



City of Sachse, Texas

3815 Sachse Road,
Building B
Sachse, TX 75048

Meeting Agenda

City Council

Monday, July 2, 2018

6:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.

The City Council reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, call Executive Session or order of business at any time prior to adjournment.

As authorized by Section §551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

6:30 PM WORKSHOP MEETING - CALL TO ORDER

1. Executive Session

[18-4316](#)

The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation of Economic Development Negotiations: to deliberate Economic Development incentives for the Rowlett Florist of Garland (now called Rowlett Florist of Sachse) located at 2924 5th Street.

[18-4317](#)

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.087 Deliberation Regarding Economic Development Negotiations: to deliberate Economic Development incentives for Spec's, located at 8110 SH 78.

2. Discuss any City Council meeting agenda items.

Please note: These items are for discussion purposes only and no City Council action will be taken. The workshop session is for City Council and staff discussion. Citizen input is not permitted on this agenda.

3. Adjournment

7:30 PM REGULAR MEETING - CALL TO ORDER

1. Invocation and Pledges of Allegiance to U.S. and Texas Flags.

2. [18-4310](#) Administer the oath of office to the newly elected councilmember.

3. CONSENT AGENDA.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests.

[18-4314](#) Approve the minutes of the June 18, 2018 workshop meeting.

Attachments: [06.18.18 Minutes Workshop](#)

[18-4315](#) Approve the minutes of the June 18, 2018 regular meeting.

Attachments: [06.18.18 Minutes](#)

[18-4318](#) Approve the minutes of the June 26, 2018 special meeting.

Attachments: [06.26.18 Minutes Special](#)

4. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

5. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

6. REGULAR AGENDA ITEMS.

18-4316 Take any action as a result of Executive Session.

18-4317 Take any action as a result of Executive Session.

[18-4312](#) Consider appointment of a Mayor Pro Tem.

[18-4313](#) Consider appointment(s) of Council liaisons to the City's boards and commissions.

7. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

I certify the above agenda was posted on the bulletin board at Sachse City Hall on Friday, June 29, 2018 by 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4316	Version:	2	Name:	Executive Session: Rowlett Florist
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	6/26/2018	In control:		In control:	City Council
On agenda:	7/2/2018	Final action:		Final action:	
Title:	The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation of Economic Development Negotiations: to deliberate Economic Development incentives for the Rowlett Florist of Garland (now called Rowlett Florist of Sachse) located at 2924 5th Street.				

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Executive Session: Rowlett Florist

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Staff recommends approval of a resolution of the City Council approving the terms and conditions of an Economic Development Agreement by and between the Sachse Economic Development Corporation and Rowlett Florist of Sachse.



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4317	Version:	1	Name:	Executive Session: Spec's
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	6/27/2018	In control:		In control:	City Council
On agenda:	7/2/2018	Final action:		Final action:	
Title:	The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.087 Deliberation Regarding Economic Development Negotiations: to deliberate Economic Development incentives for Spec's, located at 8110 SH 78.				

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Executive Session: Spec's

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Conduct Executive Session as appropriate and take any necessary action as a result.



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4310 **Version:** 1 **Name:** Oath of Office - Place 2
Type: Agenda Item **Status:** Agenda Ready
File created: 6/19/2018 **In control:** City Council
On agenda: 7/2/2018 **Final action:**
Title: Administer the oath of office to the newly elected councilmember.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Administer oath of office

Background

As a result of the June 16, 2018 Runoff Election, Michelle Howarth was elected to Place 2. The oath of office will be administered to enable Ms. Howarth to take the duties of her office as required by the City Charter and state law.

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Administer the oath of office to Michelle Howarth.



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4314 **Version:** 1 **Name:** June 18, 2018 Council Workshop Minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 6/19/2018 **In control:** City Council
On agenda: 7/2/2018 **Final action:**
Title: Approve the minutes of the June 18, 2018 workshop meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [06.18.18 Minutes Workshop](#)

Date	Ver.	Action By	Action	Result
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Title

June 18, 2018 workshop minutes.

Background

Minutes of the June 18, 2018 workshop meeting.

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Approve the minutes of the June 18, 2018 workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE
WORKSHOP MEETING MINUTES
JUNE 18, 2018

The City Council of the City of Sachse held a workshop meeting on Monday, June 18, 2018 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Paul Watkins, Councilmembers Brett Franks, Charlie Ross, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Fire Chief, Marty Wade; and Police Chief, Bryan Sylvester.

