



**Thursday, June 22, 2023
Economic Development Corporation Meeting**

**Council Chambers
3815 Sachse Road, Building B
6 p.m.**

**Economic Development Corporation Board Meetings are streamed live online or on-demand
(<https://sachsetx.swagit.com/live>).**

The Sachse Economic Development Corporation reserves the right to reconvene, recess, or realign the regular meeting, call Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the Sachse Economic Development Corporation meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. Regular Meeting Opening

1. Call to Order: The Board of Directors of the Economic Development Corporation of the City of Sachse will hold a Regular Meeting at 6 p.m. on Thursday, June 22, 2023, to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

1. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.

1. Approve the May 9, 2023, Joint City Council / EDC meeting minutes.
2. Approve the May 18, 2023, regular meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending April 30, 2023.
4. Approve the Consent Agenda.

D. Regular Items / Meeting Closing

1. Receive any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest; special events; announcements and activities; office, industrial, commercial, or retail business retention; and marketing projects.
2. Consider the Sachse Economic Development Corporation FY 2023-2024 Budget.
3. Hold a discussion regarding a local business grant program.
4. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 06/16/2023 by 5 p.m. Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972-495-1212, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.

Subject	1. Approve the May 9, 2023, Joint City Council / EDC meeting minutes.
Meeting	Jun 22, 2023 - Economic Development Corporation Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the May 9, 2023, Joint City Council / EDC meeting minutes.

BACKGROUND

Minutes from the May 9, 2023, Joint City Council / EDC meeting.

POLICY CONSIDERATION

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the May 9, 2023, Joint City Council / EDC meeting minutes.

File Attachments

[C1. 05.09.23 Joint CC-EDC Minutes.pdf \(145 KB\)](#)

All items listed on the consent agenda will be considered by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests.



**CITY COUNCIL AND
ECONOMIC DEVELOPMENT CORPORATION
JOINT MEETING MINUTES
MAY 9, 2023**

The City Council and Economic Development Corporation (EDC) of the City of Sachse held a joint meeting on Tuesday, May 9, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg; Sachse Economic Development Corporation President Marcia Harris-Daniel; Vice President Scott McMurdie; Board members Jim Mason, Chinelo Nwanze, Teddy Kinzer, Mark Potter, and Richard Chandler; City Manager Gina Nash; Economic Development Manager Jerod Potts; and City Secretary Leah Granger.

1. Call to Order – City Council.

Mayor Bickerstaff called the joint meeting to order at 6:55 p.m.

2. Call to Order - EDC.

President Harris-Daniel called the joint meeting to order at 6:56 p.m.

EXECUTIVE SESSION:

Mayor Bickerstaff and President Harris-Daniel adjourned the Council and EDC to Executive Session at 6:57 p.m.

1. Executive Session Pursuant to Texas Government Code §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Fern.

Mayor Bickerstaff reconvened the meeting at 7:46 p.m.

President Harris-Daniel reconvened the meeting at 7:47 p.m.

JOINT MEETING AGENDA/ADJOURNMENT:

1. EDC: Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Fern.

A motion to authorize City Manager to negotiate and execute an incentive agreement for Project Fern on behalf of the Economic Development Corporation was made by Mr. Chandler. Mr. Potter seconded the motion and it carried unanimously.

2. City Council: Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Fern.

Motion to authorize City Manager to negotiate and execute an incentive agreement for Project Fern on behalf of the City Council was made by Councilmember Prestenberg and seconded by Councilmember Buhler.

Resident, Matthew Holboke, wanted to understand what was being spent on the deal and what the project is.

Mr. McMurdie asked that the motion be read again and noted that the Council and EDC are authorizing the negotiations of a deal and, once negotiated, residents are given the opportunity to understand what was negotiated and what the project is in order to give their input. The expenditure has not been authorized yet. He explained that in order to negotiate, details are confidential, but the expenditure will be public before it is voted on and final approval given.

