1	Hike/bike/walk trails that are connected throughout the city	◆		
2	Sprayground	◆		
3	Expand amenities at Lavon Lake (fishing, picnicking, swim beach)	◆		
4	Hike/bike/walk nature trails along the lake/dam	◆		
5	Aquatic Center (indoor – leisure area and lap lanes)	◆		
6	Aquatic Center (outdoor – leisure area and lap lanes)	◆		
7	Special events in parks	◆		
8	Additional lighting in parks	◆		
9	Multipurpose sports fields (football, soccer, baseball, softball)	◆		
10	Additional practice fields (football, soccer, baseball, softball)	◆		
11	Benches/seating areas	◆		
12	Dog Park		◆	
13	Open spaces/natural areas		◆	
14	Picnic areas with grilling stations		◆	
15	Updated playgrounds for children		◆	
16	Amphitheater		◆	
17	Expand Senior Recreation Center		◆	
18	Additional large pavilions (special events/reunions, etc.)		◆	
19	Recreation Center on the east wide of Wylie		◆	
20	Exercise stations along trails		◆	
21	Pond with fishing pier		◆	
22	Additional classroom space at Wylie Recreation Center			◆
23	Wildlife/plant education stations in parks			◆
24	Mountain bike/BMX trails			◆
25	Nature center/nature preserve for birdwatching/wildflower planting			◆
26	Expand Veteran's Memorial Park			◆
27	Community garden			◆
28	Expand skate park			◆
29	Additional art/sculptures in parks			◆

HIGH PRIORITY ITEMS

[illegible]

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	3. Authorize the City Manager to execute a lease agreement with Verizon Wireless for space for an antenna and equipment located at the Public Works Water Tower at 6420 Sachse Road.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Authorize the City Manager to execute a lease agreement with Verizon Wireless for space for an antenna and equipment located at the Public Works Water Tower at 6420 Sachse Road.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

Cellular technology is shifting from “high in the sky” macro sites to “low to the ground” 5G small cell sites. One such macro site in Sachse is the Verizon Wireless (Verizon) antenna installed on the Public Works Water Tower located at 6420 Sachse Road.

Verizon Wireless rents space on the tower through a lease agreement with the City that extends through July 2024. This lease agreement will automatically extend for three (3) additional five (5) year terms unless terminated earlier by Verizon on the annual anniversary of the lease, provided that three (3) months prior notice is given. The current lease payment is \$2,300 per month and includes a 15% escalation factor per five (5) year renewal. The next renewal period begins August 2024.

OVERVIEW

As Verizon expands their 5G network, they are looking at their current portfolio of leased macro sites to determine which to keep. While Verizon is interested in keeping this site in Sachse, they believe that revisions to the lease agreement are needed in order to ensure that this location is sustainable to Verizon in the long-term. Lease revisions include:

- ensuring the site is going to be available for at least the next 20+ years
- reducing the current rent to be comparable with current market value
- updating the language to ensure it matches changing technology within the industry

Specifically, Verizon has proposed the following revisions to the current lease agreement:

- reduce rent amount to \$1,900.00 per month, commencing on August 1, 2023
- reduce rent escalation factor to 13 percent (13%) every five (5) years (next increase on August 1, 2028)
- allow for seven (7) additional five (5) year renewal terms

This would result in a reduction of revenue to the City of \$4,800 through July 2024 (the end of the current five (5) year renewal term under the current lease agreement) or \$157,401 through July 2039 (the end of the final five (5) year renewal term under the current lease agreement). Additionally, this would extend the maximum possible lease term by nearly 24 additional years from July 2039 under the current lease agreement to July 2063, potentially generating \$1,033,043 in additional revenue.

Additionally, Verizon requires that language be added to the lease agreement that allows for access to, and discretion regarding, the equipment, and any modifications to the equipment, installed at the site. This includes the removal from the lease agreement of any provision that, due to such a modification by Verizon, requires that Verizon receive approval from the City or results in an increase in rent to Verizon.

RECOMMENDATION

Authorize the City Manager to execute a lease agreement with Verizon Wireless for space for an antenna and equipment located at the Public Works Water Tower at 6420 Sachse Road.

[D3.1 Presentation Verizon Cell Tower Lease Agreement Final.pdf \(156 KB\).](#)

[D3.2 Verizon Wireless Equipment Lease Agreement.pdf \(108 KB\).](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Verizon Cell Tower Lease Agreement

City Council
June 20, 2023



Agenda

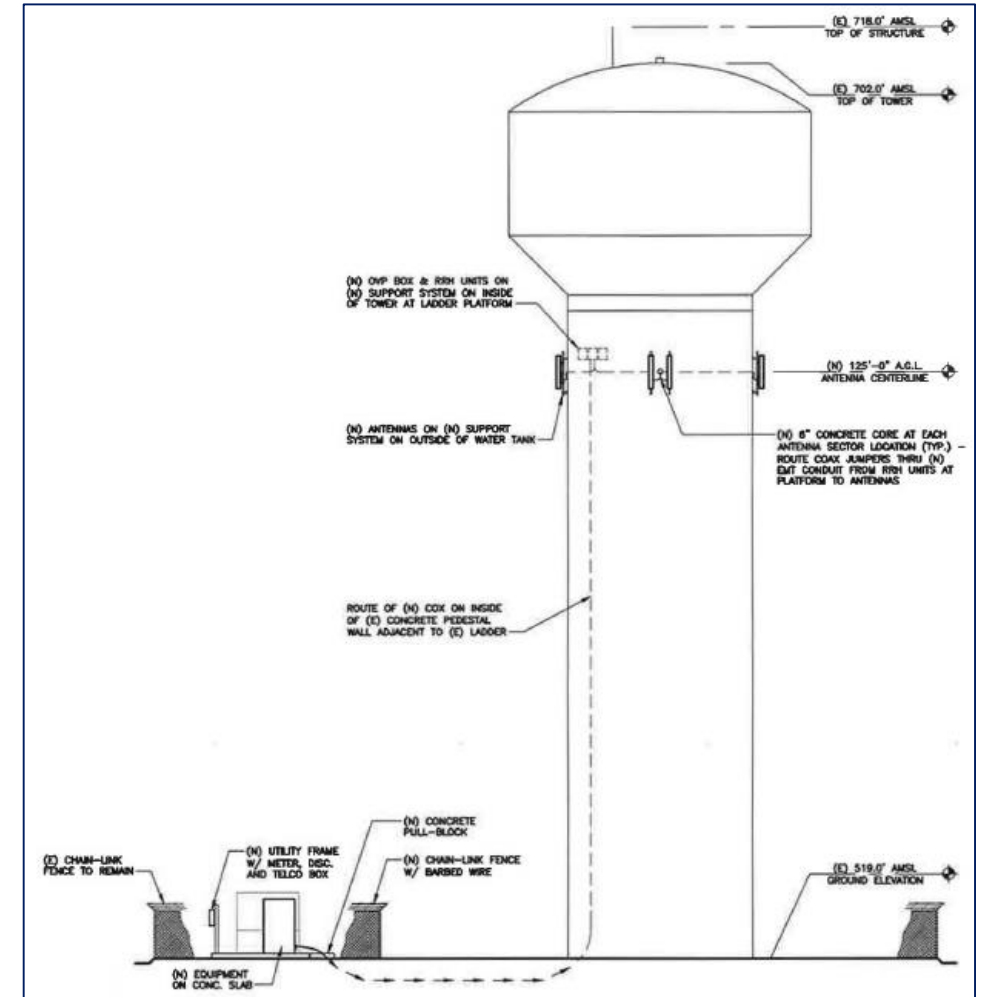
- Lease Overview
- Verizon Request for Lease Modifications
- Lease Comparison
- Recommended Action



The City of
SACHSE

Lease Overview

- City of Sachse lease of space to Verizon Wireless (Verizon)
- Used for antenna and equipment
- Located at Public Works water tower at 6420 Sachse Road



Verizon Request for Lease Modifications

- **Allows cell site to better meet Verizon's current operational needs and enhance customer cell service in Sachse**
- **Enhances long-term value to the overall network**
- New agreement allows for seven additional five-year contract extensions (current contract allows Verizon to drop the contract with only 90 days notice)



Lease Comparison

- Original Lease

- Current Period: August 2019 to July 2024 (extensions through 2039)
- \$2,300 per month (\$27,600/year)
- 15% escalation factor per five-year renewal

- New Lease

- August 2023 to July 2028 (extensions through 2063)
- \$1,900 per month (\$22,800/year)
- Seven additional terms of five years each
- 13% escalation factor per five-year renewal



Recommended Action

- Authorize the City Manager to execute a lease agreement with Verizon Wireless for space for an antenna and equipment located at the Public Works water tower at 6420 Sachse Road.



FIRST AMENDMENT TO AMENDED AND RESTATED LICENSE AGREEMENT

This First Amendment to Amended and Restated License Agreement (“First Amendment”) is made, and shall be effective, as of the last date of the signatures below (“Effective Date”), between City of Sachse, Texas, a Texas home rule municipality (“LICENSOR”), and Celco Partnership d/b/a Verizon Wireless (“LICENSEE”). LICENSOR and LICENSEE (or their predecessors in interest) entered into that certain Amended and Restated License Agreement dated June 14, 2017, as may have been previously amended and/or assigned, (the “Agreement”), pursuant to which LICENSEE is leasing or licensing from LICENSOR a portion of that certain property located at 6420 Sachse Road, Sachse, Dallas County, Texas, as more particularly described in the Agreement. LICENSOR and LICENSEE may be referenced in this First Amendment individually as a “Party” or collectively as the “Parties.”

In consideration of the mutual covenants and promises contained in this First Amendment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree to amend the Agreement as follows:

1. Term. Notwithstanding anything contained in the Agreement to the contrary, the Agreement shall expire on 07/31/2023. Commencing on 08/01/2023, the Agreement shall be extended for 5 years (“Initial Extension Term”). The term of the Agreement shall thereafter automatically extend for 7 additional terms of 5 years each (each, an “Additional Extension Term”), unless LICENSEE terminates the Agreement by giving LICENSOR notice of such termination at least 30 days prior to the expiration of the Initial Extension Term or then-current Additional Extension Term.