Mayor Felix opened the meeting to order at 6:33 p.m.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) Consultation with City Attorney regarding legal matters related to bids received and award of an agreement for the contractor for construction of the new Sachse Community Center.

At 6:33 p.m., the City Council recessed into Executive Session.

At 7:33 p.m., the City Council reconvened back into the Workshop meeting.

ADJOURNMENT:

At 7:34 p.m., Mayor Felix adjourned the meeting.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4315 **Version:** 1 **Name:** June 18, 2018 Council Minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 6/19/2018 **In control:** City Council
On agenda: 7/2/2018 **Final action:**
Title: Approve the minutes of the June 18, 2018 regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [06.18.18 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title

June 18, 2018 regular minutes.

Background

Minutes of the June 18, 2018 regular meeting.

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Approve the minutes of the June 18, 2018 regular meeting.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JUNE 18, 2018

The City Council of the City of Sachse held a regular meeting on Monday, June 18, 2018 at 7:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Paul Watkins, Councilmembers Brett Franks, Charlie Ross, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Development Services Director, Dusty McAfee; Finance Director, Teresa Savage; Parks and Recreation Director, Lance Whitworth; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix opened the meeting at 7:45 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman Franks and the pledges by Councilman Ross.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

18-4284 - Approve the minutes of the June 4, 2018 workshop meeting.

18-4285 – Approve the minutes of the June 4, 2018 regular meeting.

Councilman Bickerstaff made a motion to approve items on the consent agenda as presented. Councilman Adams seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman Ross made an announcement about several upcoming events at the Library. On Tuesday, June 19 at 6:00 p.m., the Library will be hosting Family Game Night; on Thursday, June 21 at 11:00 a.m., the Blackland Prairie Raptors will be at the Library; and on Thursday, June 28 at 10:30 a.m., the Garland Symphony Orchestra will have a one-hour presentation and allow children to play and explore different instruments.

Mayor Felix announced the annual Red, White, and Blue Blast will be on Tuesday, July 3 out at Heritage Park.

CITIZENS INPUT:

Michael Feucht, 7121 Abilene Drive, expressed his frustrations and concerns on the enforcement of tall weeds near his property.

Bobby Tillman, 6314 Ben Road, thanked Councilman Ross for his service and work with the Historical Society.

Katrina Bowman, Parkview Drive, voiced her concerns of high shrubs and weeds near her neighborhood and the cemetery. She also asked if Council could address the drainage problem and unsightliness of the telephone poles on Williford.

REGULAR AGENDA ITEMS:

18-4303 Take any necessary action as a result of Executive Session.

No action was taken.

18-4281 Receive a presentation regarding the new live-streaming upgrades in the City Council Chambers.

Mrs. Nash stated Mrs. Rose would give some highlights and quick tour of the new live-streaming features provided by Swagit.

Mrs. Rose navigated through the City's website, demonstrating where to find the live video feed and archived meetings. She indicated how Swagit follows along through the meeting from start to finish and indexes each recording once the meeting is finished.

Mrs. Nash added that staff is currently using Legistar for the agenda management, but that staff will be changing to BoardDocs, which houses the voting component. The votes are captured in real time and placed into the minutes. Staff is tentatively planning to roll this out in mid-July.

18-4286 Consider appointments to the City's Boards and Commissions to include the Municipal Development District Board (MDD).

Each City Councilmember discussed their preferences for whom they would like to see on the Board.

Mayor Felix stated there were two citizens wishing to speak on this item and invited them to the podium.

Diana Smith, 4802 Sachse Road, stated that if the majority of the Board are Park Board members, she would like to see a different councilmember on the MDD versus the current Council Park Board liaison in order to get a different perspective.

Cyndi Mitchell, 3128 Welch Lane, stated she was satisfied with the composition for the MDD Board, but would like the City Council to consider possibly two Councilmembers if that is an option.

Councilman Bickerstaff questioned if the City Council needs to address the terms for each person appointed.

Mrs. Nash recommended that City Council assign the terms with this item, but reminded the Council that they have the right at any time to remove someone without cause.

Mayor Pro Tem Watkins stated that he has interest in serving on this Board, but feels the current Park Board liaison is a better choice for the initial setup.

Councilman Franks made a motion to appoint Gina Nash, Brett Franks, Cyndi Mitchell, Diana Smith, Jermaine McDaniel, Valerie Pike, and Butch Kemper.

Councilman Adams seconded that motion.

Councilman Bickerstaff noted that the terms need to be added. Mrs. Nash suggested that the City Manager and Councilmember be on opposite staggered terms.