Councilmember Millsap requested to amend the motion with a monetary cap. As there was no support of that amendment, the motion stands.

Councilmember Prestenberg's motion to authorize the City Manager to negotiate an incentive agreement for Project Fern on behalf of the City Council was seconded by Councilmember Buhler, and carried 6-1. Councilmember Millsap voted against the measure.

3. Economic Development Corporation Adjournment.

President Harris-Daniel adjourned the joint meeting at 7:52 p.m.

4. City Council Adjournment.

Mayor Bickerstaff adjourned the joint meeting at 7:52 p.m.

APPROVE:

Marcia Harris-Daniel, President

ATTEST:

Jerod Potts, Economic Development Manager

C. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.

Subject	2. Approve the May 18, 2023, regular meeting minutes.
Meeting	Jun 22, 2023 - Economic Development Corporation Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the May 18, 2023, regular meeting minutes.
Minutes	View Minutes for May 18, 2023 - Economic Development Corporation Meeting
File Attachments C2. 05.18.23 EDC Minutes.pdf (153 KB)	

All items listed on the consent agenda will be considered by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests.



ECONOMIC DEVELOPMENT CORPORATION
MAY 18, 2023, MEETING MINUTES

The Board of Directors of the Sachse Economic Development Corporation (EDC) convened in a public meeting at 6 p.m. on Thursday, May 18, notice of the meeting having been posted as prescribed at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas, as required by Chapter 551, Local Texas Government Code.

Those present: President Marcia Harris-Daniel, Board members Teddy Kinzer, Mark Potter, Richard Chandler, Jim Mason, and Chinelo Nwanze; Economic Development Manager Jerod Potts; and Economic Development Coordinator Denise Lewis

Those absent: Vice President Scott McMurdie

REGULAR MEETING OPENING:

1. Call to Order.

Ms. Harris-Daniel called the meeting to order at 6:02 p.m.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Kinzer gave the invocation and led the Board in the pledges.

PUBLIC COMMENT:

None.

CONSENT AGENDA:

- 1. Approve the April 20, 2023, meeting minutes.**
- 2. Accept the monthly revenue and expenditure report for the period ending March 31, 2023.**
- 3. Approve the Consent Agenda as presented.**

Mr. Potter made a motion to approve the consent agenda as presented. Mr. Chandler seconded the motion, and it carried unanimously.

REGULAR ITEMS / MEETING CLOSING:

- 1. Receive any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention, and marketing projects.**

Mr. Potts talked about the Sachse Chamber of Commerce scavenger hunt. He gave a brief overview of the 5th Street District project mentioning that construction design plans are still being completed and developer's agreements have been sent out to each business. Mr. Chandler asked if the restaurants

have agreed on the designs and Mr. Potts noted that the City focuses on the infrastructure preparation of the site rather than the building designs. (*Ms. Nwanze entered the meeting at 6:13 p.m.*) The Board asked about holding discussions when businesses close. Mr. Potts suggested that Board members reach out to him directly because some of the information regarding local business is sensitive. Mr. Potts provided the Board with dates for a few upcoming events.

2. Discuss and consider approval of the goals and objectives of the Type B corporation.

Mr. Potts outlined the purpose of the discussion and walked the Board through the revised version of the goals and objectives. Mr. Potts gave a high-level overview of the feedback from the Board at the previous meeting. The Board discussed alignment of the goals and objectives with City Council priorities. Mr. Potts mentioned that City Council will see, and ultimately approve, the goals and objectives document. Mr. Harris-Daniel asked about adding granularity to goal completion timing by quarter, and Mr. Potts stated that some strategies can have more specific timing. Ms. Nwanze commented that the new goals and objectives document would be easier for citizens to understand than the previous version. Mr. Mason suggested color coding the timing column. Mr. Kinzer mentioned an annual report where people could go to see the number of projects completed and progress made would be helpful. Mr. Mason mentioned the importance of a comprehensive plan for 5th Street District. Mr. Potts asked the Board for comments about the goals and objectives. The Board discussed the existing industrial park located along Hwy 78 and Park Lane, and Mr. Potts noted that this area is included in the Hwy 78 category.