2. Rent. Commencing on 08/01/2023, the monthly rent during the Initial Extension Term shall be \$1,900.00 to be paid on the first day of the month in advance to LICENSOR or such other person as LICENSOR may designate in writing at least 30 days in advance of any rental payment date. Thereafter, commencing on 08/01/2028, monthly rent for each Additional Extension Term shall increase by 13% upon commencement of each Additional Extension Term.

3. Holdover. Notwithstanding anything contained in the Agreement to the contrary, the Parties agree that a holding over beyond the expiration or termination of the Agreement shall operate as an extension of the Agreement from month-to-month only (the “Holdover Period”), with rent due monthly in an amount equaling the monthly rent applicable during the month immediately preceding such expiration or earlier termination. Either Party may terminate the Agreement at the end of any month during the Holdover Period by providing 30 days written notice.

4. Rent Credit. This First Amendment provides for a reduction in rent, effective 08/01/2023. The Parties acknowledge and agree that LICENSEE shall be entitled to a credit in the event of any overpayment of rent resulting from said reduction in rent. Such credit shall be applied against LICENSEE’s rent due under the Agreement.

5. Continued Effect. Except as amended hereby, all of the other terms and conditions of the Agreement shall remain in full force and effect. In the event of a conflict

between any term and provision of the Agreement and this First Amendment, the terms and provisions of this First Amendment shall control. In addition, except as otherwise stated in this First Amendment, all initially capitalized terms shall have the same respective defined meaning stated in the Agreement. All captions are for reference purposes only and shall not be used in the construction or interpretation of this First Amendment.

6. Ratification and Reaffirmation. LICENSOR and LICENSEE do hereby ratify, reaffirm, adopt, contract for and agree to be, or continue to be, bound by all of the terms and conditions of the above-referenced Agreement. Except as modified by this First Amendment, all of the terms and conditions of the Agreement are incorporated by reference herein as if set forth at length. It is acknowledged and agreed that the execution of this First Amendment by the Parties is not intended to and shall not constitute a release of either Party from any obligation or liability which said Party has to the other pursuant to the Agreement.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto execute this First Amendment below, intending to be bound.

LICENSOR:

City of Sachse, Texas

By: _____
Name: _____
Title: _____
Date: _____

LICENSEE:

Cellco Partnership d/b/a Verizon Wireless

By: _____
Name: Sergei Mislevy
Title: Executive Director-Network Engineering/Real Estate
Date: _____

E. Regular Agenda Items

Subject	1. Conduct a public hearing to consider an ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Sachse, as heretofore amended, by granting a special use permit to allow for the location of a gas station on land zoned Turnpike Mixed Use, on +/- 1.573 acres, generally located at the northeast corner of President George Bush Turnpike and Merritt Road, City of Sachse, Dallas County, Texas, more particularly described in Exhibit "A" and shown in Exhibit "B" providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense; and providing for an effective date.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion, Information
Fiscal Impact	No
Budgeted	No
Recommended Action	Conduct a public hearing and approve the ordinance for the special use permit request.

BACKGROUND

- Special Use Permit (SUP) request for a gas station use
- Applicant: Huffines Communities
- Owner: Benbrook Winchester LP
- Size: Approximately 1.573 acres
- Site attributes: Vacant
- Current Zoning: PGBT - Turnpike Mixed-Use.

POLICY CONSIDERATIONS

- A SUP is required of uses that the zoning ordinance may allow but are uses that may need to be screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal.
- The subject property is currently identified as Turnpike Mixed-Use on the Future Land Use Plan, which calls for commercial, office, and residential uses.
- The applicant has stated in their request to use the property for a corner store and gas station use.
- The immediate surrounding area of this site is currently vacant, however, townhomes are located nearby to the east, with future commercial development planned for the area. This site is on the northeast corner of Merritt Road and PGBT.
- The Future Land Use plan supports the SUP request, which calls for commercial land uses.

RECOMMENDATION

The Planning and Zoning Commission recommended 6-0 to approve the SUP request at the May 22, 2023, Regular Meeting.

File Attachments

[E1.1 Presentation SUP Aria Gas Station Final.pdf \(1,224 KB\)](#)

[E1.2 Ordinance SUP - 23-01 Aria Gas Station.pdf \(1,016 KB\)](#)

Special Use Permit Aria Gas Station

City Council
June 20, 2023



Request

Conduct a public hearing to consider and act on a request for a special use permit for a gas station use, generally located north of President George Bush Turnpike and east of Merritt Road, within Sachse city limits.



Project Information

- Request for approval of a special use permit for a gas station use
- Applicant: Huffines Communities
- Owner: Benbrook Winchester LP
- Size: Approximately 1.573 acres
- Site Attributes: Vacant
- Current Zoning: PGBT - Turnpike Mixed-Use



SUP Overview

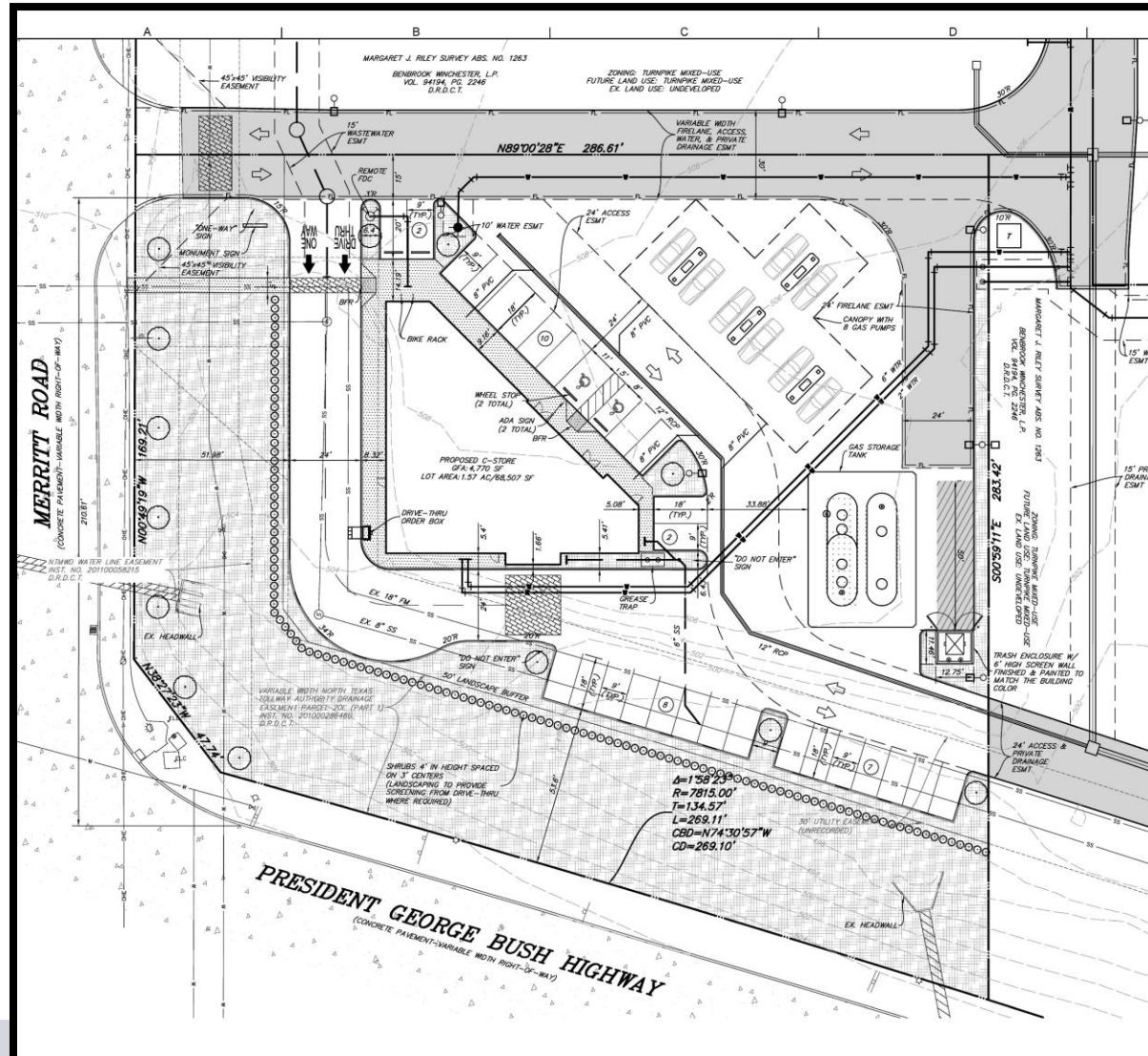
- Chapter 11 of the Sachse Code of Ordinances requires auto related uses, including gas stations, to obtain a Special Use Permit (SUP) to legally operate in the PGBT - Turnpike Mixed-Use zoning district.
- A SUP is required of uses that the zoning ordinance may allow, but uses that are screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal.