Councilman Franks amended the motion to add staggered terms as follows:

- Gina Nash – two year term
- Brett Franks – one year term
- Cyndi Mitchell – two year term
- Diana Smith – one year term
- Jermaine McDaniel – two year term
- Valerie Pike – one year term
- Butch Kemper – two year term

Councilman Adams seconded the amended motion.

Mayor Felix suggested that he would even consider three and four year terms.

Motion carried with a 4-3 vote. Councilmembers Ross, King, and Bickerstaff were opposed.

18-4290 Consider a resolution approving the terms and conditions of the Funding Agreement in order to contract for the implementation of the major capital transportation improvement project with Dallas County for the preliminary engineering of Pleasant Valley Road.

Mrs. Nash stated that the agreement before City Council is related to the preliminary engineering and design. The agreement has also been amended to reflect the clarified understanding that the City of Garland is responsible for the maintenance of the current road.

Mr. Peters presented how Pleasant Valley Road ties in with the Master Thoroughfare Plan (MTP), the partnership with Dallas County on the project, the scope of the project, the involvement with the City of Garland, which will continue in order to discuss current maintenance concerns and future improvements to the road. Staff is recommending approval.

The City Council discussed their concerns regarding the responsibility of the maintenance of the road with the City of Garland. Councilman Ross expressed concerns about language in the agreement related to the transfer of maintenance responsibility as it is now in the agreement and could cause an issue later. Mr. Peters stated that Dallas County has set language in their agreements, but that the City will be able to address in a separate agreement with the City of Garland.

Councilman King made a motion to approve a resolution approving the terms and conditions of the Funding Agreement in order to contract for the implementation of the major capital transportation improvement project with Dallas County for the preliminary engineering of Pleasant Valley Road. Councilman Franks seconded that motion and the motion was unanimously approved.

18-4291 Receive an update on the Merritt Road project.

Mr. Peters provided an update, which included the coordination with the North Central Texas Council of Governments (NCTCOG) and the Texas Department of Transportation (TxDOT.) Staff has been meeting and coordinating regularly with TxDOT over the past four months, and is working on processing all the documents they require to formally begin a major transportation project. Mr. Peters noted that a formal advanced funding agreement (AFA) with TxDOT will be brought to the City Council for approval later this year and a request for qualifications (RFQ) for consultant services will be finalized late summer/early fall. Once federal approval is received, staff will prepare a consultant agreement for City Council approval, which will kick off the environmental and engineering design processes.

City Council discussed timeframe of completion and funding. Mrs. Nash emphasized the importance of securing of the additional funding of \$16,000,000.00 from NCTCOG. This additional funding source allows the City Council to build the entire road without burdening taxpayers

18-4304 Discuss the draft Capital Improvement Plan (CIP) for Fiscal Year 2018-2019.

Mr. Peters presented a draft project list for the Fiscal Year 2018-2019, which also included an overview of Fiscal Year 2017-2018 that included completed and active street, drainage, and utility projects. The proposed projects for Fiscal Year 2018-2019 include:

- Street expansion projects
- Street maintenance projects
- Supplemental street maintenance projects
- Water and sewer expansion projects
- Water maintenance projects
- Sewer maintenance projects
- Drainage projects
- Drainage expansion projects
- Drainage maintenance projects

- Parks improvement projects
- Parks expansion projects
- Trail expansion projects

Mr. Peters stated staff is seeking feedback and will return to the City Council with a finalized list and budget for projects in August.

Councilman Adams inquired about the thoroughfare widening of Bailey Road. Mr. Peters indicated it was mentioned during the last budget cycle. The cost to asphalt the road was estimated at \$400,000.00 to \$500,000.00 and the cost to widen the road was roughly \$3.5 to \$4 million. Mr. Peters noted he would have to check those numbers to confirm, but if the City Council would like staff to move forward with the preliminary engineering and scope to further evaluate, they could do so.

Councilman Franks asked if Muddy Creek hike and bike trail would be a 10 ft. trail or would it be more considered an access road. Mr. Peters replied it would be a trail, but would allow emergency and/or utility vehicles access if needed.

No further comments or action was taken.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 9:39 p.m.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4318 **Version:** 1 **Name:** June 26, 2018 Council Minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 6/27/2018 **In control:** City Council
On agenda: 7/2/2018 **Final action:**
Title: Approve the minutes of the June 26, 2018 special meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [06.26.18 Minutes Special](#)

Date	Ver.	Action By	Action	Result
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Title
June 26, 2018 special minutes.