Mr. Chandler made a motion to approve the goals and objectives of the Type B corporation. Ms. Nwanze seconded the motion, and it carried unanimously.

3. Conduct a public hearing for an infrastructure project for Milli's Donuts LLC generally located along Miles Road and Rosewood Lane in Sachse, Texas.

Ms. Harris-Daniel opened the public hearing at 8:02. As there were no comments, the public hearing was closed at 8:02.

4. Conduct a public hearing for an infrastructure project for SB Sachse, LTD. generally located along Murphy Road and Blackburn Road in Sachse, Texas.

Ms. Harris Daniel opened the public hearing at 8:03. As there were no comments, the public hearing was closed at 8:03.

5. Adjournment.

Ms. Harris-Daniel adjourned the meeting at 8:03 p.m.

APPROVE:

ATTEST:

Marcia Harris-Daniel, President

Jerod Potts, Economic Development Manager

C. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.

Subject	3. Accept the monthly revenue and expenditure report for the period ending April 30, 2023.
Meeting	Jun 22, 2023 - Economic Development Corporation Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the monthly revenue and expenditure report for the period ending April 30, 2023.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Sachse Economic Development Corporation's Treasurer prepares a report each month to update the Board concerning the current year's budget monitoring. This month's report consists of the summary report presented to the City Council covering April 2023. Also included is a preliminary line-item budget report and balance sheet for May 2023.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending April 30, 2023.

File Attachments

[EDC April 2023.pdf \(88 KB\)](#)

[EDC Budget Report May 2023 Preliminary.pdf \(131 KB\)](#)

[EDC Balance Sheet May 2023.pdf \(116 KB\)](#)

All items listed on the consent agenda will be considered by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests.

City of Sachse

Monthly Revenue and Expenditure Report

April 30, 2023 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

	58% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 1,300,000	\$ 95,493	\$ 834,312	64%	
Other Income	10,000	-	10,000	100%	A
Interest Income	7,000	17,247	87,395	1248%	B
Total Revenue	\$ 1,317,000	\$ 112,740	\$ 931,707	71%	
Expenditure Summary					
Expenditures	\$ 636,357	\$ 43,622	\$ 268,731	42%	C
Total Expenditures	\$ 636,357	\$ 43,622	\$ 268,731	42%	
Revenue Over/(Under) Expenses	\$ 680,643	\$ 69,118	\$ 662,975		
Beginning Fund Balance October 1, 2022			\$ 6,773,169		

Explanation of Major Variances:

A Garland ISD grant received in October

B Interest revenue returns greatly exceed budgeted projections due to favorable interest rates

C Unfilled position through March impacts "YTD Actuals % of Budget" spend



City of Sachse

Budget to Actual Account Summary

For Fiscal: 2022-2023 Period Ending: 05/31/2023

		Prior Year Budget	Prior Year Actual	2022-2023 Budget	MTD Activity	YTD Activity	Encumbrances	Percentage	Remaining Balance
Fund: 06 - ECONOMIC DEVELOPMENT FUND									
Revenue									
000 - Non-Departmental									
06-000-40060	Sales Tax	975,000.00	1,374,944.64	1,300,000.00	128,136.53	962,448.47	0.00	74.03%	337,551.53
06-000-45000	Interest Income	5,000.00	12,868.48	7,000.00	0.00	87,394.71	0.00	1,248.50%	-80,394.71
06-000-46120	Misc Grants and Donations	10,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00	100.00%	0.00
000 - Non-Departmental Total:		990,000.00	1,397,813.12	1,317,000.00	128,136.53	1,059,843.18	0.00	80.47%	257,156.82
Revenue Total:		990,000.00	1,397,813.12	1,317,000.00	128,136.53	1,059,843.18	0.00	80.47%	257,156.82