Aerial Map

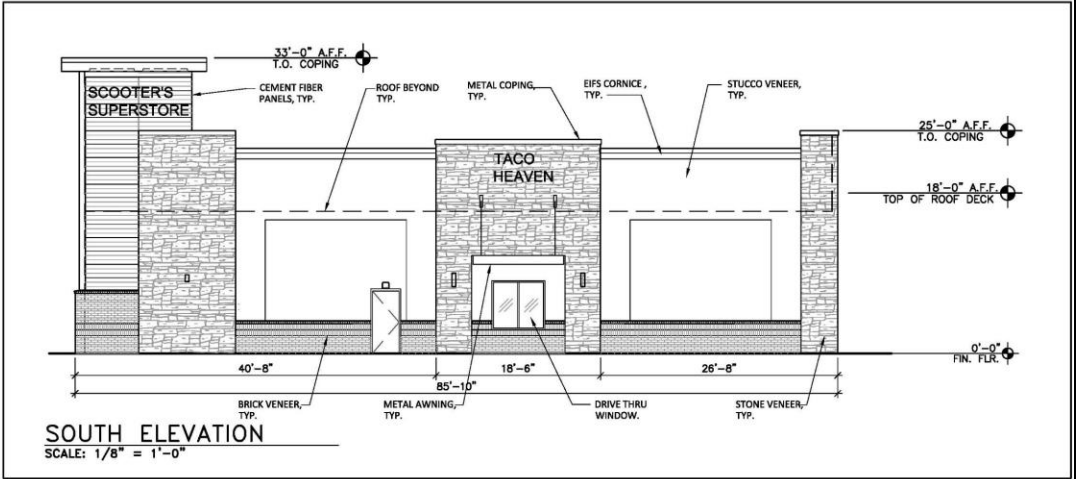
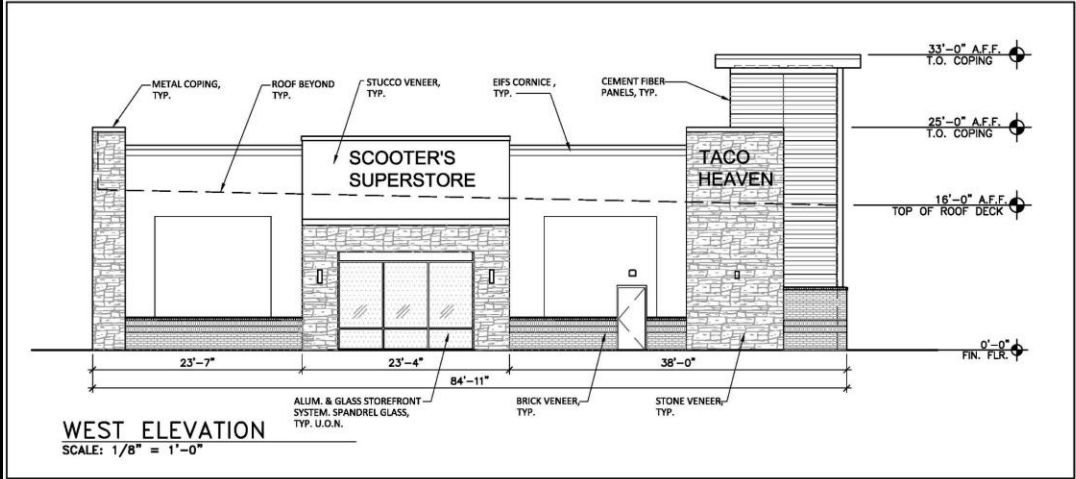
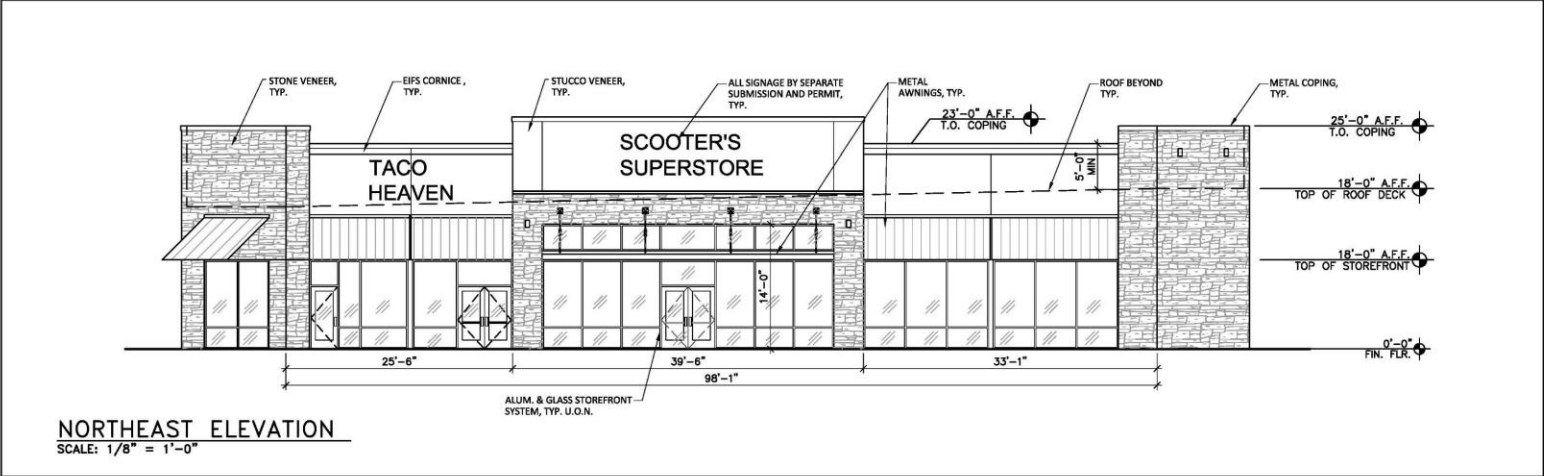


Concept Plan

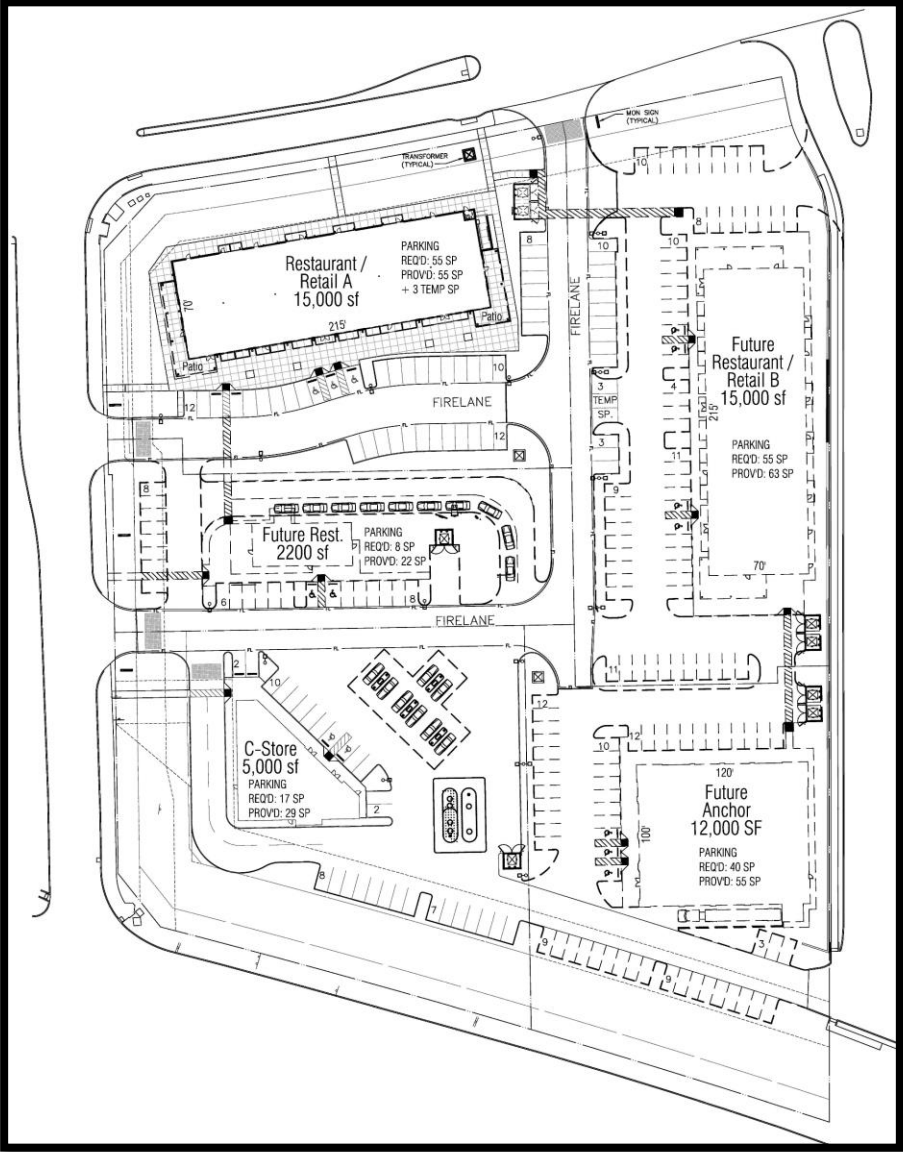


- Street trees planted 30 feet on center along Merritt Road
- Mutual access between sites

Layout



Site Layout



Recommendation

- At the regular meeting held on May 22, the Planning & Zoning Commission voted 6-0 to recommend approval of the proposed SUP request.



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF SACHSE, AS HERETOFORE AMENDED, BY GRANTING A SPECIAL USE PERMIT (“SUP”) TO ALLOW FOR THE LOCATION OF A GAS STATION ON LAND ZONED TURNPIKE MIXED-USE, ON ±1.573 ACRES, GENERALLY LOCATED AT THE NORTHEAST CORNER OF PRESIDENT GEORGE BUSH TURNPIKE AND MERRITT ROAD, CITY OF SACHSE, DALLAS COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A” AND SHOWN IN EXHIBIT “B”; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Sachse and the governing body of the City of Sachse, in compliance with state laws applying to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the City Council of the City of Sachse is of the opinion that said comprehensive Zoning Ordinance and Zoning Map should be amended as provided herein;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance and Zoning Map of the City of Sachse, Texas, as heretofore amended, be and the same are hereby amended by granting a Special Use Permit (“SUP”) to allow for the location of a gas station use on land zoned Turnpike Mixed-Use, consisting of ±1.573 acres, generally located at the northeast corner of President George Bush Turnpike and Merritt Road, City of Sachse, Dallas County, Texas, (the “Property”), and being more particularly described in Exhibit “A” and shown in Exhibit “B” attached hereto and incorporated herein.

SECTION 2. The above-described Property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, subject to the following special conditions:

- (1) The Special Use Permit shall only be for the location of a gas station use;
- (2) The property shall be developed in accordance with the requirements of Turnpike Mixed-Use; and, the Site Plan attached hereto as Exhibit “B”;
- (3) In the event a conflict exists between the City’s Code of Ordinances and the Concept Plan, the Code of Ordinances shall govern the development of the Property.

SECTION 3. All provisions of the ordinances of the City of Sachse in conflict with the provisions of this ordinance be and the same are hereby repealed.

SECTION 4. Should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 5. An offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm, or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas, on the 20th day of June, 2023.