Background
Minutes of the June 26, 2018 special meeting.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve the minutes of the June 26, 2018 special meeting.

CITY COUNCIL OF THE CITY OF SACHSE

SPECIAL MEETING MINUTES

JUNE 26, 2018

The City Council of the City of Sachse held a special meeting on Tuesday, June 26, 2018 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Paul Watkins, Councilmembers Brett Franks, Charlie Ross, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Finance Director, Teresa Savage, and Economic Development CEO, Leslyn Blake.

Mayor Felix called the meeting to order at 6:32 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Mayor Pro Tem Watkins.

RUNOFF ELECTION: Consider a resolution declaring the results of the Runoff Election of the City of Sachse held June 16, 2018 for City Councilmember Place 2.

Mrs. Lewis Sirianni requested the City Council to read the results of the June 16, 2018 Runoff Election into the record.

Mayor Felix read the results below into the record.

	EARLY VOTES CAST	REGULAR VOTES CAST	TOTAL VOTES CAST
COUNCILMEMBER PLACE 2			
FRANK MILLSAP	204	70	274
MICHELLE HOWARTH	299	142	441

Councilman King made a motion to declare and canvass the results of the June 16, 2018 Runoff Election as read by Mayor Felix. Mayor Pro Tem Watkins seconded that motion and the motion was unanimously approved.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.087: to deliberate Economic Development incentives with a developer for a property generally located within the President George Bush Turnpike TIRZ.

At 6:35 p.m., the City Council recessed into Executive Session.

At 8:56 p.m., the City Council reconvened back into the special meeting.

No action was taken by City Council.

ADJOURNMENT:

At 8:56 p.m., Mayor Felix adjourned the meeting.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4312 **Version:** 1 **Name:** Appointment of a Mayor Pro Tem
Type: Agenda Item **Status:** Agenda Ready
File created: 6/19/2018 **In control:** City Council
On agenda: 7/2/2018 **Final action:**
Title: Consider appointment of a Mayor Pro Tem.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title
Appointment of Mayor Pro Tem

Background
Sachse Home Rule Charter Section 3.05 reads:

Sec. 3.05 - MAYOR AND MAYOR PRO TEM (1) The Mayor shall be the official head of the city government. He shall be the chairman and shall preside at all meetings of the City Council. The Mayor shall have the same voting rights and responsibilities as the other members of the City Council, but shall have no power to veto. He shall, when authorized by the City Council, sign all official documents, such as ordinances, resolutions, conveyances, grant agreements, official plats, contracts and bonds. He shall perform such other duties consistent with this Charter as may be imposed upon him by the city council. **(2) The Mayor Pro Tem shall be a City Council member elected by the City Council at the first regular meeting after each regular election of the City Council Members and/or Mayor. The Mayor Pro Tem shall temporarily act as Mayor during the disability or absence of the Mayor, and in this capacity shall have the rights conferred upon the Mayor.**

Previous Mayor Pro Tems have been as follows:

Paul Watkins	2017/2018
Charlie Ross	2016/2017
Brett Franks	2015/2016
Jeff Bickerstaff	2014/2015
Bill Adams	2013/2014
Jared Patterson	2012/2013
Charles Smith	2011/2012
Cullen King	2010/2011
Bill Adams	2009/2010

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Appoint a Mayor Pro Tem.



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4313 **Version:** 1 **Name:** Council Liaisons to City Boards/Commissions
Type: Agenda Item **Status:** Agenda Ready
File created: 6/19/2018 **In control:** City Council
On agenda: 7/2/2018 **Final action:**
Title: Consider appointment(s) of Council liaisons to the City's boards and commissions.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Consider appointment(s) of Council liaisons to the City's boards and commissions.

Background

Due to the newly elected councilmember, the City Council will need to consider appointing another councilmember to the TIF Board and the Library Board. The City Council may also consider making any changes to other boards and/or commissions as a result of this change. The City Council typically makes changes during the regular boards and commission appointments process in November.

The current liaison to each board, commission, or committee is as follows:

Mayor Felix: NTTA, NCTCOG
Councilman Bickerstaff: EDC and GISD
Councilman Franks: Parks and Recreation Board
Councilman King: Animal Shelter Board/Animal Shelter Advisory Committee
Councilman Adams: Planning and Zoning Commission
Councilman Watkins: WISD
Councilwoman Howarth:

Vacancies: TIF Board / Library Board

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Appoint and make any changes to the Council liaisons positions for the City's boards and

commissions.