Budget to Actual

For Fiscal: 2022-2023 Period Ending: 05/31/2023

		Prior Year Budget	Prior Year Actual	2022-2023 Budget	MTD Activity	YTD Activity	Encumbrances	Percentage	Remaining Balance
Expense									
019 - Economic Development									
06-019-50000	Wages and Salaries	114,039.00	84,196.85	156,152.00	11,307.82	66,249.04	0.00	42.43%	89,902.96
06-019-50030	Longevity Pay	48.00	0.00	68.00	0.00	76.00	0.00	111.76%	-8.00
06-019-50050	Social Security and Medicare (FICA)	9,176.00	6,660.88	12,027.00	842.52	4,896.32	0.00	40.71%	7,130.68
06-019-50060	TMRS Contributions	16,575.00	12,668.61	22,906.00	1,640.76	9,623.97	0.00	42.02%	13,282.03
06-019-50070	Vacation/Sick Leave Buy Back	0.00	1,279.20	991.00	0.00	0.00	0.00	0.00%	991.00
06-019-50100	Workers Compensation	280.00	189.37	211.00	0.00	127.56	0.00	60.45%	83.44
06-019-50110	Unemployment Tax	630.00	9.00	504.00	4.38	10.56	0.00	2.10%	493.44
06-019-50575	Employee Insurance Transfer Out	0.00	18,647.00	27,316.00	0.00	15,932.00	0.00	58.32%	11,384.00
06-019-51030	Utilities - Communications	1,440.00	785.53	1,008.00	0.00	337.47	0.00	33.48%	670.53
06-019-51050	Office Supplies	3,000.00	477.73	5,750.00	0.00	131.28	653.79	2.28%	5,618.72
06-019-51070	Postage	400.00	0.00	400.00	0.00	833.61	0.00	208.40%	-433.61
06-019-51230	Business Retention Efforts	10,000.00	4,660.12	10,000.00	0.00	5,023.00	0.00	50.23%	4,977.00
06-019-51500	Uniforms and Accessories	450.00	408.30	880.00	0.00	99.86	0.00	11.35%	780.14
06-019-51510	Small Tools and Equipment	1,000.00	473.20	1,000.00	0.00	3,200.53	0.00	320.05%	-2,200.53
06-019-51550	Fuel and Lubricants	3,250.00	299.97	574.00	37.18	99.26	0.00	17.29%	474.74
06-019-51700	Community Relations & Special Progra...	47,275.00	25,057.87	44,750.00	0.00	19,279.00	0.00	43.08%	25,471.00
06-019-51800	Dues and Subscriptions	20,446.88	49,308.37	51,692.00	249.29	24,123.03	0.00	46.67%	27,568.97
06-019-51810	Employee Training and Travel	7,715.50	7,252.76	7,900.00	0.00	4,920.89	0.00	62.29%	2,979.11
06-019-52000	Vehicle Repairs and Maintenance	1,000.00	1,097.26	1,000.00	0.00	46.15	0.00	4.62%	953.85
06-019-53000	Legal/Consulting Fees	0.00	1,618.75	10,000.00	0.00	12,100.00	0.00	121.00%	-2,100.00
06-019-53002	Professional Services (53003)	125,000.00	19,529.43	73,000.00	540.00	7,227.49	0.00	9.90%	65,772.51
06-019-53060	Printing Services	6,000.00	1,885.00	3,100.00	0.00	1,972.25	0.00	63.62%	1,127.75
06-019-53220	5th Street District	25,000.00	867.91	30,600.00	0.00	8,274.01	0.00	27.04%	22,325.99
06-019-53380	Advertising and Legal Publications	21,400.00	22,028.83	46,500.00	210.44	29,680.58	0.00	63.83%	16,819.42
06-019-53500	Web Page Services	5,000.00	7,098.00	9,225.00	0.00	0.00	0.00	0.00%	9,225.00
06-019-55000	Operating Transfer Out - General Fund	177,576.00	177,576.00	118,803.00	0.00	69,300.00	0.00	58.33%	49,503.00
06-019-57000	Economic Development Grants	0.00	0.00	0.00	703,883.00	703,883.00	0.00	0.00%	-703,883.00
019 - Economic Development Total:		596,701.38	444,075.94	636,357.00	718,715.39	987,446.86	653.79	155.17%	-351,089.86
Expense Total:		596,701.38	444,075.94	636,357.00	718,715.39	987,446.86	653.79	155.17%	-351,089.86
Fund 06 Revenue Over/(Under) Expenses		393,298.62	953,737.18	680,643.00	-590,578.86	72,396.32	-653.79	10.64%	608,246.68
Total Revenue Over/(Under) Expenses:		393,298.62	953,737.18	680,643.00	-590,578.86	72,396.32	-653.79	10.64%	608,246.68