APPROVED:

Jeff Bickerstaff
Mayor

DULY ENROLLED:

Leah K Granger
City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney
(05-23-2023:TM 135181)

EXHIBIT "A"

Description of Property

FIELD NOTE DESCRIPTION

Being a 68,507 square foot or 1.573 acre tract of land situated in the Margaret J. Riley Survey, Abstract No. 1263, City of Sachse, Dallas County, Texas, same being a portion of that tract of land described to Benbrook Winchester, L.P., by Warranty Deed recorded in Volume 94194. Page 2246, Deed Records, Dallas County, Texas (D.R.D.C.T.), and being more particularly described as follows:

BEGINNING at a monument found stamped "George Bush Turnpike NTTA" for the intersection of the North Right-of-Way (R.O.W.) line of President George Bush Highway (a variable width R.O.W., by judgment recorded in Instrument No. 201000286460, O.P.R.D.C.T.), and the East R.O.W. line of Merritt Road (a variable with R.O.W.);

THENCE North 38 degrees 27 minutes 23 seconds West, with said intersection, a distance of 47.74 feet to a monument found stamped "George Bush Turnpike NTTA";

THENCE North 00 degrees 49 minutes 19 seconds West, with the East R.O.W. line of said Merritt Road, a distance of 169.21 feet to a point for corner;

THENCE departing the East R.O.W. line of said Merritt Road, over and across aforesaid Benbrook Winchester, L.P. tract, the following bearings and distances:

North 89 degrees 00 minutes 28 seconds East, a distance of 286.61 feet to a point for corner;

South 00 degrees 59 minutes 11 seconds East, a distance of 283.42 feet to a point for corner, being in the North R.O.W. line of aforesaid President George Bush Highway, being the beginning of a non-tangent curve to the left, having a radius of 7,815 feet, a central angle of 01 degrees 58 minutes 23 seconds, and a chord bearing and distance of North 74 degrees 30 minutes 57 seconds West, 269.10 feet;

THENCE, with the North R.O.W. line of said President George Bush Highway and said curve to the left, an arc distance of 269.11 feet to the POINT OF BEGINNING, and containing 68,507 square feet or 1.573 acres of land.

EXHIBIT "A" CONTINUED

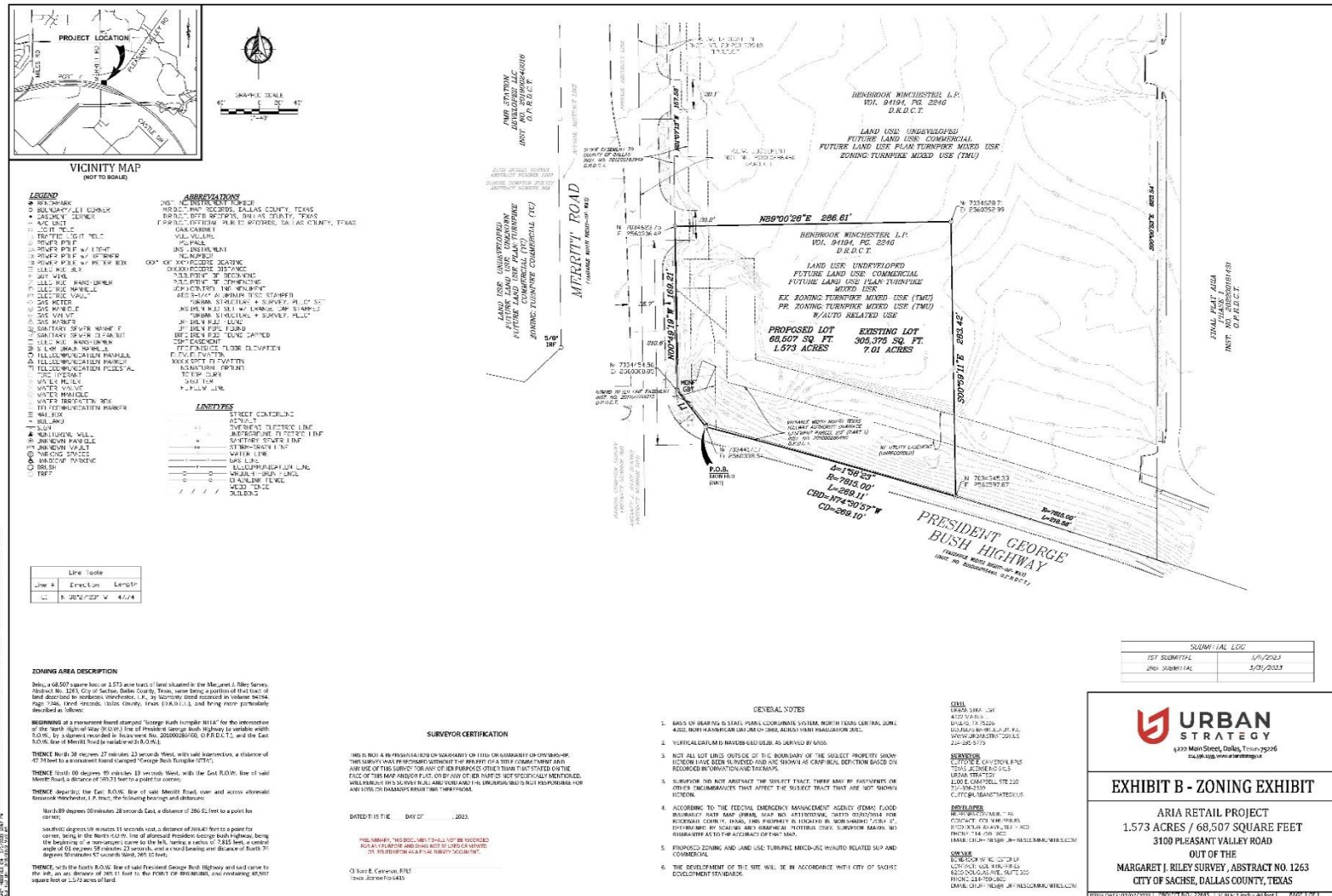
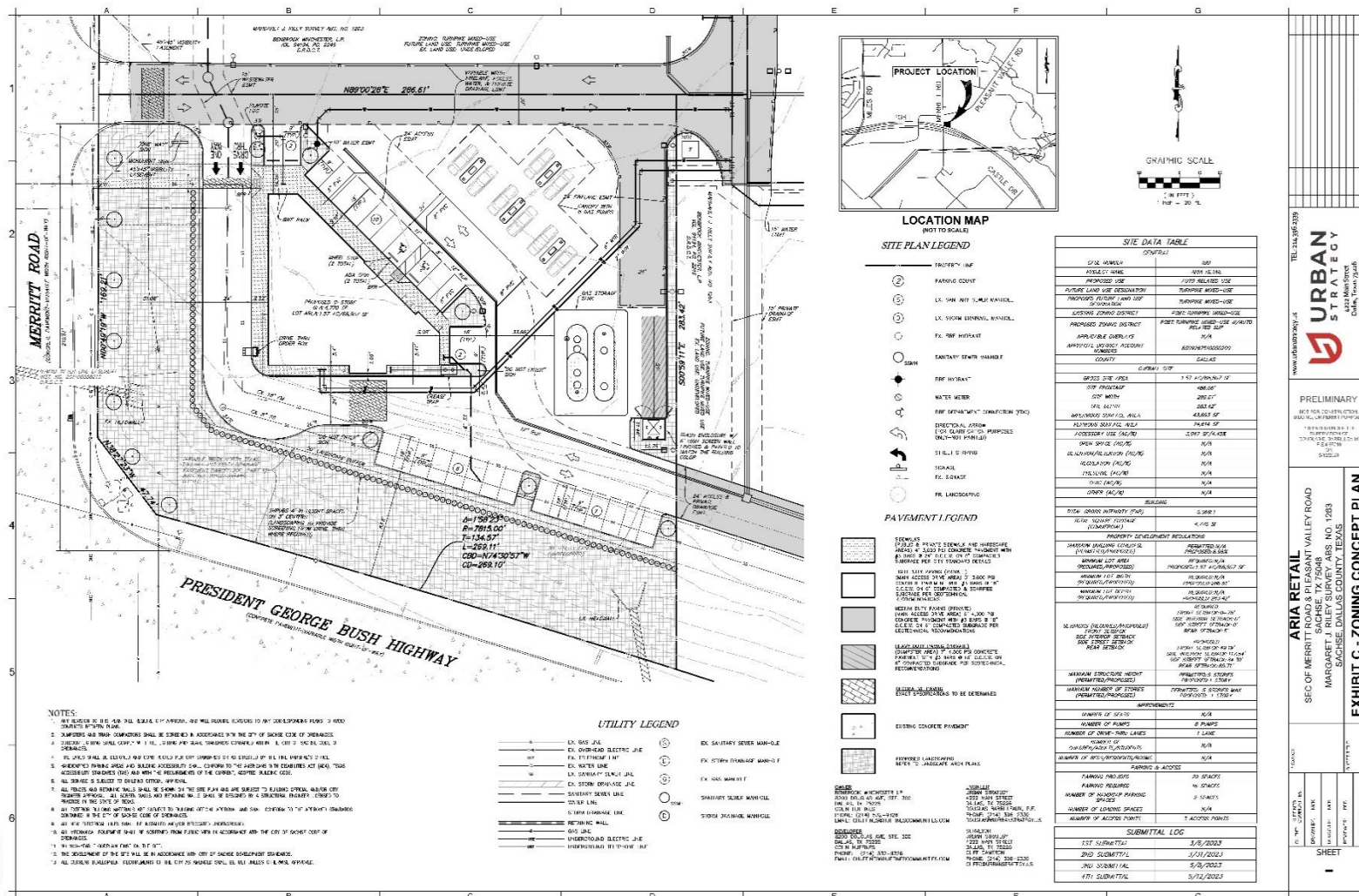


EXHIBIT “B”



E. Regular Agenda Items

Subject	2. Conduct a public hearing to consider and act on a request for a sign variance for a mural, generally located west of State Highway 78 and north of Third Street, within Sachse city limits.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion, Information
Fiscal Impact	No
Budgeted	No
Recommended Action	Conduct a public hearing and approve or deny the proposed variance request.

BACKGROUND

- Request for approval of a sign variance from Sachse Code of Ordinances Article 3-10, "Signs" to allow for a mural
- Applicant: Glen Brechner III, Executive Director for Chase Oaks Church
- Owner: Chase Oaks Church
- Size: Approximately 2.78 acres
- Site attributes: Church Campus (Chase Oaks Church)
- Current Zoning: Old Town District - Downtown North

The mural proposed is located on the northeast oriented facade of the building, facing towards Fourth street. Surrounding the site are residential uses zoned Old Town District - Downtown North and Neighborhood. The mural would cover the entire northeast facade, which would be visible from State Highway 78, but not directly facing the roadway. Overall, the mural would span the facade being approximately 100 feet wide and 45 feet tall.

OVERVIEW

This item is for the City Council to review and consider a variance to the standards of the City's Sign Ordinance to specifically allow for the following:

- a mural;
- approximately 100 feet wide and 45 feet tall; and
- located on the northeast facade of Chase Oaks Church.

POLICY CONSIDERATIONS

The City of Sachse's sign code currently does not allow for murals. If approved, it could open the door for future requests which could be addressed through an amendment to the sign code. As a sign, the content cannot be regulated, however the type, size, location, and number can be regulated.

RECOMMENDATION

Conduct a public hearing and approve or deny the proposed variance request.

File Attachments

[E2. Presentation Special Variance - Sign Final.pdf \(1,459 KB\)](#)

Sign Variance Chase Oaks Church

City Council
June 20, 2023



Request

Conduct a public hearing to consider and act on a request for a sign variance for a mural, generally located west of State Highway 78 and north of Third Street, within Sachse city limits.



Project Information

- Request for approval of a sign variance to allow for a mural
- Applicant: Glen Brechner III, Executive Director for Chase Oaks Church
- Owner: Chase Oaks Church
- Size: Approximately 2.78 acres
- Site Attributes: Church Campus (Chase Oaks Church)
- Current Zoning: Old Town District – Downtown North



Overview

- Article 3-10 of the Sachse Code of Ordinances, “Signs”, does not allow for murals.
- This site is in the Old Town District – Downtown North zoning district.



Aerial Map



Current Conditions



View From ROW



Proposed Design



Council Considerations

Variance would be to allow for the following:

- A mural;
- Approximately 100' wide by 45' tall; and
- Located on the northeast façade of Chase Oaks Church (2709 Third Street).



E. Regular Agenda Items

Subject	3. Consider authorizing the City Manager to execute and award the bid for the construction of the 5th Street District Improvements Phase 1 (Alexander Street) project, R-22-05, to DDM Construction Corporation in the amount of Two Million, Seven Hundred Eighty-Nine Thousand, Nine Hundred Thirty-Three and No/100 Dollars (\$2,789,933.00).
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion
Preferred Date	Jun 20, 2023
Fiscal Impact	Yes
Dollar Amount	\$2,789,933.00
Budgeted	Yes
Budget Source	Certificates of Obligation through the General CIP and Utility Fund
Recommended Action	Authorize the City Manager to execute and award the bid for the construction of the 5th Street District Improvements Phase 1 (Alexander Street) project, R-22-05, to DDM Construction Corporation in the amount of Two Million, Seven Hundred Eighty-Nine Thousand, Nine Hundred Thirty-Three and No/100 Dollars (\$2,789,933.00).
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. Strategically invest in the City's existing and future infrastructure. Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

Recent development of projects around Fifth Street and Alexander Street have precipitated the reconstruction of Alexander Street, upgrades to utilities, and the installation of underground detention adjacent to their projects.

This project includes the reconstruction of approximately 350 linear feet of Alexander Street with a mid-block pedestrian crossing, sidewalks, and on-street parking. Water and sewer lines will be upgraded and services extended to the proposed pad sites. A major component of Alexander Street and the Phase 1 area is the installation of underground detention. By providing this regional detention, it alleviates the need for each parcel to provide their own detention and maximizes the developable area of the district. New parking lots will be constructed with this project for the future restaurants and development in the area.

OVERVIEW

Sealed bids were requested by the City of Sachse for the 5th Street District Improvements Phase 1 (Alexander Street) project, R-22-05, with a deadline of 3 p.m. on June 13, 2023. The project was advertised in the Sachse News and online via Civcast. A total of five bids were received.

The apparent low bid was submitted by DDM Construction Corporation Based on the evaluation of their bid and references, DDM Construction Corporation is considered capable of performing the proposed work in the contract documents. This contract amount is budgeted, via R-22-05 and W-21-07, and sufficient project funds exist to fund this contract. Therefore, based on review of the bids, staff recommends DDM Construction Corporation to be awarded the contract for the 5th Street District Improvements Phase 1 (Alexander Street) project, R-22-05, in the amount of Two Million, Seven Hundred Eighty-Nine Thousand, Nine Hundred Thirty-Three and No/100 Dollars (\$2,789,933.00). The bid received is \$288,647 **under** the total allocated budget.

POLICY CONSIDERATIONS

Funding was presented as part of the FY 22-23 Budget and is within the adopted budget amount allocated. The funds will be used from Certificates of Obligation through the General Fund (R-22-05) and the Utility Fund (W-21-07).

RECOMMENDATION

Authorize the City Manager to execute and award the bid for the construction of the 5th Street District Improvements Phase 1 (Alexander Street) project, R-22-05, to DDM Construction Corporation in the amount of Two Million, Seven Hundred Eighty-Nine Thousand, Nine Hundred Thirty-Three and No/100 Dollars (\$2,789,933.00).

File Attachments

[E3.1 Presentation 5th Street District Phase 1 - Construction Award Final.pdf \(943 KB\)](#)

[E3.2 5th Street Phase 1 Alexander Award Letter.pdf \(100 KB\)](#)

5th Street District Phase 1 (Alexander Street) – Construction Contract Award

City Council
June 20, 2023



Overview

- Project Location
- Project Site Plan
- Background
- Project Description
- Staff Recommendation



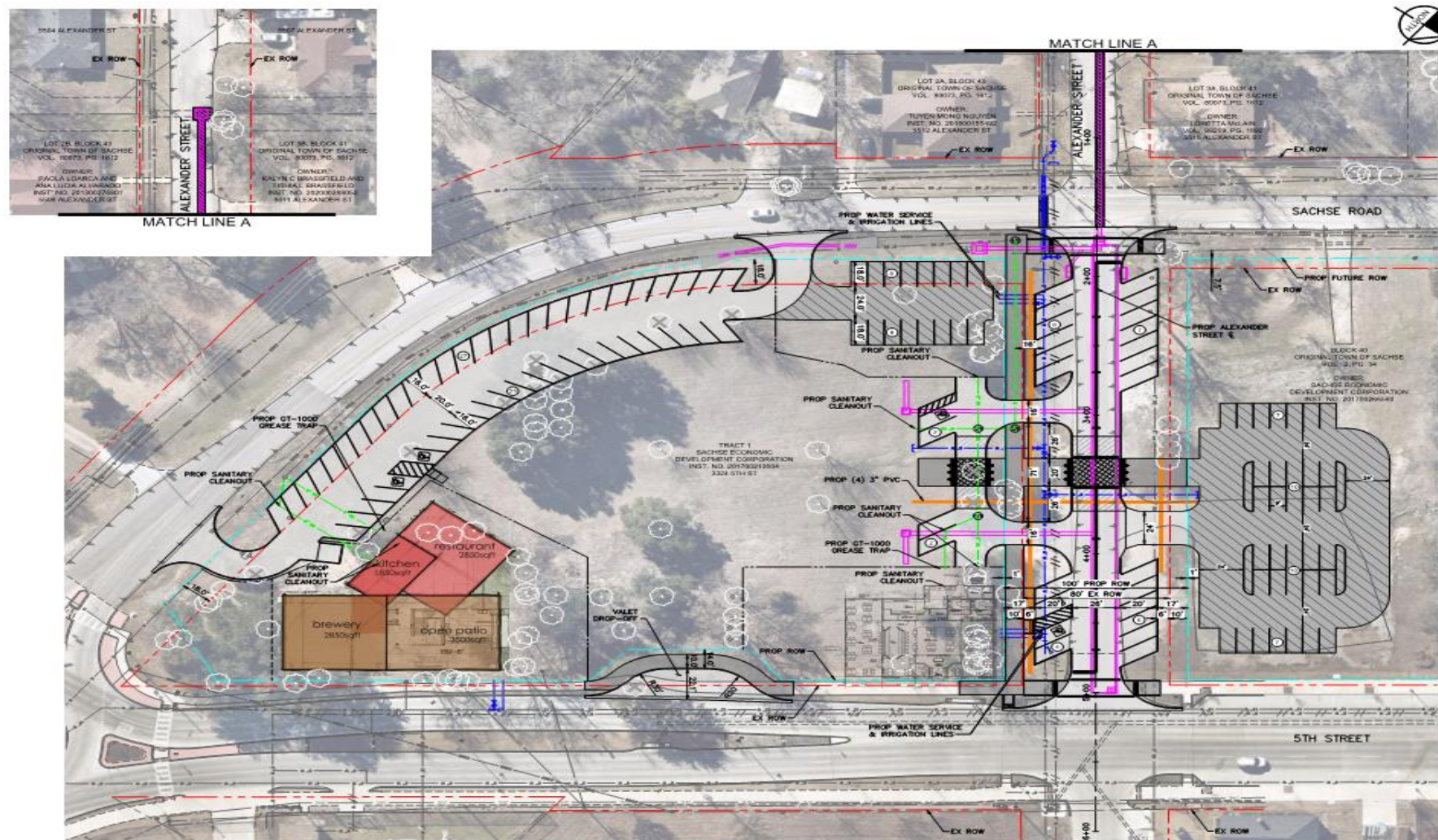
Project Location



Project Location



Project Site Plan



Background

- Similar to the recently completed Fifth Street and Sachse Road project, improvements to the area are needed to serve future development and to improve the age and capacity of the existing utility lines.
- Potential development projects adjacent to the Fifth Street and Alexander Street area have precipitated the need for the City to lead the redevelopment effort.
- Installing the infrastructure helps to make the area more desirable for development and allows us to recreate a “new” downtown district by providing the framework for future projects.



Project Description

- This project includes the reconstruction of approximately 350 linear feet of Alexander Street with a mid-block pedestrian crossing, sidewalks, and on-street parking.
- Water and sewer lines will be upgraded and services extended to the proposed pad sites.
- A major component of Alexander Street and the Phase 1 area is the installation of underground detention. By providing this regional detention, it alleviates the need for each parcel to provide their own detention and maximizes the developable area of the district.
- New parking lots will be constructed with this project for the future restaurants and development in the area.