Sachse Economic Development Corporation
Balance Sheet
5/31/2023

Assets:

Cash	\$127,063.81
Investments	4,605,356.65
Accts Receivable-Sales Tax	243,446.86
Other Receivable-TIF	224,000.00
Assets Held-Land	<u>1,649,892.68</u>

Total Assets	<u>\$6,849,760.00</u>
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Liabilities:

Payables	<u>\$8,002.24</u>
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Total Liabilities	\$8,002.24
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Equity:

Est. Fund Balance 9/30/2022	\$6,773,169.44
Net Position (full accrual)	-\$3,808.00
FY 2022 YTD Surplus	<u>72,396.32</u>

Total Equity	<u>\$6,841,757.76</u>
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Total Liabilities and Equity	<u>\$6,849,760.00</u>
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C. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.

Subject	4. Approve the Consent Agenda.
Meeting	Jun 22, 2023 - Economic Development Corporation Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Approve the Consent Agenda.

All items listed on the consent agenda will be considered by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests.

D. Regular Items / Meeting Closing

Subject	1. Receive any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest; special events; announcements and activities; office, industrial, commercial, or retail business retention; and marketing projects.
Meeting	Jun 22, 2023 - Economic Development Corporation Meeting
Access	Public
Type	Discussion, Information
Goals	Make Sachse more prosperous through job creation and quality development that adds community value.

BACKGROUND

Announcements are made at this time for informational purposes only.

POLICY CONSIDERATION

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest; special events; announcements and activities; office, industrial, commercial, or retail business retention; and marketing projects.

D. Regular Items / Meeting Closing

Subject	2. Consider the Sachse Economic Development Corporation FY 2023-2024 Budget.
Meeting	Jun 22, 2023 - Economic Development Corporation Meeting
Access	Public
Type	Action, Discussion
Recommended Action	Approve the Sachse Economic Development Corporation FY 2023-2024 Budget.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

Staff has put together the FY 2023-2024 Economic Development Corporation budget to be consistent with the strategic goals and objectives of the Board.

OVERVIEW

Each year the EDC Board must approve an annual budget for the following fiscal year.

POLICY CONSIDERATION

Approval of the proposed budget by the EDC Board is necessary for it to be included in the overall City of Sachse Budget and then to be approved by Ordinance of the City Council.

RECOMMENDATION

Approve the Sachse Economic Development Corporation FY 2023-2024 Budget.