Staff Recommendation

- The project was advertised in the Sachse News and online via Civicast. A total of five bids were received.
- As presented in the FY 22-23 Budget, the funds will be used from Certificates of Obligation through the General Fund and Utility Fund. The bid received is \$288,647 under the total allocated budget.
- Staff recommends DDM Construction Corporation to be awarded the contract for the 5th Street District Improvements Phase 1 (Alexander Street) project, R-22-05, in the amount of Two Million, Seven Hundred Eighty-Nine Thousand, Nine Hundred Thirty-Three and No/100 Dollars (\$2,789,933.00).





June 14, 2023

Mr. Corey Nesbit, P.E., CFM
Director of CIP and Public Works
City of Sachse
3815-B Sachse Road
Sachse, Texas 75048

RE: 5th Street District Improvements Phase 1 (Alexander Street)
Bid No. R-22-05

Dear Mr. Nesbit:

On June 13, 2023, the City of Sachse received bids for the 5th Street District Improvements Phase 1 (Alexander Street) project. The following bids were received:

Bidder	Base Bid
DDM Construction Corporation	\$2,789,933.00
GRod Construction, LLC	\$2,928,725.00
McMahon Contracting, LP	\$3,026,510.91
XIT Paving & Construction, Inc.	\$3,236,305.00
AXIS Contracting, Inc.	\$3,488,243.00

Kimley-Horn and Associates, Inc. has reviewed the lowest bidder's qualifications and has verified that the Contractor's bonding company is licensed in the State of Texas. Based on these reviews, it appears that DDM Construction Corporation is the lowest responsive bidder. Additionally, DDM Construction Corporation has favorable references from the Cities/Towns of Argyle, Denton, Forney, Garland, Lucas, Mesquite, and Prosper related to comparable sized projects completed within the last two years.

Should you have any questions or comments, please do not hesitate to contact us.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Ryan Delmotte, P.E., CFM

E. Regular Agenda Items

Subject	4. Receive an annual update from Community Waste Disposal (CWD), the City's solid waste and recycling services provider.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Discussion, Information
Goals	Provide excellent government services to Sachse citizens.

BACKGROUND

CWD has provided weekly trash and recycling collection services, as well as monthly bulk trash collection services, for Sachse residents since April 1, 2019. Since that time, CWD staff has been in contact with City staff on a routine basis to discuss specific issues/opportunities. Greg Roemer, President, and Jason Roemer, Vice President, of CWD will present an update to the City Council and residents on operations since the Sachse contract began.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an annual update from Community Waste Disposal (CWD).

File Attachments

[E4. Presentation 2022 CWD Annual Review - Sachse - CITY.pdf \(2,545 KB\)](#)



Partners Since 2019



Council Meeting Presentation

July 20, 2023

Jason Roemer

Vice President

Greg Roemer

President

CWD 2022 Annual Review

for the
City of Sachse



Residential Services

Weekly Trash Service



Partners Since 2019



**Trash is serviced with ASL trucks once per week
Monday through Friday.**



Residential Services

Weekly Recycling Service



Partners Since 2019



**Recycling is serviced is serviced with ASL trucks once per week
Monday through Friday.**



Residential Services

Monthly Bulk & Brush Service



Partners Since 2019

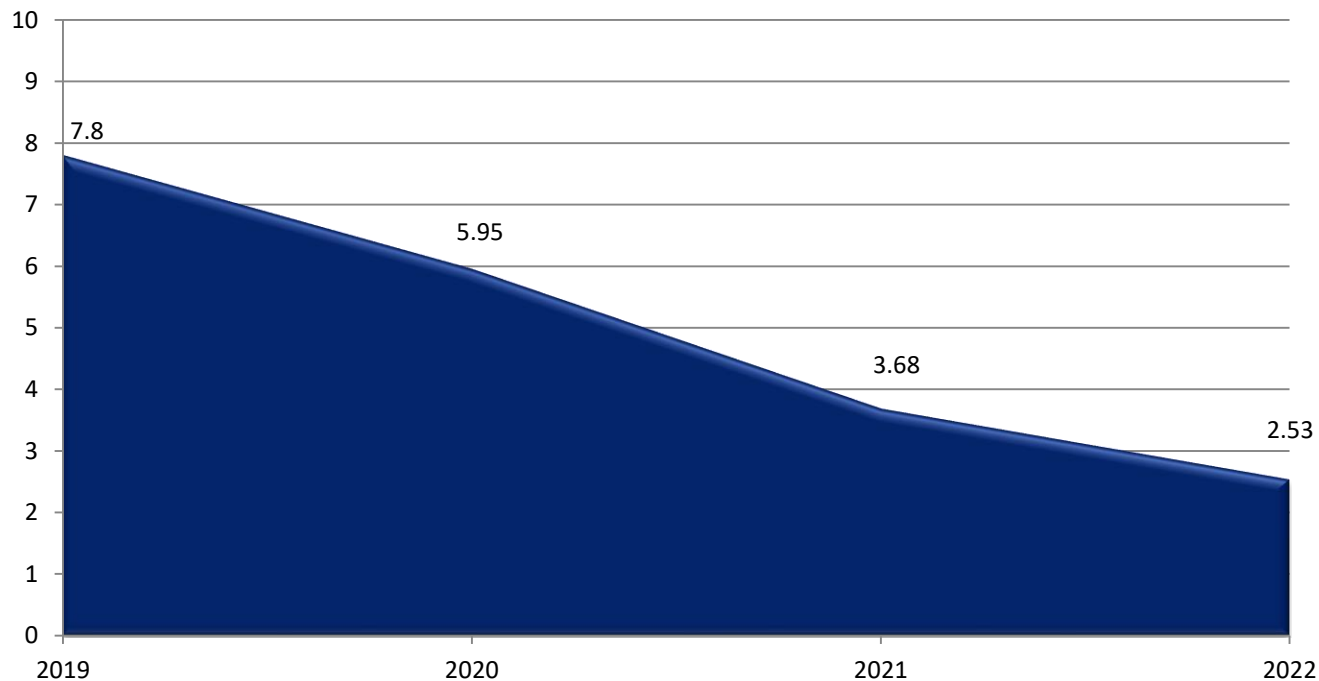


6 cubic yards of bulk and brush are collected once per month.



Residential Driver Incident Per 100,000 Service Opportunities

RDIs can include a vehicle accident, a property claim, reckless driving or a conduct complaint.

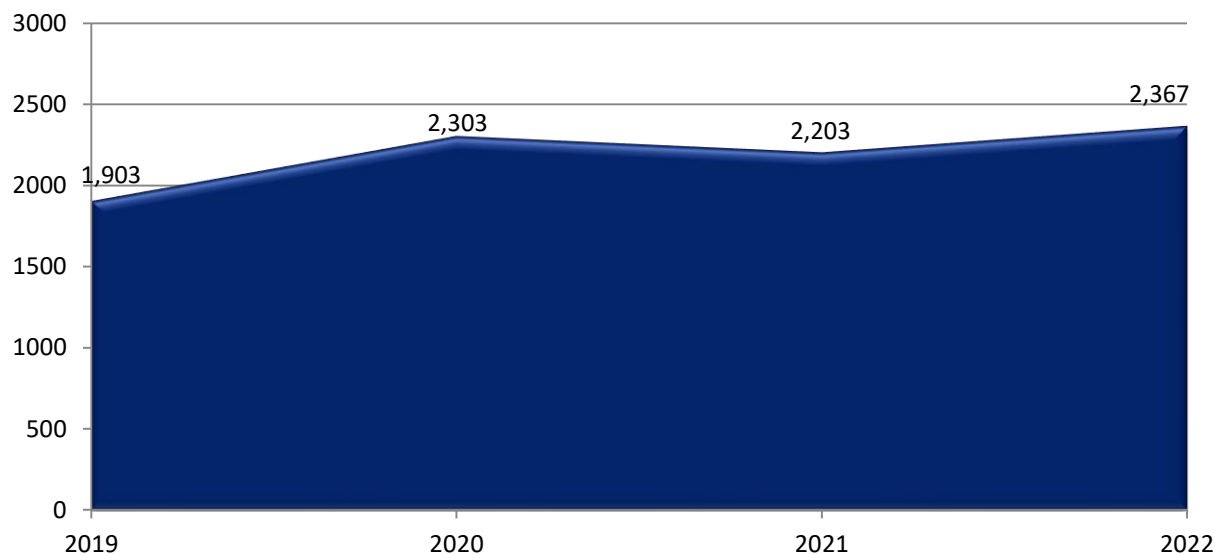


987,852 Yearly Service Opportunities; 25 Incidents

Residential Recycled Materials Tons Per Year



Partners Since 2019



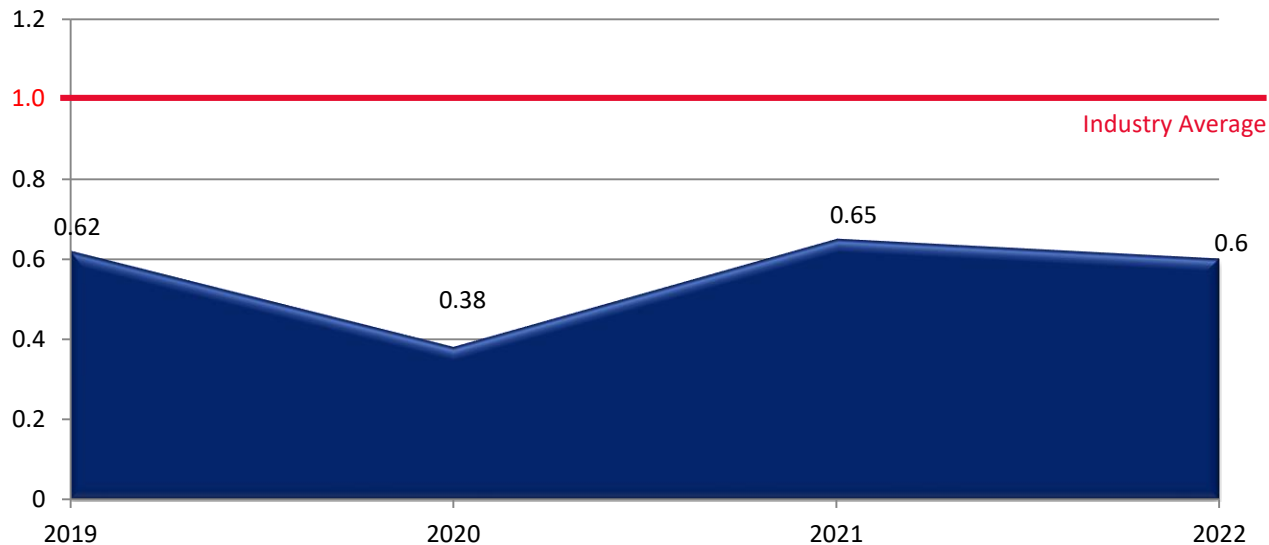
Sachse residents recycled 2,367 tons of material in 2022.