File Attachments
[EDC - Base Budget Analysis.pdf \(136 KB\)](#)



City of Sachse

Budget Worksheet

Account Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

								Defined Budgets
		2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity	2023-2024 2023-2024 Pre
Department: 019 - Economic Development								
Expense								
Object Category: 41 - Personnel Costs								
06-019-50000	Wages and Salaries	190,736.00	160,761.42	114,039.00	84,196.85	156,152.00	71,902.95	147,002.00
06-019-50010	Overtime	0.00	6,449.90	5,196.75	1,767.67	0.00	0.00	
06-019-50020	Other Pay	0.00	0.00	659.00	0.00	0.00	0.00	
06-019-50030	Longevity Pay	320.00	320.00	48.00	0.00	68.00	76.00	120.00
06-019-50050	Social Security and Medicare (F...	15,314.00	11,879.66	9,176.00	6,660.88	12,027.00	5,316.63	11,414.00
06-019-50060	TMRS Contributions	25,449.00	23,585.10	16,575.00	12,668.61	22,906.00	10,444.35	22,096.00
06-019-50070	Vacation/Sick Leave Buy Back	0.00	0.00	0.00	1,279.20	991.00	0.00	2,077.00
06-019-50072	Health Insurance	20,937.00	5,502.87	17,867.00	0.00	0.00	0.00	29,019.00
06-019-50080	Dental Insurance	1,181.00	146.22	543.00	0.00	0.00	0.00	723.00
06-019-50090	Life and LTD Insurance	386.00	0.00	237.00	0.00	0.00	0.00	316.00
06-019-50100	Workers Compensation	493.00	263.00	280.00	189.37	211.00	127.56	322.00
06-019-50110	Unemployment Tax	648.00	432.94	630.00	9.00	504.00	12.24	504.00
06-019-50575	Employee Insurance Transfer O...	0.00	0.00	0.00	18,647.00	27,316.00	15,932.00	
Object Category: 41 - Personnel Costs Total:		255,464.00	209,341.11	165,250.75	125,418.58	220,175.00	103,811.73	213,593.00
Object Category: 42 - Supplies and Materials								
06-019-51020	Utilities - Water	0.00	66.39	0.00	65.90	0.00	0.00	
06-019-51030	Utilities - Communications	1,600.00	1,356.79	1,440.00	785.53	1,008.00	337.47	972.00
06-019-51050	Office Supplies	3,000.00	808.36	3,000.00	477.73	5,750.00	131.28	3,000.00
06-019-51070	Postage	400.00	300.00	400.00	0.00	400.00	833.61	1,000.00
06-019-51230	Business Retention Efforts	12,000.00	0.00	10,000.00	4,660.12	10,000.00	5,023.00	10,000.00
06-019-51400	Special Programming Supplies	2,500.00	799.21	0.00	0.00	0.00	0.00	
06-019-51500	Uniforms and Accessories	0.00	0.00	450.00	408.30	880.00	99.86	880.00
06-019-51510	Small Tools and Equipment	700.00	0.00	1,000.00	473.20	1,000.00	3,200.53	1,000.00
06-019-51550	Fuel and Lubricants	0.00	0.00	3,250.00	299.97	574.00	99.26	540.00