Customer Service Inquiries Per 1,000 Service Opportunities



Partners Since 2019



987,852 Yearly Service Opportunities; 593 Inquiries



Christmas Tree Drop Off Program



Partners Since 2019



Drop Off Location at Salmon Park





HHW



Used Electronics



Tires (No Rims)



Appliances



**On-Site
Shredding**



Bulk/Brush



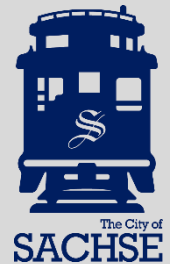
X-treme Green Events



Partners Since 2019



Date	Bulk & Brush	HHW	Used Electronics	Tires	Metals	Shredding	Total
May 21, 2022	24,880	2,642	2,150	1,400	3,140	1,500	35,712 lbs. (17.86 tons)
September 10, 2022	21,920	2,300	2,450	1,760	320	2,700	31,450 lbs. (15.73 tons)

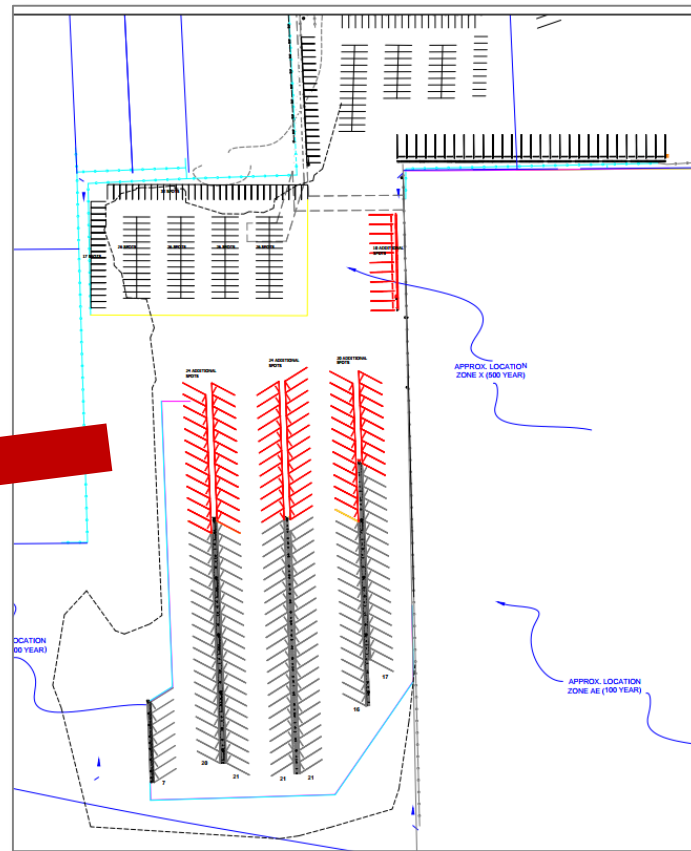
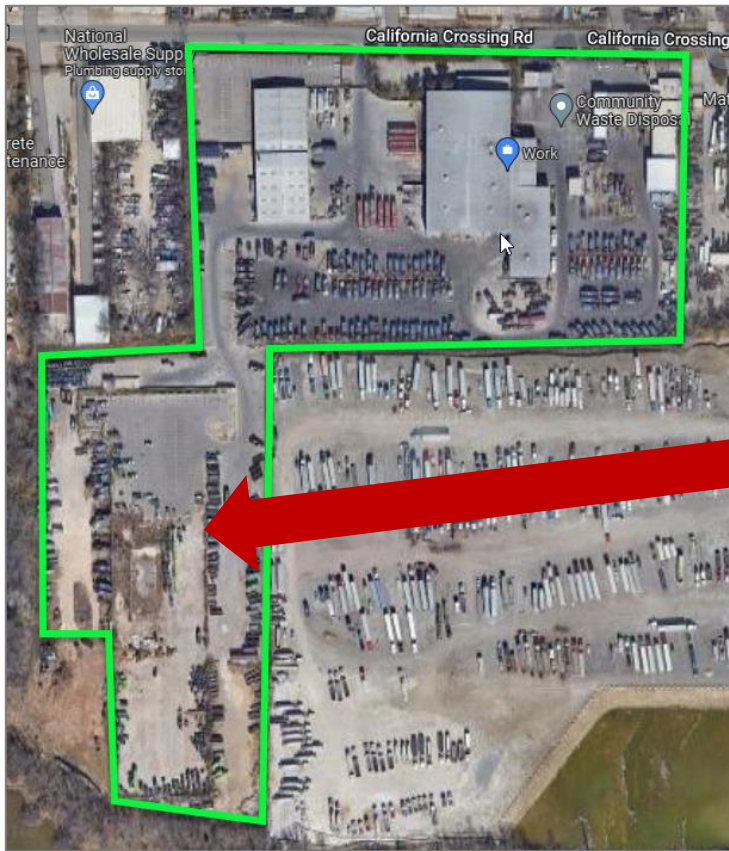


Greg Roemer

President

Company Update

CNG Truck Parking Expansion



Company Update

Transfer Station Expansion



Partners Since 2019

- CWD has 45 collection vehicles on order to arrive by end of 2024
 - All replacement, internal growth, and additional 12 chassis
- Expanded CWD maintenance shop bays by 30% in Q1 2023
- Added 4th on the road mechanic vehicle in Q2 2023



Community Partnership Green Events



Partners Since 2019



Arbor Day Jubilee



Community Partnership Sponsorship



Partners Since 2019



CWD is a proud member of the Sachse Chamber of Commerce.



Community Partnership Paint Reuse Program



Partners Since 2019



CWD's Paint Reuse Program is an environmentally friendly way to make use of old paint. Latex and oil-based paint is available in one-gallon and five-gallon cans, in various shades of beige.

Since the program's introduction four years ago, CWD has distributed a total of 9,026 gallons of free paint.



Additional Services

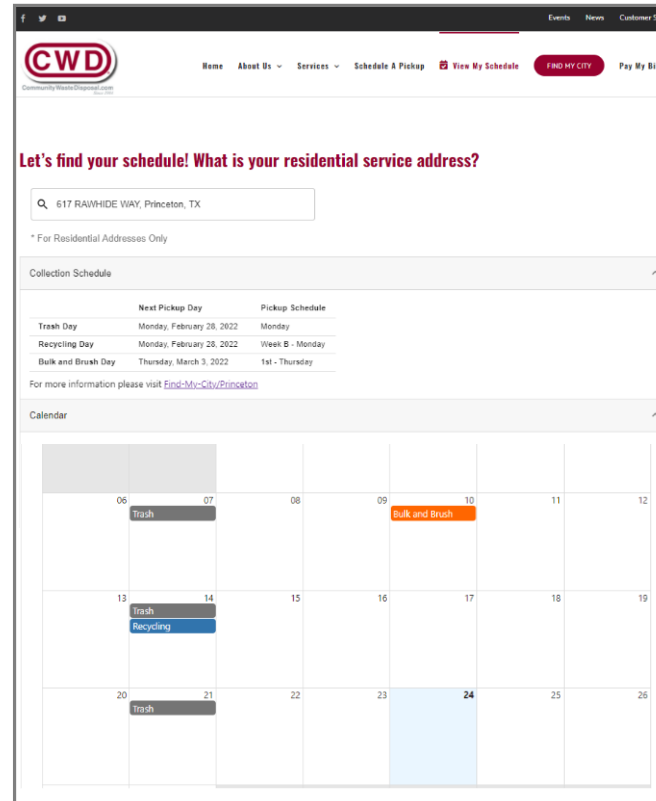
CWD Mobile App and Address Search Tool



Partners Since 2019



Easily manage trash and recycling accounts via CWD's mobile app!



Quickly search for address-specific service information via CWD's new "View My Schedule" tool!



Saved Resources



Partners Since 2019

The City of Sachse
Recycled 2,367 Tons in 2022

SAVING:

40,239 Trees
899,460 Gallons of Oil
16,569,000 Gallons of Water
7,811 Yards of Landfill Space
9,704,700 Kilowatt Hours of Electricity



Greening a Generation

Thank You for Another Successful Year



Your new artisan planters are made from 100% recycled materials.



Partners Since 2019



City of Sachse

Thank You for Another Successful Year



Partners Since 1919

Liz Knieriemen
1h · 🌐

Community Waste Disposal

🌱 Merry Christmas to our favorite Garbage Truck Driver, Victor! 3 boys love coming out to wave to him and get him to honk with a smile and a wave every time. 🎅



VICTOR GONZALEZ

Your positive attitude, friendly demeanor, and hard work are worth celebrating.

Liz Knieriemen
1h · 🌐

Community Waste Disposal

🌱 Merry Christmas to our favorite Garbage Truck Driver, Victor! He is so friendly every week - my 3 boys love coming out to wave to him and get him to honk. We so appreciate all his hard work with a smile and a wave every time. 🎅



THANK YOU!





**Working Together to
Bring You More**



CommunityWasteDisposal.com
Since 1984

E. Regular Agenda Items

Subject	5. Receive an update on Bond 2021 projects.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Discussion, Information
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. Strategically invest in the City's existing and future infrastructure. Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

Sachse residents approved four propositions on the November 2021 Bond Election ballot.

The projects include:

- Designing the expansion and upgrades to Sachse Road from Miles Road to the city limits.
- Upgrading and developing:
 - Bailey-Hooper Road from SH 78 to Sachse Road
 - Williford Road from SH 78 to Bailey Road
 - West Creek Lane from Sachse Road to Timbercreek Court
- Reconstructing City of Sachse neighborhood and residential streets within the city limits.
- Design and construct a new city animal shelter to facilitate adoptions.

The sequencing of these projects was very specific in order to prevent construction fatigue and be able to deliver on these projects in a timely manner.

OVERVIEW

The purpose of this item is to discuss the progress of Bond 2021 projects. These updates will be given to Council on a quarterly basis.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on Bond 2021 projects.

File Attachments

[E5. Presentation Quarterly Bond Update June 20 Final.pdf \(619 KB\)](#)

Bond Projects Update

City Council
June 20, 2023



Overview

- Approved Bond Projects
- Sachse Animal Shelter
- Bailey-Hooper Road
- Sachse Road Phase 2/Neighborhood Packages
- Future Bond Projects Timeline



Approved Bond Projects

Sachse residents voted to approve the four propositions included on the November 2021 bond election ballot. The projects include:

- Designing the expansion and upgrades to Sachse Road, from Miles Road to the city limits. These updates include the construction of the road, along with associated sidewalks, drainage, signage, lighting, curbs, traffic safety improvements, landscaping, and more.
- Upgrading and developing several City of Sachse streets and roads. This includes traffic safety, sidewalks and pedestrian right of ways, curbs, and related drainage, utility relocations, and more. The roads or streets are:
 - Bailey-Hooper Road, from SH 78 to Sachse Road
 - Williford Road, from SH 78 to Bailey Road
 - West Creek Lane, from Sachse Road to Timbercreek Court
- Reconstructing City of Sachse neighborhood and residential streets within the city limits. This could include expanding the roads or streets, enhancing or creating sidewalks, intersections, providing lighting, traffic safety, drainage improvements, and more.
- Design and construct a new city animal shelter, to facilitate adoptions.



Sachse Animal Shelter Timeline

- **March 21, 2022** – Architect Services Agreement executed
- **May 20, 2022** – Future Animal Shelter sign installed
- **May 24, 2022** – Contractor RFQ submittal deadline
- **June 20, 2022** – City Council updated: consultation with Stelle & Freeman Inc. to begin
- **September 6, 2022** – Construction Manager at Risk contract with Steele & Freeman Inc. approved by Council
- **December 5, 2022** – City Council discussion regarding the design mock-up of the exterior and interior of the new building
- **June 5, 2023** – City Council authorized the City Manager to execute the Guaranteed Maximum Price



Sachse Animal Shelter Currently

- In the process of issuing a building permit
- Scheduling pre-construction meetings
- Scheduling ground-breaking ceremony for July
- Anticipated substantial completion (Fall 2024)



Bailey-Hooper Road Timeline

- **January 18, 2022** – Professional Service Agreement executed
- **June 20, 2022** – Traffic counts completed and topographic survey/design survey 80% completed
- **July 18, 2022** – Asphalt overlay project on Bailey Road/ Anthony Lane begins (not paid for by the bond)
- **January 17, 2023** – City Council discussed conceptual layout of project
- **March 6, 2023** – City Council and public discussion of Concept Plan
- **April 6, 2023** – Staff held an open house for residents to come in and get questions answered on the project
- **June 2023** – 65% completed plans expected for staff review

Bailey-Hooper Road Currently

- Based on comments from the open house, staff has directed the design engineer to incorporate resident feedback.
- 65% completed plans were scheduled for delivery in May but are now expected in June.
- Staff and consultant are working on individual items to get project on original schedule for 95% completed plans to be delivered at the end of August.
- Project is on schedule to advertise and bid Q1 of 2024.



Sachse Road Phase 2 Design

- Staff is in the process of consultant selection and will come to the City Council to award the design contract by the end of the summer.

Neighborhood Packages

- On-going, neighborhood packages will be presented as part of the upcoming budget process.



Future Bond Project Schedule

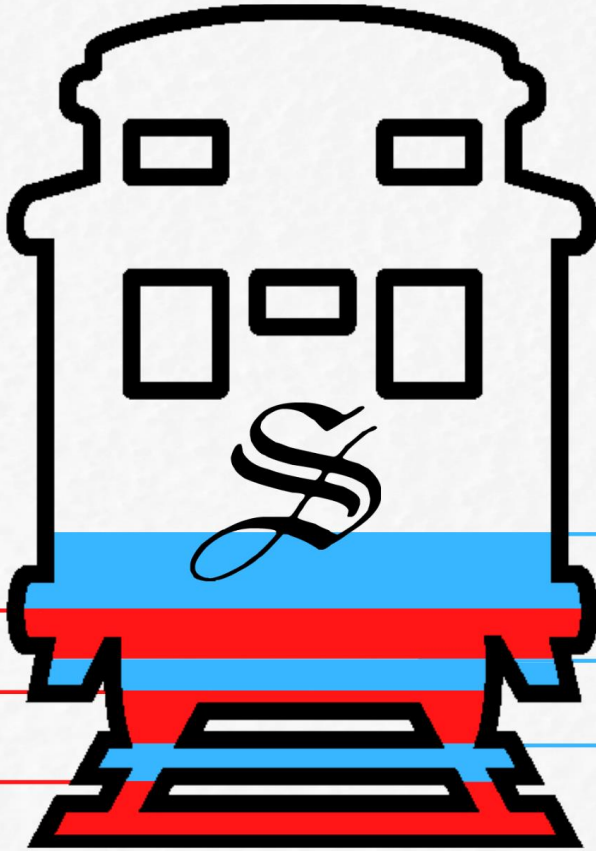
- **Sachse Road Phase 2 Construction – 2025**
- **Sachse Road Phase 3 – 2028**
- **Williford Road, from SH 78 to Bailey Road – 2026/2028**
- **West Creek Lane, from SH 78 to Bailey Road – 2025**

All information on the bond process can be found at www.cityofsachse.com/bond2021





SAK[SEE] OUR PROGRESS Bailey-Hooper Road



January 17, 2023
City Council discussed conceptual layout of project

As of June 20, 2022
Topographic Survey/
Design Survey 80% Completed

January 18, 2022
Professional Service Agreement
Executed

April 6, 2023
Held Bailey Road Open House for
residents affected by the project

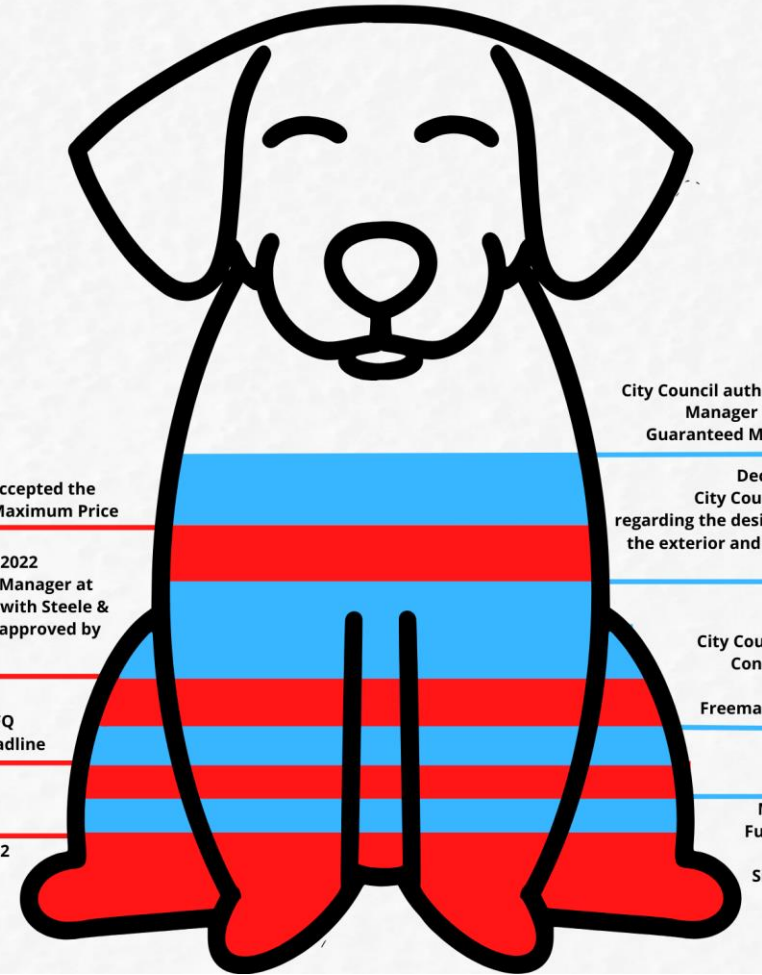
July 18, 2022
*Asphalt Overlay project on
Bailey Rd/Anthony Ln. begins

As of June 20, 2022
Traffic Counts Completed

* Please note that this project
was not funded by the bond



SAK[SEE] OUR PROGRESS New Animal Shelter



May 15, 2023
City Council accepted the
Guaranteed Maximum Price

September 6, 2022
Construction Manager at
Risk contract with Steele &
Freeman Inc. approved by
Council

May 24, 2022
Contractor RFQ
Submittal Deadline

March 21, 2022
Architect
Services
Agreement
Executed

June 5, 2023
City Council authorized the City
Manager to execute the
Guaranteed Maximum Price

December 5, 2022
City Council discussion
regarding the design mock-up of
the exterior and interior of the
new building

June 20, 2022
City Council Updated:
Consultation with
Steele &
Freeman Inc. to begin

May 20, 2022
Future Animal
Shelter
Sign Installed

F. Executive Session

Subject	1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the mid-year review of the City Secretary.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Closed Session

BACKGROUND

The City Council conducts a performance review of the City Secretary every six months. The annual review of the City Secretary is typically conducted in January and the mid-year review in July. As the regular July meetings have been cancelled, the mid-year review has been moved up to the last meeting in June.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Conduct Executive Session as appropriate.

G. Regular Agenda Items / Meeting Closing

Subject	1. Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the mid-year review of the City Secretary.
Meeting	Jun 20, 2023 - City Council Meeting
Access	Public
Type	Action, Discussion
Recommended Action	Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the mid-year review of the City Secretary.