Budget Worksheet

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Defined Budgets

		2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity	2023-2024 2023-2024 Pre
06-019-51700	Community Relations & Special...	0.00	0.00	47,275.00	25,057.87	44,750.00	19,279.00	42,750.00
06-019-51800	Dues and Subscriptions	6,500.00	14,251.50	20,446.88	49,308.37	51,692.00	24,123.03	7,829.00
06-019-51810	Employee Training and Travel	7,000.00	1,140.00	7,715.50	7,252.76	7,900.00	10,226.97	7,650.00
Object Category: 42 - Supplies and Materials Total:		33,700.00	18,722.25	94,977.38	88,789.75	123,954.00	63,354.01	75,621.00
Object Category: 43 - Maintenance and Repairs								
06-019-52000	Vehicle Repairs and Maintenanc...	500.00	257.64	1,000.00	1,097.26	1,000.00	46.15	1,000.00
06-019-52040	Software Licensing	0.00	0.00	0.00	0.00	0.00	0.00	46,000.00
Object Category: 43 - Maintenance and Repairs Total:		500.00	257.64	1,000.00	1,097.26	1,000.00	46.15	47,000.00
Object Category: 44 - Contractual Services								
06-019-53000	Legal/Consulting Fees	0.00	0.00	0.00	1,618.75	10,000.00	14,950.00	15,000.00
06-019-53002	Professional Services (53003)	100,000.00	115,301.03	125,000.00	19,529.43	73,000.00	8,291.67	100,000.00
06-019-53060	Printing Services	1,000.00	0.00	6,000.00	1,885.00	3,100.00	1,972.25	2,000.00
06-019-53170	Contract Mowing Services	0.00	0.00	0.00	7,344.40	0.00	0.00	
06-019-53220	5th Street District	25,000.00	1,020.48	25,000.00	867.91	30,600.00	8,274.01	30,600.00
06-019-53241	Local Business Grant Program	206,262.00	43,147.99	0.00	0.00	0.00	0.00	100,000.00
06-019-53380	Advertising and Legal Publicati...	45,000.00	19,748.37	21,400.00	22,028.83	46,500.00	29,955.08	45,800.00
06-019-53500	Web Page Services	2,000.00	4,940.76	5,000.00	7,098.00	9,225.00	0.00	2,520.00
06-019-53600	Copier Rental & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	864.00
Object Category: 44 - Contractual Services Total:		379,262.00	184,158.63	182,400.00	60,372.32	172,425.00	63,443.01	296,784.00
Object Category: 46 - Transfers and Contingencies								
06-019-55000	Operating Transfer Out - Gener...	154,310.00	154,310.00	177,576.00	177,576.00	118,803.00	69,300.00	118,035.00
Object Category: 46 - Transfers and Contingencies Total:		154,310.00	154,310.00	177,576.00	177,576.00	118,803.00	69,300.00	118,035.00
Object Category: 50 - Economic Development Grants								
06-019-54505	Small Business Grant Program	25,764.00	0.00	0.00	0.00	0.00	0.00	
06-019-57000	Economic Development Grants	0.00	0.00	0.00	0.00	0.00	703,883.00	
Object Category: 50 - Economic Development Grants Total:		25,764.00	0.00	0.00	0.00	0.00	703,883.00	0.00
Expense Total:		849,000.00	566,789.63	621,204.13	453,253.91	636,357.00	1,003,837.90	751,033.00
Department: 019 - Economic Development Total:		849,000.00	566,789.63	621,204.13	453,253.91	636,357.00	1,003,837.90	751,033.00
Report Total:		849,000.00	566,789.63	621,204.13	453,253.91	636,357.00	1,003,837.90	751,033.00

Fund Summary

Fund	Defined Budgets						
	2020-2021 Total Budget	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 YTD Activity	2023-2024 2023-2024 Pre
06 - ECONOMIC DEVELOPMENT FUND	849,000.00	566,789.63	621,204.13	453,253.91	636,357.00	1,003,837.90	751,033.00
Report Total:	849,000.00	566,789.63	621,204.13	453,253.91	636,357.00	1,003,837.90	751,033.00

D. Regular Items / Meeting Closing

Subject	3. Hold a discussion regarding a local business grant program.
Meeting	Jun 22, 2023 - Economic Development Corporation Meeting
Access	Public
Type	Discussion, Information
Goals	Make Sachse more prosperous through job creation and quality development that adds community value.

BACKGROUND

The Sachse Economic Development Corporation budget contains an account code for a Local Business Grant Program. The purpose of this agenda item is to have a policy discussion about this program. On November 17, 2022, the Board held a discussion about small business grants and local business grants. No action was taken during that meeting.

OVERVIEW

During the FY 2023 budget planning and approval process, money was not specifically allocated to the local business grant account code as staff wanted first to receive policy direction from the Economic Development Corporation.

POLICY CONSIDERATION

The EDC follows statutory requirements relative to economic development projects. Currently, there is not an active grant distribution policy for local business grants.

RECOMMENDATION

Hold a discussion regarding a local business grant